

Cuyahoga County Contracts and Purchasing Board
February 18, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:33 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Councilman Dale Miller
Richard Opre (alternate for Lenora Lockett, Procurement and Diversity)
Public Works Director Bonnie Teeuwen

At the February 18, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the February 10, 2014 Contracts and Purchasing Board meeting were unanimously approved, as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-96 Department of Development recommending an award on RQ28987 and enter into an agreement with the Cuyahoga County Planning Commission in the amount not-to-exceed \$81,000.00 for coordination services for development of a Cuyahoga Housing Consortium 5-Year Consolidated Plan for the period 2/3/2014 - 12/31/2015. Funding Source: federal Home Investments Partnerships Program (HOME Program) Administrative funds.

Paul Herdeg, Department of Development presented. Discussion ensued regarding the potential for the study to be utilized as a housing plan for the County. Item CPB2014-96 was unanimously approved.

CPB2014-97 Department of Human Resources submitting a revenue generating agreement with Cuyahoga Soil and Water Conservation District in the amount not to exceed \$3,840.00 for

consulting/support services for the period of 1/22/2014 - 12/31/2014. Funding Source: Revenue Generating.

Lisa Durkin, Human Resources, presented. Item CPB2014-97 was unanimously approved.

CPB2014-98 Department of Workforce Development Submitting contract with various providers for the On-the-Job Training Program:

- a) Adalet/Scott Fetzer Company in the amount not-to-exceed \$3,012.50 for the period 12/16/2013 - 5/14/2014.
- b) AJ Rose Manufacturing Co. in the amount not-to-exceed \$1,203.30 for the period 12/30/2013 - 4/10/2014.
- c) Granex Industries, Inc. in the amount not-to-exceed \$3,000.00 for the period 9/23/2013 - 4/6/2014.

Funding Source: Western Reserve Fund

Clerk Melinda Burt presented on behalf of the Department of Workforce Development. Item CPB2014-98 was unanimously approved.

CPB2014-99 Medical Examiner submitting a revenue generating agreement with City of North Royalton in the amount of \$15,000.00 for crime lab testing services for the period 1/1/2014 - 12/31/2015. Funding Source: Revenue Generating

Clerk Melinda Burt presented on behalf of the Medical Examiner's Office. Item CPB2014-99 was unanimously approved.

CPB2014-100 Juvenile Court recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 2/18/2014 - 12/31/2014:

- a) on RQ28921 with City of Shaker Heights in the amount not-to-exceed \$11,000.00.
- b) on RQ28929 with City of Warrensville Heights in the amount not-to-exceed \$3,600.00.

for the period 1/1/2014 - 12/31/2014:

- c) Village of Gates Mills in the amount not-to-exceed \$0.00.

Funding Source: 100% General Funds

Clerk Melinda Burt presented on behalf of Juvenile Court. Item CPB2014-100 was unanimously approved.

CPB2014-101 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with the City of South Euclid in the amount not-to-exceed \$3,250.00 for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Program for the

period 1/10/2014 - 3/1/2014. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency grant funds.

Felicia Harrison, Department of Public Safety and Justice Services presented. Item CPB2014-101 was unanimously approved.

CPB2014-102 Department of Health and Human Services recommending an award on RQ29539 to Cuyahoga Health Access Partnership in the amount not-to-exceed \$50,000.00 for administration of a Countywide health access plan for the period 1/1/2014 - 12/31/2015. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of Department of Health and Human Services, presented. Item CPB2014-102 was unanimously approved.

CPB2014-103 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services recommending an award on RQ29765 to Metanoia Project Inc. in the amount of \$25,000.00 for temporary overnight shelter services for the period 1/1/2014 - 5/31/2014. Funding Source: Health & Human Services Levy funds.

Rick Werner, Director of Department of Health and Human Services, presented. Item CPB2014-103 was unanimously approved.

C. Exemption Requests

CPB2014-104 Department of Development submitting an RFP exemption, which will result in amendments to contracts with various non-profit agencies for foreclosure prevention services for Low and Moderate Income Urban County Residents for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014:

- a) Contract No. CE1300331-01 with Cleveland Housing Network and for additional funds in the amount of \$20,000.00.
- b) Contract No. CE1300051-01 with Community Housing Solutions and for additional funds in the amount of \$3,750.00.
- c) Contract No. CE1300052-01 with East Side Organizing Project and for additional funds in the amount of \$12,500.00.
- d) Contract No. CE1300053-01 with Home Repair Resource Center and for additional funds in the amount of \$2,100.00.
- e) Contract No. CE1300054-01 with Neighborhood Housing Services and for a decrease in the amount of (\$40,120.00).

Funding Source: Federal Community Development Block Grant funds

Paul Herdeg, Department of Development presented. Item CPB2014-104 was unanimously approved.

CPB2014-105 Department of Public Safety and Justice Services/ Office of Emergency Management Submitting an RFP exemption on RQ29843, which will result in an award recommendation to Motorola Solutions, Inc. in the amount of \$34,966.80 for the purchase of 4 dispatch consoles and 4 chairs for relocation offices for use by County Sherriff. Funding Source: 100% General Fund.

Felicia Harrison, Department of Public Safety and Justice Services presented. Discussion ensued regarding capabilities/specifications of chairs to be purchased, whether any chairs are being replaced, and if so – the repurposing of old chairs. Item CPB2014-105 was unanimously approved.

D. Consent Agenda

CPB2014-106 Department of Public Works submitting a Local Public Agency (LPA) agreement with Ohio Department of Transportation in connection with the repair and resurfacing of Madison Avenue from Riverside Drive to West 117th Street in the City of Lakewood. Funding Source: Road and Bridge Funds.

Item CPB2014-106 was unanimously approved.

CPB2014-107 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1200208-01 with Perk Company, Inc. for resurfacing, restoration and rehabilitation of Snow Road/Rockside Road from Broadview Road to Lombardo Road in the Cities of Parma and Seven Hills for a decrease in the amount of (\$278,599.79). b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Federal Funded, 10% Cities and 10% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

Item CPB2014-107 was unanimously approved.

CPB2014-108 Department of Information Technology Submitting an amendment to Contract No. CE1300458-01 with MCPc, Inc. for professional services to project, manage and complete server and PC moves from the County Administration Building to various County buildings for the period 8/19/2013 - 10/4/2013 to extend the time period to 12/31/2015; no additional funds required. Funding Source: Original contract 100% General funds.

Item CPB2014-108 was unanimously approved.

CPB2014-109 Department of Information Technology Submitting an amendment to Contract No. CE1300455-01 with SHI International Corp. for crucial parts and products for the period 9/1/2013 - 8/31/2016 to change the terms, effective 2/1/2014; no additional funds required. Funding Source: 100% General Funds.

Item CPB2014-109 was unanimously approved.

CPB2014-110 Department of Information Technology recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-110 was unanimously approved.

CPB2014-111 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating.

Item CPB2014-111 was unanimously approved.

CPB2014-112 County Law Library submitting a grant agreement with Statewide Consortium of County Law Library Resource Boards in the amount of \$1,600.00 for cataloging services for the period 3/1/2014 - 6/30/2014. Funding Source: Statewide Consortium of County Law Library Resources Boards.

Item CPB2014-112 was unanimously approved.

CPB2014-113 Public Safety and Justice Services/ Public Safety Grants/ on behalf of the Medical Examiner's Office submitting a grant award in the amount of \$26,776.70 from U.S. Department of Justice/Office of Justice Programs, National Institute of Justice for the FY2013 Paul Coverdell Forensic Science Improvement Program for the period 10/1/2013 - 9/30/2014. Funding Source: Department of Justice, Office of Justice Programs, National Institute of Justice through the State of Ohio Criminal Justice Services Office.

Item CPB2014-113 was unanimously approved.

CPB2014-114 Department of Public Safety and Justice Services/Public Safety Grants submitting amendments to agreements for the Domestic Violence Project for the FY2012 STOP Violence Against Women Act Grant Program for the period 1/1/2013 - 12/31/2013 to extend the time period to 5/30/2014; no additional funds required:

- a) Agreement No. AG1300087-01 with City of Cleveland (Law Department)
- b) Agreement No. AG1300085-01 with City of Cleveland (Public Safety Department)

Funding Source: Office of Violence Against Women through the Ohio Office of Justice Services

Item CPB2014-114 was unanimously approved.

CPB2014-115 Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services submitting an amendment to Contract No. CE1300383-01 with Emerald Development and Economic Network, Inc. for permanent housing/move-in assistance services for veterans and their families for the period 7/1/2013 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required. Funding Source: 100% through re-directed state funds targeted to the Veterans Services Commission.

Item CPB2014-115 was unanimously approved.

CPB2014-116 Office of Procurement & Diversity presenting voucher payments for the week of 2/18/2014.

Item CPB2014-116 was unanimously approved.

CPB2014-117 Department of Development submitting voucher payments/housing rehab loans for the week 2/7/14 to 2/12/14.

Item CPB2014-117 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no additional public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:49 a.m.