



# CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD (CCESAB) MEETING MINUTES



Date/Time: Thursday, February 13, 2014 / 2:00 P.M. – **ORGANIZATIONAL MEETING**

Location: Northeast Ohio Regional Sewer District (NEORSB)  
4747 East 49<sup>th</sup> Street, Cuyahoga Hts., OH 44125

## Attendees (Voting Board Members)

L=Late

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	X	Chairman – Fire Chiefs Assoc.		
VACANT		Vice-Chair – (Fire Committee)		
Norberto Colón		Cuyahoga County Rep.	Jerry Mullins	X
Laura Palinkas		City of Cleveland Rep.	Glen Moore	X
Mayor Joseph M. Cicero, Jr.		Mayors & Managers Rep.		
Mayor Richard Bain	X	Mayors & Managers Rep.		
Mayor Michael Summers		Mayors & Managers Rep.		
Chief Daniel Gilles		Police Chiefs Assoc.		
Sherri Lippus		Township Trustee (Olmsted Twp.)	Asst. Chief John Rice	
Terry Bindernagel	X	MMRS		
Robert Horwatt	X	City of Cleveland Rep.		
Harold Pretel		City of Cleveland Rep.	Ron Kauntz	X
Walter Topp	X	Office of Emergency Management	Brandy Carney	
Sheriff Frank Bova		Cuyahoga County Sheriff	Bryan Smith	X
Chief John P. Joyce		GCRTA	Lamont Lockhart	
CHAIR		FUNCTIONAL COMMITTEES	CO-CHAIR	
Robert Kollar – Chair	X	AMS *Non-Voting	Peter Killmer	
Sharon Nicastro - Chair	X	Citizen Corps	Micheline Holland	
Chief Christopher Flynn - Chair	X	Communications	Steven Greene	
Chief Joseph Zemek - Chair	X	EMS	Chief Cornel Munteanu	X
Chief Mike Carroll – Chair	X	Fire	Chief Briant Galgas	
Beth Gatlin - Chair	X	Health & Medical	Rebecca Hysing	
Chief Scott Lee - Chair		Law Enforcement	Chief Kevin Nietert	X
Bob Girardi - Chair	X	Public Works	Bill Boag	

## AGENDA ITEMS

- CALL TO ORDER:** Jerry Mullins, representing the County Executive, called the meeting to order as this was the annual Organizational Meeting.
- ROLL CALL / QUORUM DETERMINATION:** Michelle Norton called the roll, quorum present.
- PUBLIC COMMENT:** None
- CHAIR / VICE-CHAIR ELECTIONS:** Nominations for Chair was called. Chief Zemek nominated Chief Ledford; Sharon Nicastro seconded the nomination. With no further nominations a roll call vote was taken. Chief Kenneth Ledford unanimously voted in for two year term as Chairman.



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Chief Ledford continued the meeting noting Commander Harold Pretel accepting the nomination for Vice-Chair upon consult with Chief McGrath. With the administrative change of new Cleveland Police Chief Calvin Williams, Ron Kauntz speaking on behalf of Commander Pretel has accepted the nomination. Hearing no further nominations a roll call vote was taken; Commander Harold Pretel unanimously elected Vice-Chair.

### 5. APPROVAL OF THE MINUTES

Chief Ledford called for a motion to approve the meeting minutes of Dec. 12, 2013; Chief Zemek moved; Beth Gatlin seconded; all in favor; none opposed; minutes approved.

### 6. OEM ADMINISTRATOR UPDATE

Walter Topp reported on upcoming Office of Emergency Management workshops, LEPC exercise and Ready Cuyahoga. Mark Christie gave a PowerPoint presentation on Threat and Hazard Identification and Risk Assessment (THIRA), processes, next steps and planning workshop.

### COMMITTEE REPORTS

#### AMS – Bob Kollar

Committee met in Jan. reported new NEORAMSS board voting member-MetroParks. Completed rescue training in conjunction with US Coast Guard and Cleveland Fire Dept. for 134 public safety partners; currently 50 certified ice divers in the county; FY2013 Port Security Grant release in March.

#### Citizen Corps – Sharon Nicastro

Reported FY2011 requests completed. Focus on credentialing all volunteers and the training and exercise plan. FEMA guidance has been issued for CERT and Citizen Corps core capability contribution.

#### Communications – Chief Flynn

Additional review of Tactical Interoperability Communications Plan (TICP) needed due to changes. County Legal Dept. decision review of radios funded by Dept. of Homeland Security grants and distribution to private entities (hospital, university police) is allowable as they are mutual aid for local law enforcement, although no radios are available at this time. Jerry Mullins clarified the CCESAB would make any final decision with regard to radio distributions.

#### EMS – Chief Zemek

Committee met Jan. 13; discussion on re-purposing of mass casualty supplies into trauma response bags; update on OHTrac, statewide patient tracking system for mass casualty incident; next meeting March 10, at 2:00 p.m.

#### Fire – Chief Carroll

Committee will meet in March; on track with spending down grant funds.

Chief Ledford noted for the record Chief Mike Carroll voted in as Chair for the Fire Committee.



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**Health/Medical – Beth Gatlin**

Reported all projects are moving forward. Healthcare Preparedness grants to be released next week.

**Law Enforcement – Chief Nietert**

No Report

**Public Works – Bob Girardi**

No Report

**7. EXECUTIVE SESSION – None**

**8. PUBLIC SAFETY GRANTS**

Jerry Mullins commented on the pending audit from the Federal Office of the Inspector General to be held February 24-27, 2014. Information will be sent regarding the meeting and site visits.

**9. ANNOUNCEMENTS / MISC. BUSINESS**

None

**10. NEXT MEETING**

Thursday, April 10, 2014 at 2:00 p.m. at NEORSD

**11. ADJOURNMENT**

Chief Zemek moved to adjourn; Bob Horwatt seconded; meeting adjourned.