

MINUTES  
Cuyahoga County Personnel Review Commission  
Wednesday, March 5, 2014  
Lakeside Place Building  
323 W. Lakeside Avenue, Suite 400  
5:00 p.m.

1) CALL TO ORDER

Chairwoman Kathleen Walsh called the meeting to order at 5:00 p.m. Commissioner Wolff made a motion to approve the minutes from the February 19, 2014 meeting. Commissioner Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairwoman Kathleen Walsh, Commissioner Robert Wolff, Commissioner Thomas Colaluca, PRC Administrator Rebecca Kopcienski, PRC Coordinator Jessica Vezina, PRC Staff Attorney Sara DeCaro, PRC Intern Michelle Hocesvar, HR Manager Albert Bouchahine, Guendolyn Miller, Councilwoman Yvonne Conwell, Nada Moyak, Assistant Prosecutor Nora Graham and Assistant Law Director Amy Marquit Renwald.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS – Nothing Submitted

5) NEW BUSINESS

a) Update to Classification Plan – IT Department

HR Manager Bouchahine, spoke with the Commission regarding the proposed classifications within the IT department. Discussion ensued.

Chairman Walsh made a motion to approve the 11 revised classifications and the 20 new classifications for the IT department; Commissioner Colaluca seconded the motion. All were in favor; no objections.

b) Appeals

i) Guendolyn Miller – Report & Recommendation

Appellant Guendolyn Miller addressed the Commission.  
Appellee's counsel, Ms. Marquit Renwald, addressed the Commission.

At 5:18 p.m. Chairwoman Walsh made a motion to close the meeting for the Commissioners to deliberate. Commissioner Wolff seconded the motion. All were in favor; no objections.

At 5:28 p.m. Chairwoman Walsh made a motion to call the meeting back to order. Commissioner Wolff seconded the motion. All were in favor; no objections.

Chairwoman Walsh made a motion to remand the appeal back to Hearing Officer Komlavi Atsou to determine step placement within the Training Manager classification; Commissioner Colaluca seconded the motion. All were in favor; no objections.

6) PUBLIC COMMENT – Nothing Submitted

7) OTHER BUSINESS

PRC Staff Attorney DeCaro updated the Commission on the status of the SAP audit she and PRC Intern, Michelle Hovevar, are currently working on. Discussion ensued.

8) ADJOURNMENT

Chairwoman Walsh made a motion to adjourn the meeting at 5:35 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for Wednesday, March 19, 2014 at 5:00 p.m. at Lakeside Place (323 W. Lakeside Avenue, Suite 400).