

Cuyahoga County Board of Control
March 10, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

Item	Requestor	Description	Board Action
BC2014-51	Juvenile Court	Submitting an amendment to Contract No. CE0600275-01 with Kronos Incorporated for a Human Resources Management System for the period 1/1/2006 - 3/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount not-to-exceed \$37,058.86. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-58	Department of Development	Requesting approval of an Economic Development Site Expansion Loan to Heinen's, Inc. in the amount not-to-exceed \$500,000.00 to assist with the acquisition, asbestos abatement and demolition of a building located at 19701 S. Miles Road, Warrensville Heights; and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan. Funding Source: Cuyahoga County Western Reserve Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-59	Department of Health and Human Services	Submitting an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$125,000.00 for administration of the Cuyahoga County Child Fatality Review for the period 1/1/2014 - 12/31/2014. Funding Source: Health and Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-60	Department of Health and	Submitting an amendment to Contract No. CE1300124-01,02 with Cleveland Mediation Center for eviction	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

	Human Services/ Community Initiatives Division/ Office of Homeless Services	<p>diversion and housing stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2014 for additional funds in the amount of \$478,830.00.</p> <p>Funding Sources: 5% (\$24,587.00) State Department of Development Services Agency; 95% (\$454,243.00) Health and Human Services Levy Funds</p>	___ Hold
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6. Other Business

Item	Requestor	Description	Board Action
BC2014-61	Department of Public Works	<p>Requesting approval of an alternative procurement process, which will result in an award recommendation to factory authorized dealers in the amount not-to-exceed \$250,00.00 for vehicle and equipment repairs, parts and service for the period 3/24/2014 - 3/23/2016. (Cuyahoga County Code Chapter 501 Section 12B(15)).</p> <p>Funding Sources: Road and Bridge Funds, Sanitary Sewer District Funds, Facility Internal Service Funds, and Airport Operation Funds.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Works is requesting a two year exemption from competitive bidding for vehicle and equipment repairs, parts, and service by using the closest and best “factory authorized” dealer that is registered and approved by the County that meets the needs of the department for the period of March 24, 2014 –March 23, 2016.</p> <p>Prior Board of Control Approval – BOC2013-104 – This request will replace this authorization’s time line and dollar amount upon passage by the Board of Control.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Amount not to exceed \$250,000. Funding sources are the Road and Bridge Funds, Sanitary Sewer District Funds, Facility Internal Service Funds, and Airport Operation</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>

		<p>Funds.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Section 4.4(b) 15 and 4.4(d) provides for the exemption from competitive bidding when approved by the Board. In order to maintain a safe and reliable fleet and equipment, as well as safe and reliable building equipment, the Department of Public Works uses “factory authorized” dealers for parts, service, and repairs. This ensures compliance with equipment and vehicle warranties. This exemption will allow repairs, parts and service to be procured timely and efficiently. Vehicles and/or equipment will be placed back into service quickly and this will decrease vehicle and equipment downtime and increase productivity in the department. Billable hours and productivity will increase and this will bring more revenue to the department and quicker response time to building problems. Additionally, costly and timely diagnostic quotes will be avoided. On many occasions, repairs, parts, and service require the dealer to diagnose the problem before a quote can be generated. Current guidelines require three quotes and this requires a down vehicle or piece of equipment to be transferred to three dealers for quotes, which delays the repairs and increases the final cost of the repair. This exemption request will allow the Department to take the vehicle or piece of equipment to the nearest “factory authorized” dealer that meets the department’s needs for repair, parts or service.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Only Factory authorized dealers are considered.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The decision to decrease vehicle and equipment downtime and the corresponding increase in revenue was the ultimate decision for this request. In addition, timely repairs to building equipment will reduce the impact to the users. This has resulted in a decrease in vehicle and equipment critical purchase requests at weekly CPB meetings.</p>	
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		<p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Downtime decreases productivity and in the Sanitary division this leads to a decrease in revenue. Furthermore, downed pieces of equipment impacts the users of the County’s buildings -this will allow for the vehicles, buildings, and equipment to be returned to service/status with minimal impact to the occupants.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Public Works fleet and equipment (building related and other) are used in extreme conditions and due to the nature of the work - vehicles and equipment will break down and require repairs, service, and parts. Reducing downtime will generate more productivity and less impact to the users/customers of the County. Factory authorized dealers have certified equipment, parts and service and have factory trained employees with the latest equipment and education. This will ensure that the County receives efficient, safe, and quality parts, service and repairs for our equipment and buildings.</p>	
BC2014-62	Department of Public Works	<p>Submitting an alternative procurement process on RQ30238, which will result in an award recommendation in the amount not-to-exceed \$60,000.00 for the purchase of 817- gross U.S. Flags for Cuyahoga County Veteran Grave Sites (Cuyahoga County Code Chapter 501 Section 12B(15)).</p> <p>Funding Source: Memorial Day Allowance - General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Works is requesting approval of an Alternative Procurement Process to secure United States Cotton/Polyester Flags (8 x 12 on 5/16 x 24 staff) for Cuyahoga County Military Veterans Grave Decorations for the 2014 Memorial Day Observances. The Dept of Public Works will secure bids via BuySpeed from County Authorized Vendors and use the Lowest/ Best Bid to make a purchase</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Amount not to exceed - \$ 60,000.00 Memorial Day Allowance - General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>A RFB was conducted to secure bids for usage by the Dept of Public works. The proposals were non responsive and normal procedural timing would not allow delivery prior to Memorial Day. The Dept of Public Works will send out specifications Via BuySpeed Online to all registered vendors in this purchasing category. The Bid will be open for a period of one week. The Lowest and Best Bid will result in a purchase order being issued to that vendor. No Bid of Performance Bond will be required. Vendors must be registered and approved by the Inspector General's Ethics Program and not be Debarred.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The Flag purchase is done as a Formal Bid annually and this year the Bids were non responsive. The Quantity and Distribution limit options to a limited number of suppliers.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>This is an annual expenditure to provide American Flags on the graves of Veterans. Vendors must provide an American made unit with delivery timed to distribute to Veteran Groups in advance of the Holiday.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Another Formal Bid Process with associated approvals would not allow for a Purchase Order to be issued in adequate time for production and delivery to take place</p>	
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		<p>by the required dates. The deliveries must be coordinated with twelve cemeteries and numerous veterans and scout groups for the decorations of the grave sites. The Dept of Public Works did a Formal Bid and did not receive any responsive bids.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Public Works staff exercises extreme diligence in the selection of product and vendors when obtaining supplies. Due to a limited number of manufactures and authorized distributors, the County process currently utilized is the most effective.</p>	
BC2014-63	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting an alternative procurement process which will result in awards on RQ28786 and enter into contracts with various providers in the total amount of \$13,500,000.00 for neighborhood collaborative services for the Family to Family Neighborhood System of Care program for the period 4/1/14 – 3/31/17.</p> <p>Funding Source: 43.7% Federal; 56.3% Health and Human Services Levy</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Children and Family Services is seeking approval for an Alternative Procurement process for Neighborhood Collaborative Services in an amount not to exceed \$13,500,000.00, to award from RFP28786. The contract time period is from April 1, 2014 to March 31, 2017.</p> <p>DCFS issued an RFP for Neighborhood Collaboratives to cover 14 geographic areas. We received 15 proposals from 10 different applicants; each was reviewed by a panel of four program staff.</p> <p>The RFP had a mistake in the standard set for the minimum evaluation score. It was inadvertently set at 75 out of 85 possible points; however, it should have been set at 63.75, which would have been 75% of the possible points. Our mistake would have invalidated all proposals submitted. Reviewing all scores, we would wish to select the proposals meeting the intended 75% standard (63.75</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>points).</p> <p>In addition, two (2) proposals fell below the minimum score to receive a contract. These were East End and Word of Righteousness/Garfield Hts. In the case of Word of Righteousness, another applicant (Murtis Taylor) did seek to obtain a contract for the Garfield Hts. community; however, Murtis Taylor also applied for (and is being awarded) contracts for 2 other communities as well. No other applicant sought the contract serving East End's target community.</p> <p>DCFS has a longstanding professional relationship with both providers whose scores did not meet the minimum in our review process. The previous performance of these two providers has been strong, as evidenced by program evaluations and staff feedback. East End, in particular, is an historically strong Family to Family participant, and its director is one of DCFS's most visible and passionate neighborhood partners and a leader among collaborative directors. While we strive to make our contract proposal review process as fair and balanced as we can make it, strengths such as these are not necessarily reflected in its scoring.</p> <p>In consideration of the performance history and strengths of these agencies, and in light of the county's desire to promote diverse contracting relationships, DCFS staff recommends to its Administrator that we award neighborhood collaborative contracts to East End and Word of Righteousness. We feel that these communities, and in particular the DCFS-involved families who live in them, will best be served by awarding contracts to these agencies.</p> <p>We are requesting the Alternative Procurement Process exemption to award to the providers:</p> <ul style="list-style-type: none">Catholic Charities – Fatima Family CenterCatholic Charities – St. Martin de Porres Family CenterCity of Lakewood – Department of Human ServicesThe Centers for Families & ChildrenCuyahoga Metropolitan Housing AuthorityEast End Neighborhood HouseHarvard Community Services CenterMurtis Taylor Human Services System – East Cleveland areaMurtis Taylor Human Services – Mt. Pleasant areaParma City School DistrictUniversity Settlement, Inc.	
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	<p>Westside Family Resource Network Word of Righteousness Family Life Center YMCA of Greater Cleveland</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Three-Year Total Contract Value: \$13,500,000.000 (year 1: \$4,500,000.00; year 2: \$4,500,000.00; year 3: \$4,500,000.00)</p> <p>Index Code: CF134015 Object Code: 0278 User Code: HO5922</p> <p>Funding Percentage Breakdown: 43.7% Federal; 56.3% Health and Human Services Levy</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>In consideration of the performance history and strengths of these agencies, and in light of the county's desire to promote diverse contracting relationships, DCFS staff recommends to its Administrator that we award neighborhood collaborative contracts to the above-listed providers. We feel that these communities, and in particular the DCFS-involved families who live in them, will best be served by awarding contracts to these agencies.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>All proposals were evaluated based on a minimum that was too high from the beginning.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>In consideration of the performance history and strengths of these agencies, and in light of the county's desire to promote diverse contracting relationships, DCFS staff recommends to its Administrator that we award neighborhood collaborative contracts to the requested</p>	
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		<p>providers. We feel that these communities, and in particular the DCFS-involved families who live in them, will best be served by awarding contracts to these agencies.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>All services would need to be halted until we could initiate a new RFP process and the current contract ends March 31, 2014.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County plans to permit competitive bidding for these services in the future.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
 March 3, 2014 11:00 A.M.
 Lakeside Place - Council Offices - Board Room
 323 W. Lakeside Avenue, 4th Floor

1. Call to Order

The meeting was called to order at 11:07 a.m.
 Attending:
 County Executive Ed FitzGerald
 Councilman Michael Gallagher
 Councilman Dave Greenspan
 Councilman Pernel Jones
 Director of Procurement and Diversity Lenora Lockett
 Fiscal Officer Mark A. Parks, Jr.
 Director of Public Works Bonnie Teeuwen

At the March 3, 2014 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the February 24th Board of Control meeting, as written. Michael Gallagher seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

BC2014-44 Department of Public Works submitting an amendment to an agreement with Cleveland Thermal, LLC for Central Heating and Cooling Services (chilled water and steam) for various Cuyahoga County facilities for the period 6/1/1993 - 1/31/2014 to extend the time period to 2/28/2014 and for additional funds based on the existing utility rate schedule. Funding Source: 100% General funds.

Majeed Makhoulf, Director of Law provided a legal opinion on compliance with the Contracts and Purchasing Policy, stating this item does not require Council's approval as the Board of Control has full authority to approve this amendment. Majeed explained amendments for \$25,000.00 - \$500,000.00 are considered by Board of Control and as a matter of practice any amendments above \$500,000.00 are sent to County Council for approval.

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve the item; Mark Parks seconded the motion. Item BC2014-44 was unanimously approved.

5. New Items for Review

BC2014-50 Department of Public Works,

a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1200255-01 with Suburban Maintenance and Construction, Inc. for the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek in the Village of Glenwillow for additional funds in the amount not-to-exceed \$52,567.58.

b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: \$5.00 Vehicle License Tax Funds

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-50 was unanimously approved.

BC2014-51 Juvenile Court, submitting an amendment to Contract No. CE0600275-01 with Kronos Incorporated for a Human Resources Management System for the period 1/1/2006 - 3/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount not-to-exceed \$37,058.86.

Funding Source: 100% General Funds

Item BC2014-51 was held at the request of the Department.

BC2014-52, County Sheriff, submitting an amendment to Contract No. CE1300071-01 with Intellitech Corporation for license renewal and maintenance on the IMACS Jail management system for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of 106,055.00. Funding Source: 100% General Funds

Jeff Mowry presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-52 was unanimously approved.

BC2014-53 Department of Health and Human Services/Community Initiatives Division/ Family and Children First Council, submitting an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$315,000.00 for administration of the Teen Wellness Initiative for the period 2/1/2014 - 1/31/2015. Funding Source: 98% (\$308,700.00) Temporary Assistance to Needy Families Funds; 2% (\$6,300.00) by the Health and Human Services Levy Funds.

Rick Werner presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-53 was unanimously approved.

BC2014-54 Department of Health and Human Services/ Cuyahoga Job and Family Services, submitting an amendment to Agreement No. AG1200004-01 with The MetroHealth System for Healthy Start and Child Care Assistance Hotline services for the period 1/1/2012 - 12/31/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$128,963.00. Funding Source: 100% by Federal Temporary Assistance to Needy Families Funding

Rick Werner presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-54 was unanimously approved.

BC2014-55 Department of Health and Human Services/Cuyahoga Job and Family Services, Recommending an award on RQ28853 and enter into a contract with Cleveland Housing Network, Inc. (8-3) in the amount not-to-exceed \$198,965.00 for utility assistance and financial counseling services for Temporary Assistance to Needy Families eligible residents for the period 4/1/2014 - 3/31/2015. Funding Source: 100% Federal TANF Funding

Rick Werner, Director of Health and Human Services, presented. Councilman Jones asked what the total value of the new contract was and how has the amount changed from the prior contract. Pernel shared his concerns that the previous contract delivered the same level of services as the new contract and the previous provider utilized due diligence in identifying the actual needs of individuals. Pernel inquired if the same attention is being given to ensure that funds are being used adequately by Cleveland Housing Network, Inc.

Rick Werner responded by stating that the full amount of the RFP is \$198,965.00 and the amount is based on the utilization of the program for the prior 12-month period. Rick also stated that the County has been working with Cleveland Housing Network, Inc. for the 3 year term and the provider has used the resources efficiently, but he would be glad to gather more information and provide a further analysis of the performance of Cleveland Housing Network, Inc. on the previous contract and compare the information to the data of the previous provider.

Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion, Pernel Jones disapproved. Item BC2014-55 was approved by majority vote.

BC2014-56 Department of Health and Human Services

a) Submitting an RFP exemption on RQ30255, which will result in an award recommendation to Children's Hospital Medical Center in the amount of \$128,700.00 for operational support of a Drug and Poison Information Center for the period 3/1/2014 - 12/31/2014.

b) Recommending an award on RQ30255 and enter into a contract with Children's Hospital Medical Center in the amount of \$128,700.00 for operational support of a Drug and Poison Information Center for the period 3/1/2014 - 12/31/2014. Funding Source: 100% HHS Levy

Rick Werner presented. Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2014-56 was unanimously approved.

BC2014-57 Department of Public Works, recommending an award in the amount not-to-exceed \$102,100.00 on RQ30235 to Johnson Controls, Inc. for replacement of six (6) chilled water coils in the Cuyahoga County Justice Center. Funding Source: 100% Internal Service Fund

Mike Chambers, Public Works, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-57 was unanimously approved.

6. Other Business

Ed FitzGerald made a motion to amend the March 3, 2014 Board of Control agenda to add time-sensitive Item No. BC2014-49, presented by Mike Chambers. Michael Gallagher seconded the motion; the March 3, 2014 Board of Control meeting agenda was approved as amended.

BC2014-49 Department of Public Works, brought a time-sensitive item to the table for presentation. Public Works requested approval of an alternative procurement process to select a vendor to replace six chilled water coils that serve the Court Towers and Jail I of the Justice Center Complex, in order to address pump failure that occurred as result of the severe weather encountered in January. The procurement process as described will include: 1) use of the Buyspeed system to secure quotes for RQ 30235 in an amount not to exceed \$102,100; and 2) the lowest and best quote will result in a Purchase Order being issued to the winning vendor. Funding Source: 100% Internal Service Fund.

7. Public Comment

There was no further public comment.

8. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded the motion. A motion to adjourn was unanimously approved at 11:43 a.m.

4. Tabled Items

BC2014-51

A. Scope of Work Summary

1. Juvenile Court, requesting approval of a contract amendment with Kronos Incorporated for the time period January 1, 2006 - March 31, 2014, to extend the time until March 31, 2015, and to increase the funds in the amount of \$37,058.86.

2. The primary goal of the project is to upgrade and maintain the existing human resources management system and to provide software and equipment support services.

3. N/A.

B. Procurement

1. The procurement method for this project was an RFP. The total value of this amendment is \$37,058.86.

2. The RFP process was closed on March 18, 2005. There was no SBE or DBE participation/goal.

3. There were six vendors that were sent the information required for the services needed, two vendors responded, and one vendor was approved, based on submitting the lowest cost.

C. Contractor and Project Information

1. Kronos Incorporated
297 Billerica Road
Chelmsford, MA 01824
Council District: N/A.

2. The contact person at the Kronos Incorporated is Ed Wegryn at (216) 533-7315.

3.a. The location of the services is county-wide.

3.b. N/A

D. Project Status and Planning

1. The project reoccurs annually and is an extension of an existing project.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is a one time payment, by invoice.

3. The project is an amendment to a contract. This amendment extends the time until March 31, 2015, and increases the funds in the amount of \$37,058.86. This is the 8th amendment of the contract. The histories of the amendments are as follows:

- a. 2006: Extended the time period until December 31, 2007 and increased the funds in the amount of \$0.00.
- b. 2009: Extended the time period until March 31, 2009 and increased the funds in the amount of \$56,999.10.
- c. 2009: Extended the time period until March 31, 2010 and increased the funds in the amount of \$45,681.56.
- d. 2010: Extended the time period until March 31, 2011 and increased the funds in the amount of \$30,436.30.
- e. 2011: Extended the time period until March 31, 2012 and increased the funds in the amount of \$33,421.19.
- f. 2012: Extended the time period until March 31, 2013 and increased the funds in the amount of \$34,781.86.
- f. 2013: Extended the time period until March 31, 2014 and increased the funds in the amount of \$70,340.60.

5. New Items for Review

BC2014-58

TITLE: Development/2014/Heinen's, Inc./Economic Development Loan/19701 S. Miles Road/ Warrensville Heights

A. Scope of Work Summary

1. Department of Development requesting approval of an Economic Development Site Expansion Loan to Heinen's, Inc. in the amount not-to-exceed \$500,000 and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.
2. The primary goal of the project is to assist with the expansion of Heinen's food production operations in Warrensville Heights. Specifically, the County funds would assist with the acquisition, asbestos abatement and demolition of a building located at 19701 S. Miles Road, which will enable Heinen's to construct a new facility on the property. The project will create 20, new to Cuyahoga County, full-time jobs through the subsequent expansion of their operations on the property. Total project costs are estimated at \$10,500,000 and the County loan is \$500,000.

B. Procurement: Economic Development Loan

The loan was considered by the Cuyahoga County Community Improvement Corporation on February 12, 2014. The Corporation recommends approval of the loan.

C. Contractor And Project Information:

1. Economic Development Loan borrower:
Heinen's, Inc.
4540 Richmond Road
Warrensville Heights, Ohio 44128
County Council District 9

2. Principal Owner(s) of Heinen's, Inc. are Jeffrey Heinen and Thomas Heinen at 25% each, respectively. Multiple other family members own shares in lesser percentages.

3. The location of the project is
19701 S. Miles Road
Warrensville Heights, Ohio 44128
County Council District 9

D. Project Status And Planning: The Department of Development has Economic Development loans for eligible businesses that create employment opportunities and promote economic growth in the County.

E. Funding: This project will be funded by the Cuyahoga County Western Reserve Fund. The schedule of payments will be quarterly.

BC2014-59

Submitting an agreement in the amount of \$125,000.00 with Cuyahoga County Board of Health for administration of the County Child Fatality Review for the period 1/1/14 - 12/31/14.

A. Scope of Work Summary

1. The Office of Health & Human Services requesting approval of an agreement with the Cuyahoga County Board of Health for the anticipated cost of \$125,000.00.
2. The primary goals of the work is to prevent child fatalities; the OHHS works with the BOH in the collection and analysis of causes and contributing causes of child fatalities throughout the county. The BOH conducts medical and other relevant data review for all child death cases; maintains a database with all the above information and provides appropriate analysis and reports as reasonably requested throughout the year; develops recommendations for action based on case review findings and works with the committee to identify opportunities for immediate action.
3. The project is mandated by ORC 307.621- 629.

B. Procurement

1. O.R.C. 307.621 – 624 requires the Executive to appoint the body already acting as a child fatality review board to function as the review board and to designate the health commissioner to convene the meetings. The CCBOH is the public health entity and through the commissioner, convenes and administers the Child Fatality Review.

C. Contractor and Project Information

1. The address of the contractor is:
Cuyahoga County Board of Health
5550 Venture Drive
Parma, OH 44130
District 4
2. The Health Commissioner is Terry Allan.
3. The project will be conducted throughout the county.

D. Project Status and Planning

1. The project occurs annually.
2. The project works throughout the year but regular meetings are conducted. Medical Examiner's

Committee meets monthly and Medical Review meets 3 times a year.

E. Funding

1. The project is funded with levy dollars.
2. The Board of Health is paid once a year at the end of the calendar.

BC2014-60

A. Scope of Work Summary

1. Following approval of RFP 24301, award recommendations and authority to enter into a contract provided through Council R2012-0222, Cleveland Mediation Center's Contract CE1300124-01,02, is being submitted for a Contract Amendment, increasing the contract amount by \$478,830.00.
2. The primary goals of the Emergency Solutions Grant Program are to a) reduce the number of families and individuals entering the shelter system; b) assist households to leave the shelter more quickly; and c) assure that persons do not return to homelessness. Cleveland Mediation Center provides homeless diversion assessments to newly homeless households at Coordinated Assessment and Intake.
3. N/A

B. Procurement

The Procurement method was RFP 24301. The RFP closed on August 10, 2012. Cleveland Mediation Center was approved for an award on October 9, 2012. Authority to enter into contracts was also approved as part of the Resolution.

C. Contractor and Project Information

1. Cleveland Mediation Center (CMC)
2012 W. 25th St.
Cleveland, OH 44113
Council District #7
2. Dan Joyce is the ED. CMC is a non-profit organization.
3. N/A
4. N/A

D. Project Status and Planning

1. The Emergency Solutions Grant Program is an annual Department of Housing & Urban Development (HUD) entitlement to promote homeless prevention and rapid re-housing activities. The ESGP was established by Congress to continue homeless system transformation activities begun through the Homeless Prevention and Rapid Re-housing (HPRP) Program.
2. N/A
3. The contract amendment is on a critical path to add additional ESG award funds to permit the agency to maintain diversion activities at the door of the shelter.
4. N/A

E. Funding

1. The Contract Amendment amount is \$478,830.00. Of this amount, 5% (\$24,587.00) is from a Grant Award to Cuyahoga County from the State Department of Development Services Agency; 95% (\$454,243.00) is from the Cuyahoga County Health & Human Services Levy.

2. The provider is reimbursed on a monthly basis.

3. Contract CE130024-01,02 is being amended to increase the dollar amount by \$478,830.00. The Scope of Services remain the same. This is the second amendment to this contract. The first amendment extended the contract term through 9/30/2014.