

Cuyahoga County Contracts and Purchasing Board
March 3, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:51 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Director of Procurement and Diversity Lenora Lockett
Councilman Dale Miller
Fiscal Officer Mark A. Parks Jr.
Director of Public Works Bonnie Teeuwen

At the March 3, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the February 24, 2014 Contracts and Purchasing Board meeting were unanimously approved, as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-140 Department of Public Works submitting a revenue generating agreement with United States Marshals Service, Northern District of Ohio (USMS) in the amount of \$100,000.00 for fuel and vehicle maintenance for the period 01/01/2014 - 12/31/2016. Funding Source: Revenue Generating

Mike Chambers, Public Works, presented. Item CPB2014-140 was unanimously approved.

CPB2014-141 Department of Workforce Development submitting contracts with various providers for the On-the-Job Training Program:

a) Finish Line Binderies, LLC, in the amount not-to-exceed \$2,400.00 for the period 11/18/2013 - 3/19/2014.

Funding Source: 100% Workforce Investment Act funds.

b) Netshape Technologies, Inc. in the amount not-to-exceed \$1,722.00 for the On-the-Job Training Program for the period 11/18/2013 - 3/16/2014.

Funding Source: 25% Workforce Investment Act and 75% Western Reserve Funds.

Andria Richardson, Assistant Clerk, presented. Item CPB2014-141 was unanimously approved.

CPB2014-142 Office of Procurement & Diversity recommending an award: Department of Public Works a) on RQ28140 to Frost Architectural Preservation, Inc. (10-1) in the amount of \$64,215.00 for Soldiers & Sailors Monument flag pole repairs. Funding Source: 100% Federal Emergency Management Agency Funds.

Lenora Lockett presented. Item CPB2014-142 was unanimously approved.

CPB2014-143 Medical Examiner:

a) Requesting authority to rescind Contracts and Purchasing Board Approval No. CPB2013-516, dated 7/8/3013, which approved a sole source exemption on RQ27709, for an award recommendation to Charles H. Brenner, Ph.D., in the amount of \$10,800.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.

b) Submitting a sole source exemption on RQ29898, which will result in an award recommendation to Charles H. Brenner, Ph.D., in the amount of \$19,200.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.

c) Recommending an award on RQ29898 and enter into a contract with Charles H. Brenner, Ph.D., sole source, in the amount not-to-exceed \$19,200.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.

Funding Source: 100% General Funds

Hugh Shannon, Medical Examiner's Office, presented. Item CPB2014-143 was held at the request of Councilman Miller due to the increased cost for the contracted services resulting from the vendor being required to comply with county insurance requirements. Councilman Miller requested information on the following:

- What are the risks that we are trying to mitigate?
- What specifically are we getting for the increased cost?

CPB2014-144 County Prosecutor a) Requesting authority to apply for and accept grant funds from Ohio Office of Criminal Justice Services in the amount of \$32,500.00 from the FY2013 Edward Byrne Memorial Justice Assistance Grant program for the period 1/1/2014 - 12/31/2014.

b) Submitting a grant award in the amount of \$32,500.00 from Ohio Office of Criminal Justice Services for the Sexual Assault Victim Advocacy Initiative in connection with the FY2013 Edward Byrne Memorial Justice Assistance Grant for the period 1/1/2014 - 12/31/2014.

Funding Source: This Edward Byrne Memorial Justice Assistance Grant will provide 86% funding toward the project (14% General Funds)

Marvin Davies, Prosecutor's Office, presented. Item CPB2014-144 was unanimously approved.

CPB2014-145 Department of Public Safety and Justice Services submitting an agreement with Cuyahoga Community College District in the amount not-to-exceed \$3,000.00 for reimbursement of eligible expenses in connection with the FY2011 State Homeland Security-Law Enforcement Grant program for the period 3/1/2013 - 10/31/2013. Funding Source: 100% FY2011 Law Enforcement State Homeland Security Grant Funds

Felicia Harrison, Public Safety, presented. Item CPB2014-145 was unanimously approved.

CPB2014-146 Department of Public Safety and Justice Services submitting agreements with various political subdivisions, for reimbursement of eligible expenses in connection with the FY2012 State Homeland Security-Law Enforcement Grant program for the period 1/1/2014 - 4/30/2014:

- a) City of Rocky River in the amount not-to-exceed \$14,352.00.
- b) Lake County Board of Commissioners in the amount not-to-exceed \$24,000.00.

Funding Source: Department of Homeland Security grant funds through the Ohio Emergency Management Agency

Felicia Harrison, Public Safety, presented. Item CPB2014-146 was unanimously approved.

CPB2014-147 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Berea in the amount not-to-exceed \$1,390.77 for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program for the period 6/12/2013 - 1/31/2014. Funding Source: Department of Homeland Security grant funds through the Ohio Emergency Management Agency

Felicia Harrison, Public Safety, presented. Item CPB2014-147 was unanimously approved.

CPB2014-148 Department of Health and Human Services/Division of Children and Family Services recommending an award on RQ26901 and enter into a contract with MCS Consulting Service, LLC in the amount not-to-exceed \$59,706.46 for clerical assessment services for the period 3/1/2014 - 7/30/2014.

Funding Source: 33% federally and 67% Health and Human Services Levy funds.

Rick Werner, Director of Health and Human Services, presented. Item CPB2014-148 was unanimously approved.

C. Exemption Requests

CPB2014-149 Department of Public Safety and Justice Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1200551-01 with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$165,200.00. Funding Sources: Witness/Victim FY2012 Encourage Arrest Family Justice Center Grant Funds -\$94,200.00; Regional Enterprise Data Sharing System general funds-\$71,000.00

Felicia Harrison, Public Safety, presented. Item CPB2014-149 was unanimously approved.

D. Consent Agenda

CPB2014-150 Department of Public Works submitting an administrative offer of settlement agreement for acquisition of right of way in connection with the replacement of Prospect Road Culvert No. 9 over Baker Creek in the City of Strongsville:

Parcel No.(s): 3CH-1 & T-2

Owner(s): Diana L. Miller

Settlement \$ Amount: \$850.00

Funding Source: 80% is to be funded by County Road and Bridge Fund, 20% is funded by the municipality.

Item CPB2014-150 was unanimously approved.

CPB2014-151 Department of Public Works submitting various agreements of cooperation with City of Brecksville for various projects:

- a) Resurfacing of Barr Road from Edgerton Road to Highland Drive.
 - b) Resurfacing of Snowville Road from Brecksville Road to Riverview Road.
- Funding Source: 100% County Road & Bridge Funds

Item CPB2014-151 was unanimously approved.

CPB2014-152 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300185-01 with A & A Painting for the Bridge Deck Sealing Program for a decrease in the amount of (\$9,475.00).

b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 100% \$7.50 Vehicle License Tax Fund

Item CPB2014-152 was unanimously approved.

CPB2014-153 Department of Public Works submitting an agreement of cooperation with City of Middleburg Heights for the replacement of Eastland Road Culvert 00.53.

Funding Source: 60% with County Road and Bridge Fund and 40% from City of Middleburg Heights for design and 80% with County Road and Bridge Fund and 20% from City of Middleburg Heights for construction.

Item CPB2014-153 was unanimously approved.

CPB2014-154 Department of Development submitting a forbearance agreement among Philomena Kalvitz, Robert P. Kalvitz and Giuseppina Kalvitz in connection with a housing rehabilitation loan.
Funding Source: N/A

Item CPB2014-154 was unanimously approved.

CPB2014-155 Department of Information Technology submitting an amendment to Contract No. CE1200064-01 with Sprint Solutions, Inc. for wireless communication equipment and services for use by Board of Elections for the period 7/1/2011 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required. Funding Source: 100% General Funds

Item CPB2014-155 was unanimously approved.

CPB2014-156 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-156 was unanimously approved.

CPB2014-157 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item CPB2014-157 was unanimously approved.

CPB2014-158 Department of Public Safety and Justice Services submitting amendments to agreements with various providers in connection with FY2010 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Adult Drug Courts Grant Program for the period 9/30/2010 - 9/29/2013 to extend the time period to 9/29/2014; no additional funds required:

- a) Agreement No. AG1100101-03 with Common Pleas Court for probation supervision services.
 - b) Agreement No. AG1100102-02 with Common Pleas Court/Corrections Planning Board, Treatment Alternatives to Street Crime for Clinical Assessment and Case Management services.
- Funding Source: U. S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration grant funds.

Item CPB2014-158 was unanimously approved.

CPB2014-159 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Westlake for the purchase of equipment, valued in the amount not-to-exceed \$12,808.25 in connection with the FY2010 Urban Area Security Initiative Grant Program for the period

8/1/2010 - 7/31/2013. Funding Source: 100% FY2010 Urban Area Security Initiative grant funds and is passed through to Cuyahoga County from the Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-159 was unanimously approved.

CPB2014-160 Department of Public Safety and Justice Services submitting a grant award with Ohio Department of Youth Services in the amount of \$85,000.00 for the FY2013 Title II Formula Juvenile Justice and Delinquency Prevention Block Grant Program for the period 2/1/2014 - 7/30/2015. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

Item CPB2014-160 was unanimously approved.

CPB2014-161 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$171,308.00 for the FY2012 Buckeye Permanent Supportive Housing Project in connection with the McKinney-Vento Homeless Assistance Act for the period 1/1/2013-12/31/2014. Funding Source: 100% by the U.S. Department of Housing & Urban Development grant funds

Item CPB2014-161 was unanimously approved.

CPB2014-162 Office of Procurement & Diversity presenting voucher payments for the week of 3/3/2014.

Item CPB2014-162 was unanimously approved.

CPB2014-163 Department of Development submitting voucher payments/housing rehab loans for the week 2/20/14 – 2/26/14

Item CPB2014-163 was unanimously approved.

CPB2014-164

A motion to amend the agenda was unanimously approved to introduce the following time sensitive/mission critical purchase item:

Presented by Mike Chambers, Department of Public Works: Recommending a payment on RQ30281 to Best Equipment in the amount of \$20,397.66 for emergency repair of a rear blower and fan assembly on sanitary vehicle Unit No. S-233.

Item CPB2014-164 was unanimously approved.

A motion to restore the full allotment of time sensitive mission critical purchase funds available to the Department of Public Works was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn the meeting was unanimously approved at 12:14 p.m.