

Cuyahoga County Contracts and Purchasing Board
March 10, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2014-143	Medical Examiner	<p>a) Requesting authority to rescind Contracts and Purchasing Board Approval No. CPB2013-516, dated 7/8/3013, which approved a sole source exemption on RQ27709, for an award recommendation to Charles H. Brenner, Ph.D., in the amount of \$10,800.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.</p> <p>b) Submitting a sole source exemption on RQ29898, which will result in an award recommendation to Charles H. Brenner, Ph.D., in the amount of \$19,200.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.</p> <p>c) Recommending an award on RQ29898 and enter into a contract with Charles H. Brenner, Ph.D., sole source, in the amount not-to-exceed \$19,200.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.</p> <p>Funding Source: 100% General Funds</p> <p>2. What is the product/service that you seek to acquire?</p> <p>Provide a detailed description of the product/service.</p> <p>We are requesting for a maintenance contract for DNA-View software which is a technical program used for statistical analysis in DNA relationship testing casework to determine probability of an alleged relationship between individuals based on their DNA profiles. No DNA relationship report can be issued without this statistical analysis which is based on the frequencies of various genotypes in different races.</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>

		<p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of “potential” renewal options?</p> <p>Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>This is a maintenance contract for DNA-View software which is a technical program used for statistical analysis in DNA relationship testing casework to determine probability of an alleged relationship between individuals based on their DNA profiles. No DNA relationship report can be issued without this statistical analysis which is based on the frequencies of various genotypes in different races. Any issue with the software will stop statistical analysis and issuance of the DNA relationship testing reports. The maintenance contract is required for maintenance and technical support for the DNA View program to resolve any issues and to receive any updates made to the program due to updated DNA technology or any change required as per DNA Relationship Testing Standards. As this is a specialized program, technical support is necessary for any issue to be resolved in a timely manner so that statistical analysis can be performed in DNA relationship casework and the reports can be issued in a timely manner.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications. Provide specific details on the compelling functional and/or technical reasons why</p>	
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		<p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p>The last contract was sole source at a cost of \$5,000 for the time period of 10/1/2011 to 9/30/2013.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? Describe specific steps, and/or alternate solutions under consideration.</p> <p>The DNA-View is highly specialized technical software and the service contract is only offered by Dr. Charles Brenner, the creator of the DNA-View software program. No DNA relationship report can be issued without this statistical analysis which is based on the frequencies of various genotypes in different races. Any issue with the software will stop statistical analysis and issuance of the DNA relationship testing reports. The maintenance contract is required for maintenance and technical support for the DNA View program to resolve any issues and to receive any updates made to the program due to updated DNA technology or any change required as per DNA Relationship Testing Standards. As this is a specialized program, technical support is necessary for any issue to be resolved in a timely manner so that statistical analysis can be performed in DNA relationship casework and the reports can be issued in a timely manner.</p> <p>10. What efforts were made to get the best possible price? Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the</p>	
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		<p>discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.</p> <p>For the first time in 15 years, Dr. Brenner is increasing the annual cost from \$2,500 to \$6,400. Initially, we were going to increase to \$3,600 annually, however, due to the added cost of securing errors and omission insurance coverage, Dr. Brenner is passing the total cost along to the County, as we are his only clients requiring this type of liability coverage.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.</p> <p>While this is a substantial increase, we have not seen an increase in cost from Dr. Brenner for 15 years. If we were to average this increase over the past 15 years, it amounts to an annual increase of 2.5%. We are entering into a 3 year contract, therefore, the price will be locked in until September 30th, 2016. Initially, the above statement was correct, however, due to the added cost of securing errors and omission insurance coverage, Dr. Brenner is passing the total cost along to the County, as we are his only clients requiring this type of liability coverage.</p> <p>12. Amount to be paid: \$19,200.00</p>	
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B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-165	County Executive's Office	<p>Recommending payments to various organizations:</p> <p>a) Bike Cleveland in the amount of \$10,000.00 as a voluntary contribution for supportive services for the period 1/1/2014 - 12/31/2014.</p> <p>b) Global Cleveland in the amount of \$50,000.00 as a voluntary contribution for supportive services for the period 1/1/2013 - 12/31/2014.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>c) The Cleveland-Cuyahoga County Food Policy Coalition in the amount of \$10,000.00 as a voluntary contribution for leadership support and technical assistance for the period 1/1/2014 - 12/31/2014.</p> <p>Funding Source: 100% General Funds</p>	
CPB2014-166	Department of Law	<p>Submitting an amendment to Contract No. CE1200426-01 with Giffen & Kaminski, LLC for legal representation of Cuyahoga County before the Human Resource Commission Hearing Officers and the Human Resource Commission for additional funds in the amount of \$2,942.03, as part of the accounting true-up to close out the payments on the contract.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-167	Department of Information Technology	<p>Submitting an RFP exemption on RQ30021, which will result in an award recommendation to Advanced Server Management Group, Inc. in the amount not-to-exceed \$20,000.00 for professional security consulting services for the period 4/1/2014 - 3/31/2015.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Professional security consulting service to help identify any potential security risks on our systems.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Not to exceed \$20,000.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>ASMG I has conducted penetration & vulnerability tests in the past and is very familiar with our system.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>None. Contracted with vendor in the past. Vendor was lowest bidder on that contract. Vendor has familiarity with our system which will save time and money on this project.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Originally, lowest vendor bid.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Since vendor is already familiar with the system, time will not be wasted by first having to assess the system.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None at this time.</p>	
CPB2014-168	Department of Information Technology	<p>Submitting an RFP exemption on RQ30090, which will result in an award recommendation to CDW Government in the amount not-to-exceed \$40,156.73 for maintenance on Symantec Netbackup Enterprise software for the period 2/15/2014 - 2/14/2015.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Maintenance and support of Symantec Netbackup Enterprise software.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Not to exceed \$40,156.73</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>State Vendor # 534334</p> <p>4. What other available options and/or vendors were</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>evaluated? If none, include the reasons why.</p> <p>None. In-house software that has been used for backup for years.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Past experience with CDW. Symantec reseller.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Maintenance and support has expired.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None at this time.</p>	
CPB2014-169	Department of Information Technology	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE0900084-01 with Time Warner NY Cable, LLC dba Time Warner Cable through its Northeast Ohio Division, sole source, for maintenance on the Fiber Optic Wide Area Network and Internet connectivity for the period 9/15/2008 - 1/31/2014 to extend the time period to 9/30/2014 and for additional funds in the amount not-to-exceed \$64,000.00.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Maintenance service for County fiber optic network and internet connectivity. Contract period 9/15/08 – 9/14/13. Amendment extended to 1/31/14. This amendment will extend time to 9/30/14.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original contract not to exceed \$480,000.00 Amendment added additional cost of \$24,000.00. This amendment will add additional \$64,000.00</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Vendor is Sole Source.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None at this time.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Vendor was Sole Source.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Need connectivity to continue operations.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None at this time.</p>	
CPB2014-170	Department of Information Technology	<p>Submitting an RFP exemption on RQ29731, which will result in an award recommendation to Harris, Mackessy & Brennan in the amount of \$33,150.88 for 4-Kodak Capture Pro Software licenses for Fujitsu 6800 Group F Scanners.</p> <p>Funding Source: Real Estate Assessment Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Four (0)4 Kodak Capture Pro Software for Group F Scanners</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The amount of this purchase is not to exceed \$33,150.88.</p> <p>3. Rationale Supporting the Use of the Selected</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The purchase of this software will allow attorneys, schools boards, and taxpayers to scan all documents that come in and out of the Board of Revision by accessing the Board of Revision’s public website.</p> <p>State Term Number 534407</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Harris, Mackessy & Brennan is able to provide the needed software under state contract and at the lowest cost.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The Board of Revision has purchased Kodak Capture Pro Software for their other scanners and are very satisfied with the product and wish to have the same software for their Fujitsu 6800 Scanners.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Harris, Mackessy & Brennan is able to provide the needed software under state contract and the cost would be more to purchase it from another vendor.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We will continue to request quotes from multiple vendors when possible.</p>	
CPB2014-171	Fiscal Office	<p>Submitting an RFP exemption, which will result in amendments to various contracts with KeyBank National Association for the Corporate Credit Card Program for duty related travel services for the period 9/1/2007 - 8/31/2013 to extend the time period to 4/30/2014; no additional funds required:</p> <p>a) Contract No. CE0700537-01-08 b) Contract No. CE0700538-01-03 c) Contract No. CE0700539-01-11</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>d) Contract No. CE0700540-01-05</p> <p>Funding Source: Original contracts were funded through general funds and grants.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Key Bank/Elan provides credit card service for all county airline travel. The county has a contract with Professional Travel and they use the credit card when the County calls to book a flight.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>No dollar increase. Just extend the time period from August 31, 2013 through April 30, 2014. This gives time to get the new card set up.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>We are amending this contract only until the new credit card is issued through the County's new Banking Services through Key Bank.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>This contract was bid out in 2007 and Key Bank/Elan was awarded the contract</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The County will not be able to pay the credit card bill and Key Bank/Elan will turn off the card.</p>	
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		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The travel credit card was included in the new Banking Services contract with Key Bank. We will be using Key Bank for the next 3 years.</p>	
CPB2014-172	Common Pleas Court/ Corrections Planning Board	<p>Submitting an RFP Exemption which will result in an amendment to Contract No. CE1200411-01 with Fieldware, LLC for an Automated Notification System for the period 6/1/2012 - 12/31/2013 to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$20,225.00.</p> <p>Funding Source: ODRC Grant Funds and Probation Supervision Fees</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Common Pleas Court Adult Probation Department utilize the automated telephone notification system for upcoming report and court dates for low and moderate risk offenders thereby allowing more resources to be directed to higher risk/need offenders.</p> <p>The original contract time period was June 01, 2012 through November 30, 2012. The first amendment extended the contract time period to June 30, 2013. The second amendment extended the contract end date to December 31, 2013 to allow for continued pilot testing of the system and decreased the contract amount by \$75,125. This decrease allowed grant funds to be reallocated for integration purposes. The Third amendment will add an additional \$20,225 to the contract and extend the contract to June 30, 2014. This will allow for the completion of the pilot program and evaluation before a formal RFP is released to continue this program.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The total value of the original contract is not to exceed \$99,125.00. The second amendment decreased the contract by \$75,125.00. The third amendment will add an additional \$20,225 to the contract. The new contract</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>amount is \$44,225.00.</p> <p>This program will be funded by the Ohio Department of Rehabilitation and Corrections FY2013 Technology and Training Grant funds (\$34,225 or approximately and \$10,000 by Probation Supervision fees.)</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The procurement method for this project was RFP#23435. The total value of the RFP was \$99,125.00. The original procurement method was closed on April 26, 2012. There were 2 bids/proposals/applications pulled from OPD, two bids/proposals/ applications submitted for review, and one bids/proposals/applications) approved.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>This request will allow the vendor time to complete the original contracted services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Common Pleas Court Adult Probation Department will utilize the automated telephone notification for upcoming report and court dates for low and moderate risk offenders thereby allowing more resources to be directed to higher risk/need offenders.</p> <p>The selected vendor was the most responsive to the Request for Proposals and the most cost effective of the proposals received.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Not applicable</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Common Pleas Court Corrections Planning Board</p>	
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		always advocates the use of full and open competition for all contracts where applicable.	
CPB2014-173	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ29652, which will result in an award recommendation to Pointe Blank Solutions in the amount of \$34,080.00 for maintenance on the Internet Judicial Assessment Inmate Locator InJail System software for the period 1/1/2014 - 12/31/2014.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>This request is to allow for continued Software maintenance for the inJail virtualized server environment.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any).</p> <p>Funding Source – JA050088/\$34,080.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (Include state contract # or GSA contract # and expiration date)</p> <p>This was originally an RFP that was awarded to Pointe Blank Solutions, therefore Pointe Blank Solutions is the only vendor that can provide maintenance, modifications or enhancements as these services will be performed on their product (original system).</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>This was originally an RFP that was awarded to Pointe Blank Solutions, therefore Pointe Blank Solutions is the only vendor that can provide maintenance, modifications or enhancements as these services will be performed on their product (original system).</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendor was originally selected through an RFP. Cuyahoga County Department of Public Safety and Justice Services requested a vendor to maintain and upgrade</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>inJail, including consulting services for the maintenance of the system, coding of any modifications, enhancements, and required updates, and the testing of the modifications, enhancements, and updates in accordance with industry best practices.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Pointe Blank Solutions is providing maintenance on a system that is customized by Pointe Blank Solutions. Another vendor selection process will hinder immediate maintenance to the system.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Continue to conduct a Formal RFP process for services.</p>	
CPB2014-174	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ30034, which will result in an award recommendation to Motorola Solutions, Inc. in the amount of \$358,631.00 for 140 Motorola APX6000 Radios and 140 Chargers.</p> <p>Funding Source: FY 2011 Urban Area Security Initiative Grant Funds in the amount of \$78,258.35 and FY 2011 State Homeland Security Program Grant Funds in the amount of \$280,372.65 passed through Ohio Emergency Management Agency.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Safety Justice Services request is to procure Motorola APX 6000 Radios and chargers. After completing a formal request for bid, these radios were tested by officers in the field and chosen as the most reliable and easy to use product. The radios will be used by municipalities throughout Cuyahoga County that are migrating to a P25 compliant 700/800 MHz Communications System.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>The cost is \$2,492/radios and \$69.65/charger</p> <p>Funds utilized are FY 11 Urban Area Security Initiative Funds in the amount of \$78,258.35 and FY 11 State Homeland Security Program in the amount of \$280,372.65 These are Federal funds passed through Ohio Emergency Management Agency down to Cuyahoga County</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>These radios and chargers are on State Term Schedule #573077-0 with additional discount. The expiration date is 6/30/2015.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>In 2012, the Department of Public Safety and Justice Services completed a request for bids. Three vendors responded, however, two were compliant with the bid (Relm and Motorola) as they were able to provide radios for testing. The radios were tested by first responders throughout Cuyahoga County. After reporting the results of the test, the Communications Sub-Committee of the Cuyahoga County Emergency Advisory Board voted to purchase the Motorola APX 6000 radios. These radios were purchased and distributed.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Motorola was selected as the radios were the preferred radios from the bid after being tested on the system by emergency first responders. This will also allow consistency in radio style across the municipalities and regions. These radios are currently being utilized by first responders throughout Cuyahoga County.</p> <p>The pricing remains consistent with the bid and lower than State Term Schedule</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>These grant funds used for the purchase will expire in April</p>	
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		<p>2014. These radios were chosen with the bid and will remain consistent for users within the municipalities receiving the radios. First hand users tested the radios from the bid and these were the preferred radios.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>When purchasing new equipment Full and Open Competition are preferred as the process enables competitive pricing. This process was completed in 2012 for the same equipment.</p>	
CPB2014-175	Department of Public Safety and Justice Services/ Cuyahoga Emergency Communications System Section	<p>Submitting an RFP exemption on RQ30097, which will result in an award recommendation to Standard Law Enforcement Supply Company in the amount of \$8,000.00 for the purchase of 18 staff replacement uniforms.</p> <p>Funding Source: 911 Wireless Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) 2014 Uniform purchase/replacement for Public Safety & Justice Services-CECOMS 9-1-1 Dispatch Staff.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Funding Source: JA106773 -911 Wireless Fund 100% PURCHASE ORDER in the amount not to exceed \$8,000.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Uniform purchase in 2012-2013 was through Standard Law Enforcement Supply Company. Requesting to use the same vendor until contract negotiations are completed and any procedural changes for uniform allowance is determined.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Quotes were received in 2012 from three companies: Schwarz Uniforms, Shuttlers Uniforms and Standard Law Enforcement Supply Company. The latter had the lowest quote.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Uniform purchase in 2012-2013 was through Standard Law Enforcement Supply Company with the lowest quote for services. The company assisted with design and was an approved vendor the Ohio Patrolmen's Benevolent Association union representatives for CECOMS 911 dispatchers.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Delay would cause recent hires to be without uniforms for an additional extended period of time.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-176	Department of Information Technology	Submitting an agreement of cooperation among City of Cleveland and Greater Cleveland Regional Transit Authority for shared Fiber Optic Resources for the period 4/30/2014 - 4/29/2015. Funding Source: N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-177	Office of Procurement & Diversity	Presenting voucher payments for the week of 3/11/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-178	Department of Development	Submitting voucher payments/housing rehab loans for the week 2/20/14 to 2/26/14.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business**
- VI. Public Comment**
- VII. Adjournment**

Minutes

Cuyahoga County Contracts and Purchasing Board
March 3, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:51 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Director of Procurement and Diversity Lenora Lockett
Councilman Dale Miller
Fiscal Officer Mark A. Parks Jr.
Director of Public Works Bonnie Teeuwen

At the March 3, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the February 24, 2014 Contracts and Purchasing Board meeting were unanimously approved, as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-140 Department of Public Works submitting a revenue generating agreement with United States Marshals Service, Northern District of Ohio (USMS) in the amount of \$100,000.00 for fuel and vehicle maintenance for the period 01/01/2014 - 12/31/2016. Funding Source: Revenue Generating

Mike Chambers, Public Works, presented. Item CPB2014-140 was unanimously approved.

CPB2014-141 Department of Workforce Development submitting contracts with various providers for the On-the-Job Training Program:

a) Finish Line Binderies, LLC, in the amount not-to-exceed \$2,400.00 for the period 11/18/2013 - 3/19/2014.

Funding Source: 100% Workforce Investment Act funds.

b) Netshape Technologies, Inc. in the amount not-to-exceed \$1,722.00 for the On-the-Job Training Program for the period 11/18/2013 - 3/16/2014.

Funding Source: 25% Workforce Investment Act and 75% Western Reserve Funds.

Andria Richardson, Assistant Clerk, presented. Item CPB2014-141 was unanimously approved.

CPB2014-142 Office of Procurement & Diversity recommending an award: Department of Public Works a) on RQ28140 to Frost Architectural Preservation, Inc. (10-1) in the amount of \$64,215.00 for Soldiers & Sailors Monument flag pole repairs. Funding Source: 100% Federal Emergency Management Agency Funds.

Lenora Lockett presented. Item CPB2014-142 was unanimously approved.

CPB2014-143 Medical Examiner:

a) Requesting authority to rescind Contracts and Purchasing Board Approval No. CPB2013-516, dated 7/8/3013, which approved a sole source exemption on RQ27709, for an award recommendation to Charles H. Brenner, Ph.D., in the amount of \$10,800.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.

b) Submitting a sole source exemption on RQ29898, which will result in an award recommendation to Charles H. Brenner, Ph.D., in the amount of \$19,200.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.

c) Recommending an award on RQ29898 and enter into a contract with Charles H. Brenner, Ph.D., sole source, in the amount not-to-exceed \$19,200.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-9/30/2016.

Funding Source: 100% General Funds

Hugh Shannon, Medical Examiner's Office, presented. Item CPB2014-143 was held at the request of Councilman Miller due to the increased cost for the contracted services resulting from the vendor being required to comply with county insurance requirements. Councilman Miller requested information on the following:

- What are the risks that we are trying to mitigate?
- What specifically are we getting for the increased cost?

CPB2014-144 County Prosecutor a) Requesting authority to apply for and accept grant funds from Ohio Office of Criminal Justice Services in the amount of \$32,500.00 from the FY2013 Edward Byrne Memorial Justice Assistance Grant program for the period 1/1/2014 - 12/31/2014.

b) Submitting a grant award in the amount of \$32,500.00 from Ohio Office of Criminal Justice Services for the Sexual Assault Victim Advocacy Initiative in connection with the FY2013 Edward Byrne Memorial Justice Assistance Grant for the period 1/1/2014 - 12/31/2014.

Funding Source: This Edward Byrne Memorial Justice Assistance Grant will provide 86% funding toward the project (14% General Funds)

Marvin Davies, Prosecutor's Office, presented. Item CPB2014-144 was unanimously approved.

CPB2014-145 Department of Public Safety and Justice Services submitting an agreement with Cuyahoga Community College District in the amount not-to-exceed \$3,000.00 for reimbursement of eligible expenses in connection with the FY2011 State Homeland Security-Law Enforcement Grant program for the period 3/1/2013 - 10/31/2013. Funding Source: 100% FY2011 Law Enforcement State Homeland Security Grant Funds

Felicia Harrison, Public Safety, presented. Item CPB2014-145 was unanimously approved.

CPB2014-146 Department of Public Safety and Justice Services submitting agreements with various political subdivisions, for reimbursement of eligible expenses in connection with the FY2012 State Homeland Security-Law Enforcement Grant program for the period 1/1/2014 - 4/30/2014:

a) City of Rocky River in the amount not-to-exceed \$14,352.00.

b) Lake County Board of Commissioners in the amount not-to-exceed \$24,000.00.

Funding Source: Department of Homeland Security grant funds through the Ohio Emergency Management Agency

Felicia Harrison, Public Safety, presented. Item CPB2014-146 was unanimously approved.

CPB2014-147 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Berea in the amount not-to-exceed \$1,390.77 for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program for the period 6/12/2013 - 1/31/2014. Funding Source: Department of Homeland Security grant funds through the Ohio Emergency Management Agency

Felicia Harrison, Public Safety, presented. Item CPB2014-147 was unanimously approved.

CPB2014-148 Department of Health and Human Services/Division of Children and Family Services recommending an award on RQ26901 and enter into a contract with MCS Consulting Service, LLC in the amount not-to-exceed \$59,706.46 for clerical assessment services for the period 3/1/2014 - 7/30/2014.

Funding Source: 33% federally and 67% Health and Human Services Levy funds.

Rick Werner, Director of Health and Human Services, presented. Item CPB2014-148 was unanimously approved.

C. Exemption Requests

CPB2014-149 Department of Public Safety and Justice Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1200551-01 with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$165,200.00. Funding Sources: Witness/Victim FY2012 Encourage Arrest Family Justice Center Grant Funds -\$94,200.00; Regional Enterprise Data Sharing System general funds-\$71,000.00

Felicia Harrison, Public Safety, presented. Item CPB2014-149 was unanimously approved.

D. Consent Agenda

CPB2014-150 Department of Public Works submitting an administrative offer of settlement agreement for acquisition of right of way in connection with the replacement of Prospect Road Culvert No. 9 over Baker Creek in the City of Strongsville:

Parcel No.(s): 3CH-1 & T-2

Owner(s): Diana L. Miller

Settlement \$ Amount: \$850.00

Funding Source: 80% is to be funded by County Road and Bridge Fund, 20% is funded by the municipality.

Item CPB2014-150 was unanimously approved.

CPB2014-151 Department of Public Works submitting various agreements of cooperation with City of Brecksville for various projects:

- a) Resurfacing of Barr Road from Edgerton Road to Highland Drive.
 - b) Resurfacing of Snowville Road from Brecksville Road to Riverview Road.
- Funding Source: 100% County Road & Bridge Funds

Item CPB2014-151 was unanimously approved.

CPB2014-152 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300185-01 with A & A Painting for the Bridge Deck Sealing Program for a decrease in the amount of (\$9,475.00).

b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 100% \$7.50 Vehicle License Tax Fund

Item CPB2014-152 was unanimously approved.

CPB2014-153 Department of Public Works submitting an agreement of cooperation with City of Middleburg Heights for the replacement of Eastland Road Culvert 00.53.

Funding Source: 60% with County Road and Bridge Fund and 40% from City of Middleburg Heights for design and 80% with County Road and Bridge Fund and 20% from City of Middleburg Heights for construction.

Item CPB2014-153 was unanimously approved.

CPB2014-154 Department of Development submitting a forbearance agreement among Philomena Kalvitz, Robert P. Kalvitz and Giuseppina Kalvitz in connection with a housing rehabilitation loan.
Funding Source: N/A

Item CPB2014-154 was unanimously approved.

CPB2014-155 Department of Information Technology submitting an amendment to Contract No. CE1200064-01 with Sprint Solutions, Inc. for wireless communication equipment and services for use by Board of Elections for the period 7/1/2011 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required. Funding Source: 100% General Funds

Item CPB2014-155 was unanimously approved.

CPB2014-156 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-156 was unanimously approved.

CPB2014-157 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item CPB2014-157 was unanimously approved.

CPB2014-158 Department of Public Safety and Justice Services submitting amendments to agreements with various providers in connection with FY2010 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Adult Drug Courts Grant Program for the period 9/30/2010 - 9/29/2013 to extend the time period to 9/29/2014; no additional funds required:

- a) Agreement No. AG1100101-03 with Common Pleas Court for probation supervision services.
 - b) Agreement No. AG1100102-02 with Common Pleas Court/Corrections Planning Board, Treatment Alternatives to Street Crime for Clinical Assessment and Case Management services.
- Funding Source: U. S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration grant funds.

Item CPB2014-158 was unanimously approved.

CPB2014-159 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Westlake for the purchase of equipment, valued in the amount not-to-exceed \$12,808.25 in connection with the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 7/31/2013. Funding Source: 100% FY2010 Urban Area Security Initiative grant funds and is passed through to Cuyahoga County from the Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-159 was unanimously approved.

CPB2014-160 Department of Public Safety and Justice Services submitting a grant award with Ohio Department of Youth Services in the amount of \$85,000.00 for the FY2013 Title II Formula Juvenile Justice and Delinquency Prevention Block Grant Program for the period 2/1/2014 - 7/30/2015. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

Item CPB2014-160 was unanimously approved.

CPB2014-161 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$171,308.00 for the FY2012 Buckeye Permanent Supportive Housing Project in connection with the McKinney-Vento Homeless Assistance Act for the period 1/1/2013-12/31/2014. Funding Source: 100% by the U.S. Department of Housing & Urban Development grant funds

Item CPB2014-161 was unanimously approved.

CPB2014-162 Office of Procurement & Diversity presenting voucher payments for the week of 3/3/2014.

Item CPB2014-162 was unanimously approved.

CPB2014-163 Department of Development submitting voucher payments/housing rehab loans for the week 2/20/14 – 2/26/14

Item CPB2014-163 was unanimously approved.

CPB2014-164

A motion to amend the agenda was unanimously approved to introduce the following time sensitive/mission critical purchase item:

Presented by Mike Chambers, Department of Public Works: Recommending a payment on RQ30281 to Best Equipment in the amount of \$20,397.66 for emergency repair of a rear blower and fan assembly on sanitary vehicle Unit No. S-233.

Item CPB2014-164 was unanimously approved.

A motion to restore the full allotment of time sensitive mission critical purchase funds available to the Department of Public Works was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn the meeting was unanimously approved at 12:14 p.m.

B. Scheduled Items

CPB2014-165

The Executive's Office is requesting a \$10,000 donation to Bike Cleveland. The address is P.O. Box 609718, Cleveland OH 44109. Bike Cleveland builds livable communities by promoting all forms of cycling and advocating for the rights and equality of the cycling community.

To help support the Goals of Bike Cleveland.

- Mode shift: Three percent of the people of Cleveland will commute by bicycle by 2019, the year that concludes the City of Cleveland's 10-year campaign to "empower a green city on a blue lake."
- National Recognition: By 2013, the League of American Bicyclists will certify Cleveland as a Bronze Bicycle Friendly Community.
- Advocacy: Bike Cleveland advocates cycling safety and accessibility in the realms of planning, legislation, legal protections and comprehensive, supportive infrastructure.
- Membership: Grow to 700 members by 2014 by engaging and representing a large and diverse cycling constituency.
- Programming: Implement creative, inclusive programming and events that are fun, empowering, educational, and instill pride in the community.
- Partnering: Form positive collaborations with community stakeholders, the health and wellness community, advocacy organizations, businesses, media, schools, and government to advance the Bike Cleveland vision.
- Funding: Secure diverse and sustainable funding to support and grow Bike Cleveland's work.

Requesting a \$50,000 donation to Global Cleveland on behalf of the County Executive for years 2013 and 2014. Global Cleveland's mission is to help attract newcomers who will support the growth of burgeoning industries, establish roots in our vibrant neighborhoods, and help foster and promote a universally inclusionary and welcoming community.

The Executive's Office is requesting a \$10,000 Donation to The Cleveland-Cuyahoga County Food Policy Coalition. Their mission is to promote a just, equitable, healthy, and sustainable food system in the City of Cleveland, Cuyahoga County, and Northeast Ohio.

The goals of the Cleveland-Cuyahoga County Food Policy are:

- Create a forum that brings people together from all aspects of the food system to generate new relationships and cross learning;
- Initiate research, policies, and programs that increase food security and social and economic opportunity for food producers, distributors, and consumers;
- Advance a food security and food system development agenda at the City and County level to ensure that every resident has access to fresh, healthy, and affordable food;
- Serve as a resource to the community to assist in solution-oriented local food system development programs and projects.

CPB2014-166

The Department of Law is submitting a Second Amendment to Contract No. CE1200426 (BPB 2012-200; RFQ: RQ23105-HRC) with Giffen & Kaminski, LLC for legal representation of Cuyahoga County before the Human Resource Commission Hearing Officers and the Human Resource Commission, to add \$2,942.03 to the Contract. Whereas, it is necessary to amend the Contract to add additional funding into the Contract for purposes of finalizing the accounting and closing the Contract.

C. Exemptions

[See items CPB2014-167 through CPB2014-175 in Section C. Exemptions, above.]

D. Consent Agenda

CPB2014-176

A. The Department of Information Technology requesting the approval of an agreement with the City of Cleveland and the Greater Cleveland Regional Transit Authority for the anticipated cost of \$0.00. The anticipated start-completion dates are (4/30/14 – 4/29/15). The primary goals of this agreement are to provide an additional network path from the Sterling Building to the Justice Center and a network path to the Ameritrust complex.

B. Procurement

1. None

C. Contractor and Project Information

1. No Vendors and/or contractors

D. Project Status and Planning

1. The newly formed Fiber Optic Sharing Committee agreed to renew the commitment to share resources annually. This is year four of a five year renewal.

E. Funding

1. None

CPB2014-177

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svcs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svcs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svcs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svcs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-14-30136	2/11/2014	Adv Purch Services FFE & OSE Hotel	CE / CE01	\$950.00
CE-14-30267	2/26/2014	Advt Sewer & Lateral Program	CE / CE01	\$900.00
CE-14-30353	3/5/2014	Chipping Hammer Repairs	CE / CE01	\$658.44
CO-14-29897	1/17/2014	Sterile Bottles for Lab	CO / CO073	\$17,556.00
CR-14-30310	3/4/2014	Perfect Spin Centrifuge	CR / CR00	\$690.57
CT-14-30250	2/24/2014	LEGAL / WINDOW WASHING SERVICE RQ30249	CT/CT01	\$800.00
CT-14-30254	2/24/2014	Sheriff - Body Repairs #18-61	CT / CT04	\$1,284.17
CT-14-30256	2/24/2014	COURTHOUSE SQUARE WATER SOURCE HEAT PUMPS/SUPPLIES	CT / CT01	\$24,500.00
CT-14-30262	2/25/2014	JJC CHILLERS	CT / CT01	\$2,500.00

CT-14-30272	2/26/2014	FISCAL- 4X8 WINDOW ENVELOPE	CT / CT09	\$870.00
CT-14-30285	2/27/2014	STOCK- 3 PART REVERSE COLLATED NCR	CT / CT09	\$2,469.60
CT-14-30305	3/3/2014	110# Canary Yellow Index Paper	CT / CT09	\$552.50
HS-14-29912	1/21/2014	Department Order needed to pay for services for FCSS SFY14	Family & Children First Council	\$3,680.00
IS-13-29368	11/14/2013	Cellebrite Retail Desktop and Touch Retail Kits	IS / IS01	\$3,458.00
IS-14-29845	1/13/2014	Nitro Pro PDF for Justice Affairs	IS / IS01	\$1,484.00
IS-14-30290	2/27/2014	Cloud-based IT Service Desk Management Application - PD Ad	IS / IS01	\$500.00
LL001-14-30182	2/13/2014	WK Labor and Employment Online	LL001 / LL00	\$5,881.00
LL001-14-30348	3/5/2014	New Appleman-Library Edition	LL001 / LL00	\$862.88
SA-14-30352	3/5/2014	Uniforms 2014	SA / SA01	\$8,948.50
ST-14-30252	2/24/2014	Drum Cable - Ridgid	ST / ST01	\$8,856.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1413788	3/5/2014	MARCH FISH	SH/SHFS	\$5,040.00
1413786	3/5/2014	Light Tuna	SH/SHFS	\$1,248.00
1413779	3/4/2014	MARCH SAUSAGE	SH/SHFS	\$11,415.00

CPB2014-178

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS FOR THE PERIOD 02/20/14 to 2/26/14				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1450084	Green Home Solutions	\$3,600.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450085	BDL General Contracting	\$9,259.00	Federal CDBG Grant	Rehab Loan Ordinance
	Denise Jackson	\$8,993.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Total	\$21,852.00		