

Cuyahoga County Contracts and Purchasing Board
March 17, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:32 a.m.

Attending:

Chief of Staff Matt Carroll

Councilman Dale Miller

Director of Procurement and Diversity Lenora Lockett

Public Works Director Bonnie Teeuwen

Treasurer Jeannet Wright (Alternate for Mark Parks)

At the March 17, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the March 10, 2014 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-180 Department of Public Works recommending an award on RQ30238 to Flagzone, LLC in the amount not-to-exceed \$48,412.80 for the purchase of 817-gross U.S. Flags for Cuyahoga County Veteran Grave Sites. Funding Source: Memorial Day Allowance - General Fund

Don Jerle, Department of Public Works, presented. Item CPB2014-180 was unanimously approved.

CPB2014-181 Department of Information Technology Recommending an award on RQ29584 and enter into a contract with M.T.S. (Micrographic Technology Services, Inc.) in the amount of \$9,762.00 for maintenance on 2-Minolta microfilm printers and 1-Cannon scanner for the period 4/1/2014 - 3/31/2017. Funding Source: 100% General Funds.

Lindy Burt presented on behalf of the Department of Information Technology. Item CPB2014-181 was unanimously approved.

CPB2014-182 Department of Workforce Development Submitting contracts with various providers for the On-the-Job Training Program:

a) PPG Industries, Inc. in the amount not-to-exceed \$11,129.50 for the period 11/18/2013 - 4/2/2014.

Funding Source:

22% Federal Workforce Investment Act (WIA) funds for \$2,480.00; 64 % Local Western Reserve Funds (WRF) for \$7,099.50 and 14% State of Ohio Work Incentive Program (OWIP) for \$1,550.00.

b) TRC, Inc. in the amount not-to-exceed \$3,500.00 for the period 9/9/2013 - 4/15/2014.

Funding Source: 71% (\$2,500.00) by Workforce Investment Act (WIA) and 29% (\$1,000.00) by Western Reserve Fund

Lindy Burt presented on behalf of the Department of Workforce Development. Item CPB2014-182 was unanimously approved.

CPB2014-183 Office of Procurement & Diversity recommending an award:

Department of Public Safety and Justice Services/Office of Emergency Management

a) on RQ29843 to Motorola Solutions, Inc. in the amount of \$34,966.80 for the purchase of 4 dispatch consoles and 4 chairs for relocation offices for use by County Sheriff.

Funding Source: 100% General Fund

Lenora Lockett presented. Item CPB2014-183 was unanimously approved.

CPB2014-184 Sheriff's Department submitting an amendment to Contract CE1200009-01 with BI Incorporated for monitoring, training, access and maintenance on the ExacuTrack Tracking System for the period 1/1/2012 - 12/31/2014, to change the scope of services, effective 3/1/2014 and for additional funds in the amount not-to-exceed \$15,358.30. Funding Source: 100% Home Detention Funds

Beth Supan, Sheriff's Department, presented. Item CPB2014-184 was unanimously approved.

CPB2014-185 Common Pleas Court/Corrections Planning Board submitting an amendment to Contract No. CE1200411-01 with Fieldware, LLC for an Automated Notification System for the period 6/1/2012 - 12/31/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$20,225.00. Funding Source: 100% by Ohio Department of Rehabilitation and Corrections FY2013 Technology and Training Grant funds.

Marty Murphy, Corrections Planning Board, presented. Item CPB2014-185 was unanimously approved.

CPB2014-186 Department of Public Safety and Justice Services recommending an award on RQ28771 and enter into a contract with Cleveland Rape Crisis Center (15-2) in the amount not-to-exceed \$75,000.00 for sexual assault counseling services for the period 3/17/2014 - 12/31/2014.

Funding Source: 100% General Funds

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-186 was unanimously approved.

CPB2014-187 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300125-01 with Cleveland Tenants

Organization for homeless prevention outreach, information and referral services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2014 and for additional funds in the amount of \$17,407.00. Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of Human Services, presented. Item CPB2014-187 was unanimously approved.

CPB2014-188 Law Department/ Prosecutor's Office/Sheriff's Department requesting authorization to retain expert witnesses in the Patricia Allen, Admin. Estate Albert Fabian v. Cuyahoga County et al., USDC Case No. 12-cv-1659, out of the Sheriff's Department, as follows:

1. Joel M. Silberberg, M.D. at the hourly rate of \$400 (maximum \$3,200/day) for a maximum not to exceed \$15,000.
 2. Pogos H. Voskarian, M.D. at the hourly rate of \$360 for a maximum not to exceed \$14,000.
 3. Jacqueline N. Moore, R.N. at the hourly rate of \$150 for a maximum not to exceed \$6,500.
- Funding Source: 100% General Fund

Majeed Makhoulf, Law Director, presented. Item CPB2014-188 was unanimously approved.

C. Exemption Requests

CPB2014-189 Department of Public Safety and Justice Services Submitting an RFP exemption, which will result in award recommendations to various providers in the total amount of \$85,000.00 for the FY2013 Juvenile Justice and Delinquency Prevention grant program for the period 2/1/2014 - 7/30/2015:

- a) Bellefaire JCB in the amount of \$28,974.00.
- b) Front-Line Services in the amount of \$27,174.00.
- c) Lawn Life in the amount of \$28,852.00.

Funding Source: US Office of Juvenile Justice Delinquency Prevention through the Ohio Department of Youth Services grant funds

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-189 was unanimously approved.

CPB2014-190 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption on RQ30214, which will result in an award recommendation to Pomegranate Health System in the amount of \$148,428.00 for emergency placement services for the period 2/12/2014 – 1/31/2015. Funding Source: 29% Federal (CDFA 93.658) & 71% Health & Human Services Levy

Rick Werner, Director of Human Services, presented. Item CPB2014-190 was unanimously approved.

D. Consent Agenda

CPB2014-191 Department of Public Works submitting an administrative offer of settlement agreement to the property owner for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 131U, U1, AE, T, T1 & T2

Owner(s): Cuyahoga Community College

Settlement \$ Amount: \$32,538.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2014-191 was unanimously approved.

CPB2014-192 Department of Development submitting an amendment to Contract No. CE1300019-01 with Economic and Community Development Institute, Inc. for the management of the Cuyahoga County Microenterprise Revolving Loan Fund for the period 2/1/2013 - 1/31/2014 to extend the time period to 1/31/2015; no additional funds required. Funding Source: 45.5% (\$250,000.00) by Community Development Block Grant funds and 54.5% (\$300,000.00) by the Cuyahoga County Western Reserve Fund.

Item CPB2014-192 was unanimously approved.

CPB2014-193 Fiscal Office/County Treasurer Recommending to rescind Contracts and Purchasing Board Approval No. CPB2013-597 dated 8/12/2013, which authorized an amendment to an agreement with KeyBank, N.A. for banking services for the period 11/13/2003 - 8/23/2013 to extend the time period to 9/30/2013. Funding Source: N/A

Item CPB2014-193 was unanimously approved.

CPB2014-194 Department of Law submitting an agreement with Cuyahoga County Board of Health for designation of the County Records Commission to serve as the records commission for the Board of Health, effective 1/30/2014. Funding Source: N/A

Item CPB2014-194 was unanimously approved.

CPB2014-195 Sheriff's Department a) Requesting approval to apply for and accept grant funds from Ohio Department of Public Safety, Office of Criminal Justice Services - Ohio Traffic Safety in the amount of \$69,244.74 for the FY2014 High Visibility Enforcement Overtime Program for the period 10/1/2013 - 9/30/2014. b) submitting a grant award from Ohio Department of Public Safety, Office of Criminal Justice Services - Ohio Traffic Safety in the amount of \$69,244.74 for FY2014 High Visibility Enforcement Overtime Program for the period 10/1/2013 - 9/30/2014. Funding Source: State of Ohio Department of Public Safety at the requested amount FY14 High Visibility Enforcement Overtime Grant funds

Item CPB2014-195 was unanimously approved.

CPB2014-196 Common Pleas Court submitting an amendment to Contract No. CE1300470-01 with Sadler-Necamp Financial Services, Inc., dba PROWARE for interface design, development and implementation of the CCJIS case management system and OffenderLink System for the period 7/1/2013 - 12/31/2013, to extend the time period to 2/28/2014 and for a decrease in the amount of (\$5,800.00). Funding Source: 100% by the Ohio Department of Rehabilitation and Correction Probation Improvement Technology & Training Grant funds

Item CPB2014-196 was unanimously approved.

CPB2014-197 Department of Public Safety and Justice Services/Witness/Victim submitting an amendment to a grant award from U.S. Department of Justice, Office on Violence Against Women for the Family Justice Center: Planning, Implementation, Enhancement Project for the Encourage Arrest Policies and Enforcement of Protection Orders Grant Program for the period 10/1/2009 -3/31/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: U.S. Department of Justice, Office on Violence Against Women for the Family Justice Center: Planning, Implementation, Enhancement Project for the Encourage Arrest Policies and Enforcement of Protection Orders Grant funds

Item CPB2014-197 was unanimously approved.

CPB2014-198 Department of Public Safety and Justice Services/Witness/Victim submitting an amendment to a grant award with U.S. Department of Justice, Office on Violence Against Women for the FY2012 Domestic Violence Homicide Prevention Demonstration Initiative for the period 5/1/2013 - 4/30/2014 to extend the time period to 9/30/2014; no additional funds required. Funding Source: U.S. Department of Justice, Office on Violence Against Women for the FY2012 Domestic Violence Homicide Prevention Demonstration Initiative grant funds

Item CPB2014-198 was unanimously approved.

CPB2014-199 Department of Health and Human Services/Division of Senior and Adult Services submitting an amendment to Contract No. CE1200263-01 with Absolute Home Health Care Agency, Inc. for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 for a decrease in the amount of (\$22,000.00). Funding Source: Health and Human Services Levy Funds

Item CPB2014-199 was unanimously approved.

CPB2014-200 Office of Procurement & Diversity presenting voucher payments for the week of 3/17/2014.

Item CPB2014-200 was unanimously approved.

CPB2014-201 Department of Development submitting voucher payments/housing rehab loans for the week 3/6/14 to 3/12/14.

Item CPB2014-201 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no additional public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:50 a.m.