

**Cuyahoga County Contracts and Purchasing Board**  
**April 7, 2014 11:30 A.M.**  
**Lakeside Place - Council Offices - Board Room**  
**323 W. Lakeside Avenue, 4<sup>th</sup> Floor**

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards

**A. Tabled Items**

**B. Scheduled Items**

Item	Requestor	Description	Board Action
CPB2014-241	Department of Workforce Development	Submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$4,960.00 for the On-the-Job Training Program for the period 1/13/2014 - 4/16/2014.  Funding Source: Cuyahoga County Western Reserve Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-242	Office of Procurement & Diversity	Recommending an award:  <u>Department of Information Technology</u> a) on RQ29973 to Hewlett-Packard Company (1-1) in the amount of \$36,100.00 for the purchase of 150 HP 90W docking stations, 250 HP Essential top load laptop cases, 150 HP Stylish USB keyboards and mice and 150 HP Compaq LED backlit LCD monitors.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-243	Medical Examiner	Recommending an award on RQ30357 and enter into a contract with Oxford Instruments America, Inc. in the amount not-to-exceed \$11,475.00 for maintenance services on the Oxford Aztec mics/x-stream2/X-max 50 energy dispersive X-ray detector for the period 3/14/2014 - 3/13/2017.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-244	Department of Public Safety and Justice Services	Recommending an award on RQ30289 and enter into a contract with SAS Institute, Inc. in the amount not-to-exceed \$36,040.00 for installation and configuration of a service module for Memex Software for the period 2/1/2014 - 5/16/2014.  Funding Source: Department of Homeland Security funding through the Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-	Department of	Submitting a contract with Remotec, Inc. in the	<input type="checkbox"/> Approve

245	Public Safety and Justice Services	amount not to-exceed \$15, 216.00 for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Grant Program for the period 4/1/2014 - 5/15/2014.  Funding Source: Department of Homeland Security through Ohio Emergency Management Agency	<input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-246	Department of Public Safety and Justice Services/ Public Safety Grants	Submitting contracts with various municipalities in the total amount of \$73,828.00 for the FY2013 Juvenile Accountability Block Grant Program for the period 3/1/2014 - 2/28/2015:  a) City of Cleveland (Community Relations) in the amount not-to-exceed \$24,364.00.  b) City of Lakewood in the amount not-to-exceed \$32,010.00.  c) City of South Euclid in the amount not to-exceed \$17,454.00.  Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-247	Department of Public Safety and Justice Services/ Public Safety Grants	Submitting an amendment to Agreement No. AG1300197-01 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2012 State Homeland Security Grant Program for the period 9/1/2012 - 4/30/2014 for additional funds in the amount not-to-exceed \$8,200.00.  Funding Source: Department of Homeland Security Funding through the Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-248	Department of Public Safety and Justice Services/ Public Safety Grants	Submitting an agreement with City of Strongsville in the amount not-to-exceed \$665.97 for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program for the period 5/12/2012 - 3/15/2014.  Funding Source: Department of Homeland Security through Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-249	Department of Public Safety and Justice Services/ Public Safety	Submitting an agreement with City of Lakewood for reimbursement of eligible training expenses in the amount not-to-exceed \$826.38 in connection with the FY2012 State Homeland Security Grant Program for the	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	Grants	<p>period 2/1/2014 - 3/15/2014.</p> <p>Funding Source: Department of Homeland Security through Ohio Emergency Management Agency</p>	
CPB2014-250	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	<p>Submitting amendments to contracts and an agreement with various providers for Universal Pre-Kindergarten services:</p> <p>a) Agreement No. AG1200027-01 with Brooklyn City Schools for the time period 8/27/2012 - 7/31/2014 in the amount of \$1,245.84.</p> <p>For the time period 8/1/2012 - 7/31/2014:</p> <p>b) Contract No. CE1200518-01 with Ohio Guidestone - Family Life Child Care Center of Lakewood in the amount of \$1,202.44.</p> <p>c) Contract No. CE1200519-01 with Ohio Guidestone - Family Life Child Care Center of Maple Heights in the amount of \$2,606.66.</p> <p>d) Contract No. CE1200521-01 with Early Childhood Enrichment Center, Inc. in the amount of \$525.20.</p> <p>e) Contract No. CE1200536-01 with Achievement Centers for Children, to make line item revision; no additional funds required.</p> <p>Funding Source: 100% Health and Human Services Levy Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-251	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Submitting an amendment to Contract No. CE1300162-01 with Human Services Associates, Inc. for financial management services for the period 4/1/2013 - 3/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount of \$10,825.00.</p> <p>Funding Source: 100% by Federal PA (Public Assistance) funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-252	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Submitting an amendment to Contract No. CE1200273-01 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 for additional funds in the amount of \$3,500.00.</p> <p>Funding Source: Health and Human Services Levy funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

**C. Exemption Requests**

Item	Requestor	Description	Board Action
CPB2014-253	Department of Information Technology	<p>Submitting an RFP exemption, on RQ30479, which will result in a lower than state term award recommendation to DC Group in the amount of \$54,278.66 for the purchase of 160 UPS replacement batteries.</p> <p>Funding Source:</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>UPS batteries</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$54,278.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Less than state term vendor Alpine Power</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Alpine Power</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Less than state term. Vendor is currently supporting the UPS environment</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Introduces a risk if there is a power disruption, equipment could fail preventing service delivery to our customers.</p> <p>7. Describe what future plans, if any, the County can take</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None, this is a repair action.</p>	
CPB2014-254	Department of Information Technology	<p>Submitting an RFP exemption on RQ30414, which will result in an award recommendation to Latitude Geographics in the amount of \$3,700.00 for support and maintenance on Geocortex Essentials software for the 3/1/2014 - 2/28/2015.</p> <p>Funding Source: 100% General Funds</p> <p>2. What is the product/service that you seek to acquire?</p> <p>The name of the product is GeoCortex Essentials. It is a wizard driven web development tool for the creation of GIS websites and applications.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of "potential" renewal options?</p> <p>4. Why do you need to acquire these goods or services?</p> <p>We need to acquire this software in order to create new GIS web applications. Currently we are not able to do so, and there is a great user demand</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>GeoCortex Essentials is the only wizard driven GIS development tool currently available. There are no other comparable products on the market. Latitude Geographics is the owner/developer of the software, and they are the only ones authorized to provide support.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics,</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>There are no other comparable products on the market.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>We searched for alternatives, but we did not find any comparable products.</p> <p>8. Has your department bought these goods/services in the past?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>We purchased the software from Latitude Geographics. It was a sole source purchase. Ongoing support is also a sole source purchase. @19k for the full purchase price. Annual maintenance is \$3,700.</p> <p>9.        What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>The only way to reduce the reliance on a sole source provider is if a competing product were introduced to the marketplace. We will continue to monitor and identify if any comparable products become available.</p> <p>10. What efforts were made to get the best possible price?</p> <p>      No discounted pricing is available at this time.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>      When evaluated against the alternative of not using this product and developing custom written applications the price for this purchase is very fair and reasonable.</p> <p>12. Amount to be paid: \$3,700.00</p>	
CPB2014-255	Juvenile Court	Submitting an RFP exemption, which will result in award recommendations to various vendors in the total amount of \$48,150.00 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project for the period 2/1/2014 - 6/30/2014:	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>a) Beech Brook in the amount not to-exceed \$29,000.00 for respite bed and therapy services.</p> <p>b) Case western Reserve University in the amount not-to-exceed \$4,750.00 for specialized training services.</p> <p>c) Frontline Services in the amount not-to-exceed \$14,000.00 for mental health services.</p> <p>d) Mt. Pleasant Community Zone in the amount not-to-exceed \$400.00 for outreach services.</p> <p>Funding Source: 100% Title II Grant Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</p> <p>The CALM Project will be offered to families and youth who reside within Cleveland’s 4th District. This program will target those youth and families who become involved in Domestic Violence situations. The purpose of the program is to divert those youth who would otherwise be charged with Domestic Violence, keep them out of the Detention Center, and to immediately initiate services to these families. In order to implement this type of programming, the Court will be utilizing three (3) different vendors to provide various services.</p> <p>Beech Brook will be providing two (2) different services for this project. The first service is Respite Beds. If and when the officers encounter a situation where it would be most beneficial for the youth to be removed for a short period of time, a respite bed will be available in the neighborhood by this vendor. The officer would make a referral directly from the scene and staff from Beech Brook would assist them in finding a nearby respite home. Beech Brook will also be providing a therapist to remain on-call to deliver crisis intervention, trauma screening, and stabilization. Once the referral is made by the officer at the scene, this therapist will meet with the families within twenty four (24) hours, or at most, seventy hours (72). This way services can begin almost immediately with the family.</p> <p>Case Western Reserve University (CWRU) will provide the specialized training to the officers, supervisors, and command staff of the 4th District Police Department. These trainings will encompass topics such as youth</p>	
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		<p>development, effects of violence exposure, and common issues families of Domestic Violence face. CWRU will also assist the Court in tracking the results of this pilot program.</p> <p>Frontline Services will also be providing the Court with mental health services. The on call therapist will receive the referral directly from the officers and will be able to deliver crisis intervention services, trauma screenings, and stabilization.</p> <p>Mt. Pleasant Community Zone will deliver outreach via educational forums four (4) times during the grant period. They will educate the community on what happens once a contact is made with the police and how this can trigger long term system involvement. They will also educate families on how to avoid system involvement.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) This project will be funded by a Title II Grant. This grant allows the Court to spend a total of \$48,150.00 prior to June 30, 2014. These funds will allow for approximately twenty five (25) youth to be serviced during the grant period.</p> <p>1. Beech Brook: For the service of respite beds, there is a \$200.00 per diem rate with seventy five (75) days allowed during the grant period. The total amount allowed for this service would be \$15,000.00. For the assessment and mental health services, the vendor will be paid \$40.00/ hour with a total allowable amount of three hundred and fifty (350) hours at \$14,000.00.</p> <p>2. Case Western Reserve University: This vendor will provide a total of fifty (50) hours of training during the grant period at \$95.00/ hour for a total of \$4,750.00.</p> <p>3. Frontline Services: This vendor will provide three hundred and fifty (350) hours of services at \$40.00/ hour for a total of \$14,000.00.</p> <p>4. Mt. Pleasant Community Zone: This vendor will be providing four (4) sessions of community education at \$100.00/ session for a total amount of \$400.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) An RFP Exemption was chosen for these services, as the Court was just awarded this Grant and there is only a short</p>	
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		<p>period of time to implement the program and spend the dollars from this grant.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated for this program. Frontline Services has also provided these services to the similar Police Assisted Referral Program within Cleveland Metropolitan Housing Authority (CHMA). Beech Brook has a long standing history with the Court, and also serves as the Care Coordinator for the Southeast Cluster of the County's Tapestry program, which corresponds geographically to the 4th District.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Court was made aware of these grant funds, and applied for them. These vendors were written into the grant proposal and accepted.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The Court only has a short period of time to implement this program and spend the grant funds. If a competitive bid was completed, there would not be enough time get the program up and running and the money spent. If the Court is unable to spend these funds, the money will be taken back and the program will not be implemented.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. At this time, this program is only considered to be a Pilot program and the Court may choose to not continue with this program following the grant period.</p>	
CPB2014-256	Department of Public Safety and Justice Services/ Witness/Victim	<p>Submitting an RFP exemption on RQ30442, which will result in an award recommendation to BZT Acquisitions, LLC in the amount of \$798,000.00 for lease of space located at 75 Erieview Plaza, Cleveland for the Family Justice Center for the period 6/1/2014 - 5/31/2019.</p> <p>Funding Source: revenue generating agreement with the City of Cleveland (pending).</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>BZT Acquisitions will supply approximately 13,500 square feet of usable space for the operation of the Family Justice Center. The space will be at 75 Erieview Plaza, Cleveland, OH 44114.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The value of this lease is \$798,000 over five years. The funding has been provided to Cuyahoga County by the City of Cleveland for purposes of leasing space for the Family Justice Center. An agreement between Cuyahoga County and the City of Cleveland is pending; the value of that agreement is \$175,000 annually for five years.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) No RFP was done. A broker service, payable by BZT Acquisitions, was utilized. All viable spaces for the Family Justice Center were explored and 75 Erieview Plaza provided the best option.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Multiple spaces were viewed and vetted for purposes of housing the Family Justice Center. A majority were dismissed because of location, lack of proximity to courts, and/or cost. Several were dismissed due to landlord rejection. Spaces viewed include: -The Standard Building -Stark Enterprises -Ohio Savings (E. 9th and E. 12th) -Rockefeller Building -55 Public Square -1910 St. Clair -Erieview Tower -Cleveland Public Library -City Club -Forest City Enterprises -2025 Ontario -Stokes Social Service Mall -Whitlatch Building</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The landlord provided a proposal that included all necessary items, including internet and telephone</p>	
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		<p>services, at a price that fit within the budget provided by the City of Cleveland. The landlord has rented to public entities in the past and showed a high level of interest in renting to the Family Justice Center. Ultimately, they provided the best deal and are located in manageable proximity to courts.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The partners of the Family Justice Center have been exploring space options since 2010. Prolonging the location scouting process would likely result in a loss of partners and/or a loss of public funding from the U.S. Department of Justice.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The broker service could have been a more formal relationship.</p>	
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#### D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-257	Department of Public Works	<p>Submitting an agreement of cooperation with City of Cleveland for the resurfacing of West 130th Street from Brookpark Road to Lorain Road.</p> <p>Funding Source: 40% from County Road and Bridge Fund, 40% Issue I, 20% City of Cleveland.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-258	Department of Information Technology	<p>Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-259	Juvenile Court	<p>Submitting an agreement with Village of Brooklyn Heights for the Community Diversion Program for the period 4/7/2014 - 12/31/2014.</p> <p>Funding Source: 100% General Funds.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-260	Department of Public Safety and Justice Services/Public Safety Grants	<p>Submitting an agreement with Village of Woodmere for the purchase of equipment, valued in the amount of \$35,863.10 for the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 7/31/2013.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: FY2010 Urban Area Security Initiative Funds through Ohio Emergency Management Agency	
CPB2014-261	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Submitting an amendment to a grant agreement with the U.S. Department of Housing & Urban Development for FY2012 Continuum of Care Homeless Assistance Grant Programs in connection with the McKinney-Vento Homeless Assistance Act for the period 1/1/2013 - 3/31/2014 to extend the time period to 4/30/2014; no additional funds required.  Funding Source: U.S. Department of Housing & Urban Development, FY 2012 grant funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-262	Office of Procurement & Diversity	Presenting voucher payments for the week of 4/7/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-263	Department of Development	Submitting voucher payments/housing rehab loans for the week 3/27/14 – 4/2/14.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. **Other Business**
- VI. **Public Comment**
- VII. **Adjournment**

**Minutes**

Cuyahoga County Contracts and Purchasing Board  
 March 31, 2014 11:30 A.M.  
 Lakeside Place - Council Offices - Board Room  
 323 W. Lakeside Avenue, 4<sup>th</sup> Floor  
 REVISED

I. Call to Order

The meeting was called to order at 11:38 a.m.  
 Attending:  
 County Executive Ed FitzGerald  
 Councilman Dale Miller  
 Senior Purchasing Administrator Richard Opre (Alternate for Lenora Lockett)  
 Fiscal Officer Mark Parks  
 Public Works Director Bonnie Teeuwen

At the March 31, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

## II. Review Minutes

The minutes from the March 24, 2014 Contracts and Purchasing Board meeting were unanimously approved.

## III. Public Comment

Zulma Zabala, Chief Executive Officer of East End Neighborhood House, presented comments regarding the Family to Family contract with the County. Clerk Melinda Burt noted that these comments relate to item CPB2014-238 on the meeting agenda.

## IV. Contracts and Awards

### A. Tabled Items

There were no tabled items.

### B. Scheduled Items

CPB2014-218 Department of Public Works requesting authority to enter into an agreement with Ohio Department of Transportation for purchase of sodium chloride (rock salt) in the estimated amount of \$19,000.00 for the 2014 - 2015 winter season, in accordance with Ohio Revised Code Section 5513.01(B). Funding Source: Road & Bridge Funds

Bonnie Teeuwen, Director of Public Works, presented. Item CPB2014-218 was unanimously approved.

CPB2014-219 Department of Information Technology Recommending an award on RQ29828 and enter into a contract with TEC Communications, Inc. in the amount not-to-exceed \$24,000.00 for technical support and maintenance for the Fiscal Office Call center applications for the period 1/1/2014 - 12/31/2017. Funding Source: 100% General Fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-219 was unanimously approved.

CPB2014-220 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Fairview Park in the amount not-to-exceed \$991.14 for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Grant Program for the period 2/1/2014 - 2/28/2014. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency.

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-220 was unanimously approved.

CPB2014-221 Department of Health and Human Services/Division of Senior and Adult Services Submitting an amendment to Agreement No. AG1300003-01 with The City of Euclid for transportation services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014 for additional funds in the amount of \$17,490.00. Funding Source: 100% by the Health & Human Services Levy Funds.

Rick Werner, Director of Human Services, presented. Item CPB2014-221 was unanimously approved.

CPB2014-222 Law Department seeking retention of Cleveland State University - Maxine Goodman Levine College in the amount of \$3,100 for provision of analysis and expert witness services regarding the impact of voting restrictions on citizens, authorizing the Law Director to execute the engagement letter for same. Funding Source: 100% General Fund.

Majeed Makhoulf, Law Director, presented. Item CPB2014-222 was unanimously approved.

#### C. Exemption Requests

CPB2014-223 Department of Information Technology Submitting an RFP exemption on RQ30089, which will result in an award recommendation to BMC Software, Inc. in the amount not-to-exceed \$32,872.00 for licensing, support and maintenance of Track-It System software for the period 10/31/2011 - 10/30/2015. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-223 was unanimously approved.

CPB2014-224 Department of Information Technology Submitting an RFP exemption on RQ30399, which will result in an award recommendation to Northwoods Consulting Partners in the amount not-to-exceed \$12,300.00 for migration assistance of the document imaging system and related software for the period 4/1/2014 - 6/30/2014. Funding Source: General Fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-224 was unanimously approved.

CPB2014-225 Department of Development Submitting an RFP exemption, which will result in an award recommendation to the National Council for Community Development, Inc. DBA the National Development Council (NDC) in the amount of \$2,132,000.00 for technical assistance and funding to capitalize the Grow Cuyahoga Fund, for the period of January 1, 2014 to December 31, 2015. Funding Source: 100% Economic Development Revolving Loan Fund.

Bob Flauto, Department of Development, presented. Item CPB2014-225 was unanimously approved.

#### D. Consent Agenda

CPB2014-226 Department of Public Works submitting agreements of cooperation with City of Euclid:  
a) for the resurfacing of East 222nd Street from Tungsten Road to Euclid Avenue. Funding Source: \$442,000.00 County Road and Bridge Fund and \$2,818,200.00 by the City of Euclid.  
b) for the resurfacing of East 250th Street from Lakeland Boulevard to Lake Shore Boulevard. Funding Source: 100% County Road and Bridge Fund

Item CPB2014-226 was unanimously approved.

CPB2014-227 Department of Public Works submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 5WD, WD1, SH, CH, U, U1, U2, U3, U4, T, T1, T2, T3, T4, T5 & T6  
Owner(s): Midpark Village Apartments, Ltd.

Settlement \$ Amount: 8,413.00

Parcel No.(s): 7SH, CH, T, T1, T2 & T3  
Owner(s): Baldwin Reserve Home Owners Association  
Settlement \$ Amount: 7,200.00

Parcel No.(s): 22T  
Owner(s): M. Saad  
Settlement \$ Amount: 840.00

Parcel No.(s): 63T  
Owner(s): L. Patel  
Settlement \$ Amount: 1,820.00

Parcel No.(s): 110WD & T  
Owner(s): D.A. & L.Y. Young Miller  
Settlement \$ Amount: 2,000.00

Parcel No.(s): 118SH, CH & T  
Owner(s): D.C. & J.M. Crum  
Settlement \$ Amount: 5,030.00

Parcel No.(s): 119T  
Owner(s): J. Ordakowski  
Settlement \$ Amount: 500.00

Parcel No.(s): 132WD & T  
Owner(s): T.E. Cullen  
Settlement \$ Amount: 3,875.00

Parcel No.(s): 134WD & T  
Owner(s): T.E. Cullen & G.D. Schultz  
Settlement \$ Amount: 2,865.00

Parcel No.(s): 170T  
Owner(s): A.L. Huttman  
Settlement \$ Amount: 800.00  
Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2014-227 was unanimously approved.

CPB2014-228 Department of Development recommending to terminate Agreement No. AG1300207-01 with City of Olmsted Falls for the Olmsted Falls Senior Center Project for the 2014 Community Development Block Grant Municipal Grant Program for the period 10/1/2013 - 9/30/2014, effective 3/1/2014. Funding Source: Community Development Block Grant Municipal Grant Program funds

Item CPB2014-228 was unanimously approved.

CPB2014-229 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating.

Item CPB2014-229 was unanimously approved.

CPB2014-230 Department of Public Safety and Justice Services submitting an amendment to Agreement No. AG1200272-01 with Cleveland State University for a consolidation study for the period 9/4/2012 - 3/31/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: 911 Wireless Assistance Fund.

Item CPB2014-230 was unanimously approved.

CPB2014-231 Department of Public Safety and Justice Services submitting an agreement with City of Fairview Park for the purchase of equipment, valued in the amount of \$15,396.90, for the FY2011 Urban Area Security Initiative Grant Program for the period 9/1/2011 - 8/30/2014. Funding Source: FY20 11 Urban Area Security Initiative Funds through Ohio Emergency Management Agency.

Item CPB2014-231 was unanimously approved.

CPB2014-232 Department of Public Safety and Justice Services submitting an agreement with City of Independence for the purchase of equipment, valued in the amount of \$1,170.00, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010. Funding Source: FY 2007 Urban Area Security Initiative through Ohio Emergency Management Agency

Item CPB2014-232 was unanimously approved.

CPB2014-233 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$25,000.00 for the FY2012 HEARTH Act Homeless Assistance Grant in connection with the Cuyahoga County Continuum of Care Program for the period 5/1/2014 - 4/30/2015. Funding Source: 100% by the U.S. Department of Housing and Urban Development.

Item CPB2014-233 was unanimously approved.

CPB2014-234 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Contract No. CE1200530-01 with Catholic Charities Corporation – St. Martin de Porres Head Start for Universal Pre-Kindergarten services for the period 8/1/2012 - 7/31/2014 to change the terms, effective 8/1/2013; no additional funds required. Funding Source: 100% General Funds.

Item CPB2014-234 was unanimously approved.

CPB2014-235 Department of Health and Human Services/Division of Senior and Adult Services Submitting an amendment to Contract No. CE1300002-01 with Catholic Charities Corporation on behalf of St. Martin de Porres Family Center for Community Social Services Program for Adult Development and Transportation Services for the Community Social Services Program for the period 1/1/2013 -

12/31/2014 for a decrease in the amount of (\$17,490.00). Funding Source: 100% Health and Human Services Levy

Item CPB2014-235 was unanimously approved.

CPB2014-236 Office of Procurement & Diversity presenting voucher payments for the week of 3/31/2014.

Item CPB2014-236 was unanimously approved.

CPB2014-237 Department of Development submitting voucher payments/housing rehab loans for the week 3/20/14 – 3/26/14.

Item CPB2014-237 was unanimously approved.

#### V. Other Business

CPB2014-238 Department of Health and Human Services/ Division of Children and Family Services Submitting an amendment to Contract No. CE1200182-01 with East End Neighborhood House Association for Family to Family Neighborhood System of Care services for the period April 01, 2012 - March 31, 2014, to extend the time period to April 30, 2014; no additional funds required. Funding Source: N/A.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2014-238 was unanimously approved.

CPB2014-239 Mike Chambers from Public Works presented a Time Sensitive/Mission Critical item: Printing of handbooks used by Board of Elections polling place coordinators. The Department received three quotes via BuySpeed on RQ#30591. The lowest and best bidder was Direct Digital in the amount of \$2,231.00.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-239 was unanimously approved.

A motion to restore Public Works's time-sensitive/mission critical budget to \$25,000 was unanimously approved.

CPB2014-240 Jeff Mowry, Chief Information Officer, presented a time sensitive/mission critical item on behalf of the Department of Information Technology. Mr. Mowry requested approval of the purchase of a replacement video control board for Council Chambers, due to repeated failure of the equipment. He identified the selected vendor as I-Video Technologies for a purchase, as described, in the amount of \$3,024.40.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-240 was unanimously approved.

A motion to restore Information Technology's time-sensitive/mission critical budget to \$25,000 was unanimously approved.

#### VI. Public Comment

There was no further public comment.

## VII. Adjournment

A motion to adjourn was unanimously approved at 12:00 p.m.

## B. Scheduled Items

### CPB2014-241

#### A. Scope of Work:

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of a contract for On-the-Job Training Program with PPG Industries, Inc. for the anticipated cost of not more than \$4,960.00. The anticipated start-completion dates are 01/13/2014 to 4/16/2014.
2. The primary goals of the project are to hire and train 4 trainees under the On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement:

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information:

1. PPG Industries, Inc. 3800 W. 143rd Street, Cleveland, OH 44111  
Council District #3
2. The Principal Owner is Gary Sellers- CEO

#### D. Project Status and Planning:

1. This is a new contract. There are previous contracts with this company and the last evaluation is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding:

1. The project is funded 100% by Cuyahoga County Western Reserve Funds
2. The schedule of payments is by invoice received from the employer on a monthly basis.

The Contractor will hire four Workforce Investment Act job seekers. The employer will be reimbursed 50% of the wages paid for the contract period.

## **CPB2014-242**

Title: OPD 2014 Recommendation of Award Hewlett-Packard Company Computers and Monitors DoIT RQ29973

### A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to Hewlett-Packard Company for the amount of \$36,100.00 for HP laptops, desktops and monitors for the Department of Information Technology.
2. The primary goal of the project is to satisfy the purchase of replacement or new computer equipment for staff as Cuyahoga County continues to move to an HP-brand environment.

### B. Procurement

1. The procurement method for this purchase was off of the current Memorandum of Understanding with Hewlett-Packard, approved under CPB2013-699, 9/16/2013. The MOU expires 4/30/2014.
2. N/A
3. N/A

### C. Contractor and Project Information

1. The address of the vendor is:

Hewlett-Packard Company

3000 Hanover Street

Palo Alto, California 94043

There is no County Council representation as the vendor is out-of-state.

2. The President and CEO is Margaret Whitman. The company is publicly-held.
- 3a. The equipment will be housed at the Department of Information Technology.
- 3b. County Council District 7.

### D. Project Status and Planning

1. The purchase is for replacement equipment, as part of a current DoIT project to keep County agencies to an HP computer environment where possible, for replacement computers and accessories.
2. The project phases are determined upon CSRs and TAC approvals processed. Future purchases are expected to be processed through a Memorandum of Understanding with the vendor and Cuyahoga County.

### E. Funding

1. The project is funded by General Funds.
2. Payment will be per Invoice, based on delivery of equipment.

## **CPB2014-243**

Scope of Work Summary:

- 1 - The Medical Examiner's Office is requesting approval of a contract with Oxford Instruments America, Inc. for the anticipated cost not-to-exceed \$11,475.00. the anticipated start-completion dates are 3/14/2014-3/13/2017.
- 2 - The primary goal of this contract is for Oxford Instruments America, Inc. to provide maintenance service on the Oxford Aztec misc / x-stream 2/ x-max 50 energy dispersive x-ray detector. Oxford Instruments America, Inc. is the original manufacturer of the equipment and the sole source provider of

service and original parts for this instrument. A maintenance contract also assures a timely response time when the equipment is in need of repair.

**B. Procurement:**

- 1 - The procurement method for this project was that it's a Sole Source. This is a 3 year contract and the total value is \$11,475.00.
- 2 - n/a
- 3 - n/a
- 4 - The proposed contract received sole source approval on 13/19/2014. The sole source packet is attached.

**C. Contractor and Project Information:**

- 1 - The address of the vendor is:  
Oxford Instruments America, Inc.  
300 Baker Avenue, Suite 150  
Concord, MA 01742
- 2 - The owners for this vendor are:  
Christopher Frazer - VP - CFO  
Joseph Carr - VP - National Director of Sales  
Joseph Taylor - National Sales Manager

**D. Project Status and Planning:**

- 1 - The Maintenance Service contract is a new with the County and service will be provided as needed.
- 2 - The project needs a signature in ink by 4/14/2014

**E. Funding:**

- 1 - The project is funded 100% by the Medical Examiner's General Fund
- 2 - The schedule of payments is by annual invoice.

**CPB2014-244**

Title: Department of Public Safety & Justice Services, 2014, RFP Exemption, Contract, SAS Institute, RQ#30289

**A. Scope of Work Summary**

1. Department of Public Safety & Justice Services requesting approval of a contract with SAS Institute, Inc. for the anticipated cost of \$36,040.00. The anticipated start and completion dates are 2/1/2014-5/16/2014.
2. The primary goal of the project is the installation and configuration of Memex Software to add a Request for Services Module.
3. N/A

**B. Procurement**

1. The procurement method for this project was an RFP exemption. 2. N/A
3. The Contracts and Purchasing Board approved the RFP exemption on 3/24/14.

**C. Contractor and Project Information**

1. The address of the vendor is:  
SAS Institute Inc  
SAS Campus Drive

Cary, NC 27513  
Council District: N/A

2. James H. Goodnight, President/CEO

3. The address of the project is:  
Northeast Ohio Regional Fusion Center  
1300 Ontario Street, 9th Floor  
Cleveland, OH 44113  
Council District: ALL (NEORFC serves all districts in Cuyahoga County)

#### D. Project Status and Planning

1. This project is part of an overall project between SAS Institute and the Northeast Ohio Regional Fusion Center. The Fusion Center utilizes services provided by SAS Institute to conduct suspicious activity reporting. This is a separate contract from any previous contracts submitted with SAS Institute and no contract evaluation or history has been attached.

2. The project has no phases, but will be ongoing in some capacity as SAS provides services that allow the Fusion Center to conduct suspicious activity reporting. Contract terms dictate payment for services.

3. N/A

4. The project's term has already begun but no work will commence until the contract is signed. The reason for delay in this request was working on approval of other, separate projects with vendor.

5. N/A

#### E. Funding

1. The project is funded 100% by the FY12 State Homeland Security Program-Law Enforcement (SHSP-LE)  
2. Payment is per contract terms.

3. N/A

### **CPB2014-245**

Title: Public Safety & Justice Services 2014 FY12 SHSP Contract Remotec

#### A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with Remotec, INC for the anticipated cost not-to-exceed \$15,216.00. The anticipated start and completion dates of the contract are April 1, 2014 through April 30, 2014.

2. The primary goals of the project are:

-Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

-Provide funding for homeland security related equipment and training.

3. N/A

#### B. Procurement

1. The procurement method for this project was an approved RFP Exemption (CPB2013-917).

The process began with a requisition created in BuySpeed. The RFP exemption was approved on 11.25.2013.

2. N/A

3. N/A

#### C. Contractor and Project Information

Remotec, INC, a division of Northrop Grumman Corporation

353 Yarnell Parkway

Clinton, Tennessee 37716

Wes Bush, CEO, Northrop Grumman Corporation

3. The address or location of the project is:

City of Independence Recreation Center

Council District: ALL, as the service will support Bomb Team maintenance for teams serving all of Cuyahoga County.

#### D. Project Status and Planning

1. This is a new project for the PS&JS. An extension of the contract is not anticipated at this time.

2. There are no phases to the project. The service will take place April 8-10, 2014. When the contract is approved the invoice will be paid upon the completion of the project. Receipt of the invoice will no later than April 30, 2014. Payment of the invoice will be not later than May 15, 2014.

3. N/A

4. The project's term has already begun but no work has begun on the project. The reason there was a delay in receiving all necessary documents (insurance, workers comp, etc) from the vendor.

5. N/A

#### E. Funding

1. The project is 100% funded by the FY2011 State Homeland Security Grant (SHSP).

2. There is no schedule of payments. Payment terms are stipulated in the contract.

3. N/A

### **CPB2014-246**

Title: Public Safety and Justice Services, 2014 submitting Agreements in connection with the 2013 Juvenile Accountability Block Grant

#### A. Scope of Work Summary

1. Department of Public Safety and Justice Services, Public Safety Grants Submitting following contracts and agreements in connection with the FY2013 Juvenile Accountability Block Grant (FY2013 JABG):

1. The City of Cleveland (Community Relations) in the amount of \$24,364.00.

2. The City of Lakewood (Division of Youth) in the amount of \$20,000.00.

3. The City of South Euclid in the amount of \$17,454.00

All of the above contracts will be for the time period 3/1/2014 through 2/28/2015.

The above vendors will assume the required 10% match.

2. The primary goal of the Juvenile Accountability Block Grant is to promote greater accountability for youth in the juvenile justice system.

B. Procurement

1. The procurement method for this project was under a grant allocation process. An exemption from aggregation of contracts was approved on 2/25/2014 BC2014-48 and is attached.

C. Contractor and Project Information

1. The addresses of all vendors and/or contractors are:

The City of Cleveland, Community Relations Department  
75 Erieview Plaza, Suite 204  
Cleveland, Ohio 44114  
Blaine Griffin, Director, Community Relations

The City of Lakewood, Division of Youth  
12900 Madison Avenue  
Lakewood, Ohio 44107  
Michael P. Summers, Mayor

The City of South Euclid  
1349 South Green Road  
South Euclid, Ohio 44121  
Chief Kevin Nietert, South Euclid Police Department

D. Project Status and Planning

1. The JABG grant occurs annually.

E. Funding

The FY13 JABG is from the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

**CPB2014-247**

Novus Title: Public Safety & Justice Services, 2014, Amend AG1300197, City of Cleveland, FY12 SHSP

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of an amended agreement with the City of Cleveland to increase the amount of the agreement by \$8,200.00. The performance period of the original agreement remains the same as to do all other conditions of the original agreement.

2. The primary goal of the project is for the City of Cleveland to purchase equipment that will aid in the preparation for, response to, and recovery from a homeland security event.

3. N/A

B. Procurement

1. The procurement method for this project was an Other Than Full and Open request, approval of which is attached to this action.
2. N/A
3. OPD approval of the Other Than Full and Open is attached to this action.

#### C. Contractor and Project Information

1. The address of the City of Cleveland is:  
601 Lakeside Avenue  
Cleveland, Oh 44114  
Council District: 7
2. N/A
3. The address of the project as well as the Council District where the project is located are the same as above.

#### D. Project Status and Planning

1. The SHSP is awarded on a yearly basis provided Congress allocates funding and projects are deemed appropriate via a competitive application process through Ohio EMA.
2. The project is underway and will be completed by April 30, 2014.
3. The project is on a critical action path as it is from a grant and we need to have the signed agreement by April 7, 2014.
4. The project's term has already begun. This is an amendment to an active agreement and the dollars just became available for the City of Cleveland due to underspending by another project.
5. N/A

#### E. Funding

1. The project is funded 100% by the Department of Homeland Security through the Ohio Emergency Management Agency.
2. The project is a reimbursement grant so the City of Cleveland can request reimbursement at any time while the performance period of the grant is active.
3. This project is an amendment to an agreement. This amendment increases the amount of the agreement by \$8,200.00. The performance period of the original agreement remains in tact and all other conditions of the original agreement remain in effect.

### **CPB2014-248**

Title: Public Safety and Justice Services 2014 Agreement FY11 UASI Grant City of Strongsville Exercise Reimbursement

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Strongsville for the amount not-to-exceed \$665.97. The start-end date of the agreement is May 12, 2012 through and including March 15, 2014

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Strongsville for Overtime and Backfill expenses associated with FEMA-approved exercise.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.

2. The grant agreement will close on 8/31/2014

#### C. Contractor and Project Information

1. City of Strongsville  
16099 Foltz Parkway  
Strongsville, OH 44149  
County Council District 5

2. The Mayor of the City of Strongsville is Thomas P. Perciak

#### D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for exercises involve OT/BF costs associated with OEMA- approved training, focused on HazMat detection and response.

#### E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

#### **CPB2014-249**

Title: Public Safety and Justice Services 2014 Agreement FY12 SHSP Grant City of Lakewood Training Reimbursement

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Lakewood for the cost of \$826.38. The start-end date of the agreement is February 1, 2014 through March 15, 2014.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

2. The reimbursed expenses for training involve a project to make available performance-level training to Cuyahoga County First Responders, specifically regional Hazmat team members.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 5/31/2014

#### C. Contractor and Project Information

1. City of Lakewood  
12650 Detroit Avenue  
Lakewood, Ohio 44107

County Council Districts 2

2. The Mayor of the City of Lakewood is Michael P. Summers

#### D. Project Status and Planning

1. The SHSP grant is awarded yearly based on DHS receiving funding from Congress and awarding the State of Ohio fund. OEMA awards Cleveland/Cuyahoga County funds based on competitive grant applications.

2. The reimbursed expenses for training involve an ongoing project to support specialized training to Cuyahoga County First Responders, including members of the county Hazmat Teams.

#### E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

### **CPB2014-250**

#### A. Scope of Work Summary

1. Office of Early Childhood requesting approval of contract amendments with various UPK providers: Early Childhood Enrichment Center, Achievement Centers for Children, Guidestone- Family Child Care Center Lakewood, Guidestone- Family Child Care Center Maple Hts., and the Brooklyn City School District for services for the anticipated net aggregated cost of \$1,132,593.40, not-to-exceed. The anticipated start-completion dates are 08/01/2012 through 07/31/2014.

2. The primary goals of the project are to provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.

## B. Procurement

1a. Brooklyn City School District: There was no procurement method for this vendor on this project. The Brooklyn City School District is a public entity.

2a. N/A

3a. N/A

1b. The procurement method for the community based child care providers was RFP (RQ#23133). The total value of the RFP is \$3,351,695.00.

2b. The RFP was closed on May 9, 2012.

3b. There were 35 proposals representing 53 sites pulled from OPD, 32 proposals representing 52 sites were submitted for review, 19 proposal representing 30 sites were approved.

## C. Contractor and Project Information

1a. Early Childhood Enrichment Center

19824 Sussex Rd.

Shaker Hts., OH 44122

Council District 9

2a. The Owner/Administrator for the contractor/vendor is Beth Price

3.a The address or location of the project is:

Early Childhood Enrichment Center

19824 Sussex Rd.

Shaker Hts., OH 44122

Council District 9

1b. Achievement Centers for Children

4255 Northfield Rd.

Highland Hills, OH 44039

Council District 9

2b. The Owner/Administrator for the contractor/vendor is Patricia W. Nobili

3b. The address or location of the project is:

Achievement Centers for Children

4255 Northfield Rd.

Highland Hills, OH 44039

Council District 9

1c. The address(es) of the vendors is:

Guidestone

202 E. Bagley Rd.

Berea, OH 44017

Council District 5

2c. The Owner/Administrator for the contractor/vendor is Joseph Ziegler

3c. The address or location of the project is:

Guidestone- Family Child Care Center Lakewood

13523 Detroit Ave.

Lakewood, OH 44107

Council District 2

1d. The address(es) of the vendors is:

Guidestone

202 E. Bagley Rd.

Berea, OH 44017

Council District 5

2d. The Owner/Administrator for the contractor/vendor is Joseph Ziegler

3d. The address or location of the project is:

Guidestone- Family Child Care Center Maple Hts.

18900 Libby Rd.

Maple Hts., OH 44137

Council District 8

1e. The address(es) of the vendors is:

Brooklyn City School District

9200 Biddulph Road

Brooklyn, Ohio 44144

Council District 3

2e. The Director for the contractor/vendor is Lori Bobincheck.

3e. The address or location of the project is:

Brooklyn City School District

9200 Biddulph Road

Brooklyn, Ohio 44144

Council District 3

#### D. Project Status and Planning

1. The project reoccurs annually.

2. The project's term has already begun. The reason there was a delay in this request is due to the need to calculate program expenditures and to determine additional funds needed.

#### E. Funding

1. The project is funded 100% by the Health and Human Services Levy.

2. The schedule of payments is monthly.

3. The project is amendments to contracts. These amendments change the values and/or terms of the contracts and are the second amendment of the contracts. The history of the amendments is:

Early Childhood Enrichment Center, Inc.

Original Contract Amount: \$164,664.00

Amendment I Amount: \$237,786.33

Amendment II Amount: \$525.20

Achievement Centers for Children

Original Contract Amount: \$31,761.00

Amendment I Amount: \$39,712.76

Amendment II Amount: \$0.00

Guidestone- Family Child Care Center Lakewood

Original Contract Amount: \$123,232.00

Amendment I Amount: \$124,395.65  
Amendment II Amount: \$1,202.44

Guidestone- Family Child Care Center Maple Hts.  
Original Contract Amount: \$73,886.00  
Amendment I Amount: \$185,813.29  
Amendment II Amount: \$2,606.66

Brooklyn City Schools  
Original Contract Amount: \$86,308.80  
Amendment I Amount: \$59,473.24  
Amendment II Amount: \$1,245.84

**CPB2014-251**

Title: CJFS 2014 Contract Amendment Human Services Associates RQ#25667  
Contract: Financial Management Services (CE1300162-01)  
Human Services Associates  
6410 Ridge Road, Parma, OH 44129

A. Scope of Work Summary

1. CJFS is requesting approval of an amendment to Human Services Associates contract for the cost of \$10,825.00. The amendment extends the current contract period from April 1, 2014 – March 31, 2015.
2. The project is an amendment to a contract. This amendment changes the value and is the first (1st) amendment of the contract. The history of the amendments is:

a. Award, 2013;	\$ 10,825.00
b. Proposed Amend #1, 2014;	<u>\$ 10,825.00</u>
Total:	\$ 21,650.00

B. Procurement

1. The procurement method for this project was an Informal Request for Bid. The total value of the IRB was \$12,000.00.
2. The procurement method was closed on December 14, 2012.
3. This proposed amendment received OPD's approval to process on February 12, 2014. NOVUS document is attached for review.

C. Contractor and Project Information

1. The address of vendor is:  
Human Services Associates  
6410 Ridge Road  
Parma, OH 44129  
Council District (04)
2. The owner for the contractor/vendor is John Hogan.
3. a. The address of the project is:  
V.E. Brown Building  
1641 Payne Ave  
Cleveland, OH 44114
3. b. The project is located in Council District (07)

#### D. Project Status and Planning

1. The project reoccurs annually.

#### E. Funding

1. The project is funded 100% by Federal PA (Public Assistance) funds.
2. The schedule of payments is monthly by invoice.

### **CPB2014-252**

#### A. Scope of Work Summary

1. Senior & Adult Services is submitting an amendment to Contract CE1200273 with Geocare, Inc. dba Home Instead Senior Care for the OPTIONS For Elders Program – homemaking services for the period 07/01/2012-06/30/2014 for an increase in funds in the amount of \$3,500.00.
2. The primary goal of this contract amendment is to reallocate unexpended monies and prevent clients participating in the Cuyahoga County Options program from remaining on a waiting list for the provision of homemaking services.
3. The Options program is a non-mandated service offered to Cuyahoga County residents.

#### B. Procurement

1. The procurement method for this project was RFP 21578. The total value of the contract is \$105,070.00.
2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.
3. The proposed amendment received a Justification for Other than Full and Open Competition on 03/05/2014.

#### C. Contractor and Project Information

1. The address of the vendors is:  
Geocare, Inc. dba Home Instead Senior Care  
26777 Lorain Rd., Suite 303  
North Olmsted, Ohio 44070  
Council District 1
2. Geoffrey Moore, President
- 3.b. Options program services are delivered throughout the County and in all Council Districts.

#### D. Project Status and Planning

1. The awarding of Options contracts occurs every two years.
2. The current contracts for the OPTIONS For Elders Program ends on June 30, 2014.
3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.
4. Not applicable.

5. Not applicable.

#### E. Funding

1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.
2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.
3. The project is an amendment to a contract. This contract amendment changes the value of the original contract and is the 2<sup>nd</sup> amendment of the contract.

#### C. Exemption Requests

[For detail, see items CPB2014-253 through CPB2014-256 in Section C, above.]

#### D. Consent Agenda

##### CPB2014-257

##### A. Scope of Work Summary

1. Department of Public Works, 2014 Requesting Approval of Agreement of Cooperation for the resurfacing of West 130th Street in the City of Cleveland.  
The anticipated construction cost for this improvement is \$5,000,000.00. The anticipated start date for construction is 2015.
2. The Primary goal of this request is approval of this agreement of cooperation and to properly maintain the County's infrastructure.
3. N/A

##### B. Procurement - N/A

##### C. Contractor and Project Information

1. N/A
2. N/A
- 3a. The location of the project is West 130th Street from Brookpark Road to Lorain Avenue in the City of Cleveland.
- 3b. The project is located in Council District 2 and 3.

##### D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

##### E. Funding

1. The project is to be funded with 40% from County Road and Bridge Fund, 40% Issue I, 20% City of Cleveland.
2. N/A
3. N/A

**CPB2014-258**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Ken Kovatch – Director

**CPB2014-259**

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period April 7, 2014 – December 31, 2014, for funding in the not-to-exceed amounts as follows:

a. Village of Brooklyn Heights, Brooklyn Heights Police Department; \$0.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$220,200.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/16/13. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Patrolman Mike Tulcewicz

Village of Brooklyn Heights, Brooklyn Heights Police Department

345 Tuxedo Avenue

Brooklyn Heights, Ohio 44131

Council District: 6

2. The Mayor of the Village of Brooklyn Heights is The Honorable Michael Procuk

a. Village of Brooklyn Heights, Brooklyn Heights Police Department

345 Tuxedo Avenue

Brooklyn Heights, Ohio 44131

Council District: 6

D. Project Status and Planning

1. The project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

#### E. Funding

1. The project is funded 100% by General Fund.
2. The schedule of payments is monthly, by invoice.
3. N/A.

### **CPB2014-260**

Title: Public Safety & Justice Services 2014 Village of Woodmere Asset Transfer Agreement FY 10 Urban Area Security Initiative funds

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Village of Woodmere. The asset transfer is in the amount of \$35,863.10. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 10 Urban Area Security Initiative funds, Cuyahoga County purchased equipment utilized on behalf of the Village of Woodmere.

§ Urban Area Working Group Communications Committee awarded funding for equipment to police and fire departments throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 10 Urban Area Security Initiative funds (UASI) grant funds.
2. The performance period of the agreement is the grant period from August 1, 2010 – July 31, 2013. There is no termination date for the transfer of equipment as the equipment will remain with the Village of Woodmere unless as noted in the agreement.

#### C. Contractor and Project Information

1. Village of Woodmere  
27899 Chagrin Blvd.  
Woodmere Village, OH 44122  
Council Districts: 9
2. The Mayor of the Village of Woodmere is Charles E. Smith

#### D. Project Status and Planning

1. This project is a one time agreement with the Village of Woodmere for an asset transfer. The agreement is utilizing FY 10 Urban Area Security Initiative grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This is a one-time agreement to transfer the communications equipment to the Village of Woodmere

#### E. Funding

1. The project is 100% FY 10 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
2. Cuyahoga County procured the equipment in the amount of \$35,863.10 for the Village of Woodmere. There is no transfer of funds, just equipment.

### **CPB2014-261**

#### A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a Grant Agreement Amendment with the Department of Housing & Urban Development: for Grant No. OH0060L5E021205. The Grant provides Supportive Housing Rental Assistance to homeless disabled persons. The Amendment will extend the term of the Grant for one month, through April 30, 2014.
2. The primary goals of the Rental Assistance Program is to: a) shorten the length of time that individuals and families are homeless; b) promote housing stability; and c) link individuals and families with resources in the community.
3. N/A

#### B. Procurement

- 1-3. N/A

#### C. Contractor and Project Information

- 1-3. N/A

#### D. Project Status & Planning

1. - 4 N/A
5. The Grant Agreement requires a signature in ink.

#### E. Funding

1. The Grant is funded 100% by the U.S. Department of Housing & Urban Development, FY 2012 Federal Budget.
2. N/A
3. This Amendment will extend the Grant period for one month, through April 30, 2014.

**CPB2014-262**

<b>Department/ Location Key:</b>					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

***Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

<b>Requisition #</b>	<b>Requisition Date</b>	<b>Description</b>	<b>Dept/Loc</b>	<b>Total</b>
CC002-14-29679	12/19/2013	Training Video for Diversity Training	CC002 / HR004	\$595.00
CE-14-30639	4/1/2014	Guardrail	CE / CE01	\$925.25
CE-14-30616	3/29/2014	Luxel Service	CE / CE01	\$643.84
CE-14-30561	3/24/2014	Breaker Repairs	CE / CE01	\$874.36
CE-14-30368	3/6/2014	Equip Calibration	CE / CE01	\$1,240.00
CE-14-30299	2/28/2014	Sodium Chloride	CE / CE01	\$2,810.93
CR-14-30631	3/31/2014	Utility Cart, Wipes & Kevlar Gloves	CR / CR00	\$527.08
CR-14-30598	3/27/2014	Plastic Bags - Drug Chemistry	CR / CR00	\$596.39
CR-14-30597	3/27/2014	Drug Standard - Drug Chemistry	CR / CR00	\$552.86
CR-14-30091	2/6/2014	Laboratory Gases	CR / CR00	\$611.00
CT-14-30638	4/1/2014	CRTHSE- REPLACE BROKEN WINDOW	CT / CT01	\$751.00
CT-14-30599	3/27/2014	BROWN KRAFT RECORD JACKET	CT / CT01	\$973.80

CT-14-30594	3/27/2014	JC ELECTRIC STRIKES FOR ACCESS CONTROL	CT / CT01	\$2,395.81
CT-14-30161	2/11/2014	JJC COMPUTER ROOM COOLING SYSTEM	CT / CT01	\$500.00
CT-14-30592	3/27/2014	DCFS DIV. OF RECORD CONTENT TABS	CT / CT01	\$3,240.00
CT-14-30611	3/28/2014	STOCK- 4PT. REVERSE COLLATED NCR	CT / CT09	\$4,399.50
CT-14-30505	3/21/2014	BOE- CUSTOM ENVELOPES WITH PRINTING	CT / CT09	\$1,860.00
IS-14-30645	4/1/2014	HP Z230 Workstations for ME - Dr. Butts	IS / IS01	\$809.00
IS-14-30609	3/28/2014	Request for maintenance on Barracuda load balancer.	IS / IS01	\$2,694.10
IS-14-30237	2/21/2014	Red Gate SQL ToolBelt Licenses for WE/DBA	IS / IS01	\$24,612.08
IS-14-30185	2/13/2014	HP Z230 Workstations for ME Scanner	IS / IS01	\$809.00
JA-14-30569	3/25/2014	HazMat - Bio- Check test kits	JA / JA00	\$673.00
SA-14-30547	3/21/2014	Beverage Wrench	SA / SA01	\$683.75
SA-14-30520	3/21/2014	Latex Powder-Free Gloves	SA / SA01	\$578.00
SH-14-30644	4/1/2014	Tripp Lite NetDirector	SH / SH003	\$665.00
SH-14-30602	3/27/2014	Total ID 1000EV Supply Package	SH / SH003	\$2,670.00
SH-14-30548	3/21/2014	Deputy and Hat Badges	SH / SH003	\$2,653.42
SH-14-30410	3/12/2014	Jackets for Court Security Officers	SH / SH003	\$2,224.00

SH-14-30221	2/20/2014	Blister Cards for the Jail Pharmacy	SH / SH003	\$18,000.00
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**CPB2014-263**

<b>DEPARTMENT OF DEVELOPMENT</b>				
<b>DEVELOPMENT VOUCHERS FOR THE PERIOD 03/27/14 to 04/02/14</b>				
<b>VOUCHER NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>FUNDING SOURCE</b>	<b>AUTHORIZATION</b>
DV1450118	Mela Remodeling	\$5,377.00	Federal CDBG Grant	Rehab Loan Ordinance
	<b>Total Loans</b>	<b>\$5,377.00</b>		