

Cuyahoga County Contracts and Purchasing Board
April 7, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:48 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Director of Procurement and Diversity Lenora Lockett
Councilman Dale Miller
Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen

II. Review Minutes

The minutes from the March 31, 2014 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

There was no further public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-241 Department of Workforce Development Submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$4,960.00 for the On-the-Job Training Program for the period 1/13/2014 - 4/16/2014. Funding Source: Cuyahoga County Western Reserve Fund

Melinda Burt, Board Clerk, presented. Item CPB2014-241 was unanimously approved.

CPB2014-242 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ29973 to Hewlett-Packard Company (1-1) in the amount of \$36,100.00 for the purchase of 150 HP 90W docking stations, 250 HP Essential top load laptop cases, 150 HP Stylish USB keyboards and mice and 150 HP Compaq LED backlit LCD monitors. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-242 was unanimously approved.

CPB2014-243 Medical Examiner recommending an award on RQ30357 and enter into a contract with Oxford Instruments America, Inc. in the amount not-to-exceed \$11,475.00 for maintenance services on

the Oxford Aztec mics/x-stream2/X-max 50 energy dispersive X-ray detector for the period 3/14/2014 - 3/13/2017. Funding Source: 100% General Funds

Item CPB2014-243 was held by the Clerk. The item still requires Board approval of an exemption, and will come forward again at a future meeting.

CPB2014-244 Department of Public Safety and Justice Services recommending an award on RQ30289 and enter into a contract with SAS Institute, Inc. in the amount not-to-exceed \$36,040.00 for installation and configuration of a service module for Memex Software for the period 2/1/2014 - 5/16/2014. Funding Source: Department of Homeland Security funding through the Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-244 was unanimously approved.

CPB2014-245 Department of Public Safety and Justice Services submitting a contract with Remotec, Inc. in the amount not to-exceed \$15,216.00 for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Grant Program for the period 4/1/2014 - 5/15/2014. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-245 was pulled from the agenda by the Department.

CPB2014-246 Department of Public Safety and Justice Services/Public Safety Grants submitting contracts with various municipalities in the total amount of \$73,828.00 for the FY2013 Juvenile Accountability Block Grant Program for the period 3/1/2014 - 2/28/2015:

- a) City of Cleveland (Community Relations) in the amount not-to-exceed \$24,364.00.
- b) City of Lakewood in the amount not-to-exceed \$32,010.00.
- c) City of South Euclid in the amount not to-exceed \$17,454.00.

Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-246 was unanimously approved.

CPB2014-247 Department of Public Safety and Justice Services/Public Safety Grants submitting an amendment to Agreement No. AG1300197-01 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2012 State Homeland Security Grant Program for the period 9/1/2012 - 4/30/2014 for additional funds in the amount not-to-exceed \$8,200.00. Funding Source: Department of Homeland Security Funding through the Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-247 was unanimously approved.

CPB2014-248 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with City of Strongsville in the amount not-to-exceed \$665.97 for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program for the

period 5/12/2012 - 3/15/2014. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-248 was unanimously approved.

CPB2014-249 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with City of Lakewood for reimbursement of eligible training expenses in the amount not-to-exceed \$826.38 in connection with the FY2012 State Homeland Security Grant Program for the period 2/1/2014 - 3/15/2014. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-249 was unanimously approved.

CPB2014-250 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting amendments to contracts and an agreement with various providers for Universal Pre-Kindergarten services:

a) Agreement No. AG1200027-01 with Brooklyn City Schools for the time period 8/27/2012 - 7/31/2014 in the amount of \$1,245.84.

For the time period 8/1/2012 - 7/31/2014:

b) Contract No. CE1200518-01 with Ohio Guidestone - Family Life Child Care Center of Lakewood in the amount of \$1,202.44.

c) Contract No. CE1200519-01 with Ohio Guidestone - Family Life Child Care Center of Maple Heights in the amount of \$2,606.66.

d) Contract No. CE1200521-01 with Early Childhood Enrichment Center, Inc. in the amount of \$525.20.

e) Contract No. CE1200536-01 with Achievement Centers for Children, to make line item revision; no additional funds required.

Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of Human Services, presented. Item CPB2014-250 was unanimously approved.

CPB2014-251 Department of Health and Human Services/Cuyahoga Job and Family Services submitting an amendment to Contract No. CE1300162-01 with Human Services Associates, Inc. for financial management services for the period 4/1/2013 - 3/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount of \$10,825.00. Funding Source: 100% by Federal PA (Public Assistance) funds.

Rick Werner, Director of Human Services, presented. Item CPB2014-251 was unanimously approved.

CPB2014-252 Department of Health and Human Services/Division of Senior and Adult Services submitting an amendment to Contract No. CE1200273-01 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 for additional funds in the amount of \$3,500.00. Funding Source: Health and Human Services Levy funds.

Rick Werner, Director of Human Services, presented. Item CPB2014-252 was unanimously approved.

C. Exemption Requests

CPB2014-253 Department of Information Technology Submitting an RFP exemption, on RQ30479, which will result in a lower than state term award recommendation to DC Group in the amount of \$54,278.66 for the purchase of 160 UPS replacement batteries. Funding Source:

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-253 was unanimously approved.

CPB2014-254 Department of Information Technology Submitting an RFP exemption on RQ30414, which will result in an award recommendation to Latitude Geographics in the amount of \$3,700.00 for support and maintenance on Geocortex Essentials software for the 3/1/2014 - 2/28/2015. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-254 was unanimously approved.

CPB2014-255 Juvenile Court Submitting an RFP exemption, which will result in award recommendations to various vendors in the total amount of \$48,150.00 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project for the period 2/1/2014 - 6/30/2014:

- a) Beech Brook in the amount not to-exceed \$29,000.00 for respite bed and therapy services.
- b) Case western Reserve University in the amount not-to-exceed \$4,750.00 for specialized training services.
- c) Frontline Services in the amount not-to-exceed \$14,000.00 for mental health services.
- d) Mt. Pleasant Community Zone in the amount not-to-exceed \$400.00 for outreach services.

Funding Source: 100% Title II Grant Funds

Karen Lippman, Juvenile Court, presented. Item CPB2014-255 was unanimously approved.

CPB2014-256 Department of Public Safety and Justice Services/Witness/Victim Submitting an RFP exemption on RQ30442, which will result in an award recommendation to BZT Acquisitions, LLC in the amount of \$798,000.00 for lease of space located at 75 Erieview Plaza, Cleveland for the Family Justice Center for the period 6/1/2014 - 5/31/2019. Funding Source: revenue generating agreement with the City of Cleveland (pending).

Felicia Harrison, Public Safety, and Jill Smialek, Witness/Victim, presented. Item CPB2014-256 was unanimously approved.

D. Consent Agenda

CPB2014-257 Department of Public Works submitting an agreement of cooperation with City of Cleveland for the resurfacing of West 130th Street from Brookpark Road to Lorain Road. Funding Source: 40% from County Road and Bridge Fund, 40% Issue I, 20% City of Cleveland.

Item CPB2014-257 was unanimously approved.

CPB2014-258 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-258 was unanimously approved.

CPB2014-259 Juvenile Court Submitting an agreement with Village of Brooklyn Heights for the Community Diversion Program for the period 4/7/2014 - 12/31/2014. Funding Source: 100% General Funds.

Item CPB2014-259 was unanimously approved.

CPB2014-260 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with Village of Woodmere for the purchase of equipment, valued in the amount of \$35,863.10 for the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 7/31/2013. Funding Source: FY2010 Urban Area Security Initiative Funds through Ohio Emergency Management Agency

Item CPB2014-260 was unanimously approved.

CPB2014-261 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to a grant agreement with the U.S. Department of Housing & Urban Development for FY2012 Continuum of Care Homeless Assistance Grant Programs in connection with the McKinney-Vento Homeless Assistance Act for the period 1/1/2013 - 3/31/2014 to extend the time period to 4/30/2014; no additional funds required. Funding Source: U.S. Department of Housing & Urban Development, FY 2012 grant funds.

Item CPB2014-261 was unanimously approved.

CPB2014-262 Office of Procurement & Diversity presenting voucher payments for the week of 4/7/2014.

Item CPB2014-262 was unanimously approved.

CPB2014-263 Department of Development submitting voucher payments/housing rehab loans for the week 3/27/14 – 4/2/14.

Item CPB2014-263 was unanimously approved.

V. Other Business

CPB2014-264 Public Works Time-Sensitive Mission Critical

Mike Chambers, Department of Public Works, presented a time-sensitive/mission-critical item, requesting approval of an award to Sunbelt Rentals on RQ30673 in the amount of \$1,614.60 for rental of a 40-foot lift toward repair of frozen pipes in the Justice Center that occurred in January.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-264 was unanimously approved.

A motion to restore Public Works time-sensitive/mission critical budget to \$25,000 was unanimously approved.

VI. Public Comment

There was no further public comment

VII. Adjournment

A motion to adjourn was unanimously approved at 12:09 p.m.