

Cuyahoga County Contracts and Purchasing Board  
April 14, 2014 11:30 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 12:08 p.m.

Attending:

Chief of Staff Matt Carroll

Director of Procurement and Diversity Lenora Lockett

Councilman Dale Miller

Director of Public Works Bonnie Teeuwen

Treasurer Jeannet Wright (Alternate for Mark Parks)

II. Review Minutes

The minutes from the April 7, 2014 Contracts and Purchasing Board meeting were unanimously approved, as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-265 Department of Development submitting contracts with various providers for Phase II Brownfield Environmental Site Assessment Services:

a) HzW Environmental Consultants, LLC in the amount not-to-exceed \$39,960.00 for the proposed Caldwell Research Labs Expansion site located at 24112 Rockwell Drive, Euclid for the period 4/14/2014 - 09/30/2014.

b) Submitting a Grant of Right of Entry and Release From Liability agreement in connection with said project site.

c) Partners Environmental Consulting, Inc. in the amount not-to-exceed \$29,185.00 for the proposed brownfield site located at 480 South Green Road, South Euclid for the period 4/14/2014 - 09/30/2014.

d) Submitting a Grant of Right of Entry and Release From Liability agreement in connection with said project site.

Funding Source: 100% Brownfield Revolving Loan Funds.

Jan Bayne, Department of Development, presented. Item CPB2014-265 was unanimously approved.

CPB2014-266 Department of Development requesting approval of a North Coast Opportunities Technology Fund Loan with Data Agents, LLC dba Big River On-line in the amount not-to-exceed \$96,000.00 for development/integration of a dynamic software application for donor engagement and customization as part of a core web-based fundraising commerce platform; requesting authority for the Director to execute all documents required in connection with said loan.

Funding Source: 100% Cuyahoga County Western Reserve Fund

Greg Zucca, Department of Development, presented. Item CPB2014-266 was unanimously approved.

CPB2014-267 Department of Information Technology a) Amending item CPB2014-253, which approved an RFP exemption on RQ30479, resulting in a lower than state term award recommendation to DC Group in the amount of \$54,278.66 for the purchase of 160 UPS replacement batteries, correcting the RQ number to 30494; and  
b) Recommending an award, on RQ30494, which will result in a lower than state term award recommendation to DC Group in the amount of \$54,278.66 for the purchase of 160 UPS replacement batteries.

Funding Source: 100% General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-267 was unanimously approved.

CPB2014-268 Department of Information Technology Submitting an amendment to Contract No. CE1200246-01 with WingSwept Communications, Inc. for implementation and maintenance of the Electronic Case Management System/purchase of license and cloud support services for the Inspector's General's Office for the period 4/23/2012 - 4/22/2014 to extend the time period to 4/22/2015 and for additional funds in the amount of \$9,500.00. Funding Source: 100% by the General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-268 was unanimously approved.

CPB2014-269 Department of Information Technology Recommending an award on RQ30399 and enter into a contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$12,300.00 for consultant services for migration of a Document Imaging System for the period 4/1/2014 - 6/30/2014. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-269 was unanimously approved.

CPB2014-270 Department of Information Technology a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000839-01 with AT&T Corp. for Centrex telephone services for various County departments for the period 12/1/2009 - 1/31/2014, to change the time period to 12/1/2009 - 3/31/2014; no additional funds required.

b) Submitting an amendment to Contract No. CE1000839-01 with AT&T Corp. for Centrex telephone services for various County departments for the period 12/1/2009 - 1/31/2014, to change the time period to 3/31/2014; no additional funds required.

Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-270 was unanimously approved.

CPB2014-271 Department of Workforce Development Submitting contracts with various providers for the On-the-Job Training Program:

a) AJ Rose Manufacturing Company in the amount not-to-exceed \$3,496.65 for the period 1/27/2014 - 6/4/2014.

Funding Source: 71% Federal Workforce Investment Act (WIA) funds for \$2,493.90; 29% local Western Reserve Funds (WRF) for \$1,002.75

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b) Your Teen, Inc. in the amount not-to-exceed \$2,307.20 for the period 12/23/2013 - 4/16/2014.

Funding Source: 100% Federal Workforce Investment Act Funds

Lindy Burt, Clerk of the Board, presented on behalf of Workforce Development. Item CPB2014-271 was unanimously approved.

CPB2014-272 Juvenile Court Submitting an agreement with City of Cleveland Heights in the amount not-to-exceed \$9,000.00 for the Community Diversion Program for the period 4/7/2014 - 12/31/2014.

Funding Source: 100% General Funds

Karen Lippman, Juvenile Court, presented. Item CPB2014-272 was unanimously approved.

CPB2014-273 Department of Public Safety and Justice Services recommending an award on RQ29931 and enter into a contract with Eltag North America, LLC in the amount not-to-exceed \$79,812.50 for maintenance of Automated License Plate Readers for the period 1/1/2014 - 12/31/2014.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-273 was unanimously approved.

CPB2014-274 Department of Public Safety and Justice Services/Public Safety Grants submitting a contract with East Cleveland Neighborhood Center, Inc. in the amount not-to-exceed \$19,185.95 for the Diversion Program in connection with the FY2013 Juvenile Accountability Block Grant Program for the period 3/1/2014 - 2/28/2015. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-274 was unanimously approved.

### C. Exemption Requests

CPB2014-275 Department of Information Technology Submitting an RFP exemption, on RQ30286, which will result in an award recommendation to Underground Archives in the amount of \$7,440.00 for electronic transmission and off-site storage of County records for the period 2/1/2014 - 4/30/2015.

Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-275 was unanimously approved.

CPB2014-276 Department of Information Technology submitting an RFP exemption, on RQ30521, which will result in an award recommendation to SHI International Corp. in the amount of \$40,086.95 for maintenance and support on Symantec Netbackup Enterprise software for the period 2/15/2014 - 2/14/2015. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-276 was unanimously approved.

CPB2014-277 Department of Human Resources Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200357-01 with Health Span Integrated Care fka Kaiser Foundation Health Plan of Ohio for group healthcare benefits for County employees and their eligible dependents for medical and pharmacy benefit management services for the period 1/1/2012 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$4,000,000.00. Funding Source: 100% General Funds

Lisa Durkin, Department of Human Resources, presented. Item CPB2014-277 was unanimously approved.

CPB2014-278 County Sheriff Submitting an RFP exemption on RQ30486, which will result in an award recommendation to Vance Outdoors, Inc. in the amount of \$49,027.50 for Law Enforcement Ammunition. Funding Source: General Fund – 100%

James Taylor, Sheriff's Department, presented. Item CPB2014-278 was unanimously approved.

CPB2014-279 Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless services Submitting an RFP exemption on RQ30382, which will result in a payment to AIDS Healthcare Foundation in the amount of \$1,000.00, which will enable AIDS Healthcare Foundation to apply for 340B eligibility to purchase drugs for patients at discounted costs. Funding Source: 100% Ryan White Part B funds

Rick Werner, Director of Human Services, presented. Item CPB2014-279 was unanimously approved.

CPB2014-280 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ30552, which will result in an award recommendation to Emerald Development & Economic Network, Inc. (EDEN) in the amount of \$171,308.00 for management of the Supportive Housing Rental Assistant Program for the period 4/1/2014 - 3/31/2017. Funding Source: 100% U.S. Department of Housing & Urban Development

Rick Werner, Director of Human Services, presented. Dale Miller asked Mr. Werner about concerns raised by some communities that host the supported housing units regarding EDEN's policy of confidentiality around property location. EDEN's unwillingness to provide the locations of the housing units limits the community's ability to respond to challenges that may be encountered with EDEN tenants. Mr. Werner responded that Federal regulations require EDEN to protect the confidentiality of Rental Assistant Program clients, and thus the location of the housing units. He further noted that Human Services and the Executive's Office have engaged in extensive discussion around the issue with EDEN and HUD, resulting in development of an alternative process that will facilitate increased partnership between the host community and EDEN, while still preserving the confidentiality of clients. Councilman Miller requested that item CPB2014-280 be held for a week in order to be fully briefed on this issue.

Item CPB2014-280 was held.

CPB2014-281 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300446-01 with Institute of Technology Consulting, Inc. for call center efficiency review services for the period

10/1/2013 - 3/31/2014 to extend the time period to 9/30/2014. Funding Source: 93% State and Federal Financial Participation funding and 7% levy funding

Rick Werner presented. Item CPB2014-281 was unanimously approved.

#### D. Consent Agenda

CPB2014-282 Department of Public Works submitting an agreement of cooperation with Ohio Department of Transportation for the widening and reconstruction of East 105th Street and intersecting streets from Quincy Avenue to Chester Avenue (Phase 1 - Opportunity Corridor) in the City of Cleveland. Funding Source: Issue 1 (OPWC) funds and County Road and Bridge funds

Item CPB2014-282 was unanimously approved.

CPB2014-283 Department of Information Technology Submitting an amendment to Contract No. CE1300580-01 with JusticeTrax Inc. for maintenance on the Laboratory Information Management System - Plus for the Medical Examiner to change the time period from 10/15/2013 - 10/14/2016 to 10/15/2013 - 10/14/2015; no additional funds required. Funding Source: 100% General Fund

Item CPB2014-283 was unanimously approved.

CPB2014-284 Department of Information Technology Submitting an amendment to Contract No. CE1300544-01 with Vital Resources, Inc. for development of an application supporting work activity management for the Division of Children and Family Services for the period 11/1/2013 - 3/31/2014 to extend the time period to 5/30/2014; no additional funds required. Funding Source: 100% General Funds

Item CPB2014-284 was unanimously approved.

CPB2014-285 Department of Human Resources submitting an amendment to a revenue generating agreement with Cuyahoga County Planning Commission for consultant services for the period 10/11/2012 - 12/31/2013 to extend the time period to 12/31/214; no additional funds required. Funding Source: Revenue Generating

Item CPB2014-285 was unanimously approved.

CPB2014-286 County Sheriff Submitting a grant agreement in the amount of \$30,000.00 from Ohio Emergency Management Agency for FY2011 Law Enforcement State Homeland Security Grant Program for the period 9/1/2011 - 4/30/2014 in connection with the FY2011 Northern Border Initiative. Funding Source: 100% by the Department of Homeland Security, Federal Emergency Management Agency passed through the Ohio Emergency Management Agency

Item CPB2014-286 was unanimously approved.

CPB2014-287 County Sheriff Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$94,000.00 for the FY2011 Operation Stonegarden Marine Patrols Grant program for the period 9/1/2011 - 4/30/2014. Funding Source: 100% by the Department of Homeland

Security, Federal Emergency Management Agency passed through the Ohio Emergency Management Agency

Item CPB2014-287 was unanimously approved.

CPB2014-288 County Sheriff Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$98,500.00 for the FY2012 Operation Stonegarden Marine Patrols Grant Program for the period 9/1/2012 - 5/30/2014.

Funding Source: 100% by the Department of Homeland Security, Federal Emergency Management Agency passed through the Ohio Emergency Management Agency

Item CPB2014-288 was unanimously approved.

CPB2014-289 Department of Public Safety and Justice Services/ Public Safety Grants submitting agreements with various municipalities for the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 7/31/2013:

- a) City of North Olmsted for the purchase of equipment, valued in the amount of \$25,616.50,
- b) City of Brook Park for the purchase of equipment, valued in the amount of \$210,055.30.

Funding Source: 100% FY2010 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-289 was unanimously approved.

CPB2014-290 Department of Public Safety and Justice Services/Public Safety Grants Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program for the period 2/15/2014 - 4/15/2014:

- a) City of Berea in the amount not-to-exceed \$1,504.06.
- b) City of Parma in the amount not-to-exceed \$2,586.71.
- c) City of Rocky River in the amount not-to-exceed \$544.56.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-290 was unanimously approved.

CPB2014-291 Department of Public Safety and Justice Services/Public Safety Grants Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Grant Program:

- a) City of Independence in the amount not-to-exceed \$415.36 for the period 1/14/2014 - 3/15/2014.
- b) City of North Ridgeville in the amount not-to-exceed \$4,387.29 for the period 1/1/2014 - 3/15/2014.
- c) City of Rocky River in the amount not-to-exceed \$1,633.68 for the period 2/1/2014 - 3/30/2014.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-291 was unanimously approved.

CPB2014-292 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with Cuyahoga County Fire Chief's Association in the amount not-to-exceed \$1,294.00 for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Program for the period 1/10/2014 - 3/15/2014.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-292 was unanimously approved.

CPB2014-293 Department of Public Safety and Justice Services/ Witness/Victim submitting an amendment to Contract No. CE1300349-01 with Domestic Violence & Child Advocacy Center for the Domestic Violence Homicide Prevention Demonstration Initiative for the period 4/1/2013 - 3/31/2014 to extend the time period to 9/30/2014; no additional funds required. Funding Source: 100% by U.S. Department of Justice Grants to Encourage Arrest and Enforcement of Protection Orders, Domestic Violence Homicide Prevention Demonstration Initiative.

Item CPB2014-293 was unanimously approved.

CPB2014-294 Department of Public Safety and Justice Services/Witness/Victim submitting an amendment to a grant award from United States Department of Justice, Office of Justice Programs for the FY2011 Attorney General's Children Exposed to Violence Demonstration Program: Phase 2 Grant Program for the period 10/1/2011 - 09/30/2014 to extend the time period to 6/30/2015; no additional funds required. Funding Source: United States Department of Justice, Office of Justice Programs for the FY2011 Grant Funds

Item CPB2014-294 was unanimously approved.

CPB2014-295 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to a grant award with William J. and Dorothy K. O'Neill Foundation for the FY2013 Positively Moms Initiative Program for the period 10/1/2013 - 9/30/2014 to extend the time period to 2/28/2015; no additional funds required. Funding Source: O'Neill Foundation

Item CPB2014-295 was unanimously approved.

CPB2014-296 Office of Procurement & Diversity presenting voucher payments for the week of 4/14/2014.

Item CPB2014-296 was unanimously approved.

CPB2014-297 Department of Development submitting voucher payments/housing rehab loans for the week 04/03/14 – 04/09/14.

Item CPB2014-297 was unanimously approved.

#### V. Other Business

CPB2014-298 Sheriff's Department recommending an award on RQ30398 and enter into a contract with Precision Environmental, Inc. in the amount of \$22,950.00 for Lead Abatement at the Sheriff's Firing Range. Funding Source: 100% General Fund

James Taylor, Sheriff's Department, presented. Item CPB2014-298 was unanimously approved.

#### VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 12:39 p.m.