

Cuyahoga County Contracts and Purchasing Board
June 9, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-440	Department of Public Works	<p>a) Submitting the 2014 Annual Fee Assessment Statement/Statement of Financial Responsibility to the Petroleum Underground Storage Tank Release Compensation Board.</p> <p>b) Recommending a payment in the amount of \$4,000.00 to State of Ohio UST Fund for coverage of 10-underground storage tanks for the period 7/1/2014 - 6/30/2015.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-441	Department of Development	<p>Submitting an amendment to Contract No. CE1300468-01 with Community Housing Solutions for Furnace Repairs for Low-Income Urban County Households for the period 11/1/2013 - 5/31/2014 for additional funds in the amount not-to-exceed \$10,000.00.</p> <p>Funding Source: 100% by federal Community Development Block Grant funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-442	Department of Information Technology	<p>a) Submitting an RFP exemption on RQ30665, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$1,511.00 for support and maintenance of Veeam backup software for the period 6/1/2014 - 5/31/2015.</p> <p>b) Recommending an award on RQ30665 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$1,511.00 for support and maintenance of Veeam backup software for the period 6/1/2014 - 5/31/2015.</p> <p>Funding Source: 100% by the General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Maintenance support for Veeam software, the backup solution for the Hyper-V and VMWare servers.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$1,511.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Not Applicable.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendor was evaluated. Veeam is a pre-existing solution for CJFS and DCFS. Choosing to go with another vendor would require learning another product, time to test, and also decommissioning our current Veeam server.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Veeam is an industry recognized leader in the virtualization backup and recovery sector. The company is constantly improving their product to keep up with the rapid change of IT. There is also regional customer support in Columbus, OH that provides technical assistance.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Unacceptable delays could complicate getting technical support from Veeam, missed software updates, the failure to back-up our virtualization environment, and ultimately downtime for the end user.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of</p>	
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		<p>the required supplies or services.</p> <p>At the moment this is a specialized market where there are only a handful of vendors. The county has already invested money into this product and we need additional licenses to continue to operate and expand our current environment.</p>	
CPB2014-443	Department of Workforce Development	<p>Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati for Older Adults in the amount not-to-exceed \$3,892.96 for the Incumbent Worker Training Program for the period 4/9/2014 - 7/30/2014.</p> <p>Funding Source: 100% by the Community Development Block Grant funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-444	Medical Examiner	<p>Submitting revenue generating agreements with various counties for autopsy and forensic testing services for \$1,075.00 per autopsy for the period 1/1/2014 - 12/31/2018:</p> <p>a) Mahoning County b) Trumbull County</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-445	Medical Examiner	<p>Recommending an award on RQ29318 and enter into a contract with Airgas USA, LLC (6-2) in the amount not-to-exceed \$25,000.00 for laboratory gas services for the period 6/9/2014 - 6/8/2016.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-446	Court of Common Pleas/ Juvenile Court Division	<p>Recommending awards and enter into contracts with various providers in the total amount of \$48,150.00 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with FY2012 Title II grant program:</p> <p>a) Beech Brook in the amount not to-exceed \$43,000.00 for assessment, service brokerage and respite care services for the period 6/9/2014 - 6/30/2014</p> <p>b) Case western Reserve University, Mandel School of Applied Social Sciences in the amount not-to-exceed \$4,750.00 for police officer training and education services for the period 6/9/2014 - 6/30/2014.</p> <p>c) Mt. Pleasant Community Zone in the amount not-to-exceed \$400.00 for community training and education for</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		the period 6/9/2014 - 6/30/2014. Funding Source: FY2012 Title II grant funds	
CPB2014-447	Department of Public Safety and Justice Services	Recommending an award on RQ29130 and enter into a contract with Remotec, Inc. in the amount of \$15,216.00 for specialty team equipment training for the period 7/15/2014 - 8/1/2014. Funding Source: 100% FY2011 Urban Area Security Initiative Grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-448	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting an amendment to Contract No. CE1300350-01 with First Choice Medical Staffing of Ohio, Inc. for therapy and temporary nursing services for the period 6/1/2013 - 5/31/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$20,000.00. Funding Source: Health & Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-449	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ30576 and enter into an agreement with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$12,476.47 for fiscal agent services in connection with staffing for Early Childhood Mental Health Central Coordinator position for the period 7/1/2014 - 6/30/2015. Funding Source: 33% Federal and 67% Health and Human Services Levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-450	County Council	a) Submitting an RFP exemption, which will result in an award recommendation to Nolan Beck in the amount of \$2,500.00 for creation and design of a new Cuyahoga County Logo and for assignment of intellectual property rights of the Logo to Cuyahoga County. b) Recommending an award and enter into a contract with Nolan Beck in the amount of \$2,500.00 for creation and design of a new Cuyahoga County Logo and for assignment of intellectual property rights of the Logo to Cuyahoga County. Funding Source: 100% General Fund 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) A) Requesting approval of an RFP exemption, which will result in an award recommendation to Mr. Nolan beck	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>in the amount of \$2,500.00 to create and design a new Cuyahoga County Logo and to assign intellectual property rights of the Logo to the County</p> <p>B) Recommending an award an enter into a contract with Mr. Nolan Beck in the amount of \$2,500.00 to create and design a new Cuyahoga County Logo and to assign intellectual property rights of the Logo to the County</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>One-time payment of \$2,500.00 – 100% General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Originally the County worked with the Cleveland Institute of Art (CIA), particularly Professor Larry O’Neal’s design class. 3 students submitted designs. The County reviewed the designs by CIA and then decided to work with Studio Graphique about a different design. After further consideration, the County went back to the Cleveland Institute of Art and worked further with Mr. Nolan Beck who was one of three students that originally submitted a design.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>See Response to Question #3</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The County decided that the design of Mr. Nolan Beck fit best with what the County was looking for in a new logo.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take</p>	
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		to permit competition before any subsequent purchases of the required supplies or services.	
		N/A – No plans for another County Logo	

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-451	Department of Information Technology	<p>Submitting an RFP Exemption on RQ30349, which will result in an award recommendation to N. Harris Computer dba Cogsdale Corporation in the amount not-to-exceed \$194,063.25 for Software Support and Maintenance of FAMIS Software for use by the Fiscal Office for the period 4/1/2014 - 3/31/2016.</p> <p>Funding Source: General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The County's Fiscal Office is seeking software support for our county wide ledger and accounts payable system. (FAMIS). The vendor will be Cogsdale Holdings because they are the sole proprietor. This contract terms are April 1, 2014 through March 31, 2016 for an amount of \$194,063.25.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The funding Source is the General Fund. 4/1/11 – 3/31/13 - \$160,092; 4/1/13-3/31/14 - \$86,050.53.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Cogsdale Holdings is the sole proprietor.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None because Cogsdale Holdings are sole proprietor.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Cogsdale Holdings has provided system support since the installation of the original software in the early 1980's as a sole proprietor.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The County may lose the revenue. Geauga County could go elsewhere.</p> <p>The County's Accounts Payable system would not have support if something went wrong.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The County is working on a ERP system.</p>	
CPB2014-452	Department of Information Technology	<p>Submitting an RFP exemption on RQ30778, which will result in an award recommendation to CaseWare IDEA Inc. in the amount of \$21,995.00 for support on analysis and auditing solution software for the period 7/1/2014 - 6/30/2015 for use by Department of Internal Auditing.</p> <p>Funding Source: 100% General funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) An audit analytics system to enable the Internal Auditing department to increase the effectiveness of the audit process by providing analysis and insights to effectively identify and respond to risks and support effective decision processes.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Yearly subscription fee will be \$21,995.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) This product will allow the Internal Auditing Department</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>to become more effective by providing analytical testing and comparisons of data directly from the accounting system. This software will allow the Internal Auditing department to better determine areas of high risk and structure of their substantive audit testing towards those areas.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The Internal Auditing Department evaluated ACL which is also a leading product in the data analytic market. Unlike the representative from IDEA, the representative from ACL would not provide us with a trial version of the software. We were told that it would be much too difficult for us to figure it out on our own. We found the IDEA product to be very user friendly even without the training our fee will include. Also ACL was more expensive. Their quote was for \$26,200.00.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Ease of use of the product and the cost.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Delaying this project will result in a backlog of audits.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Evaluation every year.</p>	
CPB2014-453	Department of Information Technology	<p>Submitting an RFP exemption on RQ30362, which will result in an award recommendation to SHI International in the amount of \$409,879.38 for support and maintenance on Oracle software products for the period 6/1/2014 - 5/31/2015.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Support and Maintenance of Oracle Products - Countywide.</p> <p>2. Estimated Dollar Value and Funding Source(s) including</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>34% GIS / Real Estate (IT470591) 66% General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>We already have four informal quotes in, including one from Great Northern that was a GSA quote, the lowest quote was from SHI International and we ask that that quote be awarded.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>We already sent out informal bid request to over 26 Vendors and received 4 bids.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? This is an annual renewal of Oracle Products used in many of the County's systems.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The service expires 5/31/14 we need a renewal in place.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Next time we will get a STS quote first.</p>	
CPB2014-454	Department of Information Technology	<p>Submitting an RFP exemption on RQ30970, which will result in an award recommendation to MNJ Technologies in the amount of \$50,960.00 for the purchase of 80 HP Probook 450 G1 Notebooks and 80 HP Office Jet Copier/Fax/Printer/Scanners.</p> <p>Funding Source: Temporary Assistance to Needy Families Allocation Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>scope change)</p> <p>Eighty (80) HP Probook 450 G1 Notebooks and eighty (80) HP OfficeJet Copier/Fax/Printer/Scanners.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The amount of this purchase is not to exceed \$50,960.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This equipment is for graduations gifts for children under foster care. MNJ Technologies is able to provide this hardware under State Contract.</p> <p>State Term Number 533268-2</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Addition bids will be solicited when it is posted for State Contract bidding</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>These devices are gifts to children who are graduating from high school and are under foster care. These are to help children no longer be under the care of CFS through college. The purchase will be done through the vendor that can provide it at the lowest cost.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Competitive bidding / posting for bidding will be used in this request.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p>	
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		We will continue to request quotes from multiple vendors.	
CPB2014-455	Department of Information Technology	<p>Submitting an RFP exemption on RQ30499, which will result in an award recommendation to DC Group in the amount of \$4,200.00 for the purchase of 80 Energys NP7-12 Batteries.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change.</p> <p>Purchase 80 Energys NP7-12 replacement Batteries</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) 100% General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The bid process was not done correctly and unsuccessful, need to purchase ASAP, batteries are running out of life. The DC Group is already maintaining the batteries and will maintain the new ones, it would be better that we use the same vendor who has the maintenance contract.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Try again to get a lower quote, however the batteries are running out of life and the DC Group maintains the batteries.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The DC Group was the only vendor that quoted for the replacement batteries</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The batteries are reaching out of life and it is best that we only have one vendor to purchase and contract</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>maintenance from. The DC Group has the current contract.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We can make a better effort to schedule purchase before the batteries need replacement ASAP.</p>	
CPB2014-456	Fiscal Office/ Department of Consumer Affairs	<p>Submitting a sole source exemption on RQ30730, which will result in an award recommendation to Nover Engelstein & Associates, Inc. in the amount not-to-exceed \$5,822.00 for the purchase of WinWam Software licenses and equipment.</p> <p>Funding Source: General Funds</p> <p>2. What is the product/service that you seek to acquire?</p> <p>To purchase additional WinWam weights and measures inspection modules (1 package checking, 3 price verification and 1 hypertext handbook), 2 handheld scanner guns and an electronic signature pad. Initially, it was thought that inspectors could share modules and equipment to save costs but after using WinWam in the field completing inspections these last two months it has been determined to be both effective and efficient on the job, inspectors' laptops will all require a complete set of modules and equipment. There are four laptops; the items listed above will complete them.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs.</p> <p>What is the duration of this purchase, including number of "potential" renewal options?</p> <p>Yes, starting in 2015 the Department will pay maintenance fees for all its purchased WinWam Software at an estimated of \$4,995. Eventually, the weights and measures supervisor's desktop computer may require additional WinWam modules, but all this year he is</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>working in the field with inspectors training and developing new inspection policies and procedures.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>To provide all weights and measures inspectors in the Department with complete WinWam modules and equipment needed to perform their inspections in the most productive, accurate and accountable manner.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Nover Englestein & Associates, Inc. is the developer, distributor and sole source provider of the WinWam Weights and Measures Software products. In addition, they are the only company that supports, maintains and trains these products. WinWam Software is the only commercially available and proven software product that performs weights and measures inspection.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>No, as the Department currently uses WinWam Weights and Measures Software modules for its weights and measures inspections as of January 2014.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>In 2013, the Department began looking into weights and measures inspection software and found none outside of Nover Englestein & Associates that meet all Ohio Revised Codes and the National Institute for Standards (NIST) rules and regulations relating to weights and measures.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was</p>	
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		<p>the last date and price paid for goods/services?</p> <p>Yes, Nover Englestein & Associates, Inc. It was sole source, reviewed and approved by the Technical Advisory Committee and the Contracts and Purchasing Board in 2013. The amount of approved was \$30,000 (Purchase Order Number 1312971 dated November 15, 2013).</p> <p>The purchase order covered consultant services, training, software set up, software updates, manual, maintenance fees, module licenses (6 device, 5 package, 2 price verification, 3 hypertext handbooks), portable printers and two scanner guns for four laptops, on Central desktop computer and another desktop computer with one module that allows for business set up.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>Purchasing WinWam perpetual licenses enable us to run the program as long as we choose and the only future needs would be to purchasing additional modules should there be staffing changes.</p> <p>10. What efforts were made to get the best possible price?</p> <p>With the Department performing weights and measures inspections these the last two months, we will not require costs associated with training, software set up or consultant services from Nover Englestein & Associates.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>Nover Englestein & Associates is providing the modules and equipment at same cost paid by the Department in 2013.</p> <p>12. Amount to be paid: \$5,822</p>	
CPB2014-457	Fiscal Office/ County Treasurer	<p>Submitting an RFP exemption on RQ30930, which will result in an award recommendation to Cummins Allison Corp. in the amount of \$3,795.00 for the purchase of a Currency Counter.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Department of the Treasury would like to purchase one (1) Cummins-Allison Currency Counter Model IFX i123. Have TAC approval. This machine has printer capabilities and very enhanced counterfeit detection applications. We have been experiencing problems recently with counterfeit bills. This new technology machine will help put an end to counterfeits. Machine also has the ability to read and image checks.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The cost is \$3795.00. The funding source would be the Treasurer's General Fund, FS109660.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) All our existing currency counters are Cummins-Allison. They have produced well over the years and would like to continue with this product. We know how they operate, they are reliable, all use the same printers and paper. The pricing is less than GSA.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. We are currently using Cummins-Allison Currency Counters in our Cashier area. Currency Counters are not the cheapest nor are they the most expensive. The model we would like to purchase is one of the best for counterfeit detection. They are local. They are compatible to our current systems and would like to continue with the Cummins-Allison line.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? These Cummins-Allison currency counters were recommended some time ago and have been work horses in our Cashier Department. The model we would like to purchase is state of the art when it comes to detecting counterfeit bills, not to mention its counting and check reading capabilities. This same machine is used by banks when counting their vaults.</p>	
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		<p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Would allow us to be more efficient and stop counterfeits.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The Cummins-Allison Currency Counters have been very reliable. Would like to stay with this good product.</p>	
CPB2014-458	County Prosecutor	<p>Submitting a sole source exemption on RQ30206, which will result in an award recommendation to Cellebrite USA, Inc. in the amount of \$10,682.99 for hardware upgrade of cellphone forensic analysis kit.</p> <p>Funding Source: 100% US DOJ Internet Crimes Against Children Grant Program</p> <p>1. Vendor/Department Information</p> <p>Vendor/Contractor Name: Cellebrite USA, Inc. Vendor Contact Name: Christopher Dinkelmeyer Address: 7 Campus Drive Suite 210 City, State, Zip Code: Parsippany, NJ 07054</p> <p>2. What is the product/service that you seek to acquire?</p> <p>An upgrade and renewal of our cell phone forensic tool. The current tool has been discontinued by the manufacturer due to limitations of the device. Those limitations prevent the current device from keeping up with ever expanding cell phone market.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? X Yes <input type="checkbox"/> No</p> <p>This device requires an annual renewal for updates to the software, cables, and tech support.</p> <p>4. Why do you need to acquire these goods or services?</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>This device is used to perform forensic exams on cell phones, GPS units, tablet computers, and smartphones.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/ qualifications.</p> <p>This device is the main tool used by the task force for forensic exams on mobile devices. We currently have other software that can perform exams, but is limited to only certain devices which is about a third of the devices supported by this unit.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>The task force currently has licenses for the Mobile Phone Examiner+ program from AccessData. This program is used to supplement the unit we are seeking to upgrade. There are other solutions for mobile device forensics, but none have the ability to support the wide range of devices that this unit does.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>This unit is proprietary and is sold only by the manufacturer.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole Source? What was the last date and price paid for goods/services?</p> <p>A renewal was purchased last year for \$3,500.00 for the current unit from this vendor.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future. See question 7.</p>	
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		<p>10. What efforts were made to get the best possible price?</p> <p>We are trading in the current unit which discounts the upgrade by \$3000.00 dollars. Also the sales rep gave some additional discounts to help offset the cost of the upgrade.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>This price was discounted from the usual price by the vendor.</p> <p>12. Amount to be paid: \$10,682.99</p>	
CPB2014-459	County Prosecutor	<p>Submitting a sole source exemption on RQ30205, which will result in an award recommendation to Guidance Software, Inc. in the amount of \$2,396.00 for renewal of Encase Forensic Software SMS tools and licenses.</p> <p>Funding Source: 100% US DOJ Internet Crimes Against Children Grant Program</p> <p>1. Vendor/Department Information Vendor/Contractor Name: Guidance Software, Inc. Vendor Contact Name: Sean Stargel Address: 1055 E. Colorado Blvd. City, State, Zip Code: Pasadena, CA 91106-2375</p> <p>2. What is the product/service that you seek to acquire? Seeking to renew licenses on 4 copies for forensic analysis software.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? X Yes D No If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of "potential" renewal options?</p> <p>We have to renew these licenses annually.</p> <p>4. Why do you need to acquire these goods or services? This software is used to perform the duties of the computer forensic investigators on the ICAC TaskForce.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>This software is one of many that are used by the computer forensic investigators. It is similar to other software used but has some features that are not in the other programs. Computer forensics cannot be done correctly with just one program, as each software has unique properties that the others do not.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated? Other programs are currently being utilized in addition to this program to perform the duties of computer forensics.</p> <p>7. Identify specific steps taken to negate need for sole source provider. This software is purchased directly from the manufacturer as it is proprietary to them.</p> <p>8. Has your department bought these goods/services in the past? X Yes D No If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services? The software was last renewed 3 years ago for a term of 3 years for approximately \$5000.00, and was purchased from Guidance Software, Inc.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? This software is the sole property of Guidance Software Inc. who is the only source.</p> <p>10. What efforts were made to get the best possible price? The software was last renewed 3 years ago for a term of 3 years for approximately \$5000.00. This was a discounted price for purchasing the 3 year contract. This option is not being utilized at this time due to financial restriction in the ICAC grant.</p>	
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		<p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>The price for this software is comparable to other programs that perform similar functions. As an example we use a program from the AccessData Corp. that has an annual cost of \$850.00 per license. So 4 licenses would be \$3400.00.</p>	
CPB2014-460	County Sheriff	<p>Submitting an RFP exemption on RQ31065, which will result in an award recommendation to International Preparedness Associates, Inc. in the amount of \$41,133.00 for assessment and training services for Marine Patrol and Dive team for the period 6/15/2014 - 2/28/2015.</p> <p>Funding Source: 100% by the FY11 Port Security Grant Program</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>This contract is for assessment and training services for the Cuyahoga County Sheriff's Department Marine Patrol; the assessment is of the overall Marine Patrol and Dive Team, the training sessions will include Basic Coxswain Training, Intermediate Coxswain Training, and Tactical Marine Training and will be inclusive of all materials necessary for the students. The contract start and end dates are 06/15/2014 – 02/28/2015</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Total Contract Costs \$41,133.00 100% FY11 Port Security Grant Program</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>International Preparedness Associates Inc. was recommended to the Sheriff's Department through the FBI Quantico for being leaders in Marine Training.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>One other vendor was evaluated but they did not come with the recommendation from the FBI Quantico that International Preparedness Associates Inc. had received.</p> <p>5. What ultimately led you to this product or service? Why</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>was the recommended vendor selected? The Sheriff's Department Marine Patrol Vessel was purchased in 2012, for an increased law enforcement presence on the waters, more personnel need to be trained in order to operate and crew the boat. In addition, there are many land and water events being scheduled in the Cleveland area which could potentially call for the use of the SWAT Team on the water, the tactical training will prepare the tactical team for many different scenarios on and near the water.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The training needs to occur during boating season and training dates need to be planned accordingly, a delay in this contract may not allow for training to occur in 2014.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The International Preparedness Associates Inc. were highly recommended by the FBI Quantico for Marine Training; due to the public safety aspect of a law enforcement presence and execution of maneuvers on the water, the recommendation from the FBI for the proper training of officers is highly important.</p>	
CPB2014-461	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ31020, which will result in an award recommendation to Geofeedia Inc. in the amount of \$35,000.00 for social media search and monitoring services for the Northeast Ohio Regional Fusion Center for the period 5/1/2014 - 4/30/2016.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Public Safety and Justice Services plans to contract with Geofeedia Inc. for social media search and monitoring services for the Northeast Ohio Regional Fusion Center (NEORFC). This will allow the NEORFC to monitor defined areas for suspicious activities. This is a renewal of an existing contract for social media monitoring. This is a 2 year renewal agreement.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The dollar amount of this contract renewal is \$35,000.00 for 2 years (\$17,500 per year). The contract period is May 1, 2014 through April 30, 2016. The original contract was for \$10,800 for a 1 year period. The increase is due to expanded use of the services provided through the contract.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Geofeedia was selected via an informal bid conducted in October 2013. This renewal will continue the services selected via the informal bid.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Geofeedia was selected via an informal bid conducted in October 2013 and deemed to be the best vendor for the project at that time. No other vendors were evaluated for this contract because it has been only approximately 6 months since the last bid process.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The recommended vendor was selected for continuity of services.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The previous contract ended 4/30/14 and without this contract the Fusion Center will be without access to critical information related to suspicious activity uncovered via social media searches.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p>	
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CPB2014-462	Department of Health and Human Services/ Cuyahoga Job & Family Services	<p>Submitting an RFP exemption on RQ30997, which will result in an award recommendation to Mid-America Consulting Group, Inc. fka Provider Gateway, Inc. in the amount of \$2,500.00 for support services for long term care application software for the period 2/1/2014 - 1/31/2015.</p> <p>Funding Source: 100% Public Assistance Funding</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract is for renewal of maintenance and support of Long Term Care application for licenses, hosting, upgrades and support. Contract runs from 2/1/14- 1/31/15. This application is used by CJFS Medicaid Benefits staff to transact with providers and clients on Medicare/Medicaid cases.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Total cost for this contract will not exceed \$2,500.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Provider Gateway LTC is the current application in use to track nursing home cases. Vendor is the sole source to this product.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None, LTC is our main tracking and communication method on these cases. CJFS has been using this application for more than 10 years. Another vendor and new software would probably be much more expensive if implemented.</p> <p>5. What ultimately led you to this product or service? Why</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>was the recommended vendor selected?</p> <p>CJFS has used this software and application for over 10 years. The CJFS staff is familiar with the product and vendor response has been satisfactory.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>All tracking and provider access to this application would be lost which would contribute to causing delays and problems in delaying with Medicare and Medicaid clients and their cases.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>This vendor is the only source for support & maintenance of this product.</p>	
<p>CPB2014-463</p>	<p>Department of Health and Human Services/ Division of Senior and Adult Services</p>	<p>Submitting an RFP exemption on RQ30912, which will result in an award recommendation to Impact Publications, LLC in the amount of \$1,350.00 for advertisement of senior services in the Older Adult Resources Guide.</p> <p>Funding Source: Health and Human Services Levy funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Senior & Adult Services (DSAS) would like to advertise in the Older Adult Resources Guide distributed by the Western Reserve Area Agency on Aging (WRAAA). Senior Impact Publications, LLC is the vendor retained by WRAAA and assembles this resource guide.</p> <p>The 15th annual Greater Cleveland edition of Older Adults Resource Guide is the only easy-to-use handbook of services for senior citizens and family caregivers. It include services in Cuyahoga, Geauga, Lake, Lorain and Medina Counties, all served by the Western Reserve Area Agency on Aging (WRAAA).</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Not-to-Exceed \$1,350.00</p> <p>Source: Health & Human Services levy</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Senior Impact Publications, LLC. is the vendor retained by WRAAA and assembles this resource guide.</p> <p>WRAAA is responsible for planning, coordinating and administering state and federal funded programs and services for older adults. It is one of twelve regional area agencies on aging designated by the Ohio Department of Aging as authorized by the federal Older Americans Act.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None – The identified vendor was selected by WRAAA to put together the resource guide.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>See question #4.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2014-464	Department of Health and Human	Submitting an RFP exemption, which will result in award recommendation to various providers in the amount not-to-exceed \$40,000.00 for summer camp activities for	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>Services/ Division of Children and Family Services</p>	<p>children in custody for the period 6/1/2014 - 9/30/2014.</p> <p>Funding Source: Health and Human Services Levy funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>DCFS would like to assist families by providing payment for Summer Camp activities for children in custody. Summer camp provides both a learning experience for our children and a well-deserved respite for our foster parents who would otherwise not be able to afford.</p> <p>A separate DO will be submitted for each family that utilizes the services.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The maximum amount set aside by DCFS for summer camp is \$40,000. The established amount will cover approximately 69 children at an average rate of \$575 per child.</p> <p>The services will be 100% by HHS</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Foster parents determine the camp, which is usually based on location and the needs of the child.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None there are only a few providers that offer summer camps for children. The foster family selects the vendor that best fits their needs and available slots.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>This service was chosen because of the benefits to our clients from attending a structured summer camp activity. The vendors were selected based on the decision of the</p>	
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		<p>families that will participate.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>If a competitive bidding process was used, the families would be limited to one specific camp that might not meet the individual family needs as well as logistical /transportation issues that could arise</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Due to limited enrollment capacity for all available camps, competition would not be applicable for this situation.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-465	Department of Public Works	<p>Recommending to declare 1-Jet Vac Truck No. 03-193 as surplus County property no longer needed for public use; recommending to trade said equipment, valued at \$25,000.00, to Jack Doheny Company in connection with the purchase of a replacement Jet Vac Truck No. 03-194, in accordance with Ohio Revised Code Section 307.12(H).</p> <p>Funding Source: Road & Bridge Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-466	Department of Public Works	<p>Submitting an agreement of cooperation with City of Lakewood for resurfacing of West 117th Street from Bellaire Road to Lake Avenue.</p> <p>Funding Source: 100% Road & Bridge Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-467	Department of Development	<p>Submitting an amendment to Agreement No. AG1300184-01 with County Planning Commission for an Improvement Target Area Identification and Redetermination Study for the period 9/10/2013 - 5/31/2014 to extend the time period to 9/30/2014; no additional funds required.</p> <p>Funding Source: 100% General funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-468	Department of Development	<p>Submitting amendments to Urban County Agreements of Cooperation with various municipalities, bringing the agreements into compliance with recent federal law by adding a provision that prohibits the selling, trading or transfer of federal Community Development Block Grant</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>funds among units of local government:</p> <ul style="list-style-type: none"> a) City of Brook Park b) City of Brooklyn a) City of Lyndhurst b) City of Maple Heights c) City of North Olmsted d) City of North Royalton e) City of South Euclid f) City of University Heights g) Village of Woodmere h) Village of Bentleyville i) Village of Moreland Hills j) Village of Newburgh Heights k) Village of North Randall l) Village of Orange <p>Funding Source: N/A – no additional funds required</p>	
CPB2014-469	Department of Information Technology	<p>Recommending to declare various computer equipment, per CSR# 140428, as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-470	Department of Information Technology	<p>Recommending to declare various computer equipment, per CSR# 140432, as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-471	Department of Information Technology	<p>Recommending to declare various phone equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-472	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	<p>Submitting an amendment to Agreement No. AG1300232-01 with Educational Service Center of Cuyahoga County for the FY2013 Positively Moms Initiative Program for the period 10/1/2013 - 9/30/2014 to extend the time period to 2/28/2015 and to make budget line item revisions, effective 5/1/2014; no additional funds required.</p> <p>Funding Source: Original agreement was 100% by grant dollars from the William J. and Dorothy K. O’Neill Foundation</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

CPB2014-473	Office of Procurement & Diversity	Presenting voucher payments for the week of 6/9/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-474	Department of Development	Submitting voucher payments/housing rehab loans for the week 05/29/14 to 06/05/14.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business**
- VI. Public Comment**
- VII. Adjournment**

Minutes

Cuyahoga County Contracts and Purchasing Board
June 2, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:32 a.m.
Attending:
County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Director of Procurement and Diversity Lenora Lockett
Councilman Dale Miller
Fiscal Officer Mark Parks
Director of Public Works Bonnie Teeuwen

II. Review Minutes

The minutes of the May 27, 2014 Contracts and Purchasing Board meet were approved, as written. Lenora Lockett and Bonnie Teeuwen abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

CPB2014-426 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1200247-01 with Burton Scot Contractors, LLC for resurfacing of Green Road from Chagrin Boulevard to Fairmount Boulevard in the Cities of Beachwood and Shaker Heights for additional funds in the amount not-to-exceed \$11,731.86. b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 20% Municipalities.

Bonnie Teeuwen presented. Dale Miller asked for the total project cost. Ms. Teeuwen responded \$2.25 million. Item CPB2014-426 was unanimously approved.

CPB2014-427 Department of Information Technology Submitting an amendment to Contract No. CE1200349-01 with Iron Mountain Information Management, LLC fka Iron Mountain Information Management, Inc. for data protection and recovery services for the period 5/1/2012 - 4/30/2014 for additional funds in the amount of \$6,947.00. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-427 was unanimously approved.

CPB2014-428 Department of Information Technology Recommending an award on RQ29968 and enter into a contract with OARnet in the amount of \$5,608.20 for maintenance and support services on VMware software for the period 12/17/2014 - 12/16/2016. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-428 was unanimously approved.

CPB2014-429 Department of Information Technology a) Submitting an RFP exemption on RQ28735, which will result in an award recommendation to CA, Inc. in the amount not-to-exceed \$22,780.35 for maintenance and support on DYNAM/TLMS Tape Management System for the period 10/24/2013 - 10/23/2016. b) Recommending an award on RQ28735 and enter into a contract with CA, Inc. in the amount not-to-exceed \$22,780.35 for maintenance and support on DYNAM/TLMS Tape Management System for the period 10/24/2013 - 10/23/2016. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-429 was unanimously approved.

CPB2014-430 Office of Procurement & Diversity submitting an amendment to Contract No. CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 6/4/2014 to extend the time period to 12/4/2014 and for additional funds in the amount not-to-exceed \$1,900.00. Funding Source: 100% General Fund

Lenora Lockett presented. Item CPB2014-430 was unanimously approved.

CPB2014-431 Office of Procurement & Diversity recommending to amend Contracts and Purchasing Board Approval No. CPB2014-242 dated 4/7/2014, which approved an award recommendation on RQ29973 to Hewlett-Packard Company for the purchase of 150 HP 90W docking stations, 250 HP Essential top load laptop cases, 150 HP Stylish USB keyboards and mice and 150 HP Compaq LED backlit LCD monitors, by changing the amount of the award from \$36,100.00 to \$37,600.00. Funding Source: 100% General Funds

Lenora Lockett presented. Item CPB2014-431 was unanimously approved.

CPB2014-432 Department of Public Safety and Justice Services/Public Safety Grants Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program:

- a) City of Bedford Heights in the amount not-to-exceed \$1,265.28 for the period 2/24/2014 - 4/30/2014.
 - b) City of Parma in the amount not-to-exceed \$3,931.02 for the period 2/24/2014 - 6/15/2014.
 - c) City of Strongsville in the amount not-to-exceed \$5,714.49 for the period 2/15/2014 - 4/15/2014.
 - d) City of Middleburg Heights in the amount not-to-exceed \$217.04 for the period 2/24/2014 - 4/30/2014.
 - e) City of Strongsville in the amount not-to-exceed \$3,752.06 for the period 2/1/2014 - 4/30/2014.
- Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-432 was unanimously approved.

CPB2014-433 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Recommending an award on RQ30890 and enter into a contract with Fairhill Partners in the amount not-to-exceed \$22,500.00 for emergency shelter services for elderly homeless persons for the period 4/1/2014 - 12/31/2014. Funding Source: 100% Health & Human Services Levy Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-433 was unanimously approved.

C. Exemption Requests

None this week

D. Consent Agenda

CPB2014-434 Department of Public Works submitting an agreement with City of North Olmsted for bridge inspection and related services. Funding Source: 100% Municipality Reimbursed

Item CPB2014-434 was unanimously approved.

CPB2014-435 Common Pleas Court/Corrections Planning Board/Treatment Alternatives to Street Crime Requesting approval to apply for and accept grant funds from State of Ohio, Office of Criminal Justice Services in the amount of \$65,000.00 for the FY2014 Edward Byrne Memorial Justice Assistance Grant program for pre-sentence investigation substance use disorder assessments for adult offenders for the period 1/1/2015 - 12/31/2015. Funding Source: Office of Criminal Justice Services.

Item CPB2014-435 was unanimously approved.

CPB2014-436 Common Pleas Court/Corrections Planning Board submitting various grant agreements with Ohio Department of Rehabilitation and Corrections for various Community-based corrections activities for the period 7/1/2014 - 6/30/2015:

a) in the amount of \$2,026,099 for community based correction activities in connection with the Jail Non-Residential Misdemeanor Diversion Program.

b) in the amount of \$3,651,409.00 for the Non-Residential Felony Diversion Program.

Funding Source: Ohio Department of Rehabilitation and Corrections

Item CPB2014-436 was unanimously approved.

CPB2014-437 Office of Procurement & Diversity presenting voucher payments for the week of 6/2/2014.

Item CPB2014-437 was unanimously approved.

CPB2014-438 Department of Development voucher payments/housing rehab loans 5/22/14 to 5/28/14.

Item CPB2014-438 was unanimously approved.

V. Other Business

CPB2014-439 Time Sensitive/Mission Critical - Department of Public Works recommending an award on RQ31157 to EAB Truck Service in the amount of \$2,946.83 for repair of suspension on a sanitary trailer.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-439 was unanimously approved.

A motion to restore the Department of Public Works's time sensitive/mission critical budget was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:45 a.m.

B. Scheduled Items

CPB2014-440

Recommending a payment to the State of Ohio Underground Storage Tank (UST) fund in the amount of \$4,000.00 for the term of July 1, 2014 to June 30, 2015 for registration of 8 underground storage tanks owned and operated by Cuyahoga County. Expected outcome is compliance with Ohio law. Seeking authorization to pay Ohio Underground Storage Tank financial assistance fee for 8 tanks owned and operated by Cuyahoga County. Pursuant to Ohio Revised Code 3737.91 the attached renewal forms must be filed annually and are requisite to registration of County-owned underground storage tanks. Total premium to register 8 tanks at \$500.00 per tank is \$4000.00

CPB2014-441

A. Scope of Work Summary

1. Department of Development submitting an amendment to contract CE1300468-01 with Community Housing Solutions, Emergency Furnace Repair Program to add additional funds not to exceed \$10,000.00. There is no change to the contract time of performance, November 1, 2013 - May 31, 2014.
2. The primary goals of the project are to provide heating unit repairs to low-income residents of 51 suburbs and to preserve the housing stock of Cuyahoga County by maintaining occupancy of houses that would otherwise be vacated due to lack of heat in the wintertime.

B. Procurement

1. Development originally issued an informal request for proposals in the fall of 2013.
2. The request for proposals was emailed to 5 local nonprofit agencies which were potential vendors. Only Community Housing Solutions responded.

C. Contractor and Project Information

1. Community Housing Solutions
12114 Larchmere
Cleveland, Ohio 44120
Council District 7
2. The Executive Director of the Vendor is Mr. Andris Nikiforovs.
3. The location of the project is the 51 suburbs making up the Cuyahoga Urban County. This includes every city, village, and township in Cuyahoga County except for Brecksville, Cleveland, Cleveland Heights, Euclid, Hunting Valley, Lakewood, and Parma. The Council Districts including these 51 suburbs are 1,2,4,5,6,8,9,10 and 11.

D. Project Status and Planning

1. The project reoccurs annually, depending on continued federal funding being available.

E. Funding

1. The project is funded 100% by federal Community Development Block Grant funds.
2. The schedule of payments is monthly based on invoicing and proof of costs incurred.

CPB2014-443

A. Scope of Work Summary

1. The Department of Workforce Development is requesting approval of an Incumbent Worker Training Program (IWTP) contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati, for the anticipated cost of not more than \$3,892.96. The anticipated start-completion dates are 4/9/2014 to 7/30/2014.
2. The primary goals of the project are to implement an IWTP for eleven (11) employees to implement a Clinical Technician Program. The employees will benefit from a three-tiered career ladder opportunity to help nursing assistants enhance their knowledge and skills. It will also accomplish the following: 1) improve the occupational skills of the employer's workforce; 2) introduce new technologies and new procedures; 3) increase retention in employment; 4) help employees continue their skill building and maximize their potential.

The total training program budget is \$6,138.28. Menorah Park Center for Senior Living will contribute \$2,245.32 and the County will reimburse up to \$3,892.96.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The IWT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the IWT policy which was approved by the Workforce Investment Board. The IWT policy is attached.

C. Contractor and Project Information

1. This is a new contract. There is a history of prior contracts with the employee and the result is satisfactory. The evaluation is attached.
2. The IWT program has already begun. The reason for the delay is this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by the Community Development Block Grant (CDBG)
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2014-444

A. Scope of Work Summary

1. Medical Examiner is requesting approval of revenue generating agreements with the listed counties for the listed fees. The anticipated start-completion dates are for the effective dates of ~~June 1, 2014 through May 31, 2016~~ 1/1/2014 - 12/31/2018.
2. The primary goals of the project are to provide autopsy services and other forensic testing services as needed, for coroners from region surrounding Cuyahoga County.

The following agencies have returned signed agreements for approval by the County Executive:

- 1) Mahoning County Coroner
- 2) Trumbull County Coroner

B. Procurement: N/A

C. Contractor and Project Information

1. The addresses are as follows:

Mahoning County
345 Oak Hill Ave. #320

Youngstown, OH 44502
Dr. David M. Kennedy, Coroner

Trumbull County
2931 Youngstown Rd.
Warren, OH 44484
Dr. Humphrey Germaniuk, Coroner

D. Project Status and Planning

1. The CCMEO and Regional Crime Lab are on-going services being provided.
2. CCMEO has done contract autopsy work for as few as 8 and as many as 17 other counties.
3. The CCMEO and Regional Crime Lab is on a critical action path because conducting autopsies and forensic testing impacts jail expenses, prosecution time, court dockets and a variety of other significant public costs (both financial and quality of life). Formal agreements had not been done in the past in the format required by the Law Department but an interruption in services was not feasible.
4. Therefore, the project's term has already begun. The reason there was a delay in this request is in being able to provide agencies with the proper formatted agreement, having said agreement reviewed and passed by local county governments and signed by the Coroners.
5. The agreements need a signature in ink by the earliest possible time.

E. Funding

1. The CCMEO and Regional Crime Lab is funded by the General Fund, fees, Intergovernmental revenues (both monetary and in-kind) and grants. For this particular item, no additional funds are required as this is a revenue generating agreement.
2. The schedule of payments is by invoice.

CPB2014-445

A. Scope of Work Summary

1. Medical Examiner's Office requesting approval of a contract with Airgas USA, LLC. for the anticipated cost not-to-exceed \$25,000.00. The anticipated start-completion dates are 03/24/2014-03/23/2016.
2. The primary goal of the project is for the vendor to provide Laboratory Gas to the Medical Examiner's Toxicology and Trace Evidence Departments. This service will be provided on a bi-weekly basis.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$25,000.00.
2. The RFP was closed on 12/16/2013.

C. Contractor and Project Information

1. The address of the vendor is:
Airgas USA, LLC.
259 N. Radnor-Chester Road
Radnor, Pennsylvania 19317

2. The owner for the vendor is Peter McCausland

D. Project Status and Planning:

1. The project (laboratory gas) will be delivered on a bi-weekly basis.
2. The contract needs a signature in ink by x/xx/14.

E. Funding

1. The project is funded 100% by the CCRFSL General Fund.
2. The schedule of payments is by invoice.

CPB2014-446

A. Scope of Work Summary

1. Juvenile Court is requesting approval of award recommendations and contracts for Training and Education within the CALM Project for the time period of May 1, 2014 through June 30, 2014 with the not-to-exceed amounts as listed below:

- Beech Brook with a not-to-exceed amount of \$43,000.00
- Case Western Reserve University, Mandel School of Applied Social Sciences with a not-to-exceed amount of \$4,750.00
- Mt. Pleasant Community Zone with a not-to-exceed amount of \$400.00

2. The CALM Project will be offered to families who reside within Cleveland's 4th District. This program will target those youth and families who become involved in Domestic Violence situations. The purpose of the program is to divert those youth who would otherwise be charged with Domestic Violence, keep them out of the Detention Center, and to immediately initiate services to these families.

3. N/A

B. Procurement

1. The procurement method for this project was an RFP Exemption.
2. N/A
3. This item received an RFP Exemption on 4/7/14 and the approval letter is attached for review.

C. Contractor and Project Information

1. The address of the vendors and/or contractor is:

- a. Beech Brook
3737 Lander Road
Pepper Pike, Ohio 44124
Council District: 9
- b. Case Western Reserve University, Mandel School of Applied Social Sciences
10900 Euclid Avenue
Cleveland, Ohio 44106
Council District: 7
- c. Mt. Pleasant Community Zone
11019 Kinsman Avenue

Cleveland, Ohio 44104

Council District: 7

2. Executive Director of Beech Brook is Debra Rex

Case Western Reserve University is a State of Ohio Institution of Higher Education

The Executive Director of Mt. Pleasant Community Zone is Debra Lewis-Curlee

2a. The address or location of the project is:

a. Beech Brook

3737 Lander Road

Pepper Pike, Ohio 44124

Council District: 9

b. Case Western Reserve University, Mandel School of Applied Social Sciences

10900 Euclid Avenue

Cleveland, Ohio 44106

Council District: 7

c. Mt. Pleasant Community Zone

11019 Kinsman Avenue

Cleveland, Ohio 44104

Council District: 7

3.b. N/A

D. Project Status and Planning

1. The project is a new program to the Court.

2. N/A

3. N/A

4. The project's term has already begun.

5. N/A

E. Funding

1. The project is funded by grant funds awarded to the Court by the Department of Public Safety and Justice Services.

2. The schedule of payments is by invoice on a monthly basis.

3. N/A.

CPB2014-447

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with Remotec, INC for the anticipated cost not-to-exceed \$15,216.00. The anticipated start and completion dates of the contract are July 15, 2014 through and including August 1, 2014.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment and training.

3. N/A

B. Procurement

1. The procurement method for this project was an approved RFP Exemption (CPB2013-917).

The process began with a requisition created in BuySpeed. The RFP exemption was approved on 11.25.2013. The exemption notes a different contract period. The training could not be completed by the dates approved on the exemption. All condition of the exemption request - vendor, cost, purpose, target audience, course outcomes - remain the same. The only change from exemption to contract is performance dates.

2. N/A

3. N/A

C. Contractor and Project Information

Remotec, INC, a division of Northrop Grumman Corporation

353 Yarnell Parkway

Clinton, Tennessee 37716

Wes Bush, CEO, Northrop Grumman Corporation

3. The address or location of the project is:

City of Cleveland Bomb Squad Facility

19501 Five points Road

Cleveland, 44135

Council District: ALL, as the service will support Bomb Team maintenance for teams serving all of Cuyahoga County.

D. Project Status and Planning

1. This is a new project for the PS&JS. An extension of the contract is not anticipated at this time.

2. There are no phases to the project. The service will take place July 21-25, 2014. When the contract is approved the invoice will be paid upon the completion of the project. Receipt of the invoice will no later than August 1, 2014. Payment of the invoice will be not later than August 30, 2014.

3. N/A

4. The project's term has already begun but no work has begun on the project. The reason there was a delay in receiving all necessary documents (insurance, workers comp, etc) from the vendor.

5. N/A

E. Funding

1. The project is 100% funded by the FY2011 Urban Area Security Initiative Grant Program.

2. There is no schedule of payments. Payment terms are stipulated in the contract.

3. N/A

CPB2014-448

A. Scope of Work Summary

The Division of Senior and Adult Services is submitting an amendment #1 to CE1300350 with First Choice Staffing of Ohio, Inc. to increase funding in the amount of \$20,000.00 and extend the time to December 31, 2014 for the provision of Physical/Occupational/Speech Therapy & Temporary Nursing Services

The primary goal of the Physical/Occupational/Speech Therapy & Temporary Nursing Services allows DSAS to deliver skilled care service to clients with Medicaid & Medicare as a payer source. These therapy services also provide fall prevention counseling to clients.

These services are a non-mandated services offered to Cuyahoga County residents.

B. Procurement

1. The procurement method for this project was requested as an informal request for proposal RQ 27255. The total value of the contract is \$10,000.00.
2. The Informal RFP closed on April 11, 2013.
3. The proposed contract amendment received approval of a Justification for Other than Full and Open Competition on 4.23.2014.

C. Contractor and Project Information

1. The address of the provider(s) is:
First Choice Staffing of Ohio, Inc.
1457 West 117th Street
Cleveland, Ohio 44107
Council District (3)
2. The owners, executive director for the provider is:
Charles D. Sloan, President
3. First Choice Medical Staffing of Ohio, Inc. services will be delivered to residents throughout Cuyahoga County.

D. Project Status and Planning

1. DSAS awards a contract for Therapy Services every year, this is the first year for Temporary Nursing Services.
2. The previous contract for Therapy Services ended on May 31, 2012.
3. To continue these services to residents of Cuyahoga County,
Align the contract with the DSAS & County's Fiscal year (Jan 1),
Maximize DSAS participation & information coming out of a falls prevention study.
4. Not applicable.
5. Not applicable.

E. Funding

1. The project is funded 100% by the Health & Human Services Levy.
2. The schedule of payments to the provider is monthly by invoice.
3. The project is an amendment to a contract. This contract amendment changes the value of the original contract and is the 1st amendment of the contract.

CPB2014-449

The Division of Children and Family Services plans to enter into an Agreement with the Educational Service Center for the purpose of employing a centralized coordinator for the Early Childhood Mental Health Program in order to better coordinate referrals from the community, parents, service providers and others. The term of this Agreement will be from July 1, 2014 through June 30, 2015 at an amount not to exceed \$12,476.47.

The Division of Children and Family Services will contribute up to \$12,476.47 from July 1, 2014 to June 30, 2015 to support the employment of a Central Coordinator for the ECMH program to partially fund the salary and benefits of the Central Coordinator via a contract with the ESC. DCFS will provide access to Statewide Automated Child Welfare Information System (SACWIS) to the ECMH central coordinator. DCFS will be responsible for the day-to-day supervision of the ECMH central coordinator. DCFS will provide the ECMH central coordinator a physical work space equipped with standard office equipment. DCFS will make referrals to the ECMH Central Coordinator for ECMH services. DCFS will submit quarterly reports on the activity of the ECMH Central Coordinator to Office of Early Childhood (OEC).

C. Exemptions

[see detail for CPB2014-451 – CPB2014-464 in Section C., above]

D. Consent Agenda

CPB2014-465

The Department of Public Works in accordance with the Inventory Control Program approved by Executive Order No. 02012-0001, Recommends that Jet Vac Truck No 03-193 (VIN No 2FZHATDC35AU85058) be declared as surplus inventory and eligible immediate Trade-in.

The Jack Doheny Company has allowed a Trade-In Value of \$ 25,000.00 for the above referenced unit and will allow the Trade-In Credit to be applied to the purchase in process from Req CE 13-29472.

The Trade-in option was not applicable at the time of the requisition for the new unit, since the vehicle was in service. Recent vehicle failures have made the vehicle too costly to maintain and not reliable in the fleet and, therefore, eligible for trade in. Now that delivery is imminent for the new unit and the replacement unit will be available to be put into service within two weeks of delivery, a Trade-in value was able to be calculated and offered as a reduction in the cost of the transaction.

Therefore, Department of Public Works is asking for authorization and approval to dispose of said unit via trade-in, and to accept the trade in value of \$25,000 as a direct reduction to the replacement unit purchase price that is currently on order.

The Department of Public Works Fleet Operations has determined that Jet Vac truck needs excessive parts and services to make it able to continue utilization in services in the Sewer Cleaning and Catch Basin Operations. The repair costs will not add to the Useful Life Value nor will it guarantee that the truck will not require further repairs. The truck should be taken out of service prior to any further breakage and used for the generous trade-in allowance currently quoted by the dealer.

CPB2014-466

A. Scope of Work Summary

1. Department of Public Works, 2014, Requesting Approval of

a.) Agreement of Cooperation with the City of Lakewood for the roadway rehabilitation of West 117th

Street from Bellaire Road to Lake Avenue.

b.) The anticipated construction cost for this improvement is \$1,600,000.00. The anticipated start date for construction for this project is 2014.

2. The primary goals are to obtain approval of this agreement and to properly maintain the County's infrastructure.

B. Procurement- N/A

C. Contractor and Project Information

1. N/A

2. N/A

3a. W. 117th Street from Bellaire Road to Lake Avenue in the Cities of Cleveland and Lakewood.

3b. This project is located in Council District (2)

D. Project Status and Planning

1. This project is new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. This project is funded 100% with County Road & Bridge Funds.

2. N/A

3. N/A

CPB2014-467

A. Scope of Work Summary:

1. Department of Development requests approval of a time of performance amendment to Agreement AG1300184 with the Cuyahoga County Planning Commission for no additional cost. The amendment will change the time of performance of the agreement from September 10, 2013 - May 31, 2014 to September 10, 2013 - September 30, 2014 with certain work items to be completed by July 15, 2014. The agreement amount remains unchanged at \$150,000.

2. The primary goal of the project is to conduct a HUD required Improvement Target Area (ITA) Identification and Redetermination Study.

B. Procurement

1. The procurement method for this project was Request for Qualifications RQ27542. The time of performance amendment has been recommended for an exemption by OPD.

C. Contractor and Project Information

Cuyahoga County Planning Commission

Glenn Coyne, Executive Director

2429 Superior Viaduct

Cleveland, Ohio 44113

County Council District 7

The study area includes 51 suburban communities making up the Cuyahoga Urban County. These communities make up all or part of County Council Districts 1-6 and 8-11.

D. Project Status and Planning

The project term is underway. This amendment will extend the time of performance so the study can be completed with thorough attention to additional information submitted by more than 20 of the 51 communities under study.

E. Funding

This project is 100% funded by the general fund.

CPB2014-469, 470

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.
1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch – Director

CPB2014-471

Department of Information Technology, recommending to declare excess County Phone Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.
1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch – Director

CPB2014-472

A. Scope of Work Summary

1. Office of Early Childhood/Invest In Children is requesting approval of a contract amendment with Educational Service Center for the Positively Moms Initiative of Cuyahoga County to extend the time period from October 1, 2013 through February 28, 2015 and to amend the budget to revise budget line items. No additional funds.

2. The primary goal of the project is: To reduce the incidence of negative family outcomes from perinatal maternal distress.

B. Procurement

1. The procurement method for this project was government purchase. The Educational Service Center is a governmental entity and is the fiscal agent for Help Me Grow. The total value of the contract is \$150,000.00.

3. The proposed contract received an exemption as a named vendor in the Grant Application to the

O'Neill Foundation. The Grant Award Extension was approved on 4/14/14 CPB2014-295 Justification for this amendment will be heard on May 21, 2014.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Educational Service Center
 5811 Canal Road
 Valley View, Ohio 44125
 Council District (6)

Help Me Grow of Cuyahoga County
 8111 Quincy Avenue #344
 Cleveland, Ohio 44104
 Council District (8)

2. The executive director for the contractor/vendor is Dr. Robert Mengerink-ESC and Melissa Manos-HMG

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by grant dollars from the William J. and Dorothy K. O'Neill Foundation in the amount of \$150,000.00
2. The schedule of payments is by invoice

CPB2014-473

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	

CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	
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Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-14-31084	5/21/14	Airport - Tractor Tires	CE / CE01	\$1,247.00
CE-14-31092	5/22/14	Advertising - Ford Fusions	CE/CE01	\$950.00
CE-14-31088	5/22/14	Advertising - GMC 15 Passenger Vans	CE/CE01	\$950.00
CF-14-31112	5/23/14	HHS Special Services	CF / CF01	\$2,000.00
CF-14-31111	5/23/14	PASSS	CF / CF01	\$3,212.50
CF-14-30461	3/15/14	PASSS	CF / CF01	\$19,651.83
CF-14-30460	3/15/14	PASSS	CF / CF01	\$15,000.00
CF-14-30458	3/15/14	PASSS	CF / CF01	\$4,886.00
CR-14-31167	5/29/14	Crime Scene Supplies - Trace Evidence	CR / CR00	\$974.25
CR-14-31161	5/29/14	Drug Standard - Drug Chemistry	CR / CR00	\$590.00
CR-14-31156	5/28/14	Rainin - Tips - DNA	CR / CR00	\$839.00
CR-14-31109	5/23/14	Column - Toxicology	CR / CR00	\$1,574.87
CT-14-31189	6/2/14	Hunter- Suction Pump	CT / CT01	\$607.10
CT-14-31178	5/30/14	VARIOUS JANITORIAL SUPPLIES	CT / CT01	\$2,146.25
CT-14-31096	5/22/14	Prosecutor - Ford Fusion	CT / CT01	\$16,393.50
CT-14-31204	6/3/14	CRTHSE SQ- PLENUM 3-SIDE	CT / CT01	\$952.00
CT-14-31195	6/2/14	ORANGE VILLAGE SURVEY	CT / CT01	\$598.00
CT-14-31192	6/2/14	CSEA- IVORY #9 PRINTED ENVELOPES	CT / CT09	\$754.50

CT-14-31191	6/2/14	MEDICAL HOME DIARY BOOKLET	CT / CT09	\$622.00
DV-14-31177	5/30/2014	Lead Remediation: Paragon, Case 460 located at 2073 Olive Ave. Lakewood	DV/DV01	\$9,662.00
SH-14-31223	6/4/14	Uniform for Deputy Kanzig	SH / SH003	\$683.00
SH-14-31203	6/3/14	New Sheriff Vest	SH / SH003	\$762.30
SH-14-31197	6/2/14	Plastic Mop Handles	SH / SH003	\$850.00
SH-14-31165	5/29/14	BI Comsumables	SH / SH003	\$1,250.00
SH-14-31163	5/29/14	Buffer Pads & Floor Cleaner	SH / SH003	\$667.00
SH-14-31122	5/28/14	Masking Tape	SH / SH003	\$919.71
SH-14-31113	5/27/14	Plastic bottles & trigger sprayers	SH / SH003	\$592.00
SH-14-31104	5/23/14	Flat packed clear "heat seal bag"	SH / SH003	\$1,825.00
SH-14-31090	5/22/14	Yellow Sponges	SH / SH003	\$3,146.40
SH-14-31073	5/20/14	Food Dollies & Sheet Pans	SH / SH003	\$5,509.85
ST-14-31118	5/28/14	Repairs to Lateral Camera	ST / ST01	\$1,527.65
ST-14-31013	5/9/14	Turbo Repair #S- 222	ST / ST01	\$1,304.83
ST-14-30935	5/1/14	Hydraulic Breaker	ST / ST01	\$2,565.53
CE-14-31101	5/22/14	HSTS Discharge	ST / ST01	\$10,200.00
CE-14-31100	5/22/14	HSTS Discharge	ST / ST01	\$24,950.00
WT-14-30997	5/7/2014	Provdr Gateway software	WT / WT01	\$2,500.00
WT-14-31024	5/12/2014	Ad for online applctn asstnce	WT / WT01	\$700.00

Already purchased:

CE-14-31164	5/29/2014	Ready Mix Concrete	CE / CE129	\$534.50
JA-14-30634	3/31/2014	Advertisement - EMS Mass Casualty Bag supplies	JA / JA00	\$700.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1414441	6/2/2014	Anti-viral medication for First Responders	JA/JA00	\$69,990.00

CPB2014-474

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS & REHAB LOANS FOR THE PERIOD 05/29/14 to 06/05/14				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1450168	Ken's Parkhill Roofing	\$9,525.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450179	Harmony Electric LLC	\$3,255.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450180	YK Brothers Construction	\$4,250.00	Federal CDBG Grant	Rehab Loan Ordinance
	Doris Alexander-Tarven	\$21,000.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Total Loans	\$38,030.00		