

Minutes

Cuyahoga County Contracts and Purchasing Board
July 7, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:37 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Director of the Office of Procurement & Diversity Lenora Lockett
Councilman Dale Miller
Fiscal Officer Mark A. Parks, Jr.
Director of Public Works Bonnie Teeuwen

II. Review Minutes

The minutes of the June 30, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2014-512 Department of Health and Human Services Community Initiatives Division/Office of Early Childhood submitting an amendment to Contract No. CE1300564-01 with Case Western Reserve University – Center on Urban Poverty and Community Development for evaluation of Invest in Children programs and the development of a web based portal for the period 7/1/2013 - 12/31/2014, to extend the time period to 6/30/2015, to change the scope of services, effective 6/1/2014 and for additional funds in the amount of \$5,000.00. Funding Source: 100% The Sisters of Charity Foundation

Rick Werner, Director of Department of Health and Human Services, presented. Item CPB2014-512 was unanimously approved.

B. Scheduled Items

CPB2014-531 Department of Development, Recommending an award on RQ30374 and enter into a contract with Court Community Services in the amount not-to-exceed \$40,000.00 for litter control services and oversight in selected urban communities for the period 7/1/2014 - 6/30/2015. Funding Source: 100% federal Community Development Block Grant funds

Paul Herdeg, Department of Development, presented. Paul answered questions posed by Bonnie Teeuwen related to similar litter services offered by Ohio Department of Transportation and how work is prioritized. This is additional pick up litter services for the Urban Communities where Community Development Block Grant funds can be spent. Work is delegated to Court Community Services based on scheduled availability. Item CPB2014-531 was unanimously approved.

CPB2014-532 Department of Workforce Development, Submitting a contract with AJ Rose Manufacturing Company in the amount not-to-exceed \$7,596.47 for the On-the-Job Training Program for the period 2/27/2014 - 9/14/2014. Funding Source: 35% Federal Workforce Investment Act funds; 65% local Western Reserve Funds

Melinda Burt, Clerk of the Board, presented. Item CPB2014-532 was unanimously approved.

CPB2014-533 Fiscal Office, recommending an award on RQ30604 and enter into a contract with Tele-Direct Communications, Inc. in the amount not-to-exceed \$24,500.00 for after-hours call center services for the period 6/1/2014 - 12/31/2014. Funding Source: 100% General Funds

Mark Parks, Fiscal Officer, presented. Item CPB2014-533 was unanimously approved.

CPB2014-534 Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ29707 to Ohio Materials Handling a Division of Burns Industrial Equipment, Inc. (9-3) in the amount of \$29,299.70 for the purchase of a Yale Veracitor Model GDP060VX Diesel Powered Pneumatic Tire Forklift Truck an alternate for the Caterpillar Model PD6000-D Pneumatic Tire Lift Truck. Funding Source: Sanitary Engineering Funds

Lenora Lockett presented. Lenora answered questions posed by Dale miller related to the meaning of the parenthetical numbers listed in the item caption (e.g. '(9-3)'). The first number represents the amount of vendors who were sent notifications about the bid opportunity, and the second number represents the actual number of vendors who submitted and were responsive to the bid.

Item CPB2014-534 was unanimously approved.

CPB2014-535 Office of Procurement & Diversity, recommending awards on RQ30356 and enter into contracts with various providers (10-4) for the purchase of Emergency Medical Services mass casualty bag equipment:

Department of Public Safety and Justice Services/Public Safety Grants

- a) Pyramid Enterprise Supplies in the amount not-to-exceed \$18,696.80.
- b) Nashville Medical & EMS Products, Inc. in the amount not-to-exceed \$17,977.72. Funding Source: 100% FY2011 UASI funds - State Homeland Security

Lenora Lockett presented. Item CPB2014-535 was unanimously approved.

CPB2014-536 Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ30697 to Montrose Ford, Inc. (9-2) in the amount of \$50,495.00 for a Ford F-450 Cab & Chassis with a Dump Body - Full Size Two Wheel Drive Regular Cab 16,000 GVW - 6.8 L Gasoline Powered Truck with Automatic Transmission. Funding Source: 100% Sanitary Engineering Funds

Lenora Lockett presented. Item CPB2014-536 was unanimously approved.

CPB2014-537 Office of Procurement & Diversity, recommending an award:

Medical Examiner

a) on RQ31094 to Team Fabrication, Inc. (5-2) in the amount of \$57,371.00 for the purchase of a Bullet Recovery System. Funding Source: 100% by Capital Project - Gruttadaria Fund

Hugh Shannon, Medical Examiner's Office, presented. Hugh answered questions posed by Dale Miller and Bonnie Teeuwen related to the Gruttadaria Fund balance, and whether the City of Cleveland will be contracting their work to the County. The equipment fund has been nearly exhausted. The construction fund will be depleted by the end of this year. The Department is still in negotiations with the City of Cleveland regarding potential work to be contract with the Medical Examiner's Office. Item CPB2014-537 was unanimously approved.

CPB2014-538 Cuyahoga County Court of Common Pleas/Juvenile Court Division, recommending an award on RQ28906 and enter into an agreement with City of Mayfield Heights in the amount not-to-exceed \$3,600.00 for the Community Diversion Program for the period 7/7/2014 - 12/31/2014. Funding Source: General Fund

Melinda Burt, Clerk of the Board, presented. Item CPB2014-538 was unanimously approved.

CPB2014-539 Department of Public Safety and Justice Services, Recommending an award on RQ31175 and enter into a contract with Omni Media Cleveland Inc. in the amount not-to-exceed \$1,500.00 for marketing campaign services for the Cuyahoga County ReadyNotify mass notification system for the period 7/1/2014 - 9/1/2014. Funding Source: 100% by the General Fund

Felecia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-537 was unanimously approved.

C. Exemption Requests

CPB2014-540 Department of Information Technology, submitting an RFP exemption, which will result in an amendment to Contract No. CE1200396 to Sage Group Consulting, Inc. for the period 7/2/2012 - 7/1/2014 to extend the time period to 7/2/2015; no additional funds required. Funding Source: General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-540 was unanimously approved.

CPB2014-541 Department of Information Technology, submitting an RFP exemption, which will result in an amendment to Contract No. CE 1300522 with Paragrid, Inc. for maintenance of existing Regional

Enterprise Data Sharing System's HP P4000 cluster environment for the period 10/1/2013 - 12/1/2013 to extend the time period to 8/31/2014 and for additional funds in the amount of \$12,000.00. Funding Source: General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-541 was unanimously approved.

CPB2014-542 Sheriff's Department, submitting an RFP Exemption on RQ31289, which will result in an award recommendation to BI Incorporated in the amount of \$450,000.00 for GPS electronic monitoring equipment for the period 8/1/2014 - 7/31/2015. Funding Source: Home Detention Unit Funds

James Taylor, Sheriff's Department, presented. Item CPB2014-542 was unanimously approved.

CPB2014-543 Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a Sole Source exemption on RQ31206, which will result in an award recommendation to Outlier Technologies, Inc. in the amount of \$25,500.00 for licensing, support and maintenance on MAP SansWrite software for the period 7/1/2014 – 6/30/2015. Funding Source: Federal Public Assistance Funds

Rick Werner, Director of the Department of Health and Human Services, Presented. Rick answered questions posed by Dale Miller and Bonnie Teeuwen related to the 1 year time period of the contract and if there are other companies that can offer the same software. It was the vendor's preference to execute a 1-year contract. There are other companies that have similar software. This software in particular is used by many other Counties within the state. Cuyahoga Job and Family Services has always been satisfied with the performance of the product and would like to continue to use it.

Item CPB2014-543 was unanimously approved.

CPB2014-544 Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ31261, which will result in an award recommendation to Cleveland MetroParks Zoo in the amount of \$2,500.00 for lease of a pavilion and the purchase of tickets for the Fathers and Family Day at the Zoo event held on 6/14/2014. Funding Source: 100% Ohio Department of Job and Family Services subgrant Funds

Rick Werner, Director of the Department of Health and Human Services, Presented. Item CPB2014-544 was unanimously approved.

CPB2014-545 Department of Health and Human Services/Division of Senior and Adult Services, Submitting an RFP exemption on RQ31271, which will result in an award recommendation to Playhouse Square Foundation in the amount not-to-exceed \$1,850.00 for refreshments for Senior Movie Day participants being held on August 8, 2014. Funding Source: Health and Human Services Levy funds

Rick Werner, Director of the Department of Health and Human Services, presented.

Item CPB2014-545 was unanimously approved.

CPB2014-546 Department of Health and Human Services/Division of Children and Family Services, Submitting an RFP exemption on RQ31305, which will result in an award recommendation to Hattie

Larlham Community in the amount not-to-exceed \$24,999.99 for immediate youth placement. Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Rick answered questions posed by Bonnie Teeuwen and Dale Miller related to why the contract is not in the amount of \$25,000.00 and how Hattie Larlham Community was selected as the vendor. The Department has to stay under the \$25,000.00 threshold. An amendment will be done to have a firm contract in place if the child needs to stay in the facility longer than allowed by the \$24,999.99 allocated budget. The vendor was selected because they offered the best programming for the particular needs of this child. All other agencies currently under contract with DCFS declined to serve the child.

Item CPB2014-546 was unanimously approved

D. Consent Agenda

CPB2014-547 Department of Public Works, submitting confirmation of an appropriation settlement in connection with improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No(s): 57T
Owner(s): R. & R. Scirpo
Settlement \$ Amount: 1,300.00

Parcel No(s): 187T
Owner(s): J. & C. Mancuso
Settlement \$ Amount: 5,000.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2014-547 was unanimously approved.

CPB2014-548 Department of Public Works, Submitting confirmation of an appropriation settlement in connection with the replacement of Bellaire Road Bridge No. 24 over Big Creek and the replacement of West 130th Street Bridge No. 64 over a branch of Big Creek in the City of Cleveland and Village of Linndale:

Parcel No(s): 13WD & T
Owner(s): Clear Channel Outdoor, Inc.
Settlement \$ Amount: 3,524.00

Funding Source: Road and Bridge Funds

Item CPB2014-548 was unanimously approved.

CPB2014-549 County Planning Commission, recommending a payment in the amount of \$25,000.00 to Great Lakes Biomimicry Institute for regional economic development in connection with Cuyahoga Valley Initiative. Funding Source: George Gund Foundation grant.

Item CPB2014-549 was unanimously approved.

CPB2014-550 Department of Public Safety and Justice Services, Submitting an amendment to Agreement No. AG1300091-01 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2011 Urban Area Security Initiative Grant Program for the period 9/1/2011 - 7/31/2014 to extend the time period to 8/30/2014; no additional funds required. Funding Source: Department of Homeland Security through the Ohio Emergency Management Agency grant funds

Item CPB2014-550 was unanimously approved.

CPB2014-551 Department of Public Safety and Justice Services/Witness/Victim, Submitting an amendment to Contract No. CE1200482-01 with The Cleveland Christian Home, Incorporated for Defending Childhood Treatment services for the period 7/18/2012 - 6/30/2014 to extend the time period to 6/30/2015; no additional funds required

Funding Source: 100% by the U.S. Department of Justice, Defending Childhood Cooperative Agreement.

Item CPB2014-551 was unanimously approved.

CPB2014-552 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Submitting an amendment to Contract No. CE1300383-01 with Emerald Development and Economic Network, Inc. for permanent housing/move-in assistance services for veterans and their families for the period 7/1/2013 - 6/30/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: 100% through re-directed state funds targeted to the Veterans Services Commission.

Item CPB2014-552 was unanimously approved.

CPB2014-553 Office of Procurement & Diversity, Presenting voucher payments for the week of 7/7/2014.

Item CPB2014-553 was unanimously approved.

CPB2014-554 Department of Development, submitting voucher payments/housing rehab loans for the week 6/26/2014 to 7/2/2014.

Item CPB2014-554 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:57 a.m.