

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, July 9, 2014
Lakeside Place Building
323 W. Lakeside Avenue, Suite 400
5:00 p.m.

1) CALL TO ORDER

Chairwoman Kathleen Walsh called the meeting to order at 5:00 p.m. Commissioner Robert Wolff made a motion to approve the minutes from the June 4, 2014 meeting. Commissioner Thomas Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairwoman Kathleen Walsh, Commissioner Robert Wolff, Commissioner Thomas Colaluca, PRC Administrator Rebecca Kopcienski, PRC Coordinator Jessica Vezina, PRC Staff Attorney Sara DeCaro, PRC Manager of Employment Testing George Vaughan, Assistant Prosecutor Nora Graham, Law Director Majeed Makhoulf, Assistant Law Director Ed Morales, Assistant Law Director Ruchi Asher, Assistant Law Director Amy Marquit Renwald, Assistant Law Director Joseph Boatwright, HR Analyst Marcell Spencer, Attorney Jim Budzik and Nada Moyak.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) Appeals

i) Frank Costanzo – Report & Recommendation

Chairwoman Walsh made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety and dismiss this appeal for lack of jurisdiction; Commissioner Colaluca seconded the motion. All were in favor; no objections.

At 5:10 p.m. Chairwoman Walsh made a motion to close the meeting for deliberations on the Moyak and Chisholm appeals; Commissioner Colaluca seconded the motion.

At 5:35 p.m. the Commission was back on the record.

ii) Nada Moyak – Report & Recommendation

Assistant Law Director Marquit Renwald and Attorney James Budzik addressed the Commission. Discussion ensued.

Chairwoman Walsh made a motion to remand the appeal back to the Hearing Officer for consideration of a third CPQ; Commissioner Colaluca seconded the motion. All were in favor; no objections.

5) NEW BUSINESS

a) Appeals

i) Robert Chisholm – Report & Recommendation

Commissioner Wolff made a motion to overrule both the Appellee's and the Appellant's Objections to the Report & Recommendation and affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Colaluca seconded the motion. All were in favor; no objections.

ii) Gary Green, Mitchell Holt & Guy Swindell – Report & Recommendation

Commissioner Wolff made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Colaluca seconded the motion. All were in favor; no objections.

b) Update to Countywide Class Plan – Proposed Position for Personnel Review Commission

Administrator Kopcienski updated the Commissioners on the Administrative Assistant position within the PRC. The position was posted on Monday, July 7, 2014 and will remain posted through July 25, 2014.

6) EXECUTIVE SESSION – Discussion of Pending Litigation

A motion was made by Chairwoman Walsh, seconded by Commissioner Wolff and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing matters pertaining to pending litigation. Executive Session was then called to order by Chairwoman Walsh at 5:40 p.m. The following Commissioners were present: Walsh, Wolff and Colaluca. The following attendees were present: Law Director Majeed Makhoul, Assistant Law Director Ed Morales, Assistant Prosecutor Nora Graham, PRC Administrator Kopcienski, PRC Staff Attorney DeCaro, PRC Coordinator Vezina and PRC Manager of Employment Testing Vaughan. At 6:25 p.m., Executive Session was adjourned, without objection, and Chairwoman Walsh then reconvened the meeting.

7) PUBLIC COMMENT– Nothing Submitted

8) OTHER BUSINESS

Administrator Kopcienski updated the Commission on the status of the SAP Audit and the status of the PRC's move to the new location. Discussion ensued.

9) ADJOURNMENT

Chairwoman Walsh made a motion to adjourn the meeting at 6:35 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for Wednesday, July 23, 2014 at 5:00 p.m. at Lakeside Place (323 W. Lakeside Avenue, Suite 400).