

## **Minutes**

Cuyahoga County Contracts and Purchasing Board  
July 14, 2014 11:30 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4th Floor

### **I. Call to Order**

The meeting was called to order at 11:33 a.m.

#### **Attending:**

County Executive Ed FitzGerald  
Chief of Staff Matt Carroll  
Director of the Office of Procurement & Diversity Lenora Lockett  
Councilman Dale Miller  
Fiscal Officer Mark A. Parks, Jr.  
Director of Public Works Bonnie Teeuwen

### **II. Review Minutes**

The minutes of the July 7, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

### **III. Public Comment**

There was no public comment.

### **IV. Contracts and Awards**

#### **A. Tabled Items – None**

#### **B. Scheduled Items**

CPB2014-555 Department of Public Works, recommending an award on RQ30174 and enter into a contract with Johnson Controls, Inc. (3-1) in the amount not-to-exceed \$65,205.14 for maintenance services for Metasys and Heating, Ventilation and Air Conditioning Systems for various County buildings for the period 10/1/2014 - 9/30/2017. Funding Source: 100% Internal Service Fund

Mike Chambers, Department of Public Works, presented. Dale Miller asked for the engineer's estimate on the project. The estimated cost of the project was \$66,000.00. Item CPB2014-555 was unanimously approved.

CPB2014-556 Department of Development

a) Recommending an award on RQ20596 and enter into a contract with URS Corporation - Ohio in the amount not-to-exceed \$41,100.00 for Brownfield Environmental site assessment services of Union Avenue Green Infrastructure site located at East 71st and East 72<sup>nd</sup> streets, Cleveland, for the period 7/14/2014 - 9/30/2014.

b) Submitting an agreement with Northeast Ohio Regional Sewer District in connection with said project site. Funding Source: Brownfield Revolving Loan Funds

Janise Bayne, Department of Development, presented. Item CPB2014-556 was unanimously approved.

CPB2014-557 Executive's Office, recommending an award on RQ31060 and enter into a contract with Policy Matters Ohio in the amount of \$48,000.00 for consultant services for development of the Cuyahoga County Community Benefits Agreement/ Policy for the period 7/1/2014 - 9/30/2014. Funding Source: 100% General Fund

Ken Surratt, presented. Ken answered questions posed by Dale Miller related to the development of the policy, identification of the vendors that bid on the project, and the expected completion date. This policy template will be used as a model for community benefit agreements for projects going forward. The Project Group was the second bidder. This service should be completed by the end of September. Ed FitzGerald stated that development of the policy will provide the County with a set of standards which can be applied to each future project.

Item CPB2014-557 was unanimously approved.

CPB2014-558 County Prosecutor, a) Submitting an RFP exemption, which will result in the engagement of Baker & Hostetler LLP in the amount of ~~of~~ **not-to-exceed** \$25,000.00 for legal services in connection with U.S. District Court, Northern District of Ohio, Case No. 1:14 CV 00540-DAP, Keenan v. Allen, et al., in accordance with Ohio Revised Code Section 305.14(A).

b) Recommending to employ the law firm of Baker & Hostetler, LLP in the amount of ~~of~~ **not-to-exceed** \$25,000.00 for legal services in connection with U.S. District Court, Case No. 1:14 CV 00540 DAP, Keenan v. Allen, et al., in accordance with Ohio Revised Code Section 305.14(A).

Funding Source: 100% General Funds

Greg Huth, County Prosecutor's Office, presented. Bonnie asked if the amount was an hourly rate or an amount not-to-exceed. Greg replied this is a not-to-exceed amount. This item was corrected to reflect the amount is **not-to-exceed** \$25,000.00. Item CPB2014-558 was unanimously approved

CPB2014-559 Court of Common Pleas/Juvenile Court Division, Submitting an agreement with City of East Cleveland in the amount not-to-exceed \$20,000.00 for the Community Diversion Program for the period 7/7/2014 - 12/31/2014. Funding Source: 100% by General Fund

Karen Lippman, Juvenile Court Division, presented. Item CPB2014-559 was unanimously approved.

CPB2014-560 Department of Health and Human Services, submitting an amendment to Contract No. CE1300189-01 with MAXIMUS Consulting Services, Inc., a wholly owned subsidiary of Maximus, Inc., for

maintenance on the Program Expenditure Tracking System for the period 1/1/2013 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$1,075.00. Funding Source: 33% each Federal and State, and 34% HHS Levy

Rick Werner, Director, Department of Health and Human Services, presented. Item CPB2014-561 was unanimously approved.

#### C. Exemption Requests

CPB2014-561 Department of Information Technology, submitting a sole source exemption on RQ31325, which will result in an award recommendation to VertiQ Software, LLC in the amount not-to-exceed \$49,220.00 for support and maintenance on the Case Management System for the period 9/1/2014 - 8/31/2019 for use by the Medical Examiner. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-561 was unanimously approved.

CPB2014-562 Department of Information Technology, submitting an RFP exemption, which will result in an amendment to Contract No. CE1200424-01 with Avantia, Inc. for IT consultant services for use by various County departments for the period 7/2/2012 - 7/1/2014 to extend the time period to 7/1/2015 and for additional funds in the amount of \$90,000.00. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-562 was unanimously approved.

CPB2014-563 Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption, which will result in an amendment to Contract No. CE1200204-01 with B.I. Incorporated for electronic monitoring services for the period 1/1/2012 - 3/31/2014 for additional funds in the amount of \$27,303.40. Funding Source: 100% General Funds

Karen Lippman, Juvenile Court Division, presented. Item CPB2014-563 was unanimously approved.

CPB2014-564 Court of Common Pleas/ Corrections Planning Board, submitting an RFP exemption on RQ31333, which will result in an award recommendation to Court Community Service Inc. for placement of offenders for completion of community work service in the amount of \$555,000.00 for the period 1/1/2015 - 12/31/2017. Funding Source: 100% General Funds

Marty Murphy, Corrections Planning Board, presented. Marty answered questions posed by Matt Carroll related to services for a prior approved contract between Court Community Service and the Department of Development. This contract is for offenders who work with not-for profit organizations providing community services for township highways and roads as well as grass removal for seniors in North Olmsted.

Item CPB2014-564 was unanimously approved.

CPB2014-565 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an RFP exemption on RQ31067, which will result in an award recommendation to United Way Services of Greater Cleveland, Inc. in the amount of \$1,095,450.00 for emergency food purchases

for Cuyahoga County Residents for the period 1/1/2015 - 12/31/2015. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-565 was unanimously approved

#### D. Consent Agenda

CPB2014-566 Department of Public Works, Recommending an administrative settlement for acquisition of right of way in connection with the grade separation of Stearns road at the Norfolk Southern Railroad in Olmsted Township:

Parcel No(s): 6WD & E  
Owners(s): M.K. & C.A. Temesvari  
Settlement \$ Amount: 137,600.00

Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County [Road and Bridge Fund].

Dale Miller asked for clarification on the property being purchased for the project. Bonnie Teeuwen stated that she would provide the Councilman with the information. Item CPB2014-566 was unanimously approved.

CPB2014-567 Department of Public Works, Submitting administrative settlement agreements to various property owners for acquisition of right of way in connection with the grade separation of Stearns road at the Norfolk Southern Railroad in Olmsted Township:

Parcel No.(s): 4T  
Owner(s): J.L. Rager  
Settlement \$ Amount: 2,000.00

Parcel No.(s): 14WD & T  
Owner(s): D. Kukowski  
Settlement \$ Amount: 21,800.00

Parcel No.(s): 25S & T  
Owner(s): D.R. Gaspar  
Settlement \$ Amount: 1,250.00

Parcel No.(s): 27WD & S  
Owner(s): A. King  
Settlement \$ Amount: 2,250.00

Parcel No.(s): 28WD, S & T  
Owner(s): J. Fox  
Settlement \$ Amount: 1,500.00

Parcel No.(s): 40S & T

Owner(s): L. Daniels  
Settlement \$ Amount: 2,000.00

Parcel No.(s): 49T  
Owner(s): L. Tonkin  
Settlement \$ Amount: 1,000.00

Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County [Road and Bridge Fund].

Item CPB2014-567 was unanimously approved.

CPB2014-568 Department of Public Works, Recommending a payment in the amount not-to-exceed \$35,450.00 to S.A. Naegele for relocation services associated with Parcel No 24-E in connection with the grade separation of Stearns road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County [Road and Bridge Fund].

Item CPB2014-568 was unanimously approved.

CPB2014-569 Department of Information Technology, Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-569 was unanimously approved.

CPB2014-570 Department of Information Technology, Recommending to declare various computer equipment as surplus County property no longer needed for public use on behalf of the County Prosecutor's Office; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-570 was unanimously approved.

CPB2014-571 Court of Common Pleas /Juvenile Court Division, Submitting a grant agreement with State of Ohio, Department of Youth Services for community-based services for youth for the period 7/1/2013 - 6/30/2015 in the amount of \$4,349,740.53. Funding Source: RECLAIM Ohio grant funds

Item CPB2014-571 was unanimously approved.

CPB2014-572 Court of Common Pleas /Corrections Planning Board, Submitting a grant agreement with Ohio Department of Rehabilitation and Correction in the amount of \$2,026,099.00 for community-based corrections programs non-residential misdemeanants in connection with the FY2015 Jail Misdemeanor Diversion Program for the period 7/1/2014 - 6/30/2015. Funding Source: Ohio Department of Rehabilitation and Corrections grant funds

Item CPB2014-572 was unanimously approved.

CPB2014-573 Department of Public Safety and Justice Services/Witness/Victim, Submitting an amendment to Contract No. CE1200478-01 with Applewood Centers, Inc. for Defending Childhood Treatment services for the period 7/18/2012 - 6/30/2014 to extend the time period to 6/30/2015; no additional funds required. Funding Source: 100% by U.S. Department of Justice, Defending Childhood Co-operative Agreement grant funds.

Item CPB2014-573 was unanimously approved.

CPB2014-574 Office of Procurement & Diversity, presenting voucher payments for the week of 7/14/2014

Item CPB2014-574 was unanimously approved.

CPB2014-575 Department of Development, submitting voucher payments/housing rehab loans for the week 6/26/2014 to 7/2/2014.

Item CPB2014-575 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:50 a.m.