

**Cuyahoga County Board of Control  
August 18, 2014 11:00 A.M.  
County Headquarters  
2079 East 9<sup>th</sup> Street, 4<sup>th</sup> Floor  
Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment

**4. Tabled Items**

Item	Requestor	Description	Board Action
BC2014-187	Department of Public Works	<p>Recommending an award on RQ29820 and enter into a contract with Carl Walker, Inc. in the amount not-to-exceed \$251,350.00 for consultant services for the Justice Center Courts Tower Sealant Replacement and Wall Panel Sealer Project for the period 8/1/2014 - 11/30/2016.</p> <p>Funding Source: General Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2014-200	Department of Health and Human Services/ Division of Children and Family Services	<p>Recommending an alternative procurement process on RQ31503, which will result in award recommendations to various providers in the total amount not-to-exceed \$450,000.00 for adoption services for the period 1/1/2015 - 12/31/2016:</p> <ol style="list-style-type: none"> <li>1) Applewood Centers Inc. in the amount of \$8,000.00.</li> <li>2) Beech Brook in the amount \$20,000.00.</li> <li>3) Bellefaire JCB in the amount of \$30,000.00.</li> <li>4) Building Blocks Adoption Service in the amount of \$20,000.00.</li> <li>5) The Bair Foundation Inc. in the amount of \$20,000.00.</li> <li>6) Caring For Kids Inc. in the amount of \$65,000.00</li> <li>7) CASI Foundation For Children in the amount of \$2,500.00</li> <li>8) Catholic Charities Services Corporation in the amount of \$10,000.00</li> <li>9) Catholic Social Services of the UP in the amount of \$5,000.00</li> <li>10) Children's Bureau Inc. in the amount of \$2,500.00</li> <li>11) Christian Children's Home of Ohio Inc. in the amount of \$20,000.00</li> <li>12) Families First for Children's Sake in the amount of \$7,000.00</li> <li>13) Ohio Guidestone in the amount of \$35,000.00</li> <li>14) House of New Hope in the amount of \$10,000.00</li> <li>15) Maryhurst, Inc. in the amount of \$2,500.00</li> </ol>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>16) National Youth Advocate Program Inc (aka YAP) in the amount of \$20,000.00</p> <p>17) Options For Families &amp; Youth in the amount of \$40,000.00</p> <p>18) Pathway Caring For Children in the amount of \$20,000.00.</p> <p>19) Specialized Alternatives For Families &amp; Youth of Ohio Inc. in the amount of \$32,500.00</p> <p>20) The Twelve of Ohio Inc. in the amount of \$20,000.00</p> <p>21) The Village Network in the amount of \$10,000.00</p> <p>Funding Source: State Child Protective Allocation Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Children and Family Services (DCFS) is required by state law (per OAC 5101:2-48.) to act as a coordinating/supervising agent in the public agency adoption process (OAC 5101:2-48 addresses adoption. OAC 5101:2-48-19 specifically addresses the transfer and sharing of adoptive home studies. However, other pieces of 5101:2-48 are applicable as well.). Per state law, biological parents have the right to choose the adoption provider that will handle the adoption; therefore making it impossible to allow competitive bidding for this service. The services to be provided include completion of adoptive home studies; supervision of adoptive placements; and representation of approved adoptive families in the matching process.</p> <p>DCFS acts as the fiscal agent or pass-through agent in this process. To accomplish this task, DCFS is asking for permission to do the following: to utilize current contracted providers (see question 2) for the next two years; to select future providers identified by families that will provide adoption services; and for permission to execute two-year termed contracts (for the time period of 01/01/2015 to 12/31/2016) for providers included in this justification as well as adoption services providers identified in the future.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Please see the attachment.</p>	
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		<p>Total amount: not-to-exceed \$450,000.00 for the time period of 01/01/15 to 12/31/16 (\$200,000 per year) See list above for Current Providers 2015-2016</p> <p>Index code      CF134023 Subobject code 0585-"Contract-Purchase Service" User code        H05480</p> <p>The funding source is 100% State-State Child Protective Allocation.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date).</p> <p>In accordance with state and federal rules governing adoption, individuals/families are allowed to select an adoption agency of their choice to facilitate their adoption and a significant portion of the documentation/paperwork needed to complete an adoption cannot be exchanged between agencies. The majority of finalizations are the result of foster caregiver adoptions, in which the child is adopted by their current foster parent(s). DCFS already has board and care contracts in place with the majority of vendors the agency is seeking to contract with for adoption services.</p> <p>Additionally, in accordance with state and federal rules governing adoption DCFS is required to consider any family who can best meet the needs of the child who is available for adoption regardless of the family's geographic location. Therefore, DCFS is required to contract with vendors outside of the county and state.</p> <p>The vendors DCFS is seeking to contract with currently have permanent custody children placed within their foster care network in which the foster family has expressed an interest in adopting or the family has an approved adoptive home study with the vendor and has been identified as a match with a specific "waiting" child.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Adoption services are very child and family specific. The reason no other vendors were evaluated is based upon the following:</p>	
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		<p>** The identified vendors currently have permanent custody (PC) children placed within their network in which the foster family has expressed an interest in adopting and DCFS has determined the adoption of the child by the specific family to be in the child's best interest.</p> <p>** The vendor has an approved adoptive family that has been identified as a potential match with a specific "waiting" child and/or sibling group.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>DCFS has identified waiting children on track to be adopted and identified the vendor to fall into one of the following two categories:</p> <p>a. The vendor currently has a PC child(ren) placed within their network and the foster family has expressed an interest in adopting the specific child.</p> <p>b. The vendor has an approved adoptive family that has been identified as a potential match with a specific "waiting" child and/or sibling group.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The process would delay permanency to children who are available for adoption. Timeliness to adoption is one of the state and federal measures upon which DCFS is evaluated.</p> <p>Additionally, there could be a disruption to the continuity of services for approved adoptive families.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Options are limited due to the child specific nature of the service. Therefore, this justification, when approved, will serve as our strategy for contracting with future providers.</p>	
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**5. New Items for Review**

Item	Requestor	Description	Board Action
BC2014-201	Department of Information Technology	<p>Recommending an award on RQ29871, and enter into a state contract with Great Northern Consulting Services, Inc. in the amount not-to-exceed \$176,300.00 for consultant services for the implementation and migration from Legacy Sun/Oracle hardware to Oracle T4 Servers for the period 9/1/2014 - 8/31/2015.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2014-202	Department of Public Safety and Justice Services/ Office of Emergency Management	<p>Submitting an amendment to Contract No. CE1300353 with GovDelivery, Inc. for a Mass Notification System for the period 6/10/2013 - 6/10/2015 to extend the time period to 6/10/2018 and for additional funds in the amount of \$278,984.50.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2014-203	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	<p>Recommending awards on RQ31196 with various providers (16-12) for temporary shelter and services to homeless persons in connection with the FY2014 Emergency Shelter Grant Program for the period 9/1/2014 - 8/31/2015:</p> <p>a) Care Alliance Health Center in the amount not-to-exceed \$15,000.00  b) Cleveland Mediation Center in the amount not-to-exceed \$18,774.00.  c) Family Promise of Greater Cleveland in the amount not-to-exceed \$57,125.00.  d) Volunteers of America of Greater Ohio in the amount not-to-exceed \$15,000.00.  e) West Side Catholic Center in the amount not-to-exceed \$44,162.00.  f) YMCA of Greater Cleveland in the amount not-to-exceed \$15,000.00.</p> <p>Funding Source: 100% Emergency Shelter Grant Program dollars (U.S. Department of Housing &amp; Urban Development)</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

**6. Other Business**

**7. Public Comment**

**8. Adjourn**

## **Minutes**

Cuyahoga County Board of Control  
August 11, 2014 11:00 A.M.  
2079 East 9<sup>th</sup> Street, 4<sup>th</sup> Floor  
Committee Room B  
Cleveland, Ohio 44115

### 1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:02 a.m.

Attending:

Councilman Michael Gallagher

Councilman Pernel Jones

Councilman Dale Miller (Alternate for Councilman Dave Greenspan)

Richard Opre, Purchasing Administrator, Office of Procurement & Diversity (Alternate for Lenora Lockett)

Director of Department of Public Works Bonnie Teeuwen

### 2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the August 4, 2014 Board of Control meeting, as written. Michael Gallagher seconded the motion. The minutes were unanimously approved.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items

There were no tabled items.

### 5. New Items for Review

BC2014-198 Department of Public Works, submitting a revenue generating agreement with City of Cleveland Heights in the amount of \$380,000.00 for maintenance of storm and sanitary sewerage systems located in County Sewer District No. 17 for the period 6/16/2014 - 12/31/2014. Funding Source: Revenue Generating

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-198 was unanimously approved.

BC2014-199 Department of Health and Human Services/Community Initiatives Division/ Office of Reentry, submitting an amendment to Contract No. CE1300001-01 with Oriana House, Inc. for operation of the North Star Neighborhood Reentry Resource Center for the period 1/1/2013 - 12/31/2015 for additional funds in the amount of \$160,000.00. Funding Source: General Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Pernel Jones asked about the success of the program and outcome measures. Rick Werner responded that the pilot program was successful in the client satisfaction that it achieved. As part of the implementation of this program under the proposed amendment, staff will be monitoring recidivism rates of clients to measure success. Ed FitzGerald motioned to approve the item. Dale Miller seconded the motion. Item BC2014-199 was unanimously approved.

## 6. Other Business

BC2014-200 Department of Health and Human Services/Division of Children and Family Services, recommending an alternative procurement process on RQ31503, which will result in award recommendations to various providers in the total amount not-to-exceed \$450,000.00 for adoption services for the period 1/1/2015 - 12/31/2016:

- 1) Applewood Centers Inc. in the amount of \$8,000.00.
- 2) Beech Brook in the amount \$20,000.00.
- 3) Bellefaire JCB in the amount of \$30,000.00.
- 4) Building Blocks Adoption Service in the amount of \$20,000.00.
- 5) The Bair Foundation Inc. in the amount of \$20,000.00.
- 6) Caring For Kids Inc. in the amount of \$65,000.00
- 7) CASI Foundation For Children in the amount of \$2,500.00
- 8) Catholic Charities Services Corporation in the amount of \$10,000.00
- 9) Catholic Social Services of the UP in the amount of \$5,000.00
- 10) Children's Bureau Inc. in the amount of \$2,500.00
- 11) Christian Children's Home of Ohio Inc. in the amount of \$20,000.00
- 12) Families First for Children's Sake in the amount of \$7,000.00
- 13) Ohio Guidestone in the amount of \$35,000.00
- 14) House of New Hope in the amount of \$10,000.00
- 15) Maryhurst, Inc. in the amount of \$2,500.00
- 16) National Youth Advocate Program Inc (aka YAP) in the amount of \$20,000.00
- 17) Options For Families & Youth in the amount of \$40,000.00
- 18) Pathway Caring For Children in the amount of \$20,000.00.
- 19) Specialized Alternatives For Families & Youth of Ohio Inc. in the amount of \$32,500.00
- 20) The Twelve of Ohio Inc. in the amount of \$20,000.00
- 21) The Village Network in the amount of \$10,000.00

Funding Source: State Child Protective Allocation Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Ed FitzGerald asked about the parents' right to select the adoption agency that provides support services on the process, and whether the fees charged are reasonable. Rick Werner responded that he would further research parents' rights of agency selection, and the rates charged by adoption service providers, and report back to the Board. Item BC2014-200 was held at the request of Ed FitzGerald.

There was no other business presented.

## 7. Public Comment

There was no public comment.

## 9. Adjourn

Ed FitzGerald motioned to adjourn; Pernel Jones seconded. The motion to adjourn was unanimously approved at 11:18 a.m.

#### **4. Tabled Items**

##### **CPB2014-187**

###### A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with Carl Walker, Inc. for the not-to-exceed cost of \$251,350.00. The anticipated start completion dates are July, 2014 - fall of 2016.
2. The primary goal of this project is to provide profession design/engineering and consulting services for the sealant replacement and wall panel sealer repairs of the Justice Center - Courts Tower.
3. N/A.

###### B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ was \$364,000.00.
2. The RFQ was closed on February 20, 2014. There is 30% SBE on this RFQ.
3. There were 3 proposals submitted for review, 1 proposal was approved.

###### C. Contractor and Project Information

1. The address of the consultant is:  
Carl Walker, Inc.  
6505 Rockside Road, Suite 250  
Cleveland, Ohio 44131
2. A listing of the board of directors for Carl Walker, Inc. is included as an attachment.
3. a. The address of the project is:  
Justice Center - Court Towers  
1200 Ontario Street  
Cleveland, Ohio 44113
3. b. The project is located in Council District 7.

###### D. Project Status and Planning

1. The Project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

###### E. Funding

1. The Project is funded 100% by General Fund.
2. The Schedule pf payment will be by monthly invoicing.
3. N/A

BC2014-200

[see details for BC2014-200 in Section 4., above]

#### **5. New Items for Review**

##### **BC2014-201**

- A. The Department of Information Technology submitting a ~~justification~~ contract with Great Northern Consulting in the amount not-to-exceed \$176,300.00 for professional services to implement the

migration from the legacy Sun/Oracle hardware to new Oracle T4 servers for the period 6/1/14 - 5/31/15.

B. The procurement method for this project was an approved RFP Exemption.

C. Great Northern Consulting, LLC.  
200 E. Campus View Blvd.  
Suite 200  
Columbus, Ohio 43235  
Timothy Tonges

D. The project is new to the County.

E. The project is funded 100% by the General Fund.

### **BC2014-202**

A. Scope of Work Summary

1. (Public Safety & Justice Services, Office of Emergency Management) requesting approval of a (contract amendment) with (GovDelivery, Inc.) for an additional cost of \$278,984.50. The amended contract dates are (06/10/2013 – 06/10/2015, to extend three (3) years until 06/10/2018).

2. The primary goals of the project are (list 2 to 3 goals).

1) Provides a mass notification system which gives the County the capability to send emergency and non-emergency notifications to County residents. A mass notification system will enable the Cuyahoga County Office of Emergency Management to transmit warnings, alerts, recalls, notifications, emergency communications and administrative announcements over multiple pathways to county employees, residents and organizations, including the county government, municipal governments, multi-jurisdictional response teams, regional governmental bodies, public health organizations, and non-governmental organizations.

2) The county will make its system available to any local jurisdiction within the county that wishes to participate. As a result, the potential service population for the desired system is 1.28 million. System has the capability to deliver 100,000 phone calls within 1 hour.

B. Procurement

1. The proposed (contract amendment) received an Contract Amendment exemption on (7/2/2014). The approval letter is attached for review.

C. Contractor and Project Information

1. The address of vendor is (provide the full address in the following format):

(GovDelivery, Inc.)  
(408 St. Peter Street, Suite 600)  
(St. Paul, MN 55102)

2. The (CEO) for the vendor is (Scott Burns)

3.a The address or location of the project is:

3.b. The project is located in Council District (ALL)

D. Project Status and Planning

1. The project (an extension of the existing project). Requesting an extension to the current contract as the County will provide all municipalities within Cuyahoga County the ability to access and use the mass notification system. Municipalities want assurance that the system will be available further that the

6/10/2015 expiration of the current contract before they invest time and effort into using the county system and leaving their current provider.

#### E. Funding

1. The project is funded (100% by the Office of Emergency Management General Fund).
2. The schedule of payments is (by invoice.)
3. The project is an amendment to a (contract CE1300353). The original contract dates were 6/10/2013 - 6/10/2015 for a total amount of \$179,990.00  
This amendment changes the total of the contract to an amount not to exceed \$458,974.50 over a period of five (5) years, and is the (first) amendment of the contract.

#### **BC2014-203**

##### A. Scope of Work Summary

1. Office of Homeless Services requesting approval of RFP 31196 award recommendations ~~and authority to enter into contracts~~ with the following providers:

<u>Agency</u>	<u>Amount</u>	<u>Term</u>
Care Alliance	\$15,000	9/01/2014 - 8/31/2015
Cleveland Mediation Center	\$18,774	9/01/2014 - 8/31/2015
Family Promise	\$57,125	9/01/2014 - 8/31/2015
Volunteers of America of Greater Ohio	\$15,000	9/01/2014 - 8/31/2015
West Side Catholic Center	\$44,162	9/01/2014 - 8/31/2015
YMCA of Greater Cleveland	<u>\$15,000</u>	9/01/2014 - 8/31/2015
TOTAL	\$165,061	

2. The primary goals of the Emergency Shelter Grant Program are to a) provide basic shelter to homeless individuals and families; b) provide essential services to assist individuals and families to end their homelessness; and c) link individuals and families to appropriate community resources.

##### B. Procurement

1. The procurement method was an RFP; the total value of the RFP was \$165,061.00.
2. The RFP was closed on July 17, 2014. The RFP was exempt from SBE goals.
3. There were 14 proposals submitted through the RFP process. All bids were reviewed. Six (6) providers are being recommended for funding through the County Emergency Shelter Grant allocation. The remaining eight (8) proposals are being recommended to the City of Cleveland for funding through the City's ESG and CDBG allocations.

##### C. Contractor and Project Information

###### 1. Care Alliance

1530 St. Clair Avenue  
Cleveland, OH 44114  
District # 7

2. Francis Aframgyening is the Executive Director of this non-profit organization.
3. N/A; 4. N/A

###### 1. Cleveland Mediation Center

2012 W. 25th St.

Cleveland, Ohio 44113

District #7

2. Kathleen Jackson, Executive Director

3. N/A; 4. N/A

1. Family Promise of Greater Cleveland

3470 E. 152nd St.

Cleveland, Ohio 44120

District 8

2. Joan Maser, Executive Director

3. N/A; 4. N/A

1. Volunteers of America of Greater Ohio

8225 Brecksville Road 206

Brecksville, Ohio 44141

District #6

2. Dennis Kresak, Executive Director

3. N/A; 4. N/A

1. West Side Catholic Center

3135 Lorain Avenue

Cleveland, OH 44113

District 7

2. Anita Cook, Executive Director

3. N/A; 4. N/A

1. YMCA of Greater Cleveland (Y-Haven Program)

2200 Prospect Avenue, 9th Floor

Cleveland, Ohio 44115

District 7

2. Glenn Haley

3. N/A; 4. N/A

D. Project Status and Planning

1. The Emergency Shelter Grant (ESG) program has been a federal entitlement to Cuyahoga County and the City of Cleveland since 1989. The amount of the award has fluctuated depending on Congressional budget authorization to the U.S. Department of Housing & Urban Development (HUD). The ESG funds have enabled communities to provide a basic safety net of shelter and services for homeless individuals and families.

2. N/A

3. & 4. The award and contracting process are on a critical path so that shelter services may continue without interruption to clients.

E. Funding

1. 100% of the Award Recommendations are funded with Emergency Shelter Grant Program dollars. ESG is federal funding through the U.S. Department of Housing & Urban Development.