

Cuyahoga County Contracts and Purchasing Board
August 4, 2014 11:30 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B

I. Call to Order

II. Review Minutes

III. Public Comment

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-605	Department of Public Works	Recommending an award on RQ31307 to Ganley Chrysler Dodge Jeep Ram in the amount of \$89,420.00 for the purchase of 4 Flex Fuel Dodge Caravan vehicles for the County Sheriff's Office. Funding Source: Internal Service Fund - Maintenance Garage	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-606	Department of Development	1) Recommending awards on RQ20596 and enter into contracts with various vendors for Brownfield Environmental Site Assessment services: a) Phase II, with Burgess & Niple, Inc. in the amount not to-exceed \$32,250.00 at the proposed Lofts at Lion Mills Site located at 3256 West 25th Street, Cleveland, for the period 8/4/2014 - 9/30/2014. b) Phase I, with HZW Environmental Consultants, LLC in the amount not-to-exceed \$3,970.00 at Harvard Refuse/Sable Realty Site located at 4589, 4585 Harvard Avenue, Cuyahoga Heights for the period 7/14/2014 - 9/30/2014. c) Phase I, with Partners Environmental Consulting, Inc. in the amount not to-exceed \$3,360.00 at The St. Clair Plaza Site located at 6321 St. Clair Avenue, Cleveland for the period 7/14/2014 - 9/30/2014. 2) Submitting Grant of Right of Entry, Consent and Release from Liability agreements in connection with said project sites.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: Brownfield Revolving Loan funds	
CPB2014-607	Department of Development	Requesting approval of a Community Development Loan to Ohio Aerospace Institute in the amount not to exceed \$50,000.00. Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-608	Personnel Review Commission	Recommending an award on RQ30086 to Gallagher Benefit Services, Inc. (18-3) in the amount of \$75,000.00 for a Pay Equity Study for the period 8/1/2014 - 12/15/2014. Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-609	Medical Examiner	Submitting revenue generating agreements with various county agencies for autopsy and forensic testing services for \$1,075.00 per autopsy for the period 1/1/2014 - 12/31/2018: a) Ashland County Coroner b) Lake County Coroner Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-610	Department of Public Safety and Justice Services/ Witness/ Victim	Recommending an award on RQ29807 and enter into an agreement with Cleveland State University (7-1) in the amount not-to-exceed \$23,714.07 for evaluation services for the Children Who Witness Violence Program for the period 7/1/2014 - 12/31/2014. Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-611	Department of Health and Human Services/ Cuyahoga Job and Family Services	Recommending an award on RQ31205 and enter into a contract with Starting Point in the amount not to-exceed \$79,306.00 for Child Care Resource and Agency services for the period 8/1/2014 - 7/31/2015. Funding Source: Federal Child Care Administration funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-612	Department of Health and Human Services/ Division of Senior and Adult Services	Recommending an award on RQ30345 and enter into a contract with Terminix International, Inc. (10-2) in the amount not-to-exceed \$50,000.00 for bed bug extermination services for the period 8/1/2014 - 7/31/2016. Funding Source: Health & Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-613	Court of Common Pleas	<p>Submitting an RFP exemption on RQ31357 & RQ31392 which will result in an award recommendation to S. Rose Company in the amount of \$164,904.08 for the purchase of Office furniture.</p> <p>Funding Source: \$162,662.07 – Probation Fees Revenue Account \$2,242.01 – Court’s General Fund Account</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Chairs, tables and work stations for various departments of the Court including waiting areas and offices.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$162,662.07 – Probation Fees Revenue Account \$2,242.01 – Court’s General Fund Account</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The Court’s requirements spanned many different departments and locations and State Contract pricing allowed for all areas to be assessed at the same time with coordinating selections for current and future placement of items. The state contract number is 714-800328.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The Court chose to use state contracting exclusively.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The product complements existing furniture inventory in Court departments.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>6. Provide an explanation of unacceptable delays in fulfilling the Court's need that would be incurred if award was made through a competitive bid.</p> <p>Length of time for the bid process from other vendors, most likely also state contract holders, would not realize a savings but would incur many man hours for both Court and Procurement staff, without benefit of savings.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Streamline the bid process with OPD's valuable input as to vendors' product, service and cost.</p>	
CPB2014-614	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	<p>Submitting an RFP exemption on RQ31519, which will result in an award recommendation to Starting Point in the amount of \$859,541.00 for Universal Pre-Kindergarten Supportive Services for the period 8/1/2014 - 7/31/2015.</p> <p>Funding Source: Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Management of the Universal Pre-Kindergarten (UPK) Management Information System (MIS); UPK Safety Net Scholarship program; implementation of the UPK family engagement, resource coordination, and program enhancement components to support the provision of high-quality Universal Pre-Kindergarten (UPK) programming in UPK sites for the time period August 1, 2014 through July 31, 2015.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$859,541.00; 100% Health and Human Services Levy Funding</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFGA process conducted by ODJFS for the Child Care Resource and Referral Services project (RFGA#JFSR1415178069). As the child care resource and referral agency for Cuyahoga County, Starting Point provides assistance to parents needing care for their children; child care providers in need of technical assistance and training; and employers seeking quality child care for their employees.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Starting Point is the agency designated by ODJFS to serve as the child care Resource and Referral agency in Cuyahoga County. They are a unique, neutral resource and uniquely suited to perform the functions of this contract as it is their mandate to serve all child care entities in the county.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The services provided by Starting Point as Cuyahoga County's child care resource and referral agency are complementary to the services provided by Starting Point under the UPK contract.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Delays in implementation of this contract for services would result in a delay in initiation of certain components of the UPK program including child assessments used as an outcome measure of the effectiveness of UPK, enrollment of families into the UPK data system that is used for tracking and billing purposes, and the support needed for programs to provide a smooth transition for children and families new to the program.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Use of the agency designated by ODJFS to provide child care resource and referral services for families with</p>	
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		children birth through school-age allows for better coordination of the services provided under this contract.	
CPB2014-615	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200262-01 with Absolute Home Health Care Agency, Inc. for Chore and Grab Bar services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 to extend the time period to 8/31/2014; no additional funds required.</p> <p>Funding Source: Health & Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>DSAS contracts with ABC International Services, Inc. (ABC) to deliver chore and grab bar services to Options program clients during the period 7/1/12 through 6/30/14.</p> <p>If this amendment is approved, DSAS intends to continuing working with the provider (ABC International) to continue to provide services to clients currently awaiting chore or grab bars services under the expired contract. A number of clients are still awaiting to receive services which have been scheduled under the now expired contract due to numerous scheduling/rescheduling issues between the clients and the provider.</p> <p>The vendor anticipates being able to service all remaining clients referrals which were made to them if the contract amendment for an extension of time is approved.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any).</p> <p>Original contract: \$16,596.00 This amendment: \$600.00 Amended contract: \$17,196.00</p> <p>Chore portion – original: \$12,556.00</p> <p>Grab Bar portion – original: \$3,000.00 Grab Bar portion – amend #1: \$1,040.00 Grab Bar portion – amend #2: \$ 600.00 Grab Bar portion – amended contract: \$4,640.00</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>Source: Health & Human Services Levy</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>ABC International Services, Inc. (as well as the other Options providers) was originally selected for a contract as a result of their response to an RFP issued in 2012 for the current Options program contract period.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The recommended vendor was selected because they are the only provider currently under contract for grab bar services as a result of the last Options program RFP, and they do a good job of delivering the referred units to clients.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Please see question #4.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>If this amendment is not approved, the clients currently scheduled to receive services will experience a hardship.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>DSAS has released and awarded contracts for the period 7/1/14-6/30/16 through a RFP.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-616	Department of Public Works	<p>Submitting an agreement with Village of Glenwillow for the Countywide Preventative Maintenance Program.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2014-617	Common Pleas Court/ Corrections Planning Board	Requesting authority to rescind Contracts and Purchasing Board Approval No. CPB2014-196, which authorized an amendment to Contract No. CE1300470-01 with Sadler-Necamp Financial Services, Inc., dba PROWARE for interface design, development and implementation of the CCJIS case management system and OffenderLink System for the period 7/1/2013 - 12/31/2013 to extend the time period to 2/28/2014 and for a decrease in the amount of (\$5,800.00). Funding Source: 100% Ohio Department of Rehabilitation and Correction Probation Improvement Technology & Training Grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-618	Department of Health and Human Services/ Community Initiatives/ Office of Homeless Services	Submitting a grant agreement with United States Department of Housing and Urban Development in the amount of \$174,731.00 for the Zelma George Link Program in connection with the FY2013 HEARTH Act Homeless Assistance Grant/Cuyahoga County Continuum of Care Program for the period 2/1/2014 - 1/31/2015. Funding Source: U.S. Department of Housing & Urban Development, FY 2013 Federal funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-619	Department of Health and Human Services/ Division of Children and Family Services	Recommending to terminate Contract No. CE1300039-01 with Bellefaire Jewish Children's Bureau for adoption services for the period 1/1/2013 - 12/31/2014, effective 5/25/2014. Funding Source: State-State Child Protective Allocation funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-620	Office of Procurement & Diversity	Presenting voucher payments for the week of 8/4/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
	Department of Development	Voucher payments/housing rehab loans <i>None for review this week</i>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business
- VI. Public Comment
- VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board
July 28, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:33 a.m.

Attending:

County Executive Ed FitzGerald

Chief of Staff Matt Carroll

Director of the Office of Procurement & Diversity Lenora Lockett

Councilman Dave Greenspan (Alternate for Dale Miller)

Fiscal Officer Mark A. Parks, Jr.

Director of Public Works Bonnie Teeuwen

II. Review Minutes

The minutes of the July 21, 2014 Contracts and Purchasing Board meeting were unanimously approved as written. Dave Greenspan abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items – None

B. Scheduled Items

CPB2014-590 Department of Public Works, recommending an award on RQ30682 and enter into a contract with GEM Incorporated in the amount not-to-exceed \$25,000.00 for HVAC service/parts for various County Buildings for the period 8/1/2014 - 7/31/2015. Funding Source: 100% Internal Service Funds

Mike Chambers, Department of Public Works, presented. Item CPB2014-590 was unanimously approved.

CPB2014-591 Department of Workforce Development, submitting a contract with Jennings Center for Older Adults in the amount not-to-exceed \$25,000.00 for the Customized Training Program for the period 6/1/2014 - 5/31/2015. Funding Source: Federal Workforce Investment Act Funds

Melinda Burt, Clerk of the Board, presented. Item CPB2014-591 was unanimously approved.

CPB2014-592 Department of Workforce Development, submitting a contract with Steel Warehouse of Ohio LLC in the amount not-to-exceed \$3,257.17 for the On-the-Job Training Program for the period 3/10/2014 - 6/11/2014. Funding Source: Federal Workforce Investment Act Funds

Melinda Burt, Clerk of the Board, presented. Item CPB2014-592 was unanimously approved.

CPB2014-593 Medical Examiner, submitting revenue generating agreements with various entities for crime lab testing services in the total amount of \$33,000.00 for the period 1/1/2014 - 12/31/2015:

- a) City of Highland Heights in the amount of \$5,000.00
- b) Village of Gates Mills in the amount of \$1,500.00
- c) Village of Hunting Valley in the amount of \$1,500.00
- d) Greater Cleveland Regional Transit Authority in the amount of \$10,000.00
- e) Board of Park Commissioners Of the Cleveland Metropolitan Park District in the amount of \$15,000.00. Funding Source: Revenue Generating

Hugh Shannon, Medical Examiner's Office, presented. Item CPB2014-593 was unanimously approved.

CPB2014-594 Law Department, Recommending retention of Benesch Friedlander Coplan & Aronoff LLP and attorney Stephen Grassbaugh for preparation and filing of County's Annual Information Statement for the fixed fee of \$5,500 and authorizing the Law Director to execute Engagement Letter for same. Funding Source: 100% General Fund

Majeed Makhoulf, Law Director, presented. Item CPB2014-594 was unanimously approved.

CPB2014-595 Department of Health and Human Services/Cuyahoga Job and Family Services Recommending an award on RQ31026 and enter into a state contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$73,071.00 for maintenance and support on Premier Appointment Manager for the period 7/1/2014 - 6/30/2015. Funding Source: Public Assistance Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-595 was unanimously approved.

CPB2014-596 Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ31501 and enter into a contract with Building Blocks Adoption Services, Inc. in the amount not-to-exceed \$12,000.00 for adoption services for the period 6/1/2014 - 12/31/2014. Funding Source: State-State Child Protective Allocation Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-596 was unanimously approved.

C. Exemption Requests

CPB2014-597 Medical Examiner, submitting an RFP exemption on RQ31467, which will result in an award recommendation to Tecan U.S. Group, Inc. in the amount of \$191,080.73 for the purchase of a Freedom EVO 150 System Robot. Funding Source: Capital Improvement funds

Hugh Shannon, Medical Examiner's Office, presented. Board members asked questions regarding whether the Office solicited a cost estimate from the other vendor able to provide the equipment.

Item CPB2014-597 was approved by majority vote with FitzGerald, Carroll, Greenspan, Lockett and Parks voting in the affirmative, and Teeuwen voting against.

CPB2014-598 Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ31422, which will result in an award recommendation to Public Children Services Association of Ohio in the amount of \$30,000.00 for functional job analysis services for the period 7/1/2014 - 11/30/2014. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-598 was unanimously approved.

D. Consent Agenda

CPB2014-599 Department of Public Works, submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 75WD, S, T & T1
Owner(s): T.N. Miranda
\$ Amount: 9,000.00

Parcel No.(s): 90T
Owner(s): M.L. Maderka
Settlement \$ Amount: 5,250.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% Road and Bridge funds.

Item CPB2014-599 was unanimously approved.

CPB2014-600 Department of Public Works, submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township:

Parcel No.(s): 5WD & T
Owner(s): B. Hurst
Settlement \$ Amount 25,000.00

Parcel No.(s): 30S & T
Owner(s): J.E. Reiman
Settlement \$ Amount 2,700.00

Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by Road and Bridge Funds.

Item CPB2014-600 was unanimously approved.

CPB2014-601 Department of Public Works, submitting an agreement of cooperation with City of Independence for the reconstruction of Pleasant Valley Road from Brecksville Road to Kichler Lighting Drive. Funding Source: Ohio Public Works Commission - \$1,751,000.00; County Road and Bridge - \$863,000.00

Item CPB2014-601 was unanimously approved.

CPB2014-602 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use on behalf of the County Planning Commission; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-602 was unanimously approved.

CPB2014-603 Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System, submitting agreements with various users of the Regional Enterprise Data Sharing System for the period 1/1/2014 - 12/31/2014:

Terminal/Direct and Non-Terminal/ User's

- a) Cuyahoga County Community College PD
- b) Cuyahoga County Prosecutor's Office
- c) East Cleveland Law Director
- d) East Cleveland Municipal Court
- e) Euclid Law Directors Office
- f) Euclid Police Department
- g) Lakewood Municipal Court
- h) Lakewood Police Department
- i) Lyndhurst Police Department
- j) Ohio State Highway Patrol - Cleveland
- k) Parma Law Department
- l) Parma Police Department
- m) Rocky River Municipal Court
- n) City of Westlake Police Department
- o) U.S. Federal Bureau of Investigation
- p) City of Westlake Prosecutor's Office
- q) Brecksville Mayor's Court
- r) Brecksville Police Department
- s) Brecksville Prosecutor's Office
- t) Cuyahoga County Sheriff's Office
- u) Lakewood Law Department

Funding Source: There is no cost to County for these Agreements. Money generated from the Agreements covers user fees.

Item CPB2014-603 was unanimously approved.

CPB2014-604 Office of Procurement & Diversity, presenting voucher payments for the week of 7/28/2014.

Item CPB2014-604 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:47 a.m.

B. Scheduled Items

CPB2014-605

A. Scope of Work 1. The Department of Public Works requests approval of an Award for the Purchase of four Dodge Caravans from Ganley Chrysler Dodge Jeep Ram, Inc. in the amount of \$ 89,420.00.

B. Procurement 1. An Alternative Procurement Process was requested and approved by the Board of Control on June 30, 2014 (BC2014-172). 2. Bids were requested from five dealerships and Ganley was the low bid

C. Contractor 1. Ganley Chrysler Dodge Jeep Ram, Inc. 310 Broadway Avenue Bedford, Ohio 44146

D. Project Status
This is a purchase.

E. Funding

1. The purchase is funded 100% from the Internal Service Fund - Maintenance Garage

CPB2014-606

Novus Title: Department of Development /2014 Burgess & Niple /Brownfield Assessment ESA/the Lofts At Lion Mills/3256 West 25th Street, Cleveland, Ohio.

A. Scope of Work Summary:

1. Department of Development is requesting:

I. Executive's signature on a zero amount agreement titled "Grant of Right of Entry, Consent and Release from Liability" for the below named project site.

II. Executive approval by signature of a contract with Partners Environmental Consulting Inc. for Phase II Environmental Services in the amount of \$32,250.00 the proposed Lofts at Lion Mills Site located at 3256 West 25th Street, Cleveland, Ohio 44109.

The start-completion dates are: 08/04/2014 -09/30/2014.

2.The primary goals of the project are:

a.to conduct an asbestos Survey and sampling for lead based paint at the site.

b. Limited Phase II soil and soil vapor sampling will also be conducted on behalf of applicant Detroit Shoreway Development Organization who is assisting in the redevelopment of this former Knitting Mills site for residential housing reuse.

B. Procurement

RFQ20596, which closed on August 26, 2011. There were eleven proposals submitted to OPD, nine were submitted for review to the Department, and five have been approved. Burgess & Niple Inc. was one of the five highest scoring firms approved for this program at the Contracts and Purchasing Board on November 14, 2011.

C. Contractor and Project Information:

1. Burgess & Niple Inc.

50 S. Main Street Suite 600

Akron, Ohio 44308

County Council District (Summit County)

2. The Chairman of the Board for Burgess and Niple is Ron Schultz and the President is Ken Davis. Please see attachment (Principal Owners) for a complete list of owners/shareholders/directors.

3a .The project is located at:

3256 West 25th Street

Cleveland, Ohio 44109

3b. This Project site is in Council District #3

D. Project Status and Planning:

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).

2a. The brownfield assessment projects have typically two (2) phases. Phase I is a review of databases to determine historic uses of the site that may have caused potential environmental detriments to redevelopment of the site. The Phase II environmental investigation consists of sampling (soil, groundwater, structures [i.e. potential asbestos or lead containing materials located in roofs, walls, floors, windows]) areas or current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.

2b.This project will provide Limited Phase II ASSESSMENT SERVICES including Asbestos and Lead Surveys.

3a. This project will commence upon approval on August 4th, 2014. The time period will be for 58 days (08/04/2014 -09/30/2014.).

3b. This project is located in County Council District 3

4.The scope of services are attached and made part of the contract.

E. Funding:

1. The project is funded by economic development brownfield funds through the Brownfield Revolving

Loan fund.

2. The schedule of payments is typically monthly invoice submissions from consultant.
3. This project is to allow for assessment activities.
4. There is a DBE participation/goal of MBE 2.3% and WBE 6.2% for this assessment program. This project proposal currently does not estimate utilizing WBE or MBE.

Novus Title: Department of Development/ 2014/ HzW Environmental Consultants, LLC/ Brownfield Assessment ESA/ Harvard Refuse/Sable Realty Site /4589, 4585 Harvard Avenue, Cuyahoga Heights, Ohio.

Scope of Work Summary:

1. Department of Development is requesting:

- I. Executive's signature on a zero amount agreement titled "Grant of Right of Entry, Consent and Release from Liability" for the below named project site.
- II. Executive approval by signature of a contract with HzW Environmental Consultants, LLC for Phase I Environmental Services in the amount of \$3,970.00 at the proposed Harvard Refuse/Sable Realty Site located at 4589, 4585 Harvard Avenue and associated parcels, Cuyahoga Heights, Ohio II. The start-completion dates are 07/14/2014 -09/30/2014.

2. The primary goals of this project are:

- a. to Assist the Village of Cuyahoga Heights in performing environmental due diligence on this former C & d landfill site that the State of Ohio receiver would like the Village to assume out of State foreclosure.
- b. The Village would like assurance through a Phase I of what they could be dealing with environmentally.

B. Procurement: RFQ20596 (August 26, 2011). There were eleven proposals submitted to the County HzW Environmental Consultants, LLC was one of the five highest scoring firms approved at the Contracts and Purchasing Board on November 14, 2011.

C. Contractor and Project Information

1. The address the vendor is:

HzW Environmental Consultants, LLC
6105 Heisley Road
Mentor, Ohio 44060 (Lake County)

2. The list of the principal owners for HzW is attached.

3. HzW is a WBE owned company in the State of Ohio the complete owner list is attached 4a .The project is located on 10 parcels along the East side of East 71st Street with a main address of:

7720 Harvard Road
Cuyahoga Heights, Ohio 44125

- 4b. This Project site is in Council District # 8.

D. Project Status and Planning :

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).

2. The brownfield assessment projects have typically two (2) phases

- 3a. this project will commence upon approval.

The time period will end on September 20, 2014.

- 3b. this project will be to conduct a Phase I environmental site investigation of the site.

4. There is a DBE participation/goal of MBE 2.3% and WBE 6.2% for this assessment program. This project proposal estimates utilizing 62.22% (\$2,470.00) of the contract for WBE.
5. The scope of services are attached and made part of the contract.

E. Funding:

The project is funded 100% by Brownfield Revolving Loan Funds.

2. The schedule of payments is typically monthly invoice submissions from consultant.
3. This project is to allow for Phase I activities.

Novus Title: Department of Development /2014/ Partners Environmental Consulting LLC/ Brownfield Assessment /St. Clair Plaza/6321 St. Clair Avenue, Cleveland, Ohio 44103.

Scope of Work Summary:

1. Department of Development is requesting :

- I. Executive's signature on a zero amount agreement titled "Grant of Right of Entry, Consent and Release from Liability" for the below named project site.
- II. a. To assist St. Clair Superior Development Corporation (SCSDC) in the acquisition and redevelopment of this former commercial site by providing pre-purchase due diligence Phase I assessment to determine the potential of contaminants that could affect this redevelopment site.
b. By providing a Phase I Assessment not to exceed \$3,360.00 on behalf of SCSDC.

B. Procurement: RFQ20596 (August 26, 2011). There were eleven proposals submitted to OPD. Partners were one of five highest scoring firms approved at the Contracts and Purchasing Board on November 14, 2011.

C. Contractor and Project Information:

1a. The address the vendor is:

Partners Environmental Consultants LLC
31100 Solon Road, Suite G
Solon, Ohio 44139

1b. This consultant's offices are located in County Council district 6.

2. The owner/President of the contractor is Dan B. Brown

3. The project is located at:

6321 St. Clair Avenue
Cleveland, Ohio 44103.

This Project site is in Council District #7.

D. Project Status and Planning:

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).
2. The brownfield assessment projects have typically two (2) phases. We are assisting this project for Phase I only at this time.
- 3a. This project period will be from 7/14/14 to 9/30/14.
- 3b. This project will be to conduct a Phase II environmental investigation and an Asbestos Containing Materials Survey of the site.
4. There is a DBE participation/goal of MBE 2.3% and WBE 6.2% for this assessment program. This project proposal does not estimate utilizing WBE nor MBE.
5. The scope of services are attached and made part of the contract.

E. Funding:

1. The project is funded 100% by Brownfield Revolving Loan Funds
2. The schedules of payments are typically monthly invoice submissions from consultant.
3. This project is to allow for Phase I Environmental Assessment activities.

CPB2014-607

A. Scope of Services

1. Department of Development requesting approval of a Community Development Loan to Ohio Aerospace Institute in the amount not to exceed \$50,000.00.
2. The primary goal of the project is to assist with the initiation of the Aerospace and Innovation Regional District around Hopkins International Airport.

B. Procurement

1. The procurement method for this project is a loan.

C. Contractor and Project Information

The address of the borrower is:

Ohio Aerospace Institute
22800 Cedar Point Road
Cleveland, Ohio 44142
County Council District 5

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project will be funded with General Fund.

CPB2014-608

A. Scope of Work Summary

Recommending an award on RQ HRCOM - 14 -#30086 to Arthur J. Gallagher & Co. in the amount of \$75,000.00 for a pay equity study for the period August 1, 2014 to December 15, 2014.

The purpose of this study is to analyze, develop and recommend methods to ensure the County's pay practices for non-bargaining, classified employees are based on merit and fitness, and to analyze, develop and recommend methods to ensure pay equity in like classifications.

B. Procurement

RFP #30086 – opened 3/10/14; closed 3/31/14

C. Contractor Information

D. Project Status and Planning

The Cuyahoga County Charter Section 9.02 requires the Personnel Review Commission to ensure pay equity in like classifications. County Ordinance 02011-0043 requires that classified, non-bargaining employees shall be placed on an equitable step in a pay grade, and further, that determination of the

equitable step shall be based on the employee's relative skill level, experience and education as compared with other employees in the same classification.

E. Funding

100% General Fund

CPB2014-609

A. Scope of Work Summary

1. Medical Examiner is requesting approval of revenue generating agreements with the following counties/public agencies for the listed fees. The anticipated start-completion dates are for the effective dates of 1/1/2014 - 12/31/2018.
2. The primary goals of the project are to provide autopsy services and other forensic testing services as needed, for coroner's from region surrounding Cuyahoga County.

The following agencies have returned signed agreements for approval by the County Executive:

- 1) Ashland County Coroner
- 2) Lake County Coroner

B. Procurement: N/A

C. Contractor and Project Information

1. The addresses are as follows:

Ashland County
1207 East Main Street
Ashland, OH 44805
Dr. Dale Thomae, Coroner

Lake County
104 E. Erie St.
Painesville, OH 44077
Dr. Lynn Smith, Coroner

D. Project Status and Planning

1. The CCMEQ and Regional Crime Lab are on-going services being provided.
2. CCMEQ has done contract autopsy work for as few as 8 and as many as 17 other counties.
3. The CCMEQ and Regional Crime Lab is on a critical action path because conducting autopsies and forensic testing impacts jail expenses, prosecution time, court dockets and a variety of other significant public costs (both financial and quality of life). Formal agreements had not been done in the past in the format required by the Law Department but an interruption in services was not feasible.

4. Therefore, the project's term has already begun. The reason there was a delay in this request is in being able to provide agencies with the proper formatted agreement, having said agreement reviewed and passed by local county governments and signed by the Coroners.

5. The agreements need a signature in ink by the earliest possible time.

E. Funding

1. The CCMEQ and Regional Crime Lab is funded by the General Fund, fees, Intergovernmental revenues (both monetary and in-kind) and grants. For this particular item, no additional funds are required as this is a revenue generating agreement.

2. The schedule of payments is by invoice.

CPB2014-610

A. Scope of Work Summary

1. PSJS/Witness Victim Service Center requesting approval of a contract with Cleveland State University for the anticipated cost not-to-exceed \$23,714.07 for Children Who Witness Violence Evaluation.

Anticipated dates are July 1, 2014 through December 31, 2014.

2. The primary goal of the project is to evaluate administrative data and make recommendations for efficiencies or changes to the Children Who Witness Violence program.

3. N/A

B. Procurement

1. The procurement method was RFP.

2. The RFP was closed on February 11, 2014. There was no SBE goal.

3. There was one bid submitted and one bid reviewed.

C. Contractor and Project Information

1. Cleveland State University

Criminology Research Center

Department of Sociology and Criminology

2121 Euclid Ave., RT 1725

Cleveland, Ohio 44115

2. The principal investigator is Dr. Dana Hubbard.

3. N/A

D. Project Status and Planning

1. This project is new to the county. The Children Who Witness Violence Program occurs annually, but this is the first evaluation since the program's inception.

2. N/A

3. N/A

4. The project's term has already begun. The reason there was a delay in this request was the time needed to get approval on the contract from Cleveland State University's law department.

5. N/A

E. Funding

1. The project is funded by County General Fund.

2. The schedule of payments is monthly upon invoice.

3. N/A. This is a new contract.

CPB2014-611**A. Scope of Work Summary**

1. CJFS is requesting approval to contract with Starting Point for the cost of \$79,306.00. The contract period is from August 1, 2014 to July 31, 2015.
2. The primary goals of the program are:
 - To improve the accessibility of early childhood and out-of-school time services
 - To provide a focal point for future planning and coordinative efforts for all types of early childhood and out-of-school time related programs

B. Procurement

1. The requested procurement method for this contract is an RFP exemption.
2. Justification to process was approved by OPD on June 11, 2014 for an RFP Exemption. NOVUS document attached for review.

C. Contractor and Project Information

1. The address of vendor:
Starting Point
4600 Euclid Ave. Suite 500
Cleveland, OH 44103
Council District 07
2. The executive director for the vendor is Billie Osborne-Fears.
3. a. Same as 1 above.

D. Project Status and Planning

1. The program reoccurs annually.
2. Contract was delayed to rectify vendor's statement of work and budget support.

E. Funding

1. The project is funded 100% through Federal Child Care Administration funds.
2. The schedule of payments is by monthly invoice.

CPB2014-612

Title: Senior & Adult Services; 2014 - Award & Execute Contract – Terminix Commercial - Bed Bug Extermination services - 2014/2016 – RFP 30345.

A. Scope of Work Summary

1. The Division of Senior and Adult Services is requesting approval of an award to and contract with Terminix Commercial in the amount of \$50,000.00. The anticipated start and completion dates are 8/01/2014 – 07/31/2016
2. The primary goal of this contract is to provide Bed Bug Extermination services to help Cuyahoga County seniors and adults with disabilities with the extermination of bed bugs in their home, so they can remain safe and comfortable in the community.
3. The Bed Bug Extermination services program is a non-mandated service offered to Cuyahoga County residents.

B. Procurement

1. The procurement method for this project was RFP 30345. The total value of the RFP is \$50,000.00.
2. The RFP closed on 06/24/2014. There was a 10% SBE participation/goal.
3. There were a total of 2 proposals submitted by 2 vendors pulled from OPD. All proposals were reviewed. 1 vendor is being recommended for award.

C. Contractor and Project Information

1. The address of the vendor is:
Terminix Commercial
17515 Engle Lake Drive – Suite A
Middleburg Heights, Ohio 44130
2. The (owners, executive director [specify]) for the vendor is:
Terry Hughes, General Manager
- 3.b. The Bed Bug Extermination services will be delivered throughout the County and in all Council Districts.

D. Project Status and Planning

1. The project is a new service to the County.

E. Funding

1. The project is funded 100% by the Health & Human Services Levy.
2. The schedule of payments to the vendor is monthly and is based on the presentation of an itemized invoice by the vendor.
3. Not applicable.

C. Exemptions

[see details for CPB2014-613 - CPB2014-615 in Section C., above]

D. Consent Agenda

CPB2014-616

A. Scope of Work Summary

- 1.) The Department of Public Works requesting approval of a preventative maintenance agreement with the Village of Glenwillow.
- 2.) The primary goals of the agreement are: achieve a "quantity of scale," assist local communities in reducing their road maintenance costs, create regional collaboration, and aide municipalities with their fiscal responsibilities.
- 3.) N/A

B. Procurement - N/A

C. Contractor and Project Information

- 1.) N/A
- 2.) N/A
- 3a.) Within the Village of Glenwillow
- 3b.) The project is located in Council District 6.

D. Project Status and Planning

- 1.) This project is new to the County.
- 2.) N/A
- 3.) N/A
- 4.) N/A
- 5.) N/A

E. Funding

- 1.) \$0.00
- 2.) N/A
- 3.) N/A

CPB2014-617

Recommending to rescind Resolution No. CPB2014-196 dated 03/17/2014 which approved an amendment to Contract No. CE1300470-01 with Sadler-NeCamp Financial Services, Inc. dba PROWARE for interface design, development and implementation of the Offenderlink System. This amendment was to extend the time period to 2/28/2014 and decrease the contract by (\$5,800.00).

The reason for the rescind is the services were completed within the timeframe of the original contract. Thus amendment of the contract was not required.

CPB2014-618

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of an annual renewal grant agreement with the Department of Housing & Urban Development: a Supportive Housing Program Grant in the amount of \$174,731.00 for supportive services for homeless families staying at the Zelma George Shelter, grant start date 2/01/2014 through 1/31/2015.

2. The primary goals of the Supportive Housing Program are to a) shorten the length of time that individuals and families are homeless; b) promote housing stability; and c) link individuals and families with resources in the community.

3. N/A

B. Procurement

1-3. N/A

C. Contractor and Project Information

1-3. N/A

D. Project Status & Planning

1. -3. N/A
4. The Grant Agreement' term has already begun. Cuyahoga County received the agreement on 7/09/14.
5. The Grant Agreements require a signature in ink. HUD has requested a 15 day turn around for the agreement signing.

E. Funding

1. The Grant Agreement is funded 100% by the U.S. Department of Housing & Urban Development, FY

2013 Federal Budget.

2. - 3. N/A

CPB2014-619

DCFS requests to terminate - Bellefaire Jewish Children's Bureau - Adoption Services Contract (CE1300039-01) - Effective date of termination is 05/25/14.

CPB2014-620

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept. - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-14-31635	7/25/2014	Waste Removal Dumpsters	CE / CE01	\$7,200.00
CE-14-31606	7/22/2014	Advertising - Crane Body	CE / CE01	\$950.00
CE-14-31597	7/22/2014	Advertising - Snooper Chassis/Cab	CE / CE01	\$950.00
CF-14-31661	7/30/2014	PASSS	CF / CF01	\$6,852.16
CP-14-31378	6/25/2014	Planning Advisory Service (PAS)	CP / CP01	\$1,095.00
CR-14-31376	6/25/2014	Video Projector	CR / CR00	\$20,258.03
CR-14-31584	7/21/2014	Autopsy Saw Repairs	CR / CR00	\$1,896.00

CR-14-31590	7/21/2014	Columns - DNA	CR / CR00	\$620.70
CR-14-31591	7/21/2014	Calibration - Drug Chemistry	CR / CR00	\$600.00
CR-14-31602	7/22/2014	Pipet Tips/Racks - DNA	CR / CR00	\$1,550.52
CR-14-31603	7/22/2014	DNA Lab Supplies	CR / CR00	\$4,541.84
CR-14-31604	7/22/2014	Agilent Items - Toxicology	CR / CR00	\$4,094.13
CR-14-31648	7/28/2014	Facemask - Labs	CR / CR00	\$521.60
CR-14-31655	7/29/2014	Amicon Filters - DNA	CR / CR00	\$683.56
CT-14-31654	7/29/2014	HUNTER BOILER ANALYSIS	CT / CT01	\$890.00
CT-14-31629	7/24/2014	VEB 1ST FL SOUTH AIR HANDLER	CT / CT01	\$4,150.00
CT-14-31619	7/23/2014	JJC- ALARM AND DETECTION	CT / CT01	\$506.00
CT-14-31616	7/23/2014	VAR. BLDGS- SOLID WASTE DISPOSAL	CT / CT01	\$649.49
CT-14-31600	7/22/2014	Euclid Jail Sprklr - 40100	CT / CT01	\$1,796.43
CT-14-31599	7/22/2014	JC HEAVY DUTY COUNTERTOP GRIDDLE	CT / CT01	\$4,142.90
CT-14-31659	7/30/2014	JC RENTAL 19' Battery Powered Scissor Lift	CT / CT01	\$570.00
CT-14-31633	7/25/2014	Sewer District Mailing Package	CT / CT09	\$804.08
CT-14-31533	7/15/2014	DCFS, VET SERV.- ENVELOPES	CT / CT09	\$1,000.60
CT-14-31465	7/2/2014	Airport - Mower	CT / CT14	\$10,073.00
HS-14-31580	7/20/2014	Department Order for FCSS FY14	HS / HS12	\$4,600.00
HS-14-31612	7/22/2014	Department Order FCSS FY14	HS / HS12	\$24,440.00
IS-14-31379	6/25/2014	Cables required to deploy disaster recovery	IS / IS01	\$982.25

IS-14-31402	6/27/2014	Misc hardware for new Family Justice Center	IS / IS01	\$9,277.97
JA-14-31512	7/10/2014	Avocent DVI Box	JA / JA00	\$840.00
JA-14-30409	3/12/2014	Cit Corp ARC Emergency care equipment	JA / JA00	\$1,157.80
JA-14-31636	7/25/2014	Cit Corp - Lanyards, Red Cross NEO Chapter	JA / JA00	\$849.99
JA-14-31593	7/21/2014	USAR - Hardigg Pelican Cases	JA / JA00	\$3,316.25
JA-14-30411	3/12/2014	Cit Corp CERT equipment	JA / JA00	\$1,344.75
PR-14-31466	7/2/2014	MondoPads with Carts/Drawers	PR / PR00	\$22,471.06
PR-14-31430	7/1/2014	HDMI Transmitter Systems and Receiver	PR / PR00	\$5,017.60
PR-14-31428	7/1/2014	Kodak Scanners and Capture Licenses	PR / PR00	\$6,838.00
SH-14-31653	7/29/2014	HD Mini Camcorder	SH / SH003	\$720.00
SH-14-31617	7/23/2014	Garlic Powder & Onion Powder	SH / SH003	\$959.00
ST-14-31643	7/28/2014	Replacement Gen Set #S-308	ST / ST01	\$5,043.00
TR-14-31365	6/23/2014	Certified Tax Lien Mailing	TR / TR01	\$1,901.64

Already Purchased

ST-14-31634	7/25/14	Portland Cement	ST / ST01	\$908.68
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Open Market Purchases (Over \$25,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1414835	7/29/2014	August 2014 JD Dairy Products	JC/JC10	\$196.00

1414836	7/29/2014	August 2014 JD Dairy Products	JC/JC10	\$58.35
1414833	7/29/2014	August 2014 JD Lima Beans	JC/JC10	\$2,796.00
1414834	7/29/2014	August 2014 JD Lima Beans	JC/JC10	\$309.00
1414831	7/29/2014	August 2014 JD Pork & Beans	JC/JC10	\$750.00