

Minutes

Cuyahoga County Contracts and Purchasing Board
September 2, 2014 11:30 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B
Cleveland, Ohio 44115

I. Call to Order

The meeting was called to order at 11:37 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Councilman Dale Miller
Bill Sheehan, Interim Treasurer (Alternate for Mark A. Parks, Jr.)
Rich Opre, Purchasing Administrator, Office of Procurement & Diversity (Alternate for Lenora Lockett)
Stan Kosilesky, Planning/Finance Administrator, Department of Public Works (Alternate for Bonnie Teeuwen)

II. Review Minutes

The minutes of the August 25, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items – None

B. Scheduled Items

CPB2014-672 Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1200247-01 with Burton Scot Contractors, LLC for resurfacing of Green Road from Chagrin Boulevard to Fairmount Boulevard in the Cities of Beachwood and Shaker Heights for additional funds in the amount not-to-exceed \$19,000.05. Funding Source: 80% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 20% Municipalities.

Stan Kosilesky, Department of Public Works, presented. Item CPB2014-672 was unanimously approved.

CPB2014-673 Office of Procurement and Diversity, recommending an award:

Department of Information Technology

a) on RQ31713 to Hewlett-Packard Company (1-1) in the amount of \$30,661.20 for workstations and monitors for use by Veterans Service Commission. Funding Source: General Funds

Rich Opre, Office of Procurement & Diversity, presented. Item CPB2014-673 was unanimously approved.

CPB2014-674 Office of Procurement and Diversity, recommending an award:

Department of Public Works

a) on RQ30715 to Valley Ford Truck, Inc. (14-1) in the amount of \$45,960.50 for 1-2015 Ford F-350 Regular Cab. Funding Source: Sanitary Engineering Funds

Rich Opre, Office of Procurement & Diversity, presented. Item CPB2014-674 was unanimously approved.

CPB2014-675 Office of Procurement and Diversity, recommending an award:

Department of Public Works

a) on RQ30742 to Concord Road Equipment Manufacturing, Inc. (8-1) in the amount of \$44,583.55 for 1-catch basin service truck body with crane mounted on Ford F-550. Funding Source: Sanitary Engineering Funds

Rich Opre, Office of Procurement & Diversity, presented. Item CPB2014-675 was unanimously approved.

CPB2014-676 Office of Procurement and Diversity, recommending an award:

Medical Examiner

a) on RQ31253 to MNJ Technologies Direct, Inc. (1-1) in the amount of \$33,473.80 for the purchase of 4 Cisco C3850 48 Port Switches with warranty and associated network connectivity equipment. Funding Source: Medical Examiner's Lab Fund

Rich Opre, Office of Procurement & Diversity, presented. Item CPB2014-676 was unanimously approved.

CPB2014-677 Department of Communications, recommending an award on RQ31087 and enter into a contract with Vocus, Inc. in the amount of \$6,095.00 for web-based media monitoring services for the period 10/1/2014 - 9/30/2015. Funding Source: General Fund

Emily Lundgard, Department of Communications, presented. Dale Miller asked if the software could be used to monitor media coverage of Health and Human Service stories. Ms. Lundgard responded that while the software does not lend itself to breaking news, it can be set to monitor for HHS-related stories.

Item CPB2014-677 was unanimously approved.

CPB2014-678 Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1200452-01 with MST Group, LLC, dba MST Services for franchise licenses for the Multi-Systemic Therapy Program for the period 7/1/2012 to 6/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$14,000.00. Funding Source: RECLAIM Ohio Grant Funds

Karen Lippman, Juvenile Court Division, presented. Item CPB2014-678 was unanimously approved.

CPB2014-679 Department of Health and Human Services/Community Initiatives Division/ Office of Early Childhood, recommending an award on RQ30969 and enter into a contract with JAGI Cleveland-Independence, LLC in the amount of \$9,938.00 for rental of meeting space and related services for the Invest in Children Program annual meeting to be held on 12/2/2014. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-679 was unanimously approved.

C. Exemption Requests

CPB2014-680 Department of Information Technology, submitting an RFP exemption, which will result in an amendment to Contract No. CE1000839 with AT&T Corp. for Centrex Telephone Service for various County Departments for the period 12/1/09 - 3/31/2014 to extend the time period to 5/31/2014 and additional funds in the amount of ~~\$130,998.59~~. Funding Source: General Fund

This item was amended to reflect the correct dollar amount as \$143,336.51.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-680 was unanimously approved.

CPB2014-681 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ31669, which will result in an award recommendation to Meltwater News US, Inc. in the amount of \$7,500.00 for database subscription services for the period 4/30/2014 - 4/29/2015. Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-681 was unanimously approved.

CPB2014-682 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ31671, which will result in an award recommendation to ELSAG North America in the amount of \$15,062.50 for an upgrade on Automated License Plate Readers for the period 8/30/2014 - 1/30/2015. Funding Source: FY2013 State Homeland Security Program-Law Enforcement Grant funds

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-682 was unanimously approved.

D. Consent Agenda

CPB2014-683 Department of Public Works, Submitting an LPA agreement with Ohio Department of Transportation for the widening and reconstruction of East 105th Street and intersecting streets from Quincy Avenue to Chester Avenue (Phase 1 - Opportunity Corridor) in the City of Cleveland. Funding Source: County Road and Bridge, Issue 1 and Federal Funds

Item CPB2014-683 was unanimously approved.

CPB2014-684 Department of Public Works, recommending to declare 1-Yale Forklift Model as surplus County property no longer needed for public use; recommending to trade said equipment, valued at \$1,000.00, to Ohio Materials Handling, Inc. in connection with the purchase of 1-Yale Forklift Model H60FT Series N177 on RQ31686 in accordance with Ohio Revised Code Section 307.12(H). Funding Source: Road & Bridge Fund

Item CPB2014-684 was unanimously approved.

CPB2014-685 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-685 was unanimously approved.

CPB2014-686 Department of Public Safety and Justice Services/Office of Emergency Management, Requesting approval to apply for and accept grant funds from Department of Homeland Security/Federal Management Agency/Federal Insurance and Mitigation Administration/Risk Reduction Division in the amount of \$36,850.00 for the FY2014 Pre-Disaster Mitigation program for the period 9/1/2014 - 8/30/2016. Funding Sources: \$27,637.50 Department of Homeland Security Grant funds; \$9,212.50 General Funds

Item CPB2014-686 was unanimously approved.

CPB2014-687 Department of Health and Human Services/Division of Senior and Adult Services, Submitting an amendment to Agreement No. AG1300001-01 with City of Lakewood for Adult Development, Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014 to make budget line item revisions; no additional funds required. Funding Source: Original Contract Health and Human Services Levy funds

Item CPB2014-687 was unanimously approved.

CPB2014-688 Office of Procurement & Diversity, Presenting voucher payments for the week of 9/2/2014.

Item CPB2014-688 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:51 a.m.