

## Minutes

Cuyahoga County Contracts and Purchasing Board  
September 8, 2014 11:30 A.M.  
County Headquarters  
2079 East 9<sup>th</sup> Street, 4<sup>th</sup> Floor  
Committee Room B  
Cleveland, Ohio 44115

### I. Call to Order

The meeting was called to order at 11:32 a.m.

#### Attending:

Matt Carroll, Chief of Staff  
Councilman Dale Miller  
Mark A. Parks, Jr., Fiscal Officer  
Rich Opre, Purchasing Administrator, Office of Procurement & Diversity (Alternate for Lenora Lockett)  
Bonnie Teeuwen, Director of the Department of Public Works

### II. Review Minutes

The minutes of the September 2, 2014 Contracts and Purchasing Board meeting were approved as written. Bonnie Teeuwen abstained.

### III. Public Comment

There was no public comment.

### IV. Contracts and Awards

#### A. Tabled Items – None

#### B. Scheduled Items

CPB2014-689 Department of Public Works, submitting an amendment to Contract No. CE1200687 with Hepner Air Filter Service, Inc. for heating, ventilation and air conditioning filter replacement services for various County buildings for the period 11/1/2012 - 10/31/2014 to extend the time period to 10/31/2015 and for additional funds in the amount not-to-exceed \$23,000.00. Funding Source: Internal Service Fund

Mike Chambers, Department of Public Works, presented. Item CPB2014-689 was unanimously approved.

CPB2014-690 Department of Human Resources, recommending an award on RQ30672 and enter into a contract with OccuCenters, Inc. in the amount not-to-exceed \$27,000.00 for Flu Shot Clinics for County Employees/Spouses/Domestic Partners for the period 10/1/2014 - 12/1/2014. Funding Source: General Fund

Lisa Durkin, Department of Human Resources, presented. Matt Carroll asked for clarification on the payment cycle and structure for this program. Item CPB2014-690 was unanimously approved.

CPB2014-691 Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1300002-01 with City of Maple Heights for Congregate Meals and transportation services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014 for additional funds in the amount of \$17,002.00. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of Health and Human Services, presented. Item CPB2014-691 was unanimously approved.

#### C. Exemption Requests

CPB2014-692 Court of Common Pleas, submitting an RFP exemption on RQ31357 & RQ31392 which will result in an award recommendation to The RCF Group in the amount of \$164,904.08 for the purchase of work stations and office furniture.

#### Funding Sources:

\$162,662.07 – Probation Fees Revenue Account

\$2,242.01 – Court's General Fund Account

Jim Ginley, Deputy Court Administrator, Court of Common Pleas, presented. Item CPB2014-692 was unanimously approved.

#### D. Consent Agenda

CPB2014-693 Department of Public Works, recommending a payment in the amount not-to-exceed \$44,750.00 to R.D & S.M. Schleich for relocation services associated with Parcel No 18-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by Road and Bridge Funds

Item CPB2014-693 was unanimously approved.

CPB2014-694 Department of Public Works, submitting an agreement with City of Cleveland for bridge inspection and related services. Funding Source: Revenue Generating

Item CPB2014-694 was unanimously approved.

CPB2014-695 Department of Public Works, submitting an amendment to Contract No. CE1100688 with Allied Technology Integration, Inc. for consultant services for the Supervisory Control and Data Acquisition System for the period 11/28/2011 - 6/4/2014 to extend the time period to 12/4/2014; no additional funds required. Funding Source: Sewer District Revenue

Item CPB2014-695 was unanimously approved.

CPB2014-696 Common Pleas Court/Corrections Planning Board, recommending to rescind Contracts and Purchasing Board No. CPB2013-94 dated 2/20/2013, which authorized an award on RQ26602 and enter into a contract with St. Vincent Charity Medical Center in the amount not-to-exceed \$7,500.00 for specimen collection, drug toxicology and medical review officer services for the period 11/1/2012 - 10/31/2013. Funding Source: Probation Supervision Fees

Item CPB2014-696 was unanimously approved.

CPB2014-697 Court of Common Pleas/ Juvenile Court Division, submitting amendments to contracts with various providers for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with FY2012 Title II grant program for the period 6/9/2014 - 6/30/2014 to extend the time period to 8/30/2015; no additional funds required:

- a) Contract No. CE1400205-01 with Beech Brook for assessment, service brokerage and respite care services.
- b) Contract No. CE1400206-01 with Case Western Reserve University, Mandel School of Applied Social Sciences for police officer training and education services. Funding Source: FY2012 Title II Grant Funds

Item CPB2014-697 was unanimously approved.

CPB2014-698 Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1300031-01 with Functional Family Therapy Associates, Inc. for Functional Family Therapy (FFT) Training and Licensure for the period of 1/1/2013 - 6/30/2014 to extend the time period to 6/30/2015; no additional funds required. Funding Source: Reclaim Funds

Item CPB2014-698 was unanimously approved.

CPB2014-699 Department of Health and Human Services/Division of Children and Family Services, Submitting an amendment to Contract No. CE1300571-09 with Pressley Ridge for placement services for the period 1/1/2014 – 12/31/2016 to change the scope of services, effective, 1/1/2014; no additional funds required. Funding Source: 29% Federal Funds; 71% Health and Human Services Levy

Item CPB2014-699 was unanimously approved.

CPB2014-700 Office of Procurement & Diversity, Presenting voucher payments for the week of 9/8/2014.

Item CPB2014-700 was unanimously approved.

CPB2014-701 Department of Development, presenting vouchers for the period 8/28/14 – 9/3/14.

Item CPB2014-701 was unanimously approved.

#### V. Other Business

There was no other business.

#### VI. Public Comment

There was no public comment.

#### VII. Adjournment

A motion to adjourn was unanimously approved at 11:38 a.m.