

Minutes

Cuyahoga County Contracts and Purchasing Board
September 15, 2014 11:30 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B
Cleveland, Ohio 44115

I. Call to Order

The meeting was called to order at 11:32 a.m.

Attending:

Matt Carroll, Chief of Staff
Councilman Dale Miller
Bill Sheehan, Interim Treasurer (Alternate for Mark A. Parks, Jr.)
Lenora Lockett, Director, Office of Procurement & Diversity
Bonnie Teeuwen, Director, Department of Public Works

II. Review Minutes

The minutes of the September 8, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items – None

B. Scheduled Items

CPB2014-702 Department of Human Resources, recommending an award on RQ29899 and enter into a contract with St. Vincent Charity Medical Center in the amount not-to-exceed \$24,984.00 for drug toxicology services for the period 8/1/2014 - 7/31/2015. Funding Source: General Funds

Lisa Durkin, Department of Human Resources, presented. Bonnie Teeuwen asked if this provider would replace the vendor that provided services out of the Marion Building. Lisa responded that it would. Item CPB2014-702 was unanimously approved.

CPB2014-703 Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ31206 and enter into a sole source contract with Outlier Technologies, Inc. in the amount of \$25,500.00 for licensing, support and maintenance on MAP SansWrite software for the period 7/1/2014 – 6/30/2015. Funding Source: Public Assistance Funds

Rick Werner, Director of Department of Health and Human Services, presented. Item CPB2014-703 was unanimously approved.

CPB2014-704 Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ30770 and enter into a contract with Fun 'n' Stuff Amusements, Inc. in the amount not-to-exceed \$7,715.00 for rental of space and related services for the National Adoption Finalization Day event for the period 9/15/2014 - 11/22/2014. Funding Source: 32% Federal (Title IV-E Admin); 68% Health and Human Service Levy funds.

Rick Werner, Director of Health and Human Services, presented. Dale Miller commented that in the future, the County should consider vendors located within Cuyahoga County for such events. Item CPB2014-704 was unanimously approved.

C. Exemption Requests

CPB2014-705 Medical Examiner, submitting an RFP exemption, which will result in an award recommendation to Federal Express Corporation in the amount of \$8,000.00 for shipping services for the period 9/8/2014 - 9/7/2016. Funding Source: General Funds

Hugh Shannon, Medical Examiner's Office, presented. Item CPB2014-705 was unanimously approved.

CPB2014-706 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ31940, which will result in an award recommendation to 3M Cogent Inc. in the amount of \$1,578,156.22 for hardware and software maintenance on the Automated Fingerprint Identification System (AFIS) for the period 7/1/2014 - 6/30/2019.

Felicia Harrison, Department of Public Safety and Justice Services, presented. Matt Carroll asked if there were other vendors that could provide the service. Felicia responded that the proposed vendor has been selected because they designed the system. Item CPB2014-706 was unanimously approved.

CPB2014-707 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an RFP exemption on RQ31598, which will result in an award recommendation to Harris, MacKessy & Brennan, Inc. dba HMB, INC for the amount of \$2,885.83 for maintenance and support on RightFax software for the period 9/1/2014 - 8/31/2015. Funding Source: Federal Public Assistance Funds

Rick Werner, Director of Health and Human Services, presented. Item CPB2014-707 was unanimously approved.

D. Consent Agenda

CPB2014-708 Department of Public Works, submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township:

Parcel No.(s): 8WD & T

Owner(s): R.S. Mihalic

Settlement \$ Amount: 97,000.00

Parcel No.(s): 19WD & E
Owner(s): M.B. Campbell
Settlement \$ Amount: 110,000.00

Parcel No.(s): 36T
Owner(s): M.D. & J.M. Anton
Settlement \$ Amount: 1,000.00

Parcel No.(s): 38S & T
Owner(s): R.M Cigahn & C. Haskell
Settlement \$ Amount: 1,400.00

Parcel No.(s): 44S & T
Owner(s): K. & D.J. Wilson
Settlement \$ Amount: 2,500.00

Parcel No.(s): 47S & T
Owner(s): W. Kain
Settlement \$ Amount: 1,500.00

Parcel No.(s): 55S & T
Owner(s): R.A. & D.A. Capretta
Settlement \$ Amount: 1,600.00

Parcel No.(s): 57ZT
Owner(s): M.A. & D.E. Klusak
Settlement \$ Amount: 1,000.00

Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by Road and Bridge Funds.

Item CPB2014-708 was unanimously approved.

CPB2014-709 Department of Public Works, submitting an agreement with Norfolk Southern Railway Company for construction of overhead bridge structure carrying Stearns Road over the Norfolk Southern Railroad tracks in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: \$16,063,506.00, with Federal funds providing 80% of eligible costs, up to a maximum of \$12,076,000. The remainder will be funded by the County.

Item CPB2014-709 was unanimously approved.

CPB2014-710 Department of Development, Submitting amendments to Urban County Agreements of Cooperation with various municipalities by adding a provision that prohibits the selling, trading or transfer of federal Community Development Block Grant funds to another City, County, Village, Township, Indian tribe, insular area or any other unit of local government in exchange for any other funds, credits, or non-Federal considerations, effective 1/1/2015:

a) City of Bay Village

- b) City of Bedford Heights
- c) City of Berea
- d) Village of Bratenahl
- e) City of Broadview Heights
- f) Chagrin Falls Township
- g) Village of Chagrin Falls
- h) Village of Cuyahoga Heights
- i) Village of Glenwillow
- j) City of Highland Heights
- k) City of Independence
- l) Village of Mayfield
- m) City of Mayfield Heights
- n) City of Middleburg Heights
- o) Olmsted Township
- p) City of Pepper Pike
- q) City of Richmond Heights
- r) City of Rocky River
- s) City of Solon
- t) City of Strongsville
- u) Village of Valley View
- v) City of Walton Hills
- w) City of Warrensville Heights
- x) City of Westlake
- y) City of Bedford
- z) City of Fairview Park
- aa) Village of Gates Mills
- ab) City of Olmsted Falls
- ac) City of Shaker Heights

Funding Source: N/A

Item CPB2014-710 was unanimously approved.

CPB2014-711 Office of Procurement & Diversity, Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item CPB2014-711 was unanimously approved.

CPB2014-712 Common Pleas Court/Corrections Planning Board, Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$717,730.00 for the FY2015 Treatment Alternatives to Street Crime Program for the period of 7/1/2014-6/30/2015. Funding Source: FY2015 Ohio Mental Health and Addiction Services grant funds

Item CPB2014-712 was unanimously approved.

CPB2014-713 Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to CE1300006 -01 with Community Partnership on Aging for Community Social Services Program - Congregate Meals and Transportation Services for the period 1/1/2013 - 12/31/2014; to make budget line item revisions; no additional funds required. Funding Source: Health and Human Services Levy

Item CPB2014-713 was unanimously approved.

CPB2014-714 Department of Health and Human Services/Division of Children and Family Services, Submitting an amendment to Agreement No. AG1400050-01 with Parma City School District for neighborhood collaborative services for the Family to Family Neighborhood System of Care program for the period 4/1/2014 - 3/31/2017 to incorporate intended terms and conditions, effective 4/1/2014; no additional funds required. Funding Source: 43.7% by Federal Funds and 56.3% Health and Human Services Levy

Item CPB2014-714 was unanimously approved.

CPB2014-715 Office of Procurement & Diversity, Presenting voucher payments for the week of 9/15/2014.

Item CPB2014-715 was unanimously approved.

CPB2014-716 Department of Development, presenting vouchers for the period 9/4/14 – 9/10/14.

Item CPB2014-716 was unanimously approved.

V. Other Business

TIME-SENSITIVE/MISSION CRITICAL

CPB2014-717

Michael Chambers, Department of Public Works, presented. Requesting approval of RQ31350 with Graybar Electric in the amount of \$8,398.31 for materials and labor to repair control system equipment at Cuyahoga Juvenile Justice Center after heavy storms.

A motion to amend the agenda to consider the item was unanimously approved. Item CPB2014-717 was unanimously approved. A motion to restore the Department of Public Work's mission-critical budget to \$25,000.00 was unanimously approved.

VI. Public Comment

There was no public comment.

VII. Adjournment