Cuyahoga County Contracts and Purchasing Board September 29, 2014 11:30 A.M. County Headquarters 2079 East 9th Street, 4th Floor Committee Room B

- I. Call to Order
- **II. Review Minutes**
- **III. Public Comment**
- **IV. Contracts and Awards**
- A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014- 740	Department of Development	Recommending an award on RQ31535 to Community Housing Solutions (7-1) in the amount not-to-exceed \$40,000.00 for emergency furnace repair services for the period 10/1/2014 - 5/31/2015.	Approve Disapprove Hold
		Funding Source: 100% federally funded using Community Development Block Grant funds	
CPB2014- 741	Fiscal Office	Recommending an award on RQ31302 and enter into a contract with TAB Products Co., LLC in the amount not-to-exceed \$8,110.00 for maintenance and support on TAB Fusion products for use by the Division of Children and Family Services for the period 7/1/2014 - 6/30/2016. Funding Source: 100% General	Approve Disapprove Hold
CPB2014- 742	Department of Workforce Development	Submitting contracts with various providers for the Onthe-Job Training Program: a) Kowalski Heat Treating Company in the amount not-to-exceed \$1,200.00 for the period 5/7/2014 - 8/20/2014. Funding Source: 100% Cuyahoga County Western Reserve Funds b) PPG Industries, Inc. in the amount not-to-exceed \$3,053.50 for the period 3/24/2014 - 9/24/2014. Funding Source: 51% WIA Funds and 49% State OWIP Funds (TANF).	Approve Disapprove Hold
		c) Steel Warehouse of Ohio, LLC in the amount not-to-	

		exceed \$8,385.50 for the period 5/27/2014 - 12/10/2014.	
		Funding Source: 82% Cuyahoga County's Western Reserve Funds and 18% Federal Workforce Investment Act Funds.	
CPB2014- 743	Office of Procurement & Diversity	Recommending an award: Department of Information Technology a) on RQ31785 to En Point Technologies Sales, Inc. (1-1) in the amount of \$65,261.24 for Microsoft Enterprise core licenses for use in the test QA environment for the OnBase project.	Approve Disapprove Hold
		Funding Source: 100% General funds	
CPB2014- 744	Department of Health and Human Services/ Cuyahoga Job and Family	Recommending an award on RQ31598 and enter into a state contract with Harris, Mackessy & Brennan, Inc. in the amount of \$2,885.83 for maintenance and support of HMB RightFax ASP software for the period 9/1/2014 - 8/31/2015.	Approve Disapprove Hold
	Services	Funding Source: 100% by Federal Public Assistance Funds	

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014- 745	Department of Information Technology	Submitting an RFP exemption on RQ31800, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$478,998.53 for maintenance and support on Photo Identification, Access Control and Closed Circuit Television Systems located in various County buildings security systems for the period 9/1/2013 - 6/30/2016. Funding Source: General Fund 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) IPS is to provide maintenance and support to the County's enterprise, networked access control and security camera systems throughout most County facilities. Also included is the maintenance and support of the photo identification equipment.	Approve Disapprove Hold
		2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$478,998.53; included in this figure is \$30,000.00 in	

contingency fees for years two and three and \$25,000.00 each year for supplies for the photo identification unit.

- 3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) IPS is the only authorized vendor in Northeast Ohio of the Galaxy access control system. In addition, as the only authorized vendor with trained and certified staff, IPS is in a unique position to integrate the access control systems with the security camera systems and other security components.
- 4. What other available options and/or vendors were evaluated? If none, include the reasons why. The other two alternatives would be to hire companies that do not have trained and certified technicians. When this has been attempted, the results have been poor, at best. This increases costs, staff time, and harms the integrity of the overall security of the facilities. The second alternative would be to issue an RFP to replace the entire access control and security camera systems. This option is cumbersome, expensive, and may result in the security of the facilities being compromised during a transition period. If the County were to go into a different direction, much of the equipment used today, would have to be replaced.
- 5. What ultimately led you to this product or service? Why was the recommended vendor selected? IPS has been providing equipment, supplies, support and maintenance to the County for more than fifteen years. They were selected as the vendor to supply and support the photo identification system and processes and to install a card access system for the Judge/Jury elevators at the Justice Center. Due to the quality of the services and equipment supplied by IPS, they were selected to expand the access control system in the Justice Center and throughout a number of facilities in and around the Justice Center.
- 6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Should there be unacceptable delays, the County could experience outages of the access control and security camera systems. Should those outages occur, the security of County facilities and safety of employees and visitors to County owned and leased properties may be compromised due to a lack of support and services.

1		1	T
		7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The agreement under consideration now has multiple end dates for support on various equipment, supplies and licenses. The goal is to have all of these agreements to be coterminous. Prior to that date, DoIT will issue an RFI to identify all trained and certified vendors of the systems and equipment utilized by the County. The responses to the RFI will be evaluated and recommendations made based upon the best interest of the County.	
CPB2014 746	- Department of Information Technology	Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300252 with OneCleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement	Approve Disapprove Hold
		services for use by various County departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$480,000.00.	
		Funding Source: General Fund	
		1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Maintain fiber circuits, fiber lease, internet connections and licenses for Wide Area Network Services for the County. Original contract with amendments 12/1/08 – 12/31/13. Amendment extended it to 6/30/14. Current amendment will extend to 12/31/14.	
		2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$14,205,576.80 original contract. Amendment added an additional \$480,000.00 to total \$14,685,576.80. Current amendment will add an additional \$480,000.00 to	
		total \$15,165,576.80. 3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) This is a continuation of the existing contract. A new	
		contract is being negotiated.	

		4. What other available options and/or vendors were evaluated? If none, include the reasons why.	
		None, a new contract is being negotiated.	
		5. What ultimately led you to this product or service? Why was the recommended vendor selected?	
		One Community is currently our vendor under contract.	
		6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.	
		One Community maintains the County wide WAN and the entire County would be affected if service was lost. We did go thru a RFP process but need additional time to complete the new contract process.	
		7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.	
		Currently contract negotiations are in process.	
CPB2014- 747	Department of Public Safety and Justice Services	Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300301-01 with Golden Ciphers for the FY2012 Juvenile Accountability Block Grant Program for the period 1/1/2013 - 6/30/2014 to extend the time period to 2/15/2015; no additional funds required. Funding Source: FY2012 Juvenile Accountability Block	Approve Disapprove Hold
		grant	
		 Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Public Safety and Justice Services is requesting to amend a 	
		contract #CE1300301-01 with Golden Ciphers in connection with the FY2012 Juvenile Accountability Block grant (FY12 JABG) for the following:	
		Amend the time frame from 1/1/2013 through 6/30/2014 to 1/1/2013 through 2/15/2015. The amendment is requested so that the project can expend re-allocated dollars for approved program services.	

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter	
original contracted amount and additional amount, if any)	
Golden Ciphers original contract was in the amount of \$20,000.00.	
An amendment for re-allocated funds in the amount of	
\$14,413.50 was approved (CPB2014-374) on 5/12/2014.	
The current amendment is for time only.	
3. Rationale Supporting the Use of the Selected	
Procurement Method (Include state contract # or GSA contract # and expiration date)	
Grant allocation process. Original Exemption from	
aggregation of contracts and grant process was previously	
approved by OPD on 12/19/2012.	
4. What other available options and/or vendors were evaluated? If none, include the reasons why. N/A	
5. What ultimately led you to this product or service? Why was the recommended vendor selected? Grant Allocation Process	
6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. N/A	
7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A	

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014- 748	Department of Development	Submitting amendments to Urban County Agreements of Cooperation with various municipalities by adding a provision that prohibits the selling, trading or transfer of federal Community Development Block Grant funds to another City, County, Village, Township, Indian tribe, insular area or any other unit of local government in exchange for any other funds, credits, or non-Federal considerations, effective 1/1/2015: a) City of Beachwood	Approve Disapprove Hold

		b) Village of Brooklyn Heights c) City of Garfield Heights d) City of Highland Heights e) Village of Highland Hills f) Village of Linndale g) Village of Oakwood h) City of Parma Heights	
		Funding Source: N/A	
CPB2014- 749	Department of Information Technology	Recommending to declare various computer equipment as surplus County property no longer needed for public use on behalf of Medical Examiner's Office; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.	Approve Disapprove Hold
		Funding Source: Revenue Generating	
CPB2014- 750	Department of Information Technology	Recommending to declare various computer equipment as surplus County property no longer needed for public use on behalf of Cuyahoga Court of Common Pleas/Juvenile Court Division; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.	Approve Disapprove Hold
		Funding Source: Revenue Generating	
CPB2014- 751	Department of Public Safety and Justice Services/ Public Safety Grants	Requesting approval to apply for and accept grant funds from Ohio Office of Criminal Justice Services for FY2014 STOP Violence Against Women Act Grant Program for the period 1/1/2015 - 12/31/2015; requesting authority for the Director to sign all fiscal and programmatic reports associated with said grant awards:	Approve Disapprove Hold
		a) in the amount of \$455,883.02.b) in the amount of \$14,630.89 for administration.	
		Funding Source: FY2014 STOP Violence Against Women Act Grant funds	
CPB2014- 752	Department of Public Safety and Justice Services/ Witness Victim	1) Requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention in the amount of \$612,260.00 for the FY2014 Children Exposed to Violence Defending Childhood Initiative Program for the period 7/1/2015 - 6/30/2017.	Approve Disapprove Hold
		2) Submitting a grant award/cooperative agreement with U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention in the amount of \$612,260.00 for the FY2014 Children Exposed to Violence Defending Childhood	

		Initiative Program for the period 7/1/2015 - 6/30/2017.	
		Funding Source: FY2014 Office of Juvenile Justice and Delinquency Prevention grant funds	
CPB2014- 753	Department of Public Safety and Justice Services/ Witness/Victim	 Requesting authority to apply for and accept grant funds from U.S. Department of Justice, Office on Violence Against Women in the amount of \$650,000.00 for the FY2014 Domestic Violence Homicide Prevention Demonstration Initiative Phase II for the period 10/1/2014 - 9/30/2017. Submitting a grant award/cooperative agreement in 	Approve Disapprove Hold
		the amount of \$650,000.00 from U.S. Department of Justice, Office on Violence Against Women for the FY2014 Domestic Violence Homicide Prevention Demonstration Initiative Phase II for the period 10/1/2014 - 9/30/2017. Funding Source: FY2014 Domestic Violence Homicide Prevention Demonstration Initiative grant funds	
CPB2014- 754	Department of Public Safety and Justice Services	Submitting a grant award in the amount of \$175,000.00 from U.S. Department of Justice/Office of Justice Programs, National Institute of Justice on behalf of the Medical Examiner's Office for the FY2014 Paul Coverdell Forensic Science Improvement Grants Program for the period 10/1/2014 - 9/30/2015. Funding Source: Department of Justice, Office of Justice Programs, National Institute of Justice grant funds	Approve Disapprove Hold
CPB2014- 755	Office of Procurement & Diversity	Presenting voucher payments for the week of 9/29/2014.	Approve Disapprove Hold
CPB2014- 756	Department of Development	Presenting vouchers for the period 9/11/2014 – 9/24/2014.	Approve Disapprove Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board September 22, 2014 11:30 A.M. County Headquarters 2079 East 9th Street, 4th Floor Committee Room B Cleveland, Ohio 44115

I. Call to Order

The meeting was called to order at 11:33 a.m.

Attending:

County Executive Edward FitzGerald
Matt Carroll, Chief of Staff
Councilman Dale Miller
Mark A. Parks, Jr., Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity
Bonnie Teeuwen, Director, Department of Public Works

II. Review Minutes

The minutes of the September 15, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

- IV. Contracts and Awards
- A. Tabled Items None
- B. Scheduled Items

CPB2014-718 Department of Development,

- a) Recommending an award on RQ20596 and enter into a contract with URS Corporation Ohio in the amount not to-exceed \$10,000.00 for Phase II Brownfield environmental site assessment services at Coit Urban Farm Site located at 14900 Coit Avenue and 15000 Woodworth Road, East Cleveland, Ohio for the period 09/02/2014 09/30/2014.
- b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds

Jan Bayne, Department of Development presented. Dale Miller asked if the \$10,000.00 is just for the assessment, and how remediation is financed. Jan said that the County's involvement at this point does

not extend beyond site assessment and data collection, and that she is unaware of funding plans for the next phase. CPB2014-718 was unanimously approved.

CPB2014-719 Department of Public Safety and Justice Services, recommending an award on RQ31089 and enter into a contract with SAS Institute Inc. in the amount not to-exceed \$28,140.00 for the deployment and integration of Memex Connect RISS interface, SAS inbound RISS interface and SAS RISS entity for the period 6/30/2014 - 9/30/2014. Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-719 was unanimously approved.

CPB2014-720 Department of Information Technology,

- a) Submitting an RFP exemption on RQ32112, which will result in an award recommendation to Web Performance, Inc. in the amount of \$21,600.00 for load testing services for the period 9/22/2014 6/30/2015.
- b) Recommending an award on RQ32112 to Web Performance, Inc. in the amount of \$21,600.00 for load testing services for the period 9/22/2014 6/30/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-720 was unanimously approved.

C. Exemption Requests

CPB2014-721 Department of Information Technology, submitting an RFP exemption on RQ31254, which will result in an award recommendation to MNJ Technologies Direct in the amount of \$36,359.25 for the purchase of 2 Cisco C3850-48 Port Switches and 1 Cisco 2951 Integrated Services Router and associated network connectivity equipment. Funding Source: 100% Witness Victim General Fund Subsidy account

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-721 was unanimously approved.

CPB2014-722 Fiscal Office, submitting an RFP exemption on RQ31394, which will result in Government Cooperative purchase from GovConnection in the amount of \$151,346.00 for 200 I-Pads, accessories and support for use by Division of Children and Family Services. Funding Source: Health and Human Services Levy funds

Jeff Mowry, Chief Information Officer, presented on behalf of the fiscal office and Children and Family Services. Matt Carroll commented about the lack of a volume discount. Jeff Mowry responded that the installation on each device of Mobile Device Management (MDM) software added to the cost. Dale Miller asked if there would be an additional cost for data. Jeff Mowry responded that the devices will have a data plan, but did not have the exact cost. Dale Miller asked about the outcome of the pilot project. Patrick Gaunt responded that caseworkers reported that the devices saved time, could be easily stored out of sight, and made great use of the photo capability. Bonnie Teeuwen asked if the State allowed for an Android option. Jeff responded that the State standards were designed around Apple devices and the MDM software. Mark Parks asked for clarification on the designated requesting

department for information technology purchases. Kathy Goepfert responded that they are working to establish that process. Item CPB2014-722 was unanimously approved.

CPB2014-723 Department of Information Technology, submitting an RFP exemption on RQ31410, which will result in an award recommendation to Endicott Microfilm, Inc. in the amount of \$361,738.00 for Countywide maintenance on various scanners for the period 7/1/2014 - 6/30/2016. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Matt Carroll asked questions regarding the rationale for an RFP exemption on the contract. Item CPB2014-723 was held by Jeff Mowry, in order to further research and provide the information requested.

CPB2014-724 Fiscal Office, submitting an RFP exemption on RQ31302, which will result in an award recommendation to TAB Products Co, LLC in the amount of \$8,110.00 for support of YSB Physical Record Keeping Systems for the Health and Human Services/Division of Children and Family Services. Funding Source: 100% HHS Levy funds

Patrick Gaunt, Department of Information Technology, presented. Bonnie Teeuwen asked if the item received TAC approval. Patrick responded that it did. Item CPB2014-724 was unanimously approved.

CPB2014-725 Fiscal Office, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300544 with Vital Resources, Inc. in the amount not-to-exceed \$85,000.00, for development of an application supporting work activity management for the Division of Children and Family Services for the period 11/1/2013 - 5/30/2014, to extend the time period to 12/31/14; no additional funds required. Funding Source: General Fund

Patrick Gaunt, Department of Information Technology, presented. Item CPB2014-725 was unanimously approved.

CPB2014-726 County Prosecutor, Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100488-01 Millennium Investor Group V, LLC fka Hollo Properties, LTD for lease of space by County Prosecutor for the Internet Crimes Against Children Task Force for the period 8/1/2011 - 7/31/2014 to extend the time period to 7/31/2016 and for additional funds in the amount of \$45,808.00. Funding Source: US Department of Justice Grant - Ohio Internet Crimes Against Children Task Force

Greg Huth, County Prosecutor's Office, presented. Mark Parks asked if the vendor was current on their property taxes. Item CPB2014-726 was unanimously approved.

CPB2014-727 Department of Public Safety and Justice Services/Office of Emergency Management, submitting a sole source exemption on RQ31790, which will result in an award recommendation to Nautilus Marine Group International in the amount of \$45,000.00 for training and upgrade on Kongberg MS1000 Sonar equipment for the period 10/16 /1014 - 10/18/2014. Funding Source: FY13 Port Security Grant Program

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-727 was unanimously approved.

CPB2014-728 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ31957, which will result in an award recommendation to TAC Computer in the amount of \$1,395.00 for CAD services for the period 9/1/2014 - 11/15/2014. Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Bonnie Teeuwen asked for definition of the acronym CAD. Felicia replied Computer Aided Dispatch. Item CPB2014-728 was unanimously approved.

CPB2014-729 Department of Health and Human Services/Community Initiatives Division/
Family and Children First Council, submitting an RFP exemption, which will result in an amendment to
Contract No. CE1300448 with Youth Opportunities Unlimited for youth employment/internship program
management services for the period 9/1/2013-8/31/2014, to extend the time to 8/31/2015 and for
additional funds in the amount of \$200,000.00. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of Health and Human Services, presented. Dale Miller asked if the internships were paid or unpaid. Rick replied he believed the jobs are paid, but funded by the employer organizations. Rick replied that he would confirm this information. Item CPB2014-729 was unanimously approved.

CPB2014-730 Department of Health and Human Services/Division of Senior and Adult Services, Submitting an RFP exemption on RQ31849, which will result in an award recommendation to Precision Integrated Systems, Inc. Integrated Precision Systems, Inc. in the amount of \$1,500.00 for County rebadging supplies for the period 10/31/2014. Funding Source: Health & Human Services Levy Funds

This item was corrected to reflect the name of the vendor as Integrated Precision Systems, Inc.

Item CPB2014-730 was held at the request of Director Rick Werner.

D. Consent Agenda

CPB2014-731 Department of Public Works, submitting confirmation of an appropriation settlement in connection with Plat No. M-4985 improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No(s): 146WD & T Owner(s): B.K & P.A. Stapleton Settlement \$ Amount: 2,000.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50%

Federal/50% County [Road and Bridge].

Item CPB2014-731 was unanimously approved.

CPB2014-732 Department of Public Works, submitting an administrative offer of settlement agreement to the property owner for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No(s): 83SH, CH, S & T Owner(s): K.M. Nyerges, Trustee Settlement \$ Amount: 8,500.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge]. Item CPB2014-732 was unanimously approved.

CPB2014-733 Department of Human Resources, recommending to amend Contracts and Purchasing Board approval No. CPB2014-690 which authorized an award on RQ30672 and enter into a contract with OccuCenters, Inc. for Flu Shot Clinics for County Employees/Spouses/ Domestic Partners for the period 10/1/2014 - 12/1/2014, by changing the amount not-to-exceed from \$27,000.00 to \$24,300.00. Funding Source: County Wellness Fund. Item CPB2014-733 was unanimously approved.

CPB2014-734 Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Ed FitzGerald asked for additional information on the items to be sold. Lenora Lockett replied that the property consisted of vehicles from the Public Works fleet. Item CPB2014-734 was unanimously approved.

CPB2014-735 Department of Public Safety and Justice Services, Requesting approval to apply for and accept grant funds from Ohio Emergency Management Agency in the amount of \$262,221.00 for the FY2014 Emergency Management Performance Grant Program for the period 10/1/2013 - 6/30/2015. Funding Source: FY2014 Emergency Management Performance Grant Program funds. Item CPB2014-735 was unanimously approved.

CPB2014-736 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$1,418,232.00 for the Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the FY2013 HEARTH Act Continuum of Care Homeless Assistance Programs for the period 8/1/2014 - 7/31/2015. Funding Source: U.S. Department of Housing & Urban Development, FY 2013 Federal Budget. Item CPB2014-736 was unanimously approved.

CPB2014-737 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$213,884.00 for the PASS Supportive Services Program only in connection with the FY2013 HEARTH Act Continuum of Care for Homeless Assistance Grant Program for the period 8/1/2014 - 7/31/2015. Funding Source: U.S. Department of Housing & Urban Development, FY 2013 Federal Budget.

Item CPB2014-737 was unanimously approved.

CPB2014-738 Office of Procurement & Diversity, Presenting voucher payments for the week of 9/22/2014. Item CPB2014-738 was unanimously approved.

V. Other Business

TIME-SENSITIVE/MISSION CRITICAL

CPB2014-739

Jeff Mowry, Department of Information Technology, presented. Requesting approval of RQ140723 with MNJ Technologies, Inc. who was the second lowest bidder in the amount of \$8,604.00 for Qlogic Sanbox 5802V Fiber Channel Switch that connects to the Department of Human Resources system. The lowest bidder who came in at \$8,504.00 did not have the part in stock.

A motion to amend the agenda to consider the item was unanimously approved. Item CPB2014-739 was unanimously approved. A motion to restore the Department of Information Technology's mission-critical budget to \$25,000.00 was unanimously approved.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 12:00 p.m.

A. Tabled Items

B. Scheduled Items

CPB2014-740

A. Scope of Work Summary:

- 1. Department of Development recommending an award on RQ31535 for Emergency Furnace Repair Services from October 1, 2014 May 31, 2015 for a total cost not to exceed \$40,000.
- 2. The primary goal of the project is to provide heating unit repairs to low-income residents of 51 suburbs and to preserve the housing stock of Cuyahoga County by maintaining occupancy of houses that would otherwise be vacated due to lack of heat in the winter time.

B. Procurement:

- 1. The procurement method for this projects was a Request for Proposals on RQ31535.
- 2. The Request for Proposals was closed on September 3, 2014.
- 3. One proposal was received by OPD and submitted to Development for review.

C. Contractor and Project Information:

The funds provided under this RFP will be used only for Emergency Furnace Repair Services for eligible residents of the 51 suburbs making up the Cuyahoga County. This includes every city, village, and township in Cuyahoga County except for Brecksville, Cleveland, Cleveland Heights, East Cleveland, Euclid, Hunting Valley, Lakewood, and Parma.

Community Housing Solutions - \$40,000 for services to low and moderate income tenants Andris Nikiforovs, Executive Director 12114 Larchmere Blvd.
Cleveland, Ohio 44120

Office located in County Council District 7

- D. Project Status and Planning:
- 1. The project reoccurs annually, depending on continued federal funding being available.

E. Funding:

This activity is 100% federally funded using Community Development Block Grant funds. The schedule of payments is monthly reimbursements based on invoicing and proof of cost incurred.

CPB2014-741

A. Summary Scope of Work

The Fiscal Office on behalf of the Department of Information Technology submitting a contract with TAB Products Co, LLC, in the amount not-to-exceed \$8,110.00, for support / maintenance of TAB products, for the period 7/1/14 - 6/30/16.

B. Procurement: Lowest bid RQ 31302 - only one quote

C. Contractor:

TAB Products Co., LLC, 605 4th Street, Mayville, WI 53050 Owner- Phillip Cohan, Owner

D. Project Planning and Status NA

E. Funding: 100% General

CPB2014-742

Title: Workforce Development/ 2014/ OJT Contract - Kowalski Heat Treating Company

A. Scope of Work Summary

- 1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Kowalski Heat Treating Co., for the anticipated cost of not more than \$1,2000.00. The anticipated start-completion dates are 5/07/2014 to 8/20/2014.
- 2. The primary goal of the project is to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
- 3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

- 1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.
- C. Contractor and Project Information
- 1. Kowalski Heat Treating Co., 3611 Detroit Avenue, Cleveland, OH 44113 Council District #3
- 2. Principal owner: Stephen Kowalski, President

Kowalski Heat Treating Co. is a salt bath and vacuum heat treating company. Started in 1975, it has grown into a fully integrated modern heat treating facility.

- D. Project Status and Planning
- 1. This is a new contract. However, there is a history of previous contract with the employer and the evaluation is satisfactory.
- 2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.
- E. Funding
- 1. The project is funded 100% by Cuyahoga County Western Reserve Funds.
- 2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: On-the-Job Training Program with PPG Industries, Inc.

- A. Scope of Work
- 1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of a contract for On-the-Job Training Program with PPG Industries, Inc. for the anticipated cost of not more than \$3,053.50. The anticipated start-completion dates are 03/24/2014 to 9/24/2014.
- 2. The primary goals of the project are to hire and train two trainees under the On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
- 3. The project is mandated by the ORC statue 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.
- **B.** Procurement
- 1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.
- C. Contractor and Project Information:
- 1. PPG Industries, Inc. 3800 W. 143rd Street, Cleveland, OH 44111 Council District #3
- 2. The Principal Owner is Gary Sellers- CEO
- D. Project Status and Planning:
- 1. This is a new contract. There are previous contracts with this company and the last evaluation is very satisfactory.
- 2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.
- E. Funding:
- 1. The project is funded 51% by WIA Funds and 49% by State's OWIP Funds (TANF).
- 2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: Steel Warehouse of Ohio, LLC - OJT Contract

A. Scope of Work Summary

- 1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training contract with Steel Warehouse of Ohio, LLC for the anticipated cost of not more than \$8,385.50. The anticipated start-completion dates are 5/27/2014 to 12/10/2014.
- 2. The primary goals of the project are to hire and train 5 trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
- 3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

- 1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The C. Contractor and Project Information
- 1. Steel Warehouse of Ohio, LLC, 3193 Independence Road, Cleveland, Ohio 44105 Council District # 8
- 2. The Principal Owner is Lerman Enterprises; its CEO is Dave Lerman.

Steel Warehouse of Ohio, LLC is in the business of steel processing, laser profiling, leveling and tempering steel. A family-owned business since 1947 and has more than 65 employees in Ohio.

D. Project Status and Planning

- 1. This is a new contract.
- 2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

- 1. The project is funded 82% by Cuyahoga County's Western Reserve Funds and 18% by the Federal Workforce Investment Act (WIA) Funds.
- 2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2014-743

Title: OPD 2014 Award Recommendation En Pointe Technologies Sales, Inc. for Microsoft Enterprise Licenses for Fiscal / IT RQ31785

A. Scope of Work Summary

- 1. The Office of Procurement & Diversity is requesting approval of a purchase of (4) Microsoft Enterprise Core Licenses with En Pointe Technologies Sales, Inc. in the amount of \$65,261.24.
- 2. The primary goal of this purchase is to provide licenses for the test QA environment for OnBase.

B. Procurement

1. The procurement method for this purchase is by the Enterprise Agreement with the vendor, approved under RFP Exemption, CPB2014-783, 8/27/12. As part of this agreement, the vendor submitted pricing in the contract for certain manufacturer parts, of which this is included.

- C. Contractor and Project Information
- 1. The address of the vendor is:

En Pointe Technologies Sales, Inc.

18701 S. Figueroa Street

Gardena, California 90248

There is no Council representation, as the vendor is located out-of-state.

- 2. The CEO of the vendor is Bob Din.
- 3a. The purchase will be used at

1255 Euclid Avenue

Cleveland, Ohio 44115

3b. County Council District 7

- D. Project Status and Planning
- 1. This purchase is a one-time purchase as part of the ongoing OnBase project.
- E. Funding
- 1. The purchase is funded 100% with general fund money

CPB2014-744

- A. Scope of Work Summary
 - 1. CJFS is requesting approval of a contract with HMB, INC for the amount of \$2,885.83. The contract period is September 1, 2014 through August 31, 2015.
 - 2. The primary goal of the program is to provide support service for the RightFax software to preclude any interruptions of the fax server operations.
 - B. Procurement
 - 1. The procurement method for this project was State Term Schedule 0033-534407 Expiration Date: 10/10/2016.
 - 2. The proposed contract received OPD's approval to proceed with RFP Exemption on September 3, 2014. NOVUS document attached for review.
 - C. Contractor and Project Information
 - 1. The address of vendor:

HMB, Inc

570 Polaris Parkway, Suite 125

Westerville, OH 43082

Council District N/A

- 2. The partners for the vendor are Mark Buchy, John Mackessy and Tom Harris.
- 3. This program serves all recipients of Cuyahoga County receiving benefits from Cuyahoga Job and Family Services.
- D. Project Status and Planning
- 1. This is an annual service contract to support software for the document imaging system.
- 2. The contract is on a critical action path due to a start date of September 1, 2014. Delay in

processing was caused by vendor and required insurance liabilities supporting documentation.

- E. Funding
- 1. The project is funded 100% by Federal Public Assistance (PA) Funds.
- 2. The schedule of payments is by an annual invoice.

C. Exemptions

[see details for CPB2014-745 - CPB2014-747 in Section C., above]

D. Consent Agenda

CPB2014-748

A. Scope of Work Summary

Department of Development, submitting Amendments to existing Urban County Cooperation Agreements with some of the 51 communities making up the Cuyahoga Urban County. Each amendment is effective January 1, 2015. Neither the original agreements nor the amendments have any set expiration date. Neither the original agreements nor the amendments provide funds. The primary goal of the Cuyahoga Urban County agreements is to meet the legal requirement for Cuyahoga County to receive federal community development funding from the United States Department of Housing and Urban Development on behalf of 51 local communities.

B. Procurement:

No procurement applies to either the original agreements with communities or these amendments, which are mandated by the Department of Housing and Urban Development. The Law Department has confirmed that the original agreements may be amended.

C. Contractor and Project Information:

The 51 Cuyahoga Urban County member communities make up all of Cuyahoga County except for the cities of Brecksville, Cleveland, Cleveland Heights, East Cleveland, Euclid, Lakewood, and Parma, and the village of Hunting Valley.

Part or all of County Council Districts 1-6 and 8-11 falls within the 51 member communities.

D. Project Status and Planning:

The United States Department of Housing and Urban Development issued a Notice in April 2014 mandating that Cuyahoga County enter into the attached amendments with each of the 51 Cuyahoga Urban County member communities, effective January 1, 2015.

Communities have returned signed amendments as they are ready. Per the Law Department's advice, signed amendments are presented to the Contracts and Purchasing Board for approval on its Consent Agenda. This NOVUS item covers amendments with the following communities:

- City of Beachwood
- Village of Brooklyn Heights
- City of Garfield Heights

- City of Highland Heights
- Village of Highland Hills
- Village of Linndale
- Village of Oakwood
- City of Parma Heights

CPB2014-749

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to: RET3 Job Corp. 1814 E. 40th Street Cleveland, Ohio 44103 Ken Kovatch – Director

CPB2014-750

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to: RET3 Job Corp. 1814 E. 40th Street Cleveland, Ohio 44103 Ken Kovatch – Director

CPB2014-751

Title: Public Safety and Justice Services, 2014 requesting authority to submit grant applications for 2014 VAWA block and administrative grants.

A. Scope of Work Summary

- 1. Public Safety and Justice Services, Public Safety Grants, requesting authority to submit grant applications to the Ohio Department of Public Safety, Office of Criminal Justice Services for the:

 A. 2014 Violence Against Women Act block award in the amount of \$455,883.02. The required 25%
- match portion of the Block is assumed by awarded agencies under the grant.
- B. 2014 Violence Against Women Act Administrative award in the amount of \$14,630.89. A cash match of 25% (\$4,876.96) is assumed under the Public Safety and Justice Services, Public Safety Grants general fund.

Both award amounts are subject to change based upon Federal allocation changes.

Public Safety and Justice Services is also requesting signature authority for Kenneth Mills, Director of Public Safety and Justice Services to sign for all fiscal and programmatic reports for both grant awards. A wet signature item is attached for this request.

2. The primary goals of the grant awards are provide approved services to domestic violence victims who reside in Cuyahoga County and to provide administrative oversight (fiscal and programmatic) to the program.

- B. Procurement
- 1.N/A
- C. Contractor and Project Information
- 1. N/A
- D. Project Status and Planning
- 1. The project reoccurs annually in the form of a block and administrative award.
- E. Funding
- 1. The 2014 VAWA block and administrative grants are from the Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services.

CPB2014-752

The Department of Public Safety & Justice Services is requesting authority to apply, accept and expend a Children Exposed to Violence grant award/cooperative agreement with U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention, for the anticipated amount of \$612,260.00 The dates of the cooperative agreement will be July 1, 2015 through June 30, 2017.

This is a request for continuation funding for the Defending Childhood in Cuyahoga County project. The initial project was procured through the county's response to a federal request for proposals. The total value of the current project is \$2,610,000.00 following an earlier planning award of \$157,873.00.

Case Western Reserve University (CWRU) is included as a collaborative partner in this grant application. CWRU is budgeted at approximately 15% of the total grant award. CWRU will provide outcome reports and process evaluation required by the Department of Justice, Office of Juvenile Justice and Delinquency Prevention.

CPB2014-753

The Department of Public Safety & Justice Services Witness Victim Service Center is requesting authority to apply, accept and expend a Domestic Violence Homicide Prevention 2014 grant award from the U.S. Department of Justice, Office on Violence Against Women for the anticipated amount of \$650,000.00. The dates of the grant agreement will be October 1, 2014 through September 30, 2017.

This is a request for continuation funding for the Domestic Violence Homicide Prevention (DVHP) project. This was an invited request from the U.S. Department of Justice, Office on Violence Against Women, following an award in the amount of \$192,447.00 for the planning phase.

The Domestic Violence & Child Advocacy Center (DVCAC) is a collaborative partner required in the grant application. The DVCAC was integral in the planning phase of the DVHP project, along with the City Cleveland, Case Western Reserve University and Cleveland State University. This award will allow the expansion of the project to all five Cleveland Police Districts.

CPB2014-754

Title: Public Safety and Justice Services, 2014 submitting a grant award for the 2014 Paul Coverdell Forensic Science Improvements Grant- Competitive Program.

A. Scope of Work Summary

Public Safety and Justice Services, on behalf of the Medical Examiner's Office submitting a grant award for the 2014 Paul Coverdell Forensic Science Improvements Grant-Competitive Program in the amount of \$175,000.00. The grant time frame is 10/1/2014 through 9/30/2015. There is no match associated with this grant.

The primary goal of this project is to procure an expert DNA mixture calculation and interpretation system for the DNA Lab.

B. Procurement

N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

The project has just been awarded funds.

- E. Funding
- 1. The Grant is from the Department of Justice, Office of Justice Programs, National Institute of Justice.

CPB2014-755

Office of Procurement & Diversity presenting voucher payments for the week of 9/29/2014

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-14-32003	8/29/2014	20 port Fiber Channel Switch for IT	AU / AU99	\$4,905.83
AU-14-32074	9/9/2014	30 CISCO modules for DOIT	AU / AU99	\$4,980.00
CE-14-32151	9/18/2014	Skid Steer Parts #04-0076	CE / CE01	\$1,747.50
CE-14-31941	8/27/2014	SCBA (Self Contained Breathing Apparatus)	CE / CE01	\$5,090.00
CF-14-32193	9/24/2014	PASSS-QEEG Neurofeedback	CF / CF01	\$3,982.50
CF-14-32126	9/16/2014	PASSS - Residential treatment	CF / CF01	\$528.00
CF-14-32125	9/16/2014	PASSS- Respite Care	CF / CF01	\$520.00
CF-14-32123	9/16/2014	PASSS - Summer Treatment Program	CF / CF01	\$17,168.19
CT-14-32168	9/22/2014	JC COURTS TOWER - FIRE ALARM TROUBLESHOOT REPAIR	CT / CT01	\$2,484.80
CT-14-32166	9/22/2014	JJC HVAC SYSTEM REPAIR	CT / CT01	\$1,559.81
CT-14-32162	9/19/2014	Print Shop, Job #900 - 9.5" x 11" Record Jackets	CT / CT01	\$2,730.00
CT-14-32160	9/19/2014	JC SECURITY DOOR INTERFACE 40099	CT / CT01	\$5,593.00
CT-14-32159	9/19/2014	Crts. Twr Size 4 Contactor	CT / CT01	\$725.00
CT-14-32148	9/18/2014	JJC - REPAIR CONTROL LOGIC FOR TOWER PUMP #3	CT / CT01	\$1,175.00

CT-14-32115	9/15/2014	VARIOUS COUNTY BLDGS PAINT/SUNDRIES	CT / CT01	\$24,500.00		
CT-14-32069	9/8/2014	JC RENTAL STAINLESS STEEL IBC	CT / CT01	\$1,760.00		
CE-14-32098	9/10/2014	JC - Door Hardware	СТ / СТОЗ	\$18,055.00		
CT-14-32184	9/23/2014	Facilities - Skid Steer Tires	CT / CT04	\$702.00		
CT-14-32136	9/17/2014	Security Safe	CT / CT05	\$959.99		
CT-14-32182	9/23/2014	CSEA- Mailing Services	CT / CT09	\$622.00		
CT-14-32146	9/18/2014	Courthouse - Building Supplies #40114	CT / CT11	\$1,460.76		
CT-14-32156	9/19/2014	JCC - Electric Motor Repair	CT / CT13	\$1,650.83		
JA-14-32103	9/11/2014	Catering Service for Sonar Training	JA / JA09	\$1,620.00		
LL001-14-32167	9/22/2014	FolkWolters Kluwer Books-Folk on Delaware General Corporation Law, Vol. 3 & 2014-3	LL001 / LL00	\$936.00		
ST-14-32108	9/11/2014	House motor repair parts	ST / ST01	\$5,865.99		
ST-14-32099	9/11/2014	Ridgid Sewer Camera Repair	ST / ST01	\$1,182.25		
Already Purchased	Already Purchased					
CT-14-32133	9/17/2014	RTA, Just. Ctr Solid Waste Disposal	СТ / СТ09	\$643.80		

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

	Purchase Order			
Purchase Order #	Date	Description	Dept/Loc	Total
1415237	9/19/2014	HP Standard Z230 Workstations for FCFC	AU/AU99	\$3,099.20

1415235	9/19/2014	County Standard HP Z2230 Windows Workstations for Probate Court	AU/AU99	\$23,555.00
1415233	9/19/2014	October 2014 JD Lima Beans	IC/IC10	
1415234	9/19/2014	October 2014 JD Lima Beans	JC/JC10	\$1,969.50
1415232	9/19/2014	October 2014 JD Bread	JC/JC10	\$2,422.00
1415231	9/19/2014	October 2014 JD Milk	JC/JC10	\$5,071.88
1415230	9/19/2014	October 2014 JD Peaches, etc.	I IC/IC10	
1415229	9/19/2014	October 2014 JD Pork & Beans	JC/JC10	\$934.00
1415228	9/19/2014	October 2014 JD Dairy Products	JC/JC10	\$275.87
1415227	9/19/2014	October 2014 JD Lunch Meats	1 1071010	
1415225	9/19/2014	October 2014 JD Meats JC/JC10		\$4,030.00
1415224	9/19/2014	October 2014 JD Bananas	JC/JC10	\$4,365.00

CPB2014-756Department of Development, presenting vouchers for the period 9/11/2014 – 9/24/2014

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS FOR THE PERIOD 09/11/14 to 09/24/14				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1450275	Dependable Electric	\$1,500.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450278	Green Home Solutions, LLc	\$19,085.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450279	Mendenhall Construvtion	\$14,675.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450280	Trademark Industries, LL.	\$8,553.00	Federal CDBG Grant	Rehab Loan Ordinance

DV1450281	R.J. Heating and Cooling Co.	\$2,375.00	Federal CDBG Grant	Rehab Loan Ordinance
	Loretta Urban	\$13,800.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Deborah Paliobeis	\$8,845.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Eva Simpson	\$13,900.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Neal Furlong	\$11,500.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Mary & Serene Byrd	\$28,387.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Helen Nyerges	\$4,675.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Total Vouchers	\$127,295.00		