

Minutes

Cuyahoga County Contracts and Purchasing Board
September 29, 2014 11:30 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B
Cleveland, Ohio 44115

I. Call to Order

The meeting was called to order at 11:34 a.m.

Attending:

Matt Carroll, Chief of Staff
Councilman Dale Miller
Bill Sheehan, Interim Treasurer (Alternate for Mark A. Parks, Jr.)
Lenora Lockett, Director, Office of Procurement & Diversity
Bonnie Teeuwen, Director, Department of Public Works

II. Review and approval of the September 22, 2014 Contracts and Purchasing Board Minutes

Mission critical item No. CPB2014-739 was corrected to reflect the amount as \$8,709.00.

Jeff Mowry, Department of Information Technology, presented. Requesting approval of RQ140723 with MNJ Technologies, Inc. who was the second lowest bidder in the amount of ~~\$8,604.00~~ \$8,709.00 for Qlogic Sanbox 5802V Fiber Channel Switch that connects to the Department of Human Resources system. The lowest bidder who came in at \$8,504.00 did not have the part in stock.

The minutes of the September 22, 2014 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items – None

B. Scheduled Items

CPB2014-740 Department of Development, recommending an award on RQ31535 to Community Housing Solutions (7-1) in the amount not-to-exceed \$40,000.00 for emergency furnace repair services for the period 10/1/2014 - 5/31/2015. Funding Source: 100% federally funded using Community Development Block Grant funds

Mike Towarnicky, Department of Development presented. Bonnie Teewen asked how recipients of the funds are identified. Mike responded that the program is income-based. CPB2014-740 was unanimously approved.

CPB2014-741 Fiscal Office, recommending an award on RQ31302 and enter into a contract with TAB Products Co., LLC in the amount not-to-exceed \$8,110.00 for maintenance and support on TAB Fusion products for use by the Division of Children and Family Services for the period 7/1/2014 - 6/30/2016. Funding Source: 100% General

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-741 was unanimously approved.

CPB2014-742 Department of Workforce Development, submitting contracts with various providers for the On-the-Job Training Program:

a) Kowalski Heat Treating Company in the amount not-to-exceed \$1,200.00 for the period 5/7/2014 - 8/20/2014.

Funding Source: 100% Cuyahoga County Western Reserve Funds

b) PPG Industries, Inc. in the amount not-to-exceed \$3,053.50 for the period 3/24/2014 - 9/24/2014.

Funding Source: 51% WIA Funds and 49% State OWIP Funds (TANF).

c) Steel Warehouse of Ohio, LLC in the amount not-to-exceed \$8,385.50 for the period 5/27/2014 - 12/10/2014.

Funding Source: 82% Cuyahoga County's Western Reserve Funds and 18% Federal Workforce Investment Act Funds.

Lindy Burt, Clerk of the Board, presented. Item CPB2014-742 was unanimously approved.

CPB2014-743 Office of Procurement & Diversity, Recommending an award:

Department of Information Technology

a) on RQ31785 to En Point Technologies Sales, Inc. (1-1) in the amount of \$65,261.24 for Microsoft Enterprise core licenses for use in the test QA environment for the OnBase project. Funding Source: 100% General funds

Lenora Lockett, presented. Item CPB2014-743 was unanimously approved.

CPB2014-744 Department of Health and Human Services/Cuyahoga Job and Family Services, Recommending an award on RQ31598 and enter into a state contract with Harris, Mackessy & Brennan, Inc. in the amount of \$2,885.83 for maintenance and support of HMB RightFax ASP software for the period 9/1/2014 -8/31/2015. Funding Source: 100% by Federal Public Assistance Funds

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked how the software functions. Additional questions were asked about the number of necessary phone lines. Item CPB2014-744 was unanimously approved.

C. Exemption Requests

CPB2014-745 Department of Information Technology, submitting an RFP exemption on RQ31800, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of

\$478,998.53 for maintenance and support on Photo Identification, Access Control and Closed Circuit Television Systems located in various County buildings security systems for the period 9/1/2013 - 6/30/2016. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Matt Carroll asked for clarification on the technology, and Bonnie Teeuwen asked whether the contract includes camera replacement. Item CPB2014-745 was unanimously approved.

CPB2014-746 Department of Information Technology, Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300252 with OneCleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$480,000.00. Funding Source: General Fund

Item CPB2014-746 was held by the Clerk to resolve fiscal issues.

CPB2014-747 Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300301-01 with Golden Ciphers for the FY2012 Juvenile Accountability Block Grant Program for the period 1/1/2013 - 6/30/2014 to extend the time period to 2/15/2015; no additional funds required. Funding Source: FY2012 Juvenile Accountability Block grant

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-747 was unanimously approved.

D. Consent Agenda

CPB2014-748 Department of Development, submitting amendments to Urban County Agreements of Cooperation with various municipalities by adding a provision that prohibits the selling, trading or transfer of federal Community Development Block Grant funds to another City, County, Village, Township, Indian tribe, insular area or any other unit of local government in exchange for any other funds, credits, or non-Federal considerations, effective 1/1/2015:

- a) City of Beachwood
- b) Village of Brooklyn Heights
- c) City of Garfield Heights
- d) City of Highland Heights
- e) Village of Highland Hills
- f) Village of Linndale
- g) Village of Oakwood
- h) City of Parma Heights

Funding Source: N/A

Item CPB2014-748 was unanimously approved.

CPB2014-749 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use on behalf of Medical Examiner's

Office; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-749 was unanimously approved.

CPB2014-750 Department of Information Technology, Recommending to declare various computer equipment as surplus County property no longer needed for public use on behalf of Cuyahoga Court of Common Pleas/Juvenile Court Division; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-750 was unanimously approved.

CPB2014-751 Department of Public Safety and Justice Services/Public Safety Grants, requesting approval to apply for and accept grant funds from Ohio Office of Criminal Justice Services for FY2014 STOP Violence Against Women Act Grant Program for the period 1/1/2015 - 12/31/2015; requesting authority for the Director to sign all fiscal and programmatic reports associated with said grant awards:

- a) in the amount of \$455,883.02.
- b) in the amount of \$14,630.89 for administration.

Funding Source: FY2014 STOP Violence Against Women Act Grant funds

Item CPB2014-751 was unanimously approved.

CPB2014-752 Department of Public Safety and Justice Services/Witness Victim,

- 1) Requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention in the amount of \$612,260.00 for the FY2014 Children Exposed to Violence Defending Childhood Initiative Program for the period 7/1/2015 - 6/30/2017.
- 2) Submitting a grant award/cooperative agreement with U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention in the amount of \$612,260.00 for the FY2014 Children Exposed to Violence Defending Childhood Initiative Program for the period 7/1/2015 - 6/30/2017. Funding Source: FY2014 Office of Juvenile Justice and Delinquency Prevention grant funds

Item CPB2014-752 was unanimously approved.

CPB2014-753 Department of Public Safety and Justice Services/Witness/Victim

- 1) Requesting authority to apply for and accept grant funds from U.S. Department of Justice, Office on Violence Against Women in the amount of \$650,000.00 for the FY2014 Domestic Violence Homicide Prevention Demonstration Initiative Phase II for the period 10/1/2014 - 9/30/2017.
- 2) Submitting a grant award/cooperative agreement in the amount of \$650,000.00 from U.S. Department of Justice, Office on Violence Against Women for the FY2014 Domestic Violence Homicide Prevention Demonstration Initiative Phase II for the period 10/1/2014 - 9/30/2017.

Funding Source: FY2014 Domestic Violence Homicide Prevention Demonstration Initiative grant funds

Item CPB2014-753 was unanimously approved.

CPB2014-754 Department of Public Safety and Justice Services, submitting a grant award in the amount of \$175,000.00 from U.S. Department of Justice/Office of Justice Programs, National Institute of Justice on behalf of the Medical Examiner's Office for the FY2014 Paul Coverdell Forensic Science Improvement Grants Program for the period 10/1/2014 - 9/30/2015. Funding Source: Department of Justice, Office of Justice Programs, National Institute of Justice grant funds

Item CPB2014-754 was unanimously approved.

CPB2014-755 Office of Procurement & Diversity, presenting voucher payments for the week of 9/29/2014.

Item CPB2014-755 was unanimously approved.

CPB2014-756 Department of Development, presenting vouchers for the period 9/11/2014 – 9/24/2014.

Item CPB2014-756 was unanimously approved.

V. Other Business

TIME-SENSITIVE/MISSION CRITICAL

CPB2014-757

Don Jerle, Department of Public Works, presented. Requesting approval of RQ31520 with VCA Great Lakes Veterinary Specialist in the amount of \$2,175.02 for emergency veterinary services.

Dale Miller asked about the potential for contracting with a single vendor for ongoing services, given the frequency of the emergency vet service items. Don replied that the challenge with that contract structure is the capability of a single vendor to fulfill service on an emergency basis.

CPB2014-758

Don Jerle, Department of Public Works, presented. Requesting approval of RQ32116 with Cartwright Tree Service, Inc. in the amount of \$7,500.00 for removal of 3 oak trees and grind stumps adjacent to the County Airport landing area, in response to FAA requirements. Matt Carroll asked for clarification on the process to remove trees that are not on County property.

Motions to amend the agenda to consider the items were both unanimously approved. Items CPB2014-757 and CPB2014-758 were unanimously approved. A motion to restore the Department of Public Works' mission-critical budget to \$25,000.00 was unanimously approved.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:55 a.m.