

REVISED
Cuyahoga County Board of Control
September 29, 2014 11:00 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B

1. Call to Order
2. Review Minutes
 - a. 9/15/14 Meeting
 - b. 9/22/14 Meeting
3. Public Comment
4. Tabled Items
5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-241	Common Pleas Court/ Corrections Planning Board	Submitting an amendment to Agreement No. AG1200034 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential substance abuse treatment services for the period 1/1/2012 - 12/31/2014 for additional funds in the amount of \$200,000.00. Funding Source: 89.9% General Fund; 10.1% Community Corrections Act Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-242	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ30214 and enter into a contract with Pomegranate Health Systems of Central Ohio, Inc. in the amount not-to-exceed \$148,428.00 for emergency placement services for the period 2/1/2014 - 1/31/2015. Funding Source: 29% Federal funding and 71% Health and Human Services Levy.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2014-243	Law Department	a) Recommending an alternative procurement process which will result in an award and entry into an engagement letter with Calfee, Halter & Griswold LLP ("Calfee") for bond/debt legal counsel services for the Capital Improvement Plan and financing of Western Reserve Fund, and authorizing Director of Law to execute engagement letter, including any minimum payments for certain parts of the engagement, with Calfee for a total	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>amount not to exceed \$150,000.00, to be determined depending on type of debt issued as follows:</p> <p>For Sales Tax Bonds: \$.55 per \$1,000 up to \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. This includes assistance in preparation of the Official Statement.</p> <p>For Sales Tax Bond Anticipation Notes: \$.25 per \$1,000 for the first \$100,000,000 with a minimum of \$15,000; \$.20 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. Assistance in the preparation of Official Statement to be separately billed at a blended rate of \$275 per hour.</p> <p>For Lines of Credit: \$.50 per \$1,000 for the first \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000;</p> <p>and</p> <p>b) Recommending an award and entry into an engagement letter with Calfee, Halter & Griswold LLP (“Calfee”) for bond/debt legal counsel services for the Capital Improvement Plan and financing of Western Reserve Fund, and authorizing Director of Law to execute engagement letter, including any minimum payments for certain parts of the engagement, with Calfee for a total amount not to exceed \$150,000.00, to be determined depending on type of debt issued as follows:</p> <p>For Sales Tax Bonds: \$.55 per \$1,000 up to \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. This includes assistance in preparation of the Official Statement.</p> <p>For Sales Tax Bond Anticipation Notes: \$.25 per \$1,000 for the first \$100,000,000 with a minimum of \$15,000; \$.20 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. Assistance in the preparation of Official Statement to be separately billed at a blended rate of \$275 per hour.</p> <p>For Lines of Credit: \$.50 per \$1,000 for the first \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000.</p> <p>Funding Source: 100% bond/debt proceeds</p>	
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		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Making award on legal services RFP to Calfee, Halter & Griswold LLP (“Calfee”) for bond/debt legal counsel services for the Capital Improvement Plan and financing of Western Reserve Fund, and authorizing Director of Law to execute engagement letter, including any minimum payments for certain parts of the engagement, with Calfee for a total amount not to exceed \$150,000.00, to be determined depending on type of debt issued as follows:</p> <p>For Sales Tax Bonds: \$.55 per \$1,000 up to \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. This includes assistance in preparation of the Official Statement.</p> <p>For Sales Tax Bond Anticipation Notes: \$.25 per \$1,000 for the first \$100,000,000 with a minimum of \$15,000; \$.20 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. Assistance in the preparation of Official Statement to be separately billed at a blended rate of \$275 per hour.</p> <p>For Lines of Credit: \$.50 per \$1,000 for the first \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>100% Bond proceeds. No money will be encumbered.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The Law Department issued an RFP on September 12, 2014, for this engagement. The RFP was posted on the Law Department’s web site, distributed to the local bar associations for distribution to their members, and the legal notice for the RFP was distributed through OPD’s</p>	
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		<p>BuySpeed process. The County received six proposals. A team consisting of Fiscal Officer Mark Parks, OBM Director Christopher Murray, Assistant Law Director Joseph Boatwright, and Law Director Majeed G. Makhoulouf scored the proposals, and Calfee scored the highest. Thereafter, the County negotiated with Calfee and reduced the initial fee on bonds from \$.60/\$1,000 to \$.55/\$1,000 and also reduced the hourly fee for the official statement preparation in connection with anticipation notes to \$275/hour instead of \$295/hour.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Vendors were evaluated through an alternative RFP process.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendor that scored the highest on the RFP evaluation was selected</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Vendors were evaluated through an alternative RFP process.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>RFP for services.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
September 22, 2014 11:00 A.M.
2079 East 9th Street, 4th Floor
Committee Room B
Cleveland, Ohio 44115

1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:03 a.m.

Attending:

Councilman Michael Gallagher
Councilman Pernel Jones
Councilman Dave Greenspan
Lenora Lockett, Director, Office of Procurement & Diversity
Mark A. Parks, Jr., Fiscal Officer
Bonnie Teeuwen, Director of Public Works

2. Review Minutes

The minutes were corrected to reflect that in Ed FitzGerald's absence, Dale Miller motioned to appoint Bonnie Teeuwen to serve as Chair of the meeting, and that ~~Michael Gallagher~~ **Dave Greenspan** seconded the motion.

3. Public Comment

There was no public comment.

4. Tabled Items - None

5. New Items for Review

BC2014-233 Department of Public Safety and Justice Services/Office of Emergency Management, Submitting a revenue generating agreement with Olmsted Township in the amount not-to-exceed \$225,000.00 for the transfer of responsibility for emergency dispatch from Olmsted Township to the Cuyahoga Emergency Communications System for the period 10/31/2014 - 10/31/2017. Funding Source: Revenue Generating

Ken Mills, Director of the Department of Public Safety and Justice Services, presented. Ed FitzGerald commented that the project represents continued progress on consolidation of these types of services. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-233 was unanimously approved.

BC2014-234 Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1200445-01 with Project Learn, Inc. for adult basic educational services for inmates at the County Corrections Center for the period 5/1/2012 - 4/30/2015 to extend the time

period to 12/31/2015 and for additional funds in the amount of \$241,000.00. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of Department of Health and Human Services, presented. Ed FitzGerald commented that this project addresses a gap in re-entry services provided to the locally incarcerated population. Pernel Jones asked for the percentage of inmates that have received their GEDs through the program. Rick Werner responded that this amendment will enable the program to expand the number served up to approximately 300 inmates, and that he would follow up and provide confirmed data on past trends and future outcomes. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-234 was unanimously approved.

BC2014-235 Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1400125-01 with Recovery Resources for Reentry Redirection for the Jail Diversion Program for the period 5/1/2014 - 10/31/2015 to extend the time period to 12/31/2015, to change the scope of services, effective 10/1/2014 and for additional funds in the amount not-to-exceed \$42,000.00. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of Department of Health and Human Services, presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-235 was unanimously approved.

BC2014-236 Department of Health and Human Services/Office of Re-entry/Worforce Development, Submitting an amendment to Contract No. CE1400127-01 with Towards Employment, Incorporated for the re-entry employment and training program for the period 1/1/2014 - 12/31/2014 to extend the time period to 12/31/2015, to change the scope of services, effective 10/1/2014 and for additional funds in the amount of \$407,000.00. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of Health and Human Services, presented. Bonnie Teeuwen asked for explanation on the duration of the contract extension for this item and the two previous. They each vary in length. Rick stated he would provide Bonnie with information on how the various funding sources on this project and the others impact the amendment time period. Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2014-236 was unanimously approved.

BC2014-237 Department of Law, submitting an amendment to Contract No. CE1300554-01 with Giffen & Kaminski LLC for provision of legal services for the period beginning 9/10/13, for additional funds in the amount of \$200,000. Funding Source: General Fund

Majheed Makhlof, Law Director, presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-237 was unanimously approved.

6. Other Business

BC2014-238 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternate procurement process on various Requisitions, which will result in award recommendations to various vendors in the total amount not to-exceed \$189,497.00 for administration of the FY2016 Family Centered Services and Supports community-based wraparound program for the period 7/1/2014 - 6/30/2016. Funding Source: Ohio Department of Mental Health and Addiction Services on behalf of Ohio Family and Children First

Rick Werner, Director of Health and Human Services, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-238 was unanimously approved.

BC2014-239 Department of Public Works, recommending an alternate procurement process on RQ32017, which will result in award recommendations to various vendors in the total amount not to exceed \$475,000.00 for installation of carpet in various County buildings for the period 12/1/2014 - 11/30/2015:

- a) King Business Interiors, Inc.,
- b) River City Furniture, LLC
- c) Shaw Industries, Inc.

Funding Source: Capital Project Fund

Mike Chambers, Department of Public Works, presented. Lenora Lockett asked whether the proposed process would consist of a single bid, or multiple project bids for a total aggregate amount, not-to-exceed \$475,000.00. Mike replied that there would be one bid process, extended to the identified three state term vendors in the total aggregate amount not to-exceed \$475,000.00. The Department may choose to award to one or more of the vendors, depending on the bid submittals. Lenora Lockett further questioned, and Mike Chambers clarified that the period of performance would be for up to one year. The item will result in a department order, State Term bid. The Department will bring the award recommendation to the Board of Control for formal approval. Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2014-239 was unanimously approved.

BC2014-240 Department of Public Works,

- a) Requesting approval of an alternative procurement process on RQ32063, which will result in an award recommendation to Industrial First, Inc. in the amount of \$198,000.00 for roof repair at the Courthouse, 1 Lakeside Avenue, for the period 9/22/14 – 12/1/14; and
- b) Recommending an award on RQ32063 and enter into a contract with Industrial First, Inc. in the amount of \$198,000.00 for roof repair at the Courthouse, 1 Lakeside Avenue, for the period 9/22/14 – 12/1/14. Funding Source: 100% Building Service Fund

Mike Chambers, Department of Public Works, presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-240 was unanimously approved.

7. Public Comment

There was no public comment.

9. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 11:20 a.m.

4. Tabled Items

5. New Items for Review

BC2014-241

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board requesting approval of an amendment for additional funds in the amount of \$200,000.00 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County. The anticipated start-completion dates are 01/01/12- 12/31/2014.

A. To provide residential treatment services for alcohol and other drug dependent offenders referred by the Cuyahoga County Adult Probation Department.

B. To effectively coordinate appropriate services for the client population, including but not limited to: medical services, mental health services, housing and other AOD services.

B. Procurement

1. The procurement method for this project was, other than full and open competition request for a governmental purchase, from the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County. The total value of the amended contract is \$2,398,530.00.

The original contract received other than full and open competition approval, to forward to the Contracts and Purchasing Board on December 29, 2011.

C. Contractor and Project Information

Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County
2012 West 25th Street, Sixth Floor
Cleveland, Ohio 44113
Council District 7

2. The Chief Executive Officer for the contractor is William M. Denihan.

D. Project Status and Planning

1. The project reoccurs annually.

2. The project's term has already begun.

E. Funding

1. The project is funded 89.91764% by General Fund (\$713,465.00) and 10.08236% by Community Corrections Act Grant Funds (\$80,000.00).

2. The schedule of payments is monthly by invoice.

3. The project is an amendment to an agreement. This amendment changes the value and is the 3rd (Third) amendment of the contract.

BC2014-242

A. Scope of Work Summary

1. The Division of Children and Family Services is requesting permission to enter into a contract with Pomegranate Health Systems of Central Ohio that is located in Columbus Ohio. The reason for the request is to continue care and treatment for client TH. Looking at different placement options Pomegranate was the only facility that would be able to care for the needs of the child in the capacity that she needs.

The contract period would be for one year beginning on February 1, 2014 and will continue until January 31, 2015.

2. Community-based residential services provider agencies serve the Division of Children and Family Services as a primary resource for placement of children who have been abused and/or neglected. This contract will help to maintain the range of services available to children.

3. Board and Care contracts are mandated by the Ohio Administrative Code (OAC) Section 5101:2-42-05

B. Procurement

1. The procurement method for this project was an exemption from competitive bid.

2. NA

3. NA

C. Contractor and Project Information 1. The address of the vendor is:

Pomegranate Health Systems of Central Ohio, Inc.

765 Pierce Drive

Columbus Ohio 43223

District: N/A due to being out of county

D. Project Status and Planning

1. The project is an occasional service.

2. NA

3. NA

4. The project term has already began and delayed due to the process and negotiation of the contract

5. NA

E. Funding

The project is funded 29% Federal funding and 71% Health and Human Services Levy.

6. Other Business