



Cuyahoga County Board of Revision

Cuyahoga County Administration Building
2079 East 9th Street, Cleveland, Ohio 44115
216-443-7195 / Ohio Relay Service 711 / 216-443-8282 (fax)

Minutes

Special Meeting of the Statutory Members of the Cuyahoga County Board of Revision August 6, 2014 at 3:30 PM

Required legal notices were provided and posted. The meeting was held at Cuyahoga County Administration Building, 2079 E. 9th Street, Cleveland, OH 44115. The meeting was called to order at 4:00 PM by **Matt Carroll**, Chief of Staff, representing Cuyahoga County Executive, Edward FitzGerald, Board Chairman, pursuant to Ohio Revised Code Section 5715.09. The roll was called. Present were:

- **Matt Carroll**, Chief of Staff
- **Mark A. Parks, Jr.**, Cuyahoga County Fiscal Officer

The Minutes of the July 11, 2014 meeting were approved as presented. A Motion was made by **Carroll** and seconded by **Parks**.

Carroll asked for any public comment. No public comments were made.

Carroll asked for any new business and opened the discussion on the *cost of living adjustment and merit award* specific to Board of Revision (BOR) personnel. Shelley Davis, Administrator of the Board of Revision requested that Board of Revision's unclassified employees receive the same cost of living increase (COLA) and Merit Award as all non-bargaining classified employees as outlined by Human Resources.

A Motion was made by **Parks** and seconded by **Carroll** to recommend and approve for Adoption the following:

Retroactive to January 1, 2014, Board of Revision's unclassified county employees will receive a 1% cost of living increase reflected in the August 15, 2014 pay checks. Based on 2013 performance evaluations some Board of Revision employees shall also receive a one-time lump sum merit payment. The payments will be based on evaluation scores. Employees who scored a 3 will receive \$500, a score of 3.1 to 3.49 will receive \$1,000, and a score of 3.5 and up will receive \$1,500 in their August 29, 2014 checks.

To qualify for a Merit Award:

- You must be an actively employed Board of Revision employee at the time of distribution.
- You must have been actively employed on or before 12/31/2012 and remained employed throughout 2013.
- You must have a rating of 3.0 or greater on the 2013 Annual Performance Evaluation.

Merit payments for 2013 performance evaluations are a tribute to the quality work performed at the County.

Davis noted there had been a prior conversation with Councilman David Greenspan, a Statutory Member, who was unable to attend today's meeting. Councilman Greenspan consented to approve the recommendation as outlined.

Carroll asked for any other business. As there was no further business before the BOR, **Carroll** called for a Motion to Adjourn. The Motion was seconded by **Parks**. The meeting was adjourned at 4:05 PM.

Minutes Recorded by: Bonnie Inniss