

Minutes

Cuyahoga County Contracts and Purchasing Board
October 20, 2014 11:30 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B
Cleveland, Ohio 44115

I. Call to Order

The meeting was called to order at 11:31 a.m.

Attending:

Matt Carroll, Chief of Staff
Councilman Dale Miller
Mark A. Parks, Jr., Fiscal Officer
Lenora Lockett, Director of the Office of Procurement & Diversity
Michael Chambers, Fiscal Officer, Department of Public Works (Alternate for Bonnie Teeuwen)

II. Review Minutes

The minutes of the October 14, 2014 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

There was no public comment

IV. Contracts and Awards

A. Tabled Items

There were no tabled items

B. Scheduled Items

CPB2014-814 Court of Common Pleas/Juvenile Court Division, submitting a revenue generating agreement with Positive Education Program in the amount of \$10,690.84 for school based liaison services for the period 10/20/2014 - 10/19/2015. Funding Source: Revenue Generating

Karen Lippman, Juvenile Court, presented. Item CPB2014-814 was unanimously approved.

CPB2014-815 Department of Public Safety and Justice Services, recommending an award on RQ31669 and enter into a contract with Meltwater News US, Inc. in the amount not-to-exceed \$7,500.00 for social media monitoring services for the period 4/29/2014 - 4/29/2015. Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Matt Carroll asked for further explanation on the service provided, whether the vendor provides regular reports on information gathered, and about threats detected. Item CPB2014-815 was unanimously approved.

C. Exemption Requests

CPB2014-816 Department of Public Works, Submitting an RFP exemption on RQ32100, which will result in an award recommendation to Pitney Bowes in the amount of \$174,024.00 for the rental and maintenance of Connect+ 3000 Series WOW mail machines and equipment located at the Administration building, Justice Center and Virgil E. Brown Building for the period 12/1/2014 - 11/30/2017. Funding Source: Internal Service Fund

Michael Chambers, Department of Public Works, presented. Item CPB2014-816 was unanimously approved.

CPB2014-817 Department of Information Technology, submitting an RFP exemption on RQ32014, which will result in an award recommendation to ESRI in the amount of \$32,644.00 for the purchase of ArcGIS server software. Funding Source: General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-817 was unanimously approved.

CPB2014-818 Department of Information Technology, submitting an RFP exemption on RQ32268, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$27,760.79 for the purchase of network security cameras and access control swipes for the new Family Justice Center. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked for additional clarification on the funding source. Item CPB2014-818 was unanimously approved.

CPB2014-819 Department of Health and Human Services/Division of Senior and Adult Services, Submitting an RFP exemption on RQ32174, which will result in an award recommendation to The Center for Community Solutions on behalf of the Council on Older Persons (COOP) in the amount of \$7,500.00 for financial support for the period 1/1/2015 - 12/31/2015. Funding Source: Health and Human Services Levy Funds

Item CPB2014-819 was held at the request of the Department as the Director, who was unable to attend and present the item.

D. Consent Agenda

CPB2014-820 Department of Public Works,

a) submitting an amendment (Subsidiary No. 1) to Contract No. CE1300130-01 with Perk Company, Inc. for the resurfacing of Ontario Street from Lakeside Avenue to approximately 900' feet north of Carnegie Avenue and East 9th Street from North Marginal Road to Carnegie Avenue in the City of Cleveland for a decrease in the amount of (\$77,108.01).

b) recommending to accept the project as complete and in accordance with plans and specifications;

requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 100% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund and the \$7.50 License Tax Fund

Item CPB2014-820 was unanimously approved.

CPB2014-821 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-821 was unanimously approved.

CPB2014-822 Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item CPB2014-822 was unanimously approved.

CPB2014-823 Department of Information Technology, submitting an amendment to Contract No. CE1300544-01 with Vital Resources, Inc. for development of an application supporting work activity management for the Division of Children and Family Services for the period 11/1/2013 - 5/30/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: Original contract General Fund

Item CPB2014-823 was unanimously approved.

CPB2014-824 County Sheriff, submitting a grant award in the amount of \$200,001.00 from Ohio Department of Rehabilitation and Correction/ Division of Parole and Community Service/Bureau of Community Sanctions for the Community-based Corrections Non-Residential Felony Local Incarceration Program in connection with the FY2015 Community Corrections Act Grant Program for the period 7/01/2014 – 06/30/2015; requesting authority for Sheriff Bova to execute all fiscal and programmatic reports required in connection with said grant. Funding Source: 100% Ohio Department of Rehabilitation and Corrections grant funds

Item CPB2014-824 was unanimously approved.

CPB2014-825 Common Pleas Court/Corrections Planning Board, submitting an amendment to Contract No. CE1300514-01 with Oriana House, Inc. for Day Programming Services in connection with the FY2014 Ohio Department of Rehabilitation and Correction Community Corrections Act Probation Improvement and Incentive Grant Program for the period 10/1/2013 - 6/30/2015 to change the terms, effective 7/1/2014; no additional funds required. Funding Source: 100% by Ohio Department of Rehabilitation and Correction, Probation Improvement Grant Funds

Item CPB2014-825 was unanimously approved.

CPB2014-826 Department of Public Safety and Justice Services, submitting a grant award in the amount of \$310,009.00 from U.S. Department of Justice, Office of Justice Programs, National Institute of Justice for FY2014 Forensic DNA Capacity Enhancement and Backlog Reduction Program for the period

10/1/2014 - 9/30/2016. Funding Source: Department of Justice, Office of Justice Programs, National Institute of Justice grant funds

Item CPB2014-826 was unanimously approved.

CPB2014-827 Department of Health and Human Services/Division of Senior and Adult Services, Submitting an amendment to Contract No. CE1400252-01 with Terminix International, Inc. for bed bug extermination services for the period 8/1/2014 - 7/31/2016 to change the terms, effective 9/10/2014; no additional funds required. Funding Source: Health & Human Services levy funds

Item CPB2014-827 was unanimously approved.

CPB2014-828 Office of Procurement & Diversity, presenting voucher payments for the week of 10/20/2014.

Dale Miller asked for clarification on the item under Requisition #CF-14-32114, "Independent Living – Purple Project (event already held)," in the amount of \$18,810. Lenora Lockett provided detailed information on this item and noted that it was presented at a previous CPB meeting and approved by the Board. Item CPB2014-828 was unanimously approved.

CPB2014-829 Presenting vouchers for the week of 10/9/2014 – 10/15/14.

Item CPB2014-829 was unanimously approved.

V. Other Business

TIME-SENSITIVE/MISSION CRITICAL

CPB2014-830

Hugh Shannon, Medical Examiner's Office, presented. Requesting approval of RQ32425 with Fisher Scientific in the amount not to-exceed \$2,500.00 for personal protective equipment. Dale Miller asked for the quantity and unit cost of the items to be purchased.

A motion to amend the agenda to consider the item was unanimously approved. Items CPB2014-830 was unanimously approved. A motion to restore the Medical Examiner's mission-critical budget to \$25,000.00 each was unanimously approved.

CPB2014-831

Michael Chambers, Department of Public Works, presented. Requesting approval of RA32429 with Ball Chemical and Equipment in the amount of \$938 for various parts to repair the Huntington Park Garage/Justice Center M-30 Scrubber machine.

A motion to amend the agenda to consider the item was unanimously approved. Items CPB2014-831 was unanimously approved. A motion to restore the Department of Public Works' mission-critical budget to \$25,000.00 was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:42 a.m.