

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, November 5, 2014
2429 Superior Viaduct, 2nd Floor
Cleveland, OH 44113
5:00 p.m.

1) CALL TO ORDER

Chairwoman Kathleen Walsh called the meeting to order at 5:00 p.m. Chairwoman Walsh made a motion to approve the minutes from the October 22, 2014 meeting. Commissioner Thomas Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairwoman Kathleen Walsh, Commissioner Thomas Colaluca, PRC Administrator Rebecca Kopcienski, PRC Coordinator Jessica Vezina, PRC Staff Attorney Sara DeCaro and Assistant Prosecutor Nora Graham. Commissioner Robert Wolff was not present.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) Proposed New and Modified Classifications

Chairwoman Walsh made a motion to approve the ten revised classifications, six new classifications and three classifications set for deletion; Commissioner Colaluca seconded the motion. All were in favor; no objections.

5) NEW BUSINESS

a) Update on Commission selection process

PRC Administrator Rebecca Kopcienski stated that the upcoming Commissioner vacancy is posted on County Council's website and noted on the PRC's website. Discussion ensued.

6) PUBLIC COMMENT – Nothing Submitted

7) OTHER BUSINESS

- a) Administrator Kopcienski updated the Commission on the Civil Service Testing for Administrative Assistant 1 for the PRC that will take place on Nov. 12, 2014.
- b) Administrator Kopcienski updated the Commission on budget preparations and staffing concerns. The budget has been submitted to the Office of Budget

Management, and will be presented to Council later this month. Discussion ensued.

- c) Administrator Kopcienski updated the Commission on Pay Equity study. She noted that Gallagher was trying to coordinate their next visit with HR for the week of Nov. 19, 2014. Discussion ensued.
- d) Administrator Kopcienski noted that PRC Manager Vaughan is currently interviewing candidates for the position of Testing Specialist.

8) ADJOURNMENT

Chairwoman Walsh made a motion to adjourn the meeting at 5:15 p.m. Commissioner Colaluca seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for Wednesday, November 19, 2014 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.