

## REVISED

**Cuyahoga County Contracts and Purchasing Board**  
**November 17, 2014 11:30 A.M.**  
**County Headquarters**  
**2079 East Ninth Street, 4<sup>th</sup> Floor**  
**Committee Room B**

**I. Call to Order**

**II. Review Minutes**

**III. Public Comment**

**IV. Contracts and Awards**

**A. Tabled Items**

**B. Scheduled Items**

Item	Requestor	Description	Board Action
CPB2014-889	Office of Procurement and Diversity	Recommending an award:  <u>Department of Information Technology</u> a) on RQ32014 to Environmental Systems Research Institute, Inc. (1-1) in the amount of \$32,644.00 for the purchase of ArcGIS server software (State Contract No. 533197).  Funding Source: 100% State Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-890	Office of Procurement and Diversity	Recommending an award:  <u>Department of Information Technology</u> a) on RQ32434 to Hewlett-Packard Company (1-1) in the amount of \$81,728.01 for the purchase of 91 workstations and monitors for use by Domestic Relations Court.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-891	Office of Procurement and Diversity	Recommending an award:  <u>Department of Public Works</u> a) on RQ31224 and enter into a contract with Weed Pro, Ltd. in the amount not-to-exceed \$60,000.00 for organic lawn care and weed control services for various County buildings for the period 11/1/2014 - 10/31/2017.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-892	Medical Examiner	Submitting a revenue generating agreement with The Northern Ohio Academy of Pharmacy for lease of space located at 11001 Cedar Avenue, Cleveland, for a fee to	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>the County in the amount of \$2,240.00, for the period 1/1/2015 - 12/31/2016.</p> <p>Funding Source: Revenue Generating</p>	
CPB2014-893	Medical Examiner	<p>a) Submitting an RFP exemption on RQ31999, which will result in an award recommendation to X-Ray Services of Ohio, LLC in the amount not-to-exceed \$24,964.00 for maintenance and calibration on various X-ray equipment for the period 8/15/2014 - 8/14/2015.</p> <p>b) Recommending an award on RQ31999 and enter into a contract with X-Ray Services of Ohio, LLC in the amount not-to-exceed \$24,964.00 for maintenance and calibration on various X-ray equipment for the period 8/15/2014 - 8/14/2015.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Vendor to supply preventative maintenance service and calibration on x-ray equipment to the Medical Examiner's Office</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Contract for 1 year is \$24,964.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Informal bid request in September, this vendor was the only bidder, however, since the contract starts in August, this RFP Exemption was necessary in order to move forward with contract approval. This will be the third year vendor is awarded the contract.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendor replied to Informal bid request.</p> <p>5. What ultimately led you to this product or service? Why</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>was the recommended vendor selected?</p> <p>This service is required per the Ohio Department of Health, Radiology. The recommended vendor has been the vendor of record for the past two years. This vendor is reasonably priced and has performed their task with great satisfaction and superiority as compared to the previous vendor.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>2014 maintenance was recently performed, however, this contract needs to be finalized in case an unexpected problem should arise.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Looking ahead we will procure this contract through a formal bid process for multiple years.</p>	
CPB2014-894	Court of Common Pleas/Juvenile Court Division	<p>Recommending an award on RQ31002 and enter into a contract with Premier Office Technologies, Inc. in the amount not-to-exceed \$60,000.00 for clinician dictation and transcription services for the period 1/1/2015 - 12/31/2016.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-895	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Recommending an award on RQ31805 and enter into a contract with County Commissioners Association of Ohio Service Corporation (CCAOSC) c/o Ohio Child Support Enforcement Agency Directors Association, Inc. (OCDA) in the amount of \$6,150.00 for database tracking and location services of incarcerated non-custodial parents for the period 9/1/2014 - 6/30/2015.</p> <p>Funding Source: 86.5% by Federal Title IV-D funding and 13.5% by Federal TANF Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-896	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Recommending an award on RQ32174 and enter into a contract with The Center for Community Solutions on behalf of the Council on Older Persons (COOP) in the amount of \$7,500.00 for financial support for administrative staffing for the period 1/1/2015 - 12/31/2015.</p> <p>Funding Source: Health &amp; Human Services Levy Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2014-897	Department of Health and Human Services/ Division of Children and Family Services	<p>Recommending to amend CPB2014-190 which approved an RFP exemption on RQ30214, which resulted in an award recommendation to Pomegranate Health System in the amount of \$148,428.00 for emergency placement services to change the time period from 2/12/2014 - 1/31/2015 to 2/1/2014 - 1/31/2015.</p> <p>Funding Source: Health &amp; Human Services Levy Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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### C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-898	Department of Public Works	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000412 with MCG Trust for lease of storage space located at 1278 West 4th Street, Cleveland, for use by the Clerk of Courts for the period 5/1/2010 - 10/31/2014 to extend the time period to 10/31/2016 for additional funds in the amount of \$49,940.00.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Clerk of Courts, through the Department of Public Works currently leases 5,034 square feet of space in a building known as the Bolton-Pratt Building located at 1278 W. Fourth St., Cleveland, Ohio. The lease has expired and the space is still in use and needed for operations of the Clerk of Courts for storage of records and court files. The proposed amendment extends the term two years.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The amended term will remain at the same rate of \$24,970.00 per year. The amended term is from November 1, 2014 through October 31, 2016. This two year term will total \$49,940.00. The lease may be terminated with notice.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The site is currently in use. The lease is for \$24,970.00 per year and is market rate appropriate. The location is within</p>	

		<p>walking distance of the Lakeside Courthouse and the Justice Center allowing documents and files to be accessed without use of a vehicle. Few options in this geography exist. Secondly, it would be expensive to move prior to a larger resolution of space requirements for County storage needs.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Similarly situated landlords had been solicited. The Clerks office has requested continued use of this space. Any location further away would require the expense of a move and the likely purchase of a vehicle to access on a regular basis. Current County owned space continues to be maximized and evaluated to meet the current storage needs. At present the County is vigorously pursuing a larger storage space to meet multiple county storage needs and any move prior to that resolution would not be economic.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The current satisfactory use by the Clerk of Courts, appropriate value and geographic location meeting programmatic needs. This is a short Term lease with the ability to terminate should a long term solution be created for the Clerk's storage needs.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Files were overflowing in the Lakeside Courthouse and Justice Center to an unsafe level. There was no room to return these files to either location, and these files must be kept permanently and be kept at a readily accessible location.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. It is anticipated and hoped for as a result of the comprehensive evaluation and rollout related to County space needs that a more comprehensive solution can be determined for the Clerk of Courts long term storage needs.</p>	
CPB2014-899	Department of Public Works	Submitting an RFP exemption on RQ32478, which will result in an award recommendation to Bentley Select Software in the amount of \$6,440.00 for a subscription for	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>MicroStation, FlowMaster, STAAD.Pro, Storm CAD, and Sewer CAD programs for the period 11/1/2014 - 10/31/2015.</p> <p>Funding Source: Road &amp; Bridge and Sanitary Sewer Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Works is requesting approval for a RFP Exemption in an amount \$ 6,440.00 for a period beginning November 1, 2014 through October 31, 2015 for a subscription to Bentley Select Software for MicroStation, FlowMaster, STAAD.Pro, Storm CAD, and Sewer CAD programs. This software subscription is used by the Engineering staff of the Dept of Public Works for services in the communities serviced by the Sanitary and Road &amp; Bridge groups.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The cost of the five components for the one year period will be \$ 6,440.00. Funding Sources will be the Sanitary Sewer Fund and the Road &amp; Bridge fund on a shared basis proportionate to the percentage of use by each of the groups.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The software systems have been used by the Road &amp; Bridge and Sanitary Groups of the Dept of Public Works continuously for many years. In conjunction with the Cuyahoga County Dept of Information Technology, Technical Advisory Committee, it was determined that continued use of the software would best benefit the County and issued a TAC approval in support the software purchase.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>CAD software is available from other sources but the changes and upgrades would cost more and training for</p>	
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		<p>the new programs would delay the usage and services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Bentley Systems provided access to a number of CAD functions utilized by the various groups/departments within the Dept of Public Works. The programs have been used for many years and continue to display and provide the most up to date applications.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The County Dept of Public Works has diligently sought the best product and service for our program and presented this package for further analysis to the Technical Advisory Committee. The Alternative Procurement Process for the period avoids interruption in services.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Dept Public Works staff exercises extreme diligence in the selection of programs and vendors when obtaining all services and only after the review of the properties, longevity, serviceability and pricing are decisions made. The County Dept of Public Works anticipates this acquisition of services will enable the Road &amp; Bridge and Sanitary groups to perform up to expectations and beyond. The Alternative Procurement Process is necessary to insure the success of the program.</p>	
CPB2014-900	Department of Public Works	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200589-01 with Karen S. Ganofsky, DVM for veterinary services for the period 9/24/2012 - 9/30/2014 to extend the time period to 3/31/2015; no additional funds required.</p> <p>Funding Source: Dog License Fees Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Additional Professional Veterinary Services.</p> <p>Requesting to extend the timeframe 6 months.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

	<p>The current contract runs from 9/24/2012 to 9/30/2014. Requesting to extend the ending date to 3/31/2015. There will be no increase in the contract amount.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <table><tr><td>Original Contract Value -</td><td>\$90,000.00</td></tr><tr><td>Amendment No. 1 -</td><td>\$90,000.00</td></tr><tr><td>Revised Contract Amount -</td><td>\$180,000.00</td></tr><tr><td>Amendment No. 2 -</td><td>\$0.00</td></tr></table> <p>Entire Contract is funded with dog license fees. Index Code : CT0501047 Object Code : 278</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Karen S. Ganofsky DVM was selected through the County's RFQ22888 Professional Veterinary Services for the County Animal Shelter. There is a need to extend the current contract for an additional 6 months to cover the time it takes to obtain a new veterinary physician. It would not be practical or feasible to advertise for additional work as a separate contract. The County Animal Shelter has an immediate need for daily Professional Veterinary Services. A new contract would delay the needed services.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. Karen S. Ganofsky is the current provider of Professional Veterinary Services to the County Animal Shelter. It would not be practical or feasible to advertise for additional work as a separate contract. The County Animal Shelter has an immediate need for daily Professional Veterinary Services. A new contract would delay the needed services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Karen S. Ganofsky DVM was selected through the County's RFQ22888 Professional Veterinary Services for the County Animal Shelter. Karen S. Ganofsky DVM was selected by a qualification based evaluation system and determined to be the most qualified person to provide Professional</p>	Original Contract Value -	\$90,000.00	Amendment No. 1 -	\$90,000.00	Revised Contract Amount -	\$180,000.00	Amendment No. 2 -	\$0.00	
Original Contract Value -	\$90,000.00									
Amendment No. 1 -	\$90,000.00									
Revised Contract Amount -	\$180,000.00									
Amendment No. 2 -	\$0.00									



		<p>Veterinary Services to the County Animal Shelter.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. It would not be practical or feasible to advertise for additional work as a separate contract. The County Animal Shelter has an immediate need for daily Professional Veterinary Services. A new contract would delay the needed services.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. In the future, the Department of Public Works will continue to identify the entire scope of projects prior to contracting in order to minimize the need for modifications</p>	
CPB2014-901	Department of Information Technology	<p>Submitting an RFP exemption on RQ31815, which will result in an award recommendation to SHI International in the amount of \$37,943.00 for maintenance of Novell software products for the period 7/1/2014 - 6/30/2015.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Needed to support the County's Novell products.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The estimated amount is \$37,943.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Renewal was postponed until email migration off of Novell GroupWise was complete in order to save \$90,000.00 in GroupWise maintenance costs.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>We didn't evaluate any other vendors due to the fact that SHI was the only vendor who submitted a quote last year. Also, the County postponed The delay led to the expiration of contract CE1300442. To continue with SHI will save the County \$90,000.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>SHI was only bidder that responded and was the lowest bidder last year.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>If we don't have support for the County's Novell and the system goes down it could lead to a loss of productivity.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Next year the Department of Technology will bid this maintenance out without delay.</p>	
CPB2014-902	Department of Information Technology	<p>Submitting an RFP exemption on RQ32296, which will result in an award recommendation to IntelliNet Corporation in the amount of \$6,176.40 for hosting services for the period 10/1/2014 - 9/30/2015.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Intellinet hosts a virtual environment that the County utilizes to run a utility call Solarwinds. Solarwinds is used in this case to monitor the County websites from an external source.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$6,176.40 per year</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>contract # and expiration date)</p> <p>To move the environment would require county resources to rebuild at considerable staff expense and increase network costs associated to the function it is performing at a new location.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>See #3</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>IntelliNet has been a solid partner and has performed well.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The monitoring of county websites would have to be performed manually and absorb 6 man hours per day, 7 days per week to monitor the 80+ websites. Manual checks are not real time and expose the websites to longer duration outages.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The expense associated with the moving this service does not warrant the transitioning to another provider as long as IntelliNet continues to perform.</p>	
CPB2014-903	Department of Health and Human Services	<p>Submitting an RFP exemption on RQ32540, which will result in an award recommendation to Children's Hospital Medical Center in the amount of \$128,700.00 for operational support of a Drug and Poison Information Center for the period 1/1/2015 - 12/31/2015.</p> <p>Funding Source: Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Drug and Poison Information Center's (DPIC) Poison Information Specialists provide immediate management of accidental or intentional exposures to drugs, chemicals,</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>insecticides, plants, bites or stings, whether of a household, industrial, or environmental nature. These registered nurses have extensive training in toxicology. The DPIC is certified by the American Association of Poison Control Centers, and contributes to the National Poison Data System (NPDS), the largest toxicology database in the world.</p> <p>The Department of Health and Human Services plans to contract with Children's Hospital Medical Center in support of the Drug and Poison Information Center for the period January 1, 2014 - December 31, 2015.</p> <p>The funds are in the 2014-2015 HHS base budget. The original contract was written for one year.</p> <p>Children's Hospital Medical Center is a registered contractor with the Inspector General # 14-0049.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$128,700</p> <p>The contract will be for the time period January 1, 2015 - December 31, 2015 100% HHS Levy Funds</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Due to the closure of the Northern Ohio Poison Center based at UH Rainbow Babies &amp; Children's Hospital; Cincinnati's poison center (DPIC) took over the calls for this region. DPIC is one of two poison centers in the State of Ohio.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The Drug and Poison Information Center (DPIC), based at Children's Hospital Medical Center, will serve the poison information needs of half the State of Ohio (24 counties). Available 24/7 by a national toll-free number, DPIC handled approximately 90,000 calls in 2013 and 77,742 calls have been fielded in 2014 as of September 30th from the citizens within its call area. 9,110 calls were fielded</p>	
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		<p>from Cuyahoga County in 2014 as of September 30th. The service is free to all members of the public, and serves as a unique and valuable resource to healthcare facilities and first responders.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Cuyahoga County supported the local Northern Ohio Poison Center for over a decade. When the center abruptly closed, Children's Hospital Medical Center agreed to take over the calls for Cuyahoga County in early 2014. DPIC is the one of only two poison centers in the State of Ohio. The two poison centers in the state are located in Columbus and Cincinnati.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>DPIC is one of only two poison centers in the State of Ohio.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>DPIC is one of only two poison centers in the State of Ohio.</p>	
CPB2014-904	Department of Health and Human Services	<p>Submitting an RFP exemption on RQ32509, which will result in an award recommendation to United Way of Greater Cleveland in the amount of \$277,333.32 for Community Information and Referral Services for the period 1/1/2015-12/31/2015.</p> <p>Funding Source: Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>To provide 24-7 access to health and human services information and referral for Cuyahoga County residents.</p> <p>2-1-1 maintains a one-of-a kind database of more than 3,000 health and human services and is the only entity authorized by the Ohio Alliance of Information and Referral Systems (OhioAIRS) to provide the 2-1-1 dialing code in Cuyahoga County. The United Way 2-1-1 is nationally accredited by the Alliance of Information and</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Referral Systems.</p> <p>The Department of Health and Human Services plans to contract with United Way of Greater Cleveland, for the period 1/1/2015 through 12/31/2015 for Community Information and Referral Services.</p> <p>United Way of Greater Cleveland is a registered contractor with the Inspector General #12-2863</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$277,333.32</p> <p>100% Health and Human Services Levy Funds appropriated in the 2014-15 base budgets.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>United Way 2-1-1 is the only entity authorized by the Ohio Alliance of Information and Referral Systems (OhioAIRS), through a Public Utilities Commission of Ohio (PUCO) order, to provide the 2-1-1 dialing code in Cuyahoga County.</p> <p>United Way 2-1-1 is the only entity in Cuyahoga County nationally accredited by the Alliance of Information and Referral Systems.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None</p> <p>2-1-1 was first launched in 2004 as a joint effort between the County and United Way. Since then, 2-1-1 has become part of the fabric of health and human services in the community and is needed to direct people to services and to identify trends and document community needs. More than 200,000 Cuyahoga County residents seek assistance from 2-1-1 each year to be assessed and appropriately directed to helping agencies. 2-1-1, due to its robust database and ability to pre-screen callers for services, saves government and nonprofit agency staff time as they are not fielding inappropriate/misdirected requests for service. 2-1-1 saves the client time by not having to</p>	
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		<p>contact multiple organizations or visit agencies in-person to determine if they qualify and what options they have for assistance. 2-1-1 saves the client the cost of commuting, day care, dialing 4-1-1 and the psychological cost of "the run-around." Lastly, 2-1-1 records caller demographics and needs and can identify trends and document unmet needs as well as the frequency of needs requested and referrals provided. 2-1-1 helps County HHS better understand the needs of residents and develop plans to address service gaps.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>United Way of Greater Cleveland owns the copyright to a one-of-a kind database of more than 3,000 health and human service agencies. United Way 2-1-1 is the only entity authorized by the Ohio Alliance of Information and Referral Systems (OhioAIRS), through a Public Utilities Commission of Ohio (PUCO) order, to provide the 2-1-1 dialing code in Cuyahoga County. United Way 2-1-1 is the only entity in Cuyahoga County nationally accredited by the Alliance of Information and Referral Systems.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>2-1-1 has become part of the fabric of health and human services in the community and is needed to direct people to services and to identify trends and document community needs. More than 200,000 Cuyahoga County residents seek assistance from 2-1-1 each year to be assessed and appropriately directed to helping agencies. 2-1-1 saves the client the cost of commuting, day care, dialing 4-1-1 and "running-around" from agency to agency seeking information.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A</p>	
CPB2014-905	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting a sole source exemption on RQ31373, which will result in an award recommendation to West Publishing Corporation for CLEAR Government Fraud database services in the amount of \$5,892.00 for the period 12/8/2014 - 12/7/2015.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Funding Source: Public Assistance Funds</p> <p>2. What is the product/service that you seek to acquire?</p> <p>Online investigative tool to determine fraud and initiate repayment.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of “potential” renewal options?</p> <p>4. Why do you need to acquire these goods or services?</p> <p>To assist the investigators with their fraud cases. For example when researching the cases address/addresses are often found using the CLEAR product so that we can subpoena them as well as keep current contact when trying to collect funds from them.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>In combating public assistance fraud and attempting to collect outstanding monies owed by clients on the various assistance programs we need to have up to date addresses and contact information. As a department with over 23 million dollars in uncollected overpayments and over 4,200 clients who have been declared “lost contacts” because of our bad addresses we need up to date information to contact and attempt to get the monies owed the county. CLEAR would provide the Investigation Department the up to date addresses on many of the lost contacts. When examining this database we selected 1,000 names to search for new address. From this search we received 653 new addresses for individuals who still owe Cuyahoga County money. These updated addresses will enable us to make contact with these clients and attempt to collect the monies still owed the County.</p>	
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		<p>In addition, as our Investigators go into the field it is imperative that we have access to accurate and up to date arrest records. This is a safety issue for those attempting to locate and interview many of these clients who may have engaged in public assistance fraud. The Investigator needs to know the criminal/arrest history of every individual they will interview. Recently I reviewed a case in Lexis Nexus that listed the individual's last arrest in 2004. I searched our county court website and the individual had been arrested in September 2014 and had been remanded to jail. The last record in Accuprint was ten years old. As stated, the lack of up to date information can become a safety issue when interviewing these individuals.</p> <p>The use of up to date social media can also play an important role in these investigations. We may examine the website and see them posing with weapons or may be making threats. We need to know this information before we engage the individual. The CLEAR database provides up to date, comprehensive social media information whereas Lexis Nexus information is not current.</p> <p>In conducting employee integrity investigations the social media website searches are invaluable. I asked an Internal Auditor to run her profile on Accuprint for her social media. She advised that the search returned four email address and no Face Book or Pinterest accounts. The Auditor confirmed she is active on both sites but it was not reported on Lexis Nexus. In addition the email addresses provided for the employee were old. Additionally, her current email address was not reported.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>Yes, and the services provided did not provide a good return on investment; CLEAR guarantees a higher rate, when finding the client information needed. Cuyahoga County currently uses Lexis Nexus. Based on my 27 years in law enforcement as well as the public assistance fraud cases we investigate, I believe it is imperative that we have up to date information on those we investigate.</p>	
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		<p>We have tried the various searches on Accuprint, Lexis Nexus but the information had been dated and incomplete. CLEAR guarantees a higher success rate when searching for up to date client needed information. In addition, CLEAR offers more up to date databases, such as Face Book and other social media. These databases are critical in our internal investigations as well as our public assistance fraud investigations.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>CJFS Investigation Department has used several service providers trying to obtain current identifying information for individuals criminally prosecuted and individuals having outstanding overpayments declared as a result of an investigation. The information received from Lexis Nexus was not up to date and we were not able to continue with our location and collection activities. During our trial period with CLEAR we were able to obtain over 450 new addresses for individuals who had been placed in the lost contact status because of bad addresses.</p> <p>In addition, prior to scheduling interviews for three Investigator positions, I had backgrounds completed on eleven potential candidates. This included obtaining 25 Accuprint Reports, 14 criminal searches, 4 criminal reports as well as 48 advanced person searches. The cost of these services collectively was \$196. Therefore, based on our increased investigative activity and collection efforts, the CLEAR database would be more cost effective and also provided more current and useful information.</p> <p>8. Has your department bought these goods/services in the past?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Currently the Investigations Department utilizes Lexis Nexus for our investigative and background needs. The purchase of this database was a sole source contact. There is no contract now but rather a month to month arrangement. The base price for us is \$50 per month; however, as services are used we are charged per service.</p>	
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		<p>9.What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>Because of the specialty services provided and our unique need for this information, there have been no efforts to reduce our reliance on sole source contracts for those providing the required databases and information.</p> <p>10. What efforts were made to get the best possible price?</p> <p>Reduction of the number of slots for employee use and batch processing if necessary.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>We require real-time, up to date information when conducting investigations and attempting to locate individuals with large overpayments. The CLEAR database would provide an absolute number of searches for a specific price. At the present time, we are charged per service which would be cost prohibitive once we begin a full scale location and collection from these individuals. In addition the need to be able to obtain up to date criminal histories and links to clients on various social media sites are necessary to perform our jobs. Lexis Nexus does not provide comprehensive social media histories on individuals.</p> <p>12. Amount to be paid: \$5,892.00</p>	
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#### D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-906	Department of Public Works	<p>Submitting an agreement with City of Cleveland Heights for the Countywide Preventative Maintenance Program.</p> <p>Funding Source: N/A</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>
CPB2014-907	Department of Public Works	<p>Submitting an amendment to an agreement with Talal Hamed for limited cafeteria services and vending machine services at the Cuyahoga County Jane Edna Hunter building located at 3955 Euclid Avenue, Cleveland, for the period 8/1/2012 - 12/31/2014 to extend the time period to 6/30/2016; no additional funds required.</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>

		Funding Source: N/A	
CPB2014-908	Office of Procurement and Diversity	Submitting an amendment to Contract No. CE1100716-01 with GovDeals, Inc. for internet auction services for surplus County equipment for the period 1/1/2012 - 12/31/2014 to extend the time period to 12/31/2015; no additional funds required.  Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-909	Office of Procurement and Diversity	Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).  Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-910	Department of Public Safety and Justice Services/ Witness/ Victim	Submitting an amendment to a grant award from U.S. Department of Justice, Office on Violence Against Women for the Family Justice Center: Planning, Implementation, Enhancement Project for the Encourage Arrest Policies and Enforcement of Protection Orders Grant Program for the period 10/1/2009 -12/31/2014 to extend the time period to 12/31/2015; no additional funds required.  Funding Source: U.S. Department of Justice, Office on Violence Against Women for the Family Justice Center Grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-911	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting a grant agreement with the Western Reserve Area Agency on Aging in the amount of \$18,140.77 for the FY2015 Home Energy Assistance Program Outreach Project for the period 9/1/2014 - 8/31/2015.  Funding Source: Western Reserve Area Agency on Aging grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-912	Office of Procurement & Diversity	Presenting voucher payments for the week of 11/17/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-913	Department of Development	<i>No vouchers for review this week.</i>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

**V. Other Business**

Item	Requestor	Description	Board Action
CPB2014-914	Office of the Executive Elect	<p>a) Submitting an RFP exemption, which will result in a contract with Keary McCarthy, LLC in the amount of \$31,000 for provision of transition director services beginning 11/10/14.</p> <p>b) Recommending a contract with Keary McCarthy, LLC in the amount of \$31,000 for provision of transition director services beginning 11/10/14.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Recommending a contract with Keary McCarthy LLC in the amount of \$31,000 for provision of transition director services beginning 11/10/14.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>Contract amount – \$31,000 Funding Source – 100% General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Given the unique nature of services to be provided, and the necessity of immediate implementation, an exemption from the requirement to issue a request for proposal is requested.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated, given the unique nature of services to be provided, and the necessity of immediate implementation.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The services and vendor were selected based on necessity of immediate support with the transition process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Provision of services is needed immediately in order to ensure a smooth and timely transition to the new County Administration.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>n/a</p>	
CPB2014-915	Office of the Executive Elect	<p>a) Submitting an RFP exemption, which will result in a contract with Precision New Media in the amount of \$19,250 for provision of communication support services related to transition to a new County Administration, beginning 11/10/14.</p> <p>b) Recommending a contract with Precision New Media in the amount of \$19,250 for provision of communication support services related to transition to a new County Administration, beginning 11/10/14.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Office of the Executive elect, recommending a contract with Precision New Media in the amount of \$19,250 for provision of communication support services related to transition to a new Administration, beginning 11/10/14.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>Contract amount – \$19,250 Funding Source – 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Given the unique nature of communication services to be provided, and the necessity of immediate implementation, an exemption from the requirement to issue a request for proposal is requested.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated, given the unique nature of services to be provided, and the necessity of immediate implementation.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The services and vendor were selected based on necessity of immediate support with communications related to the transition process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Provision of services is needed immediately in order to ensure a smooth and timely transition to the new County Administration.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>n/a</p>	
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**VI. Public Comment**

**VII. Adjournment**

## **Minutes**

Cuyahoga County Contracts and Purchasing Board  
November 10, 2014 11:30 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

### **I. Call to Order**

The meeting was called to order at 11:32 a.m.

#### **Attending:**

Matt Carroll, Chief of Staff  
Councilman Dale Miller  
Lenora Lockett, Director of the Office of Procurement & Diversity  
Bonnie Teeuwen, Director of Public Works

### **II. Review Minutes**

The minutes from the November 3, 2014 Contracts and Purchasing Board Meeting were unanimously approved.

### **III. Public Comment**

There was no public comment.

### **IV. Contracts and Awards**

#### **A. Tabled Items**

CPB2014-836 Office of Procurement & Diversity recommending an award: Department of Public Works a) on RQ31086 to Montrose Ford, Inc. (12-2) in the amount of \$34,173.00 for the purchase of two (2) 2015 Ford Fusion S 4 Door Sedans. Funding Source: Capital Outlay Funds

Lenora Lockett presented. Dale Miller asked for clarification on the budget source. Mike Chambers corrected the source of funds to be the Maintenance Fleet Operations budget. Item CPB2014-836 was unanimously approved.

#### **B. Scheduled Items**

CPB2014-871 Department of Workforce Development submitting contracts with various providers for the On-the-Job Training Program:

- a) Kowalski Heat Treating Co. in the amount not-to-exceed \$6,550.00 for the period 9/8/2014 - 1/14/2015.
- b) Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$40,000.00 for the period 9/1/2014 - 8/31/2015.



c) North Coast Container Corp. in the amount not-to-exceed \$4,914.00 for the period 9/27/2014 - 2/4/2015.

Funding Source: Western Reserve Funds

Lindy Burt, Clerk of the Board, presented. Item CPB2014-871 was unanimously approved.

CPB2014-872 Office of Procurement and Diversity recommending an award: Medical Examiner a) on RQ31809 to A. Daigger and Company, Incorporated (23-4) in the amount not-to-exceed \$70,125.46 to furnish and deliver laboratory supplies for the period 12/1/2014 - 11/30/2017.

Funding Source: General Funds

Lenora Lockett presented. Dale Miller asked questions related to rejection of the 3 other bids and comparison between the awarded and non-compliant bids. Bonnie Teeuwen asked how the Medical Examiner would procure the items excluded from the awarded bid. Item CPB2014-872 was unanimously approved.

CPB2014-873 Department of Public Safety and Justice Services recommending an award on RQ31671 and enter into a contract with Selex ES Inc., dba ELSAG North America in the amount not-to-exceed \$15,062.50 for an upgrade on Automated License Plate Readers for the period 8/30/2014 - 1/30/2015. Funding Source: 100% funded through the FY2013 State Homeland Grant Program Region 2.

Felicia Harrison, Department of Public Safety, presented. Bonnie Teeuwen asked if the item relates to a recently-presented license plate reader item. Item CPB2014-873 was unanimously approved.

CPB2014-874 Department of Health and Human Services/Division of Children and Family Services submitting an amendment to Contract No. CE1200501-01 with The Mokita Center, Inc. for Sex Offender assessment services for the period 9/1/2012 - 8/31/2014 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$10,000.00. Funding Source: Title IV-E Foster Care Maintenance

Rick Werner, Director of Human Services, presented. Dale Miller asked questions regarding the amount of time that has lapsed in the proposed amendment period, and whether we would be able to incorporate Juvenile Court into the contract before it expires. Bonnie Teeuwen asked for the average number of clients served per month. Item CPB2014-874 was unanimously approved.

### C. Exemption Requests

CPB2014-875 Department of the Treasurer Submitting an RFP exemption on RQ31913, which will result in an award recommendation to SymPro in the amount of \$3,580.00 for software maintenance for the period 9/1/2014 - 8/31/2015. Funding Source: General Fund

The Treasurer's Department was not in attendance, and Jeff Mowry presented in their place. Bonnie Teeuwen asked if this contract would be discontinued with implementation of the ERP. Item CPB2014-875 was unanimously approved.

CPB2014-876 Medical Examiner Submitting a sole source exemption on RQ32357, which will result in an award recommendation to College of American Pathologists in the amount not-to-exceed \$2,457.33

for the purchase of proficiency tests for Toxicology, Parentage and Identification disciplines for the period 11/17/2014 - 12/31/2015. Funding Source: Medical Examiner's Lab Fund

Felicia Harrison, Department of Public Safety, presented on behalf of the Medical Examiner's Office. Item CPB2014-876 was unanimously approved.

CPB2014-877 Medical Examiner Submitting a sole source exemption on RQ32356, which will result in an award recommendation to Forensic Science Consultants, Inc. dba Forensic Testing Services in the amount not-to-exceed \$4,929.00 for the purchase of proficiency tests for Drug Chemistry and Trace Evidence disciplines for the period 11/15/2014 - 12/31/2015. Funding Source: Medical Examiner's Lab Fund

Felicia Harrison, Department of Public Safety, presented on behalf of the Medical Examiner's Office. Item CPB2014-877 was unanimously approved.

CPB2014-878 Department of Public Safety and Justice Services Submitting an RFP exemption on RQ32442, which will result in an award recommendation to National Association of Drug Diversion Investigators in the amount of \$7,100.00 for 10 RX Prescription Drug Drop Boxes for distribution to various municipal police departments in Cuyahoga County. Funding Source: General Fund

Felicia Harrison, Department of Public Safety, presented. Dale Miller asked about the observed amount of use of the boxes that are currently installed throughout the County. Felicia did not have that information. Item CPB2014-878 was unanimously approved.

#### D. Consent Agenda

CPB2014-879 Department of Public Works Submitting an amendment (Subsidiary No. 2) to Contract No. CE1300437-01 with Specialized Construction Incorporated for a Countywide Maintenance Program Crack Sealing for the period 10/1/2013 - 10/14/2014 to extend the time period to 7/1/2015; no additional funds required. Funding Source: 100% Municipality

Item CPB2014-879 was unanimously approved.

CPB2014-880 Department of Public Works Submitting an amendment to Contract No. CE1300112-01 with Temperature Controls Company, Inc. in the amount not-to-exceed \$25,000.00 for inspection services for 6-Aerco boilers for the Juvenile Justice Center for the period 3/1/2013 - 2/28/2015 to extend the time period to 2/28/2016; no additional funds required. Funding Source: Internal Service Fund

Item CPB2014-880 was unanimously approved.

CPB2014-881 Department of Public Works Recommending a payment in the amount not-to-exceed \$15,000.00 to Burgess & Niple in connection with City of Parma vs. Cuyahoga County Case State ex rel. Andy Huttman, et al vs. City of Parma, et al, No. CV-12-781740. Funding Source: Sanitary Sewer District Funds

Item CPB2014-881 was unanimously approved.

CPB2014-882 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating Item CPB2014-882 was unanimously approved.

CPB2014-883 Department of Public Safety and Justice Services submitting a grant agreement with Ohio Emergency Management Agency in the amount not-to-exceed \$262,221.00 for FY2014 Emergency Management Performance Grant for the period 10/1/2013 - 6/30/2015. Funding Source: Emergency Management Performance Grant funds

Item CPB2014-883 was unanimously approved.

CPB2014-884 Department of Public Safety and Justice Services submitting an amendment to Contract No. CE1300301-01 with Golden Ciphers for the FY2012 Juvenile Accountability Block Grant Program for the period 1/1/2013 - 6/30/2014 to extend the time period to 2/15/2015; no additional funds required. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention grant funds

Item CPB2014-884 was unanimously approved.

CPB2014-885 Department of Public Safety and Justice Services submitting various grant agreements with Ohio Emergency Management Agency in the total amount of \$808,519.00 for various projects for the FY2014 State Homeland Security Grant Program for the period 9/1/2014 - 1/31/2016:

- a) Automated License Plate Reader Maintenance Project.
- b) Fusion Center Sustainment Project
- c) Hazmat/Chemical Biological Radiological Nuclear Energy Regional Response Team Project
- d) Mass Casualty Trailer Project
- e) Regional Aviation Response Project
- f) Urban Search And Rescue Team Sustainment Project
- g) Water Rescue Region 2 Project

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency grant funds

Item CPB2014-885 was unanimously approved.

CPB2014-886 Department of Public Safety and Justice Services submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$1,000,000.00 for FY2014 Urban Area Security Grant Program for the period 9/1/2014 - 7/30/2016; requesting authority for Kenneth Mills or Walter Topp to execute all fiscal and programmatic reports required in connection with said grant. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-886 was unanimously approved.

CPB2014-887 Office of Procurement & Diversity presenting voucher payments for the week of 11/10/2014.

Item CPB2014-887 was unanimously approved.

CPB2014-888 Department of Development presenting vouchers for the week of 10/30/2014 – 11/5/14.

Item CPB2014-888 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:49 a.m.

**A. Tabled Items**

**B. New Items**

**CPB2014-889**

*Title: OPD 2014 Award Recommendation Environmental Systems Research Institute, Inc. for GIS Software for DoIT RQ32014*

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of an Award Recommendation to Environmental Systems Research Institute, Inc. in the amount of \$32,644.00 for the purchase ArcGIS Server Software for the Department of Information Technology's GIS Division.
2. The primary goal of the purchase is to increase GIS capacity to account for user and application growth.

B. Procurement

1. The procurement method for this purchase is State Contract/RFP Exemption, approved under CPB2014-817 on 10/20/2014. State Contract 533197, expiration 3/10/2018.

C. Contractor and Project Information

1. The address of the vendor is as follows:  
Environmental Systems Research Institute, Inc. (ESRI)  
380 New York Street  
Redlands, California 92373  
There is no County Council representation, as the vendor is out-of-state.
2. The owners of the company:

The Jack and Laura Dangermond Trust,  
Jack Dangermond, President  
Laura Dangermond, VP, Sec., Treasurer

3. Equipment will be on the servers at Department of Information Technology  
1255 Euclid Avenue, 4th Floor  
Cleveland, Ohio 44115

3b. The project is located in Council District 7.

D. Project Status and Planning

1. This is a new purchase for the County.

E. Funding

1. This is funded 100% with State Grant Funds.

2. Payment will be made per state contract terms.

**CPB2014-890**

*Title: OPD 2014 Award Recommendation Hewlett-Packard Company Workstations & Monitors for DoIT/Domestic Relations Court RQ32434*

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of an Award Recommendation to Hewlett-Packard Company in the amount of \$81,728.01 for Workstations and Monitors for the Department of Information Technology for use by the Domestic Relations Court.

2. The primary goal of this purchase is to replace (91) desktops at the Court.

B. Procurement

1. The procurement method for this project is off of the HP Memorandum of Understanding for pricing, as approved on CPB2014-418, 5/27/2014. This MOU allows the County use of standard pricing through April 2016.

C. Contractor and Project Information

1. The address of the vendor is:

Hewlett-Packard Company  
3000 Hanover Street  
Palo Alto, CA 94304

There is no Council representation as the vendor is located out-of-state.

2. The President & CEO is Meg Whitman.

3a. The equipment is being sent to County vendor MCPc for additional loading, but will eventually be located at

Domestic Relations Court

1 Lakeside Avenue  
Cleveland, OH 44114

3b. Council District 7

D. Project Status and Planning

1. This is a new replacement purchase for the Court.

E. Funding

1. The project is funded 100% by the General Fund.
2. Payment will be made once the equipment and invoice received.

#### **CPB2014-891**

##### **A. Scope of Work Summary**

1. The Office of Procurement & Diversity is Recommending an Award and Submission of Contract on RQ31224 to Weed Pro, LTD for the Department of Public Works for organic lawn care & weed control services in the amount not-to-exceed \$60,000.00 (includes a \$9,000.00/\$3,000.00 each year contingency fund) for the period November 1, 2014 through October 31, 2017. The County reserved the right to add and/or delete facilities at any time.

2. The recommended vendor is a qualified lawn care contractor with a minimum of three (3) years of Organic Lawn Care experience using natural, organic lawn products and Integrated Pest Management methodologies to deliver an organic integrated lawn care and weed control program that will consists of four (4) applications (1-Early Summer, 1-Summer, 1-Early Fall and 1-Fall) at the following properties: Airport, 26300 Curtis Wright Parkway Richmond Hts, Oh 44143 Animal Shelter, 9500 Sweet Valley Drive Cleveland, Oh 44125 Board Of Elections, 2905 Euclid Avenue Cleveland, Oh 44115 County Courthouse, 1 W Lakeside Avenue Cleveland, Oh 44113 Huntington Park Garage – Park, 1141 W. 3rd Street Cleveland, Oh 44113 Jane Edna Hunter, 3955 Euclid Avenue Cleveland, Oh 44115 Juvenile Justice Center, 9300 Quincy Avenue, Cleveland, Oh 44106 Justice Center, 1200 Lakeside Avenue East, Cleveland, Oh 44114 Metzenbaum, 3343 Community College Avenue, Cleveland, Oh 44115 Whitlatch, 2191 East 19th St Cleveland, Oh 44115 Sanitary Engineer, 6100 W. Canal Road, Cleveland, Oh 44125.

##### **3. Services will also include:**

- a) Compliance with the County's Code 602; prohibiting the use of pesticides on county properties and employing Integrated Pest Management Practices.
- b) A full evaluation/inspection of each property's lawn, including a soil test, PH, soil compaction, identify grass type. Assess site lawn conditions and characteristics, pests, determine threshold levels, develop a monitoring and recordkeeping program. Interpret findings to develop management strategies designed to improve turf vigor and reduce pest/weed infestation. Provide written report in a three (3) ring binder.
- c) Make a diagnosis and design a customized lawn treatment program for each property, including the need for re-seeding if necessary.
- d) Use natural, organic products that are listed and approved by the Organic Material Review Institute (OMRI).
- e) Develop a customized organic fertilization and weed control schedule for each property using approved products.
- f) Develop a program that addresses specific weed categories and integrate careful targeted treatments for weed suppression such as crabgrass, broadleaf and other problems.
- g) Periodically inspect each property for indications of pest, fungus, and weed problems and then advise the County Groundskeeper Supervisor for the best solution.
- h) Cleanliness of all sites. The contractor's personnel shall wear proper company identification at all times when serving the facilities and shall adhere to applicable OSHA regulations.
- i) Perform Organic Lawn Care Training Session(s) for county landscapers, managers and building superintendents. The training session(s) shall cover all components of an IPM turf/lawn care program. Provide yearly refresher training.
- j) Provide a work schedule for completion of the four application process. Hours of lawn care shall be from Monday through Saturday (no Sundays or holidays), 7:00 a.m. until 9:00 p.m.
- k) Take all steps necessary to protect the public from injuries and nearby property from damage from their activities.

- l) Adhere to all applicable OSHA requirements and regulations that apply while performing any part of the work
- m) Protect the safety and convenience of the general public. Perform all work as needed and necessary to protect the general public from hazards.
- n) The Contractor shall perform work as needed and necessary to protect the general public from hazards.

4. Vendor will bring additional repairs or services which may be required to the attention of Cuyahoga County. Repairs/services will only be made after proper written authorization from Cuyahoga County is given.

#### B. Procurement

- 1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed \$60,000.00 (includes a \$9,000.00 contingency fund for the three (3) year contract period.
- 2. The bid closed on August 26, 2014.
- 3. Thirteen (13) bids were pulled from OPD and (2) bid were submitted and Weed Pro, LTD. is being recommended for the award.
- 4. There was a zero % SBE goal participation.

#### C. Contractor and Project Information

- 1. Weed Pro, LTD.  
842 Abbe Road  
Sheffield Village, OH 44054
- 2. The owners are Robert Palmer (440) 949-9333 and Joe Schill (440-240-8508)

#### D. Project Status and Planning

- 1. The project is needed to maintain healthy and attractive lawns that are environmentally sustainable and Pet/Eco-Friendly.
- 2. The resulting contract will be for the period of November 1, 2014 through October 31, 2017. Related contract documents are due 14 days after the recommendation of award.
- 3. A performance bond is not required for this item.
- 4. This is a bid utilizing the pilot project with contract being submitted at time of bid closing.

#### E. Funding

- 1. The contract is funded 100% by General Fund (CT577411)
- 2. Schedule of payments will be paid for by releases against the contract in accordance with the terms of the contract.

#### **CPB2014-892**

Submitting a revenue generating agreement with The Northern Ohio Academy of Pharmacy in the amount of \$1,120.00 (7 rentals at \$135.00 and 1 rental at \$175.00) for the period 1/1/2015 - 12/31/2015 and the amount of \$1,120.00 (7 rentals at \$135.00 and 1 rental at \$175.00) for the period of 1/1/2016 - 12/31/2016, for use of the Lester Adelson Conference Room. Total for the two year period is \$2,240.00.

The Northern Ohio Academy of Pharmacy has agreed to rent the Lester Adelson Conference Room on the following dates:

1/28/2015 @ \$135.00  
2/25/2015 @ \$135.00  
3/25/2015 @ \$135.00  
4/29/2015 @ \$135.00  
5/27/2015 @ \$175.00  
9/30/2015 @ \$135.00  
10/28/2015 @ \$135.00  
11/18/2015 @ \$135.00  
1/27/2016 @ \$135.00  
2/24/2016 @ \$135.00  
3/30/2016 @ \$135.00  
4/20/2016 @ \$135.00  
5/25/2016 @ \$175.00  
9/28/2016 @ \$135.00  
10/26/2016 @ \$135.00  
11/30/2016 @ \$135.00

Executive Director-Dawn Hammerle

**CPB2014-893**

[Item details in Section B., above]

**CPB2014-894**

A. Scope of Work Summary

1. Juvenile Court is requesting approval of a contract for Clinician Dictation and Transcription Services with Premier Office Technologies, Inc. for the time period of January 1, 2015 to December 31, 2017, with the not-to-exceed amount of \$60,000.00.
2. The primary goal of the program is to provide professional and technical services to conduct clinician dictation and transcription equipment and services for the Juvenile Court Diagnostic Clinic.
3. N/A.

B. Procurement

1. The procurement method for this project was an RFP (#31002). The total value of the RFP is \$60,000.00.
2. The above RFP closed on August 1, 2014. There was a 10% SBE goal.
3. There were four (4) proposals submitted to OPD. These four (4) vendors were submitted for review and one was selected.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:  
Premier Office Technologies, Inc.  
33230 Lakeland Blvd.  
Eastlake, Ohio 44095  
Council District NA.
2. Tammy Gunya-Novak is the President and CEO of Premier Office Technologies, Inc.



3.a Project is located at:  
Cuyahoga County Juvenile Justice Center  
Court Diagnostic Clinic  
9300 Quincy Avenue  
Cleveland, Ohio 44106  
3.b. The project is located in County district: 8

D. Project Status and Planning

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is monthly, by invoice.
3. N/A

**CPB2014-895**

*Title: CJFS/OCSS 2014 Contract with County Commissioners Assoc. of Ohio Service Corp. and Ohio CSEA Directors' Assoc. for Location Services RQ31805*

A. Scope of Work Summary

1. Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of a contract with the County Commissioners Association of Ohio Service Corporation (CCAO Service Corp) in conjunction with the Ohio CSEA Directors Association (OCDA) for the anticipated cost of \$6,150.00. The term of the Contract is 09/01/2014 through 06/30/2015.
2. The primary goals of the project are:
  - (a) locate and track non-custodial parents through a prison database maintained by Appriss, Inc. which has entered into an agreement for such services with CCAO Service Corp and OCDA;
  - (b) use the information for purposes of determining eligibility for the receipt of public assistance, prevention or identification of fraud, overpayments associated with the receipt of public assistance or collecting on defaulted child support obligations.

B. Procurement

1. The procurement method for this project was through a Government Cooperative Purchase joint purchasing program.
2. The procurement was closed on 07/30/2014.
3. The proposed purchase exemption was submitted to Novus Agenda on 08/25/2014 and received OPD's approval review on 10/01/2014.

C. Contractor and Project Information

1. The addresses of all vendors and/or contractors:
  - (a) County Commissioners Association of Ohio Service Corporation  
209 East State Street  
Columbus, OH 43215
  - (b) Ohio CSEA Directors' Association, Inc.

1103 Shrock Road, Suite 309  
Columbus, OH 43229

2. The executive directors for the vendors and/or contractors:  
Nick Konstandaras, President, Executive Committee CCAO Service Corporation  
Sue Mosier, President, Executive Board OCDA

- 3.a. The address of the project is:

CJFS/OCSS  
1640 Superior Avenue  
Cleveland, OH 44114  
CJFS  
1641 Payne Avenue  
Cleveland, OH 44114

- 3.b. The project is located in Council District 07

#### D. Project Status and Planning

1. The project, which contract period ends 06/30/2015, is new for CJFS/OCSS
2. The project's term has commenced. The delay in this request relates to a miscommunication in the approval process for submitting the requested exemption in Novus Agenda and to the procurement of the required supporting documentation for the contract process.

#### F. Funding

1. The project will be funded 86.5% by Federal Title IV-D funding and 13.5% by Federal TANF funding.
2. The schedule of payments, by invoice, will be twice a year for the monthly user fee and monthly for the services used.

#### **CPB2014-896**

*Title: Senior & Adult Services; 2014; The Center of Community Solutions on behalf of the Council on Older Persons (COOP), 1501 Euclid Avenue, Suite 310, Cleveland, Ohio 44115.*

#### A. Scope of Work Summary

1. The Division of Senior and Adult Services is requesting approval of a contract with The Center For Community Solutions on behalf of the Council On Older Persons (COOP) to provide financial support in the amount of \$7,500.00 for the period January 1, 2015 – December 31, 2015.
2. The primary goal is to provide financial assistance to support an administrative assistant and public policy consultant to assist the Council on Older Persons (COOP) in meeting its mission to promote a better understanding of aging and address the issues and concerns of older persons in Greater Cleveland through citizen led needs assessment, policy development, community education and advocacy.

The McGregor Foundation issued a challenge grant in the amount of \$17,500.00 to financially support staffing and activities of COOP. DSAS is requesting to contribute \$7,500.00 toward this effort. The challenge grant will help cover the costs for staffing administrative support (up to 200 hours annually) and public policy analysis and support (up to 250 hours annually). These funds will support the salary, fringes and other expenses related to these positions.

The following organizations are members of COOP:

A.M. McGregor Home  
Alzheimer's Association Cleveland Area Chapter

Benjamin Rose Institute  
Center for Nonprofit Excellence  
City of Cleveland Department on Aging  
Cuyahoga Community College Center for Applied Gerontology  
Cuyahoga County Board of Developmental Disabilities  
Cuyahoga County Division of Senior & Adult Services  
Cuyahoga Metropolitan Housing Authority  
Eliza Bryant Village  
Eliza Jennings Senior Care Network  
Fairhill Center  
Rose Centers for Aging Well, LLC  
Herman, Gibans, Foder, Inc. – Architects  
Hospice of the Western Reserve  
Legal Aid Society of Cleveland  
Linking Employment Abilities and Potential (LEAP)  
Long Term Care Ombudsman  
Lutheran Metropolitan Ministry Adult Guardianship Services  
MetroHealth Advantage  
Cleveland State University Maxine Goodman Levin College of Urban Affairs Ohio Center for the  
Advancement of Women in Public Sector  
Retired and Senior Volunteer Program of Greater Cleveland, Inc. (RSVP)  
Senior Care Connections, LLC  
United Way Services  
Visiting Nurse Association Healthcare Partners of Ohio  
Western Reserve Area Agency on Aging (WRAAA)

3. The contribution is a non-mandated service offered to Cuyahoga County residents.

B. Procurement

1. RFP exemption
2. n/a
3. The proposed contract received an RFP exemption approval from CPB on 10/27/14.

C. Contractor and Project Information

1. The address of the provider(s) is:  
The Center for Community Solutions  
1501 Euclid Avenue – Suite 310  
Cleveland, Ohio 44115
2. The owner for the provider is as follows:  
Semanthie B. Brooks, Chair
3. The Center for Community Solutions  
1501 Euclid Avenue – Suite 310  
Cleveland, Ohio 44115

D. Project Status and Planning

1. The project (Challenge grant) is new to the County.
2. Not applicable
3. Not applicable

4. Not applicable
5. The contractual agreement needs a signature in ink by January 1, 2015.

E. Funding

1. The project is funded 100% by the Health & Human Services Levy.
2. The scheduled contribution to the provider is payable upon receipt.
3. Not applicable.

**CPB2014-897**

The Cuyahoga County Division of Children and Family Services is requesting permission to amend the resolution CPB2014-190 to correct the start date for the Justification for DCFS 2014 15 Pomegranate Health Systems Contract Board and Care. The correct start date is February 1, 2014 not February 12, 2014. The award and contract BC2014-242 was approved for the time period of February 1, 2014- January 31, 2015. The justification states the time period is February 12, 2014- January 31, 2015.

### **C. Exemptions**

[Item details for CPB2014-898 - CPB2014-905 in Section C., above]

### **D. Consent Agenda**

#### **CPB2014-906**

##### **A. Scope of Work Summary**

- 1.) The Department of Public Works requesting approval of a preventative maintenance agreement with the City of Cleveland Heights.
- 2.) The primary goals of the agreement are: achieve a "quantity of scale," assist local communities in reducing their road maintenance costs, create regional collaboration, and aide municipalities with their fiscal responsibilities.
- 3.) N/A

##### **B. Procurement - N/A**

##### **C. Contractor and Project Information**

- 1.) N/A
- 2.) N/A
- 3a.) Within the City of Cleveland Heights
- 3b.) The project is located in Council District 10.

##### **D. Project Status and Planning**

- 1.) This project is new to the County.
- 2.) N/A
- 3.) N/A
- 4.) N/A
- 5.) N/A

##### **E. Funding**

- 1.) \$0.00
- 2.) N/A
- 3.) N/A

#### **CPB2014-907**

*TITLE: Public Works 2014 T. Hamed 3rd Agreement Amendment Jane Edna Hunter Limited Food/Beverage Svc*

##### **A. Scope of Work**

The Department of Public Works is submitting a third amendment Agreement on CPB2012-7000, to provide a limited cafeteria/coffee/beverage and vending machine services at the Cuyahoga County Jane Edna Hunter building located at 3955 Euclid Ave, 3rd Floor, Cleveland, Ohio 44114 for the period August 1, 2012 thru December 31, 2014 amending thru June 30, 2016 with a 30 day termination notice clause. No funds required. Justification approved by OPD on 9/17/14 (attached)

The anticipated start date for the new contract is July 1, 2016 for a term of five (5) years. The primary goal is to ensure a limited food/beverage provider for visitors/employees and to continue to offer nutritional foods. The Department of Public Works issued a RFP with no vendor response. The

Department will completely renovate the food service area. Upon completion of the renovation, a new RFP to reflect a more precise framework of expectations to seek possible new vendors with new ideas and begin to generate revenue for Cuyahoga County will be reissued.

**B. Procurement**

The procurement method for the project was a Request for Proposal Exemption which resulted in an agreement with Mr. Talal Hamed. The SBE was set at 0% by OPD. No funds required.

**C. Contractor Information**

Owner/Contact: Mr. Talal F. Hamed  
2155 Berkley Drive  
Westlake, Ohio 44115  
440-666-4000 Cell Phone  
VOTING DISTRICT: N/A  
IG#: 13-0323

**D. Project Status**

The project is an extension of the existing project.

**E. Funding**

Currently there is no funding involved. The new RFP will produce a Revenue Generating Agreement. The schedule of payments will be monthly that is predicted to contribute on an average of \$500.00 each month. The project is an amendment to an existing Agreement. This amendment changes the term only. History: 6 month amendment 2013 635, & 1 year amendment CPB2013-1028.

**CPB2014-908**

**A. Scope of Work Summary:**

The Office of Procurement & Diversity, submitting an amendment to RQ20737 with GovDeals, Inc. for internet auction services for surplus County equipment from the period 1/1/2012 - 12/31/2014 to extend the time period 1/1/15 to 12 /31/2015 . No additional funds required as this is a revenue generating contract.

2. The primary goals of the project are to sell said property via internet auction, to the highest bidder.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

**B. Procurement**

1. The procurement method for this project was an RFP #20737.

**C. Contractor and Project Information:**

GovDeals, Inc.  
100 Capitol Commerce Blvd.  
Suite 110  
Montgomery, AL 36117  
The President for the vendor is Robert L. DeBardelaben.

**D. Project Status and Planning:**

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

2. The project planning has four (4) phases. The Program Administrator will request approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

#### Funding

1. There is no cost for this process. The project is a revenue generating project

### **CPB2014-909**

#### A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property (vehicles) as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E) via GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.

2. The primary goal of the project is to sell said property via internet auction, to the highest bidder through GovDeals.

3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

#### B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.

2. The items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals, and the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

#### C. Contractor and Project Information:

N/A

#### D. Project Status and Planning

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

2. The project planning has four (4) phases. The Program Administrator will request approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

#### Funding

1. There is no cost for this process. The project is a revenue generating project.

### **CPB2014-910**

Department of Public Safety and Justice Services Witness Victim Service Center, submitting an amendment to a grant award from U.S. Department of Justice, Office on Violence Against Women for the Family Justice Center: Planning, Implementation, Enhancement Project for the Encourage Arrest Policies and Enforcement of Protection Orders Grant Program for the period 10/1/2009 -12/31/2014 to extend the time period to 12/31/2015; no additional funds required.

This time extension will allow continued planning and implementation for a Family Justice Center in our community to offer coordinated, co-located services to victims of family violence and their families; it will enhance our ability to track cases through the justice system; it will enhance our ability to manage

court dockets; it will better serve minority victims of domestic violence and incarcerated women with domestic violence in their histories.

#### **CPB2014-911**

Submitting a grant agreement with the Western Reserve Area Agency on Aging (WRAAA) for the Home Energy Assistance Program (HEAP) in the amount of \$18,140.77 for the period September 1, 2014 thru August 31, 2015.

The Western Reserve Area Agency on Aging is responsible for HEAP outreach and follow-up activities for Cuyahoga, Geauga, Lake, Lorain and Medina counties. To fulfill this responsibility, WRAAA partners with each county's Office on Aging for outreach. In Cuyahoga County, this outreach is done by the Division of Senior and Adult Services Information Outreach unit.

With these monies, Cuyahoga County DSAS plans to distribute HEAP applications to seniors. DSAS will also provide one-to-one assistance to ensure clients understand how to complete the application and compile the required documentation. DSAS will also assist clients with copying, mailing and following up on applications as needed.

In addition to informational mailings, DSAS will distribute these applications at senior centers, nutrition sites, municipal offices on aging, senior housing complexes, places of worship and social/support clubs serving the senior population. DSAS will also encourage its own clients currently enrolled in other DSAS programs to apply.

DSAS intends to utilize free print & broadcast media, as well as the Internet, to communicate the availability of this program and the County's supportive service.

Addendum #1 requires all HEAP grantees to comply with Executive Order 2011-12K issued by Ohio Governor John R. Kasich banning the expenditure of public funds for offshore services.

There is no application related to this grant agreement. WRAAA notifies the counties the amount for which they are eligible. This amount is based on a formula.

For the 2014/2015 HEAP season, WRAAA has opted to continue HEAP as a separate grant.

Principal Owners: Western Reserve Area Agency on Aging is a private non-profit organization designated by the Ohio Department on Aging as the designated area agency for PSA 10A. A 21 member board of trustees governs WRAAA.

WRAAA, 925 Euclid Avenue, Suite 600  
Cleveland OH 44115  
Chief Executive Officer: E. Douglas Beach, PhD



**CPB2014-912**

<b>Department/ Location Key:</b>					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

***Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

<b>Requisition #</b>	<b>Requisition Date</b>	<b>Description</b>	<b>Dept/Loc</b>	<b>Total</b>
AU-14-32453	10/22/2014	Nitro Pro Licenses for Clerk of Courts	AU / AU99	\$11,595.00
AU-14-32506	10/28/2014	70 HP LT05 Ultrium tapes	AU / AU99	\$1,324.40
AU-14-32528	10/29/2014	Rebid: Hardware for Wireless Connectivity for CJFS	AU / AU99	\$22,502.80
AU-14-32565	11/3/2014	One County Standard HP Workstation for CFS	AU / AU99	\$898.11
CF-14-32502	10/27/2014	PASSS-Respite	CF / CF01	\$560.00
CR-14-32356	10/9/2014	FTS: Trace Evidence Proficiency Testing Material to maintain Accreditation/ Certifications	CR / CR00	\$4,929.00

CR-14-32357	10/9/2014	CAP: Toxicology Proficiency Testing Materials	CR / CR00	\$2,457.33
CR-14-32552	10/31/2014	Agilent Lan Communication Interface	CR / CR00	\$697.77
ST-14-32585	11/5/2014	Ridgid Cutters & Parts	ST / ST01	\$13,236.02
ST-14-32584	11/5/2014	Airport - Runway De-icer Fluid	ST / ST01	\$18,520.00
ST-14-32536	10/30/2014	HR Flat & Angle Stock	ST / ST01	\$1,525.00
CT-14-32587	11/5/2014	S01008-REPLACEMENT RADIOS	CT / CT01	\$818.26
CT-14-32582	11/5/2014	JC - REPAIR SKY JACK BRAKES	CT / CT01	\$768.00
CT-14-32579	11/4/2014	RESERVE SQUARE MOVE	CT / CT01	\$969.00
CT-14-32530	10/29/2014	CLRK OF CRT.-CRIMINAL FILE FOLDERS	CT / CT09	\$3,104.40
CT-14-32508	10/28/2014	ASBESTOS REFRESHER TRAINING	CT / CT01	\$1,678.00
CT-14-32396	10/15/2014	JC JUDGES/EMPLOYEE PARKING GARAGE REPAIR	CT / CT01	\$24,600.00
CE-14-32504	10/27/2014	GPS - Rangefinder	CE / CE01	\$12,612.00
CE-14-31686	8/1/2014	Justice Center - Forklift	CT / CT01	\$24,375.00
<b>Items already purchased:</b>				
HS-15-32589	11/5/2014	FCSS FY15 Department Order For Summer Camp	HS / HS12	\$2,975.00
CF-14-32503	10/27/2014	Non-Reoccurring - adoption expenses	CF / CF01	\$2,050.00
CF-14-32681	11/12/2014	Non-Reoccurring - adoption expenses	CF / CF01	\$2,000.00

CT-14-32543	10/30/2014	VAR. BLDGS- EQUIPMENT CALIBRATION	CT / CT01	525.34
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***Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)***

<b>Purchase Order #</b>	<b>Purchase Order Date</b>	<b>Description</b>	<b>Dept/Loc</b>	<b>Total</b>
1415634	11/13/2014	DECEMBER FRESH FRUIT	SH/SHFS	\$18,128.00
1415633	11/13/2014	DECEMBER WAFFLES	SH/SHFS	\$2,203.50
1415632	11/13/2014	DECEMBER CANNED FRUIT	SH/SHFS	\$5,663.00
1415630	11/13/2014	DECEMBER FROZEN VEGETABLES	SH/SHFS	\$2,276.25
1415631	11/13/2014	DECEMBER FROZEN VEGETABLES	SH/SHFS	\$1,700.16
1415629	11/13/2014	DECEMBER BAGELS	SH/SHFS	\$1,132.56
1415628	11/13/2014	DECEMBER MILK	SH/SHFS	\$18,606.00
1415627	11/13/2014	DECEMBER DONUTS	SH/SHFS	\$3,628.80
1415626	11/13/2014	DECEMBER FRANKS	SH/SHFS	\$2,720.00
1415625	11/13/2014	DECEMBER SPICES	SH/SHFS	\$1,186.94
1415624	11/13/2014	DECEMBER JELLY / SYRUP	SH/SHFS	\$2,141.25
1415623	11/13/2014	DECEMBER CRACKERS/CHIPS	SH/SHFS	\$2,533.75
1415622	11/13/2014	DECEMBER PASTA	SH/SHFS	\$9,292.00
1415621	11/13/2014	DECEMBER SAUCES ETC.	SH/SHFS	\$1,951.60
1415620	11/13/2014	DECEMBER CHEESE SAUCE	SH/SHFS	\$2,392.80
1415619	11/13/2014	DECEMBER GROUND BEEF	SH/SHFS	\$6,350.00
1415618	11/13/2014	DECEMBER TURKEY HAM	SH/SHFS	\$7,870.00
1415617	11/13/2014	DECEMBER TURKEY	SH/SHFS	\$1,590.00
1415616	11/13/2014	DECEMBER CAKE MIX	SH/SHFS	\$2,200.00

1415615	11/13/2014	DECEMBER SAUSAGE	SH/SHFS	\$8,704.00
1415614	11/13/2014	DECEMBER SUGAR, FLOUR	SH/SHFS	\$4,049.40
1415613	11/13/2014	DECEMBER SAUCE & DRESSINGS	SH/SHFS	\$2,826.10
1415612	11/13/2014	DECEMBER POTATOES/MILK/ OATS	SH/SHFS	\$3,035.80
1415611	11/13/2014	DECEMBER BEANS	SH/SHFS	\$5,434.80
1415610	11/13/2014	DECEMBER BULK CEREAL	SH/SHFS	\$2,294.00
1415609	11/13/2014	DECEMBER FRESH VEGETABLES	SH/SHFS	\$14,731.05
1415608	11/13/2014	DECEMBER SOUP	SH/SHFS	\$4,112.88