



CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD (CCESAB) MEETING MINUTES



Date/Time: Thursday, October 9, 2014 / 2:00 P.M.

Location: Northeast Ohio Regional Sewer District (NEORS), 4747 East 49th Street, Cuyahoga Hts., OH 44125

Attendees (Voting Board Members)

L=Late

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	X	Chairman – Fire Chiefs Assoc.		
Cmdr. Harold Pretel	X	Vice-Chair – City of Cleveland	Ron Kauntz	
Kenneth Mills	X	Cuyahoga County	Norberto Colón	
Laura Palinkas		City of Cleveland	Larry Jones II	X
Mayor Joseph M. Cicero, Jr.	X	Mayors & Managers		
Mayor Richard Bain		Mayors & Managers		
Mayor Michael Summers		Mayors & Managers		
Chief Daniel Gilles		Police Chiefs Assoc.		
Sherri Lippus		Township Trustee (Olmsted Twp.)	Chief John Rice	
Terry Bindernagel	X	MMRS		
Robert Horwatt	X	City of Cleveland		
Walter Topp	X	Office of Emergency Management	Brandy Carney	
Sheriff Frank Bova		Cuyahoga County Sheriff	Bryan Smith	X
Chief John P. Joyce		GCRTA	Thomas Murawski	X
CHAIR		FUNCTIONAL COMMITTEES	CO-CHAIR	
Robert Kollar – Chair	X	AMS *Non-Voting	Peter Killmer	
Sharon Nicastro - Chair	X	Citizen Corps	Micheline Holland	
Chief Christopher Flynn - Chair	X	Communications	Steven Greene	
Chief Joseph Zemek - Chair		EMS	Chief Cornel Munteanu	
Chief Mike Carroll – Chair		Fire	Chief Briant Galgas	
Beth Gatlin - Chair	X	Health & Medical	Rebecca Hysing	
Chief Scott Lee - Chair	X	Law Enforcement	Chief Kevin Nietert	
Bob Girardi - Chair		Public Works	Bill Boag	

AGENDA ITEMS

- CALL TO ORDER:** Chief Kenneth Ledford called the meeting of October 9, 2014 to order.
- ROLL CALL / QUORUM DETERMINATION:** Roll was called, quorum present.
- PUBLIC COMMENT:** None.
- APPROVAL OF THE MINUTES**
Chief Ledford called for a motion to approve the meeting minutes of August 14, 2014; Mayor Cicero moved; Chief Lee seconded; all in favor; none opposed; minutes approved.
- OFFICE of EMERGENCY MANAGEMENT (OEM) ADMINISTRATOR UPDATE**
Walter Topp reviewed OEM initiatives, trainings, workshops and exercises (summary attached).
Director Mills noted RFP in progress for Emergency Operations Center.

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6. COMMITTEE REPORTS

AMS – Bob Kollar

Update on 2014 Port Security Grant funding of four local projects, including City of Cleveland, and Port Authority. Upcoming NEORAMSS board meetings and open positions were noted.

Citizen Corps – Sharon Nicastro

Review of core capabilities with OEM to determine gaps, citing mass care, situational awareness and housing. Michelene Holland reported on Red Cross successful participation in Perry Nuclear Power Plant exercise with no deficiencies found.

Communications – Chief Flynn

Committee met October 8; noting completed review of Tactical Interoperable Communications Plan (TICP) ready for County Executive signature. Discussion was had on radio cache, command, control and radio formatting and programming.

EMS – No Report

Fire – No Report

Health & Medical – Beth Gatlin

Committee met and reviewed Threat Hazard Identification & Risk Assessment (THIRA), core capabilities. Motorola to upgrade, reprogram hospital radio equipment.

Law Enforcement – Chief Scott Lee

Committee reviewed Threat Hazard Identification & Risk Assessment (THIRA).

Public Works - No Report

7. EXECUTIVE SESSION – None

8. PUBLIC SAFETY GRANTS

Jerry Mullins gave an update on 2014 State Homeland Security Grant noting all projects funded except the EOC exercise; notice of awards to be sent for 2014 UASI.

9. ANNOUNCEMENTS / OTHER BUSINESS

- Beth Gatlin discussed local situational awareness and hospital readiness for Ebola, noting no active cases in Cuyahoga County at this time.
- Update on the Fusion Center from Commander Harold Pretel with regard to national guidelines and directional framework. Introduced Jeff D'Annolfo, Director, Regional Fusion Center, City of Cleveland.

10. ADJOURNMENT

Meeting adjourned.

NEXT MEETING

December 11, 2014, 2:00 p.m. at NEORSD.



Administrator's Report: CCESAB – Thursday, October 9, 2014

Notes:

- Grants (State Homeland and Port Security)
- Emergencies and Disaster Fair: Sat Oct 11, 2014 (10 am – 1 pm) at the Metroparks Watershed Center in Parma at 2277 West Ridgewood drive
- USAR FSE Oct 28, 2014 (Grant-supported, Geauga Lake and County EOC)
- Dispatch: Olmsted Twp: Nov 4, 2014
- Ready.Certify
 - 1 community is certified
 - 14 communities are enrolled (2 are near completion)
- Ready.Notify
 - Seven communities are using system
- Knowledge Center software
 - 31 communities have access
- RNC (2016): Awaiting federal guidance. (NSSE application being prepared by ODPS)
 - Our near-term focus is on:
 - OEM training and qualification
 - EOC operation
 - ESF training and qualification
- EC Workshop (Date TBD)
- Training and Exercise Planning Workshop (TEPW) Dec
- Emergency Management Guide
- Magazine

Training Opportunities and Exercises:

- USAR / EOC FSE: Oct 28, 2014
- ICS 300: Oct 14-16 and Oct 27-29 at NEORSD
- Intro to Computer-Aided Management of Emergency Ops (CAMEO) PER-229: Oct 21-23 at NASA
- Knowledge Center Training: Oct 27, 2014 at Cleveland Heights Fire Station #1, 3445 Mayfield Rd.
- ICS for Executives G-402: Oct 29 at NEORSD
- Resources Unit Leader Course L-965: Nov 3-6 at NEORSD
- DHS Active Shooter Workshop - Nov 18, 2014 at Independence
- EC Workshop (Date TBD)