

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 June 3, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

Item	Requestor	Description	Board Action
BC2013-147	Department of Workforce Development	<p>Submitting amendments to contracts and agreements with various providers for Workforce Investment Act In-School and Out-of-School Youth Training for the period 9/1/2011 - 6/30/2013 to change the scope of services, effective 4/1/2013 and for additional funds:</p> <p><u>Contracts</u></p> <p>a) No. CE1100660-01 with Baldwin-Wallace College in the amount of \$17,857.00.</p> <p>b) No. CE1100667-01 with Guidestone fka Berea Children's Home in the amount of \$100,000.00.</p> <p>c) No. CE1100669-01 with Lutheran Metropolitan Ministry in the amount of \$100,000.00.</p> <p>d) No. CE1100700-01 with Towards Employment, Incorporated in the amount of \$50,000.00.</p> <p><u>Agreements</u></p> <p>e) No. AG1100140-01 with Cuyahoga Community College District in the amount of \$76,000.00.</p> <p>f) No. AG1100141-01 with Mayfield City School District in the amount of \$6,143.00.</p> <p>g) No. AG1100142-01 with Cuyahoga Community College District in the amount of \$50,000.00.</p> <p>Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds</p>	<p style="text-align: right;"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold </p>

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-155	Department of Development	<p>Requesting approval of an Economic Development Loan to Petrasek Properties, LLC in the amount not-to-exceed \$240,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.</p> <p>Funding Source: 100% Cuyahoga County Western Reserve Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-156	Common Pleas Court	<p>Corrections Planning Board, submitting an amendment to Agreement No. AG1100055-01, 02, 03 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for administration and fiscal agent services for the Dually Diagnosed Offender Intensive Outpatient and Aftercare Program in connection with the FY2012 Community Corrections Act Grant Program for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$32,435.00.</p> <p>Funding Source: 100% by the Ohio Department of Rehabilitation and Correction</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-157	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works</u></p> <p>a) on RQ26646 and enter into a contract with Joshen Paper and Packaging Co. (11-2) in the amount not-to-exceed \$240,000.00 for chemical supplies for various County buildings for the period 5/1/2013 - 4/30/2015. (Deputy Chief Approval No. DC2013-60 - authority to advertise for bids).</p> <p>Funding Source: 17% Sewer Funds and 83% General Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-158	Department of Public Safety and Justice Services	<p>Office of Emergency Management, recommending an award on RQ26274, and enter into a contract with GovDelivery, Inc. in the amount not-to-exceed \$179,990.00 for a Mass Notification System for the period 6/10/2013 - 6/10/2015.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

BC2013-159	Department of Public Safety and Justice Services	Office of Emergency Management, recommending an award on RQ26283 and enter into a contract with Identiphoto Company, Ltd. in the amount not-to-exceed \$143,000.00 for Countywide Credentialing System for volunteers and first responders for the period 5/1/2013 - 6/30/2013. Funding Source: FY 2010 State Homeland Security Grant Program	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-160	Department of Health and Human Services	Community Initiatives Division/Family and Children First Council, recommending an award on RQ27063 to Youth Opportunities Unlimited in the amount of \$215,000.00 for youth employment/internship program management services for the period 5/1/2013 - 4/30/2014. (Deputy Chief Approval No. DC2013-88 - authority to seek proposals.) Funding Source: Health and Human Services Levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-161	Department of Health and Human Services	Submitting an amendment to Contract No. CE1100595-01 with Enterprise Community Partners, Inc. for Earned Income Tax Credit, Child and Dependent Care Tax Credit Program services and tax preparation assistance to low and moderate income families for the period 7/1/2011 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: 100% by Federal Temporary Assistance to Needy Families Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-162	Department of Public Works	Recommending an award on RQ24426 and enter into a contract with The Superlative Group, Inc. in the amount not-to-exceed \$260,000.00 for consultant services for naming rights and corporate sponsorship marketing program in connection with the Medical Mart/Convention Center project for the period 6/1/2013 - 5/31/2015; (Deputy Chief Approval No. DC2013-135 - authority to seek proposals). Funding Source: 50% by County Convention Center Fund and 50% by the City of Cleveland.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business
7. Public Comment
8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor

May 28, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order by County Executive Ed FitzGerald at 11:03 A.M.

Attendees: County Executive Ed FitzGerald
Fiscal Officer Wade Steen
Councilman Michael Gallagher
Councilman Dave Greenspan
Councilman Pernel Jones Jr.
Director Bonnie Teeuwen
Lenora Lockett
Board of Control Clerk David Merriman

Review and Approval of Minutes –

At the May 28, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted. County Executive Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the minutes were approved as written by unanimous vote.

5. Scheduled Items for Review

BC2013-143

Department of Public Works, submitting an amendment to Contract No. CE1000225-02 for Group A only to Kone, Inc. (8-4) for elevator maintenance and repair for various County buildings for the period 9/1/2009 - 7/31/2012 to extend the time period to 11/30/2013 and for additional funds in the amount of \$158,939.17.

Funding Source: Internal Service Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-144

Department of Public Works, requesting an amendment to CE0900583, on RQ14133 -with Schindler Elevator Corporation for elevator maintenance and repair services for the Administration Building, Courthouse Square, East 9th Street Garage, Jane Edna Hunter Building, Metzenbaum Children's Center for the period August 1, 2009 - May 31, 2013 an additional six (6) months to November 30, 2013 and for additional funds in the amount of \$30,210.00

Funding Source: 100% Internal Service Fund

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-145

Department of Public Works, requesting an amendment to CE0900582-01,02,03, on RQ14133 - with Schindler Elevator Corporation for elevator maintenance and repair services for the Virgil E. Brown Building, County Archives, BOE, Auto Title Building, Public Works Building, HPG, Courthouse, Public Works Engineers for the period August 1, 2009 - May 31, 2013 an additional six (6) months to November 30, 2013 and for additional funds in the amount of \$56,082.00

Funding Source: 100% Internal Service Fund

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-146

Department of Development, requesting approval of a United States Environmental Protection Agency (USEPA) Brownfield Revolving Loan Fund (BRLF) Subgrant agreement between Cuyahoga County, on behalf of the Department of Development, and 6202 St. Clair LLC for the environmental cleanup of property located at 6218-6220 St. Clair Avenue, Cleveland; in the amount not to exceed \$115,00.00. Authorizing the Director of the Department of Development to sign all necessary documents in relation to the Brownfield Revolving Loan Fund.

Funding Source: 100% by federal funds - USEPA RLF Grant award to Cuyahoga County.

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-147

Department of Workforce Development, submitting amendments to contracts and agreements with various providers for Workforce Investment Act In-School and Out-of-School Youth Training for the period 9/1/2011 - 6/30/2013 to change the scope of services, for additional funds:

Contracts

- a) No. CE1100660-01 with Baldwin-Wallace College in the amount not-to-exceed \$17,857.00.
- b) No. CE1100667-01 with Guidestone fka Berea Children's Home in the amount not-to-exceed \$100,000.00.

- c) No. CE1100669-01 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$100,000.00.
- d) No. CE1100700-01 with Towards Employment, Incorporated in the amount not-to-exceed \$50,000.00.

Agreements

- e) No. AG1100140-01 with Cuyahoga Community College District in the amount not-to-exceed \$76,000.00.
- f) No. AG1100141-01 with Mayfield City School District in the amount not-to-exceed \$6,143.00.
- g) No. AG1100142-01 with Cuyahoga Community College District in the amount not-to-exceed \$50,000.00.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds

Note: This item was held as there was no representative in attendance to present the item.

Approve
 Disapprove
 Hold

BC2013-148

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1300081-01 with City of Broadview Heights for an assessment of vacant land as a potential Emergency Operations Center for the period 3/1/2013 - 5/31/2013 to extend the time period to 8/31/2013 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: 100% by a Capital Project

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-149

Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Agreement No. AG1100025-01 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2010 Port Security Grant Program for the period 6/1/2010 - 5/31/2013 for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: 100% Department of Homeland Security FEMA.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-150

Department of Public Safety and Justice Services /Regional Enterprise Data Sharing System, submitting an amendment to Contract No. CE1200551-01, 02 with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 6/13/2013 to extend the time period to 12/31/2013, to change the scope of services, effective **5/28/2013** and for additional funds in the amount not-to-exceed \$215,000.00.

Funding Sources:

Family Justice Center Grant/ JA753079-\$133,850.00-Suffix (01)

Regional Enterprise Data Sharing System/ JA090068-\$81,150.00-Suffix (02)

Note: Felecia Harrison stated 5/28/2013 as the effective date of the contract amendment .

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-151

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. CE1200194-01 with Career Development and Placement Strategies Inc. for implementation of a Social Enterprise Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 8/31/2013 to extend the time period to 12/31/2013, to change the scope of services, effective 6/1/2013 and for additional funds in the amount of \$50,000.00.

Funding Source: 100% Health and Human Service Levy funds

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-152

Department of Health and Human Services /Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1100370-01 with Early Childhood Options of University Circle for

Neighborhood Family Service Centers child care drop-in-services for the period 7/1/2011 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$112,845.00.

Funding Source: 100% Federal Temporary Assistance to Needy Families funds

Ed FitzGerald made a motion to approve, Wade Steen, seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-153

Department of Information Technology, submitting a contract with Mythics, Inc. in the amount not-to-exceed \$423,550.20 for software support maintenance county wide for Oracle products for the period 6/1/13 - 5/31/14.

The project is funded 100% by the General Fund.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

6. Other Business

BC2013-154

Fiscal Office,

A) Submitting an RFP exemption on RQ24599, which will result in an amendment to Contract No. CE1200606-01 with Manatron, Inc. for support and maintenance on the Manatron Visual Property Tax System and SIGMA CAMA software system for the period 1/1/2012 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount of \$486,190.00.

B) Submitting an amendment to Contract No. CE1200606-01 with Manatron, Inc. for support and maintenance on the Manatron Visual Property Tax System and SIGMA CAMA software system for the period 1/1/2012 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount of \$486,190.00.

Funding Source: funding sources:

FS109702 - 97,238.00, - Assessment fund
FS109660 - 97,238.00 - General fund
FS109710 - 97,238.00 - Delinquent Real Estate Tax Assessment Fund
FS109728 - 48,619.00 - Tax Prepayment Special Interest Fund
FS109652 - 145,857.00 - General Fund

2. What is the product/service that you seek to acquire?

Maintenance on the MVP Tax System for the Fiscal Office/Treasurer and Fiscal/Appraisal Department. Also maintenance on the CAMA Sigma System for the Fiscal/Appraisal Department.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes No

If yes, please provide details regarding future obligations and/or needs.

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.

4. Why do you need to acquire these goods or services?

There was a RFP done and RQ002 was issued September 23, 1999 for the purchase of Manatron's software. Manatron is the sole proprietor of the software. Manatron is the only company to provide maintenance to the software.

5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

Manatron was selected through a formal RFQ process. Manatron is the only vendor capable of providing patch upgrades and yearly maintenance to the system. Manatron is the sole proprietor.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

The County is in the process of developing an upgrade or replacement strategy for the Manatron systems. Due to the complexity and cost of upgrading these systems, it is recommended to continue with the yearly maintenance contract.

7. Identify specific steps taken to negate need for sole source provider.

An upgrade/replacement strategy is underway between the Fiscal and IT Departments.

8. Has your department bought these goods/services in the past? Yes No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

There was an RFP done and RQ002 was issued September 23, 1999 for the purchase of Manatron's software. Manatron is the sole proprietor of the software. Manatron is the only company that can provide maintenance to their software.

The 2012 cost for maintenance was \$486,190 for both the MVP and Sigma Cama systems.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

The County is in the process of developing an upgrade or replacement strategy for the Manatron systems.

10. What efforts were made to get the best possible price?

There were extensive negotiations between Manatron and the ISC Department. The ISC Department was able to consolidate both maintenance agreements under one contract and were able to have Manatron waive the cost of the Data Tables which will save the county approximately \$79,000.00. Also negotiated

11. Why is the price for this purchase considered to be fair and reasonable?

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

12. Amount to be paid: _____\$486,190.00_____

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned without objection at 11:29 A.M.

4. Tabled Items

BC2013-147

Submitting authority for contract amendment #2 for seven Workforce Investment Act funded youth contracts for additional scope of services for the period April 1, 2013 to June 30, 2013 and additional funds for the provision of TANF funded employment and training related services to youth in foster care. The contract amendment increases will be as follows:

- a) Baldwin-Wallace College in the amount of \$17,857.00. CE1100660
- b) Cuyahoga Community College District ATA in the amount of \$50,000.00. AG1100142
- c) Cuyahoga Community College District YTA in the amount of \$76,000.00. AG1100140
- d) Mayfield City School District in the amount of \$6,143.00. AG1100141
- e) Guidestone in the amount of \$100,000.00. CE1100667
- f) Lutheran Metropolitan Ministry in the amount of \$100,000.00. CE1100669
- g) Towards Employment in the amount of \$50,000.00. CE1100700

A. Scope of Work Summary:

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval for contract amendment #2 to seven contracts for the anticipated cost of not more than \$400,000.00. The purpose of the amendments is to add the scope of services for youth in foster care and to add additional funds as contract providers continue the provision of Workforce Investment Act (WIA) services to youth.
2. The primary goal of the project is to serve approximately 1,000 WIA eligible economically disadvantaged youth who are in foster care. The youth will be provided year round education and training. Organizations will be reimbursed on a cost reimbursement basis.
3. The project is federally funded by the Department of Labor and passed through from the Ohio Department of Job and Family Services.

B. Procurement:

1. Workforce Development issued an RFP in 2011 and procured the organizations. The RFP allows for contract extensions through 6/30/2014.

C. Contractor and Project Information:

Baldwin-Wallace College
275 Eastland Road, Berea, OH 44017

Cuyahoga Community College
700 Carnegie Avenue, Cleveland, OH 44115

Mayfield City School District
1101 Som Center Road, Mayfield Hts., OH 44124

Guidestone (previously called Berea Children's Home)
202 East Bagley Road, Berea, OH 44017

Lutheran Metropolitan Ministry
1468 West 25th St., Cleveland, OH 44113

Towards Employment
1255 Euclid Avenue, Ste. 300, Cleveland, OH 44115

2. The Principal Owners are as follows:

Baldwin-Wallace College - Richard Durst, University President
Cuyahoga Community College District - Dr. Jerry Sue Thornton, Ph.D., President
Mayfield City School District - Phillip Price, Superintendent
Guidestone - Richard Frank, Executive Director
Lutheran Metropolitan Ministry - Carol M. Fredrich, President & CEO
Towards Employment - Jill Rizika, Executive Director

D. Project Status and Planning

1. These are 7 contract amendments with youth providers performing well under their current contracts.
2. Services have already begun. The reason for the delay in this request is late word by the State of Ohio regarding the funds and contract negotiations with the organizations.

E. Funding:

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by monthly invoice received from the organization on a monthly basis.

The amendments are necessary to continue to offer 1,000 economically disadvantaged youth comprehensive year-round training. The services are for both in-school and out-of-school youth who are in foster care. The services procured will result in a coordinated set of activities that will enable youth to: improve basic skills; develop work readiness skills; receive post-secondary occupational skills; find and retain employment; progressively increase earning; receive a credential, including High School Diploma/GED attainment.

5. New Items for Review

BC2013-155

A. Scope of Work Summary:

1. Department of Development requesting approval of an Economic Development Loan to Petrask Properties, LLC in the amount not-to-exceed \$240,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goal of the project is to assist Petrask Properties, LLC in the construction of a 8,100 square foot facility to be located at 343 West Bagley Road, Berea, Ohio 44017. The project will retain 30 jobs and create six (6) new jobs. The total cost of the project is \$600,000; the County's participation is an Economic Development Loan for \$240,000 with a term of 15 years at an interest rate of 2%.

B. Procurement :

Economic Development Loan reviewed and recommended by the Cuyahoga County Community

Improvement Corporation at its May 8, 2013 meeting.

C. Contractor and Project Information:

1. Petrasek Properties, LLC
343 West Bagley Road
Berea, Ohio 44017

Council District 5, Michael J. Gallagher

2. Principal Owner of Michael Petrasek 100%

3. The location of the project is:

343 West Bagley Road
Berea, Ohio 44017
Council District 5, Michael Gallagher

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga County.

E. Funding:

1. Cuyahoga County Western Reserve Fund
2. The loan funds will be disbursed at construction completion.
3. The loan payments will be fully amortized over 15 years at interest rate of 2%

BC2013-156

Scope of Work Summary

1. Common Pleas Court Corrections Planning Board is requesting approval of an amendment with the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the anticipated cost not-to-exceed \$32,435.00. The anticipated start-completion dates are 07/01/2011- 06/30/2013

2. The primary goals of the project are (list 2 to 3 goals).

- a) Provide intensive outpatient treatment for dually diagnosed offenders;
- b) Provide aftercare programming including group, individual and case management;
- c) Work closely with Probation Officers to provide required level of care to each offender referred to the program.

B. Procurement

1. The procurement method for this project was government purchase. The total value of the government purchase is \$352,547.00.

2. NA

3. The proposed agreement received OPD approval on May 01, 2013. The approval letter is attached for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County

2012 West 25th Street, 6th Floor

Cleveland, Ohio 44113

Council District (xx)

2. The Chief Operating Officer for the contractor/vendor is William M. Denihan

D. Project Status and Planning

1. The project reoccurs annually.

4. The project's term has already begun. The reason there was a delay in this request is this is an amendment to add additional funds.

E. Funding

1. The project is funded 100% by the Ohio Department of Rehabilitation and Correction.

2. The schedule of payments is monthly by invoice.

3. The project is an amendment to an agreement. This amendment changes the value of the agreement by adding an additional \$32,435.00. This amendment is the Second amendment of the contract.

BC2013-157

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of an Award to Joshen Paper and Packaging Co. for Chemical Supplies in the amount not-to-exceed Two Hundred Forty Thousand Dollars, \$240,000.00 for the period May 1, 2013 – April 30, 2015.

B. Procurement

1. The total value of the RFB was in the amount not-to-exceed \$240,000.00 for two (2) years.

2. Two (2) bids were submitted and were evaluated and Joshen Paper and Packaging Co. was recommended for the award

3. The SBE goal was 30% . .

C. Contractor and Project Information

1.a. The name/address of the contractor is:

Joshen Paper and Packaging Co.
5800 Grant Avenue
Cuyahoga Heights, Ohio 44105

1.b. The Senior Account Manager for Joshen Paper and Packaging Co. is Anthony Salyers (216) 441-5600, ext. 350.

D. Project Status and Planning

1. The resulting contract will be for the period May 1, 2013 – April 30, 2015.
2. A performance bond is not required for this item.

E. Funding

1. The project is funded by ST540260 0224 (\$40,000.00) and CT577379 0224 (\$200,000.00).
2. Schedule of payments will be by paid for by releases against the contract upon delivery and acceptance of the merchandise by the County under the terms of the contract.

BC2013-158

**Title: (Dept. of Public Safety & Justice Services, Office of Emergency Management) (2013-2015)
(GovDelivery, Inc.) (Contract) (Mass Notification System)**

A. Scope of Work Summary

1. (Dept. of Public Safety & Justice Services, Office of Emergency Management) requesting approval of a (contract) with (GovDelivery, Inc) for the anticipated cost (of \$89,995.00). The anticipated start-completion dates are (06/10/2013 – 06/10/2015).
2. The primary goals of the project are (list 2 to 3 goals).
 1. A mass notification system will enable the Cuyahoga County Office of Emergency Management to transmit warnings, alerts, recalls, notifications, emergency communications and administrative announcements over multiple pathways to county employees, residents and organizations, including the county government, municipal governments, multi-jurisdictional response teams, regional governmental bodies, public health organizations, and non-governmental organizations. The county will make its system available to any local jurisdiction within the county that wishes to participate. As a result, the potential service population for the desired system is 1.28 million.
 2. Acquisition of a mass notification system will increase the county's preparedness for emergency situations and disasters, providing faster, more complete, and more accurate warning information to county residents, county employees, local governments and other critical agencies.

B. Procurement

1. The procurement method for this project was (RFP). The total value of the (RFP) is (\$89,995.00).
2. The (RFP) was closed on (March 5, 2013). There is an SBE participation/goal 10%.
3. There were (6 proposals pulled from OPD, submitted for review, (1 proposal) approved.

C. Contractor and Project Information

1. The address of all vendors is (provide the full address in the following format):

(GovDelivery, Inc.)

(408 St. Peter Street, Suite 600)

(St. Paul, MN 55102)

2. The (director) for the vendor is (Mike Pearson)

D. Project Status and Planning

1. The project (is new to the County).

E. Funding

1. The project is funded (100% by the General Fund).
2. The schedule of payments is (by invoice.)

BC2013-159

Title: (Dept. of Public Safety & Justice Services, Office of Emergency Management (OEM)) (2013)
(Identiphoto Company Ltd.) (Contract) (Countywide Credentialing)

A. Scope of Work Summary

1. (Dept. of Public Safety & Justice Services, Office of Emergency Management requesting approval of a (contract with (Identiphoto Company Ltd for the cost (not-to-exceed \$143,000.00). The anticipated start-completion dates are (May 1, 2013 – June 30, 2013).

2. The primary goals of the project are (list 2 to 3 goals).

1. The Cuyahoga County Countywide Credentialing Project aims to credential first responders and volunteers throughout the county in order to ensure responders and volunteers are qualified and/or certified to perform the necessary functions, and have authorization for access to incident.
2. Allow interoperability with other county, state and federal responders.

3. Produce identification cards for first responders and volunteers that comply with the Department of Homeland Security's FIPS 201 Standards in order to be NIMS compliant.
4. Ensure all software and products will be upgradable to State standards once they are established and work with the State directly to ensure Cuyahoga County's credentialing system is in State compliance.

B. Procurement

1. The procurement method for this project was (RFP). The total value of the (RFP (\$143,000.00)).
2. The (RFP) was closed on (03/08/2013).
3. [Option 1] There were (Three (3) proposals) pulled from OPD, and submitted for review, and (One (1) proposals) approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

(Identiphoto Company, Ltd.)

(1810 Joseph Lloyd Parkway)

(Willoughby, Ohio 44094)
2. The (Chief Operating Officer (COO)) for the contractor/vendor is (Pamela Johnson-Avey)

D. Project Status and Planning

1. The project (is a new to the County).
2. The project is on a critical action path because (Department of Homeland Security, Federal Emergency Management Agency (FEMA) encourages a standardized credentialing system for local EMA's for operational purposes. In the event of an emergency incident, the need to have properly credentialed, qualified, readily identifiable first responders and volunteers would be imperative to an incident command situation.)

E. Funding

1. The project is funded (100% by FY 2010 State Homeland Security Grant Program SHSP).
2. The schedule of payments is (by invoice.)

BC2013-160

Recommending an award on RQ27063 to Youth Opportunities Unlimited in the amount of \$215,000.00 for Youth Employment/Internship program management, coordination, and facilitation to Cuyahoga County for the period 12 months after contract execution.

(Resolution No. 2012-226 - authority to seek proposals.)

remain unemployed. Youth internships provide students experience in making decisions, working with others, and other skills needed to improve employability and opportunities in the workplace.

Cuyahoga County Family and Children First Council seeks a vendor to help the youth of Cuyahoga County gain employability skills following an evidence based curriculum to reduce the number of obstacles faced in the labor market.

BC2013-161

Title: Cuyahoga Job and Family Services 2013 Contract Amendment RQ19740

Enterprise Community Partners, Inc.

Contract: CE1100595-01; Promoting Earned Income Tax Credit and Tax Preparation Assistance to Low Income Families

A. Scope of Work Summary

1. CJFS is requesting approval of an amendment with Enterprise Community Partners, Inc. for the amount of \$250,000.00 for the contract period of July 1, 2013 to June 30, 2014.
2. The project is an amendment to a contract. This amendment changes the value of the contract to \$750,000.00 and is the second (2nd) amendment of the contract. The history of the amendments is:

2011; Contract:	\$250,000.00
2012 Amend#1	\$250,000.00
2013 Proposed Amend #2:	<u>\$250,000.00</u>
Total:	\$750,000.00

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was \$250,000.00.
2. The RFP was closed on April 22, 2011.
3. The proposed amendment received OPD approval to proceed on May 1, 2013. NOVUS document is attached for review.

C. Contractor and Project Information

1. The address of vendor:

Enterprise Community partners, Inc.
70 Corporate Center
11000 Broken Land Parkway, Suite 700
Columbia, MD 21044
Council District (NA)

2. The CEO, President is Doris Koo.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal TANF Funding.
2. The schedule of payments is by monthly invoice.

BC2013-162

Department of Public Works, Recommending an award on RQ24426 and enter into a contract with The Superlative Group, Inc. in the amount not-to-exceed \$260,000.00 for consultant services for naming rights and corporate sponsorship marketing program in connection with the Medical Mart/Convention Center project for the period 6/1/2013 - 5/31/2015: (Deputy Chief Approval No. DC2013-135 - authority to seek proposals).

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with The Superlative Group, Inc. for the not-to-exceed cost of \$260,000.00 (\$10,000/month for 24 months plus \$20,000 in reimbursable expenses) plus commission. The start-completion dates are June 1, 2013- May 31, 2015.
2. The primary goal of the project is to assist in the development of revenue generating naming rights and a corporate sponsorship marketing program. The consultant will provide research, sales and marketing services to assist the County and the City in maximizing revenues from naming rights and sponsorships for: (a) the Medical Mart and Convention Center, (b) Malls B and C, and (c) other specific components of the Project as identified by the County, the City and the Commission.
3. N/A

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$260,000.00 plus commission.
2. The RFP was closed on September 13, 2012. There is 0% SBE on this RFP.
3. There were 2 Proposals submitted for review, 1 proposal approved.

C. Contractor and Project Information

1. The address of the vendor is:
The Superlative Group, Inc.
26600 Detroit Road, Suite 250
Westlake, OH 44145
Council District 1
2. Myles C. Gallagher is the President, CEO and sole owner of The Superlative Group.
3. a. The location of the project is (a) the Medical Mart and Convention Center, (b) Malls B and C, and (c) other specific components of the Project as identified by the County, the City and the Commission.
3. b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A

E. Funding

1. The project is funded 50% by County Convention Center Fund and 50% by the City of Cleveland.
2. The schedule of payments is monthly.
3. N/A