

## **Minutes**

Cuyahoga County Board of Control  
December 15, 2014 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

### 1. Call to Order

Mark Parks served as Chair and called the meeting to order at 11:05 a.m.

Attending:

Councilman Dave Greenspan  
Councilman Pernel Jones  
Councilman Dale Miller (alternate for Mike Gallagher)  
Lenora Lockett, Director, Office of Procurement & Diversity  
Mark Parks, Fiscal Officer  
Bonnie Teeuwen, Director, Department of Public Works

### 2. Review Minutes

Dale Miller motioned to approve the minutes from the December 8, 2014 Board of Control meeting, as written; Bonnie Teeuwen seconded the motion. The minutes were unanimously approved.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items

BC2014-244 Department of Public Works recommending to amend Board of Control Approval No. BC2013-162, which made an award on RQ24426 and approved a contract with The Superlative Group, Inc. for consultant services for naming rights and corporate sponsorship marketing program in connection with the Medical Mart/Convention Center project for the period 6/1/2013 - 5/31/2015 by changing the amount not-to-exceed from \$260,000.00 to \$500,000.00. Funding Source: 50% County Convention Center Fund; 50% City of Cleveland.

Bonnie Teeuwen presented. Councilmen Miller and Greenspan asked questions pertaining to the contract's payment structure, accomplishments to date, and the reason for changing the original amount approved by the Board. Mark Parks motioned to approve the item; Bonnie Teeuwen seconded. Council President Ellen Connally, in attendance, asked that the item be transferred to County Council for further review in Committee. No vote was taken, and item BC2014-244 was held.

### 5. New Items for Review

BC2014-299 Department of Public Works submitting an amendment (Subsidiary No. 1) to Contract No. CE1300323-01 with Frank Novak & Sons, Inc. for interior painting at various County buildings for the period 6/1/2013 - 5/31/2015, to extend the time period to 7/31/2015 and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: Capital Project Future Debt Issue

Bonnie Teeuwen presented. Pernel Jones asked for the SBE goal on the project. Bonnie responded that the vendor is an SBE. Mark Parks motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-299 was unanimously approved.

BC2014-300 Department of Public Works recommending to amend Board of Control Approval No. BC2014-253 dated 10/14/2014, which authorized an award on RQ29532 and enter into a contract with MBS Concepts, Inc. for diversity outreach coordination services for the Convention Center Hotel for the period 1/1/2014 - 12/31/2015 by changing the amount not-to-exceed from \$150,000.00 to \$170,000.00. Funding Source: Bond Proceeds

Bonnie Teeuwen presented. Mark Parks motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-300 was unanimously approved.

BC2014-301 Department of Public Works submitting an amendment to Contract No. CE1400135-01 with BZT Acquisition, LLC for lease of space located at 75 Erieview Plaza, Cleveland, for use by Department of Public Safety and Justice Services/Witness/Victim – Family Justice Center, for the period 6/1/2014 - 5/31/2019, to extend the time period to 10/31/2019, to change the scope of services, effective 11/1/2014 and for additional funds in the amount of \$152,279.00. Funding Source: HHS Levy Fund

Ken Mills, Director of Public Safety, presented. Mark Parks motioned to approve; Dale Miller seconded the motion. Item BC2014-301 was unanimously approved.

BC2014-302 Office of Procurement and Diversity recommending an award: Department of Public Works a) on RQ32017 and enter into a contract with Shaw Industries, Inc. (3-1) in the amount not-to-exceed \$475,000.00 for installation of Shaw carpet for various County locations for the period 1/1/2015 - 12/31/2015. Funding Source: General Fund

Lenora Lockett presented. Dale Miller asked for a comparison of the awarded amount to the project's cost estimate. Ms. Lockett explained that state term vendors bid on components of the project, and that the awarded amount is consistent with the cost estimate. Mark Parks motioned to approve the item; Dale Miller seconded the motion. Item BC2014-302 was unanimously approved.

Dave Greenspan referred back to item BC2014-302, and asked Law Director Majeed Makhoul if the County has the capacity to utilize HHS Levy dollars for capital improvements. Director Makhoul said he would research the question and provide a follow up response.

BC2014-303 Court of Common Pleas/Corrections Planning Board submitting an amendment to Agreement No. AG1200218-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for medicated assisted treatment services for the period 9/30/2011 - 9/29/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$25,020.00. Funding Source: Substance Abuse and Mental Health Services Administration (SAMHSA) grant funds

Mellany Seay, Corrections Planning Board, presented. Mark Parks motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-303 was unanimously approved.

BC2014-304 Court of Common Pleas/Juvenile Court Division/Domestic Relations Division recommending an award on RQ31006 and enter into a master contract with various providers (33-6) for

interpretation and translation services in the total amount not-to-exceed \$319,368.00 for the period 1/1/2015 - 12/31/2016:

- a) Asian services In Action, Inc. in the amount not-to-exceed \$161,400.00.
- b) The Cleveland Hearing and Speech Center in the amount not-to-exceed \$63,868.00.
- c) Cross Thread Solutions LLC in the amount not-to-exceed \$94,100.00.

Funding Source: General Fund

Karen Lippman, Juvenile Court, presented. Bonnie Teeuwen asked for information on the vendor listed under "c)" – Cross Thread Solutions LLC. Ms. Lippman responded that they provide language translation services. Mark Parks motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-304 was unanimously approved.

BC2014-305 Department of Health and Human Services recommending an award on RQ32509 and enter into a contract with United Way of Greater Cleveland in the amount not-to-exceed \$277,333.32 for 211 Community Information and Referral Services for the period 1/1/2015-12/31/2015. Funding Source: HHS Levy Fund

Rick Werner, Director of Human Services presented. Pernel Jones asked if there is a cap on the number of calls received under the contract. Rick Werner responded that there is no cap; the agency takes all calls. Rick distributed a report showing the 211 use statistics for January – November of 2014. Mark Parks motioned to approve; Dale Miller seconded. Item BC2014-305 was unanimously approved.

BC2014-306 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300099 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men, located at 2100 Lakeside Avenue, Cleveland for the period 1/1/2013 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount \$40,000.00. Funding Source: Health and Human Services Levy Fund

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Bonnie Teeuwen seconded. Item BC2014-306 was unanimously approved.

BC2014-307 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an amendment to Contract No. CE1300124-01, 02 with Cleveland Mediation Center for eviction diversion and housing stabilization services for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$232,559.00. Funding Source: Ohio Department of Development Services Agency Grant Fund.

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Dale Miller seconded. Item BC2014-307 was unanimously approved.

BC2014-308 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300126-01-04 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$387,993.00. Funding Source: U.S. Department of Housing & Urban Development Emergency Solutions Grant Program

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Bonnie Teeuwen seconded. Item BC2014-308 was unanimously approved.

BC2014-309 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services recommending an award on RQ32702 to Emerald Development & Economic Network, Inc. in the amount of \$377,940.00 for administration of the Shelter Plus Care Sponsor Based Rental Assistance program in connection with the FY2013 HEARTH Act Homeless Assistance and Continuum of Care Homeless Assistance Grant Programs for the period 9/1/2014 - 8/31/2015. Funding Source: U.S. Department of Housing & Urban Development, Continuum of Care, Homeless Assistance Grant Fund

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Dave Greenspan seconded. Item BC2014-309 was unanimously approved.

BC2014-310 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$218,000.00 for the FY2015 System of Care Family Centered Services and Supports Grant Program for the period 7/1/2014 - 6/30/2015. Funding Source: Federal child welfare dollars and state general revenue funds from ODMH, ODADAS, ODYS, and ODODD

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Pernel Jones seconded. Item BC2014-310 was unanimously approved.

BC2014-311 Department of Health and Human Services/Division of Children and Family Services Recommending awards on various requisitions and enter into contracts with various providers in the total amount not-to-exceed \$88,000.00 for adoption services for the period 1/1/2015 - 12/31/2016:

- a) on RQ32617 Specialized Alternatives For Families and Youth of Ohio, Inc. in the amount not-to-exceed \$33,000.00.
- b) on RQ32618 The Bair Foundation in the amount not-to-exceed \$20,000.00.
- c) on RQ32619 The Twelve of Ohio, Inc. in the amount not-to-exceed \$20,000.00.
- d) on RQ32621 The Village Network in the amount not-to-exceed \$10,000.00.
- e) on RQ32597 Catholic Social Services of the Upper Peninsula, Inc. in the amount not-to-exceed \$5,000.00.

Funding Source: State Child Protective Allocation Fund

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Dale Miller seconded. Item BC2014-311 was unanimously approved.

## 6. Other Business

BC2014-312 Department of Public Works Per Title 4, Section 407.37 of the Cuyahoga County Code, Department of Public Works requesting a vendor ethics training and registration exemption for vendors supplying FF&E (furniture, fixtures and equipment) and/or OS&E (operating supplies and equipment) for the Cleveland Convention Center Hotel Project. Funding Source: N/A

Bonnie Teeuwen presented. Discussion ensued among Board members, Bonnie Teeuwen, and Majeed Makhoulf regarding the requirement that the exemption, if granted, is limited only to the contract with Bray Wheeler and Hilton Supply Management as purchasing agents for the County, and the related services they provide in the start-up and initial stocking of the Hotel. It would not apply to other contracts or purchases between participating vendors and the County outside this scope of work. Mark Parks motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-312 was unanimously approved.

7. Public Comment

There was no further public comment.

8. Adjourn

Mark Parks motioned to adjourn; Bonnie Teeuwen seconded the motion. The motion to adjourn was unanimously approved at 11:43 a.m.