

## 9-1-1 Consolidation Shared Services Fund Review Committee

November 17, 2014 11:30 A.M.  
Cuyahoga County – Administration Bldg.  
8<sup>th</sup> Floor Conference Room #8-007



### MEETING MINUTES

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#### **Committee Members in Attendance:**

Norberto Colón, Chairman; Michael J. Gallagher; Nathan Kelly

#### **Others in Attendance:**

Brandy Carney, Cuyahoga County Office of Emergency Management  
City of Bedford Heights/SouthEast Communications Center: Fire Chief Kenneth Ledford, Mark Milam  
City of Strongsville/Southwest Emergency Regional Dispatch: Charles Goss, Director of Public Safety  
Chagrin Valley Dispatch: Chief Chris Kostura, Orange Village Police Dept.

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### Agenda Items

#### **I. Call To Order/Roll Call**

Chairman Norberto Colón called the meeting to order, roll was called, all members in attendance.

#### **II. Approval of Minutes** (September 30, 2013)

Chairman Colón moved to approve the minutes of the Sept. 30, 2013 meeting; Michael Gallagher seconded; Nathan Kelly abstained. Minutes approved.

#### **III. Public Comment** – Deferred until after Other Business.

#### **IV. New Business**

##### **Review of Audit for Chagrin Valley Dispatch**

Brandy Carney reviewed the Chagrin Valley Dispatch Center audit for the first 9-1-1 CSSF Award \$330,000.00; scope of award services, requirements met, final report due December 2014. Noted was correction for Highland Hills as a secondary PSAP in terms of primary PSAP reductions per the application requirements; however North Randall is included in the primary reduction subsequent to the award.

##### **Approval of New Rules/Amendments for Application**

Norberto Colón reviewed the following proposed changes to the 9-1-1 Consolidation Shared Services Fund Guidance and Application for future funding requests:

1. Eligibility: 10% cash (grant) match; Cuyahoga County Ready Certification participation; must be user of (or in process of implementing) Cuyahoga County NG 9-1-1 System.
2. Allowable Expenses: language regarding radio cost/use of 700/800 P 25 system required.
3. Unallowable Expenses: 9-1-1 system; mobile data terminals, prior purchase reimbursement.
4. Administrative: removed ISO rating requirement
5. Additional document changes include formatting and grammar.

<b>ACTION ITEM - Vote</b>	
Motion to Approve the Proposed Amendments to the Cuyahoga County 9-1-1 Consolidation Shared Fund Guidance and Application.	Made by Chairman Norberto Colón Nathan Kelly seconded the motion; All in Favor; None Opposed; Amendments Approved.

Amendments to the *Rules of the 9-1-1 Consolidation Shared Services Fund Review Committee & Conduct of Its Members* may be reviewed at a later date.

**Review/Approval of Southwest Regional Emergency Dispatch Center Application**

Mr. Charles Goss, Director of Public Safety for the City of Strongsville discussed the Southwest Regional Emergency Dispatch Center’s application. Participating municipalities: Berea, North Royalton, Olmsted Falls and Strongsville; requested total funding in the amount of \$1,452,421.25. Itemized list of equipment and services with cost estimate presented to the committee for consideration.

<b>ACTION ITEM - Vote</b>	
Motion to Recommend An Award of \$161,000.00 for construction, equipment and furniture; and \$73,099.00 for a 20% FEMA grant match; for a total Award of \$234,099.00 to the City of Strongsville on behalf of the Southwest Regional Emergency Dispatch.	Made by Chairman Norberto Colón; Councilman Michael Gallagher seconded the motion; All in Favor; None Opposed; Award Recommendation Approved.

**V. Old Business**

**Southeast Regional Council of Governments (SECOG)**

Chairman Colón reviewed initial award of \$1,160,000.00 for equipment and construction to the City of Bedford Heights on behalf of the Southeast Council of Governments (SECOG), now the Southeast Emergency Communications Center (SECC). Chief Kenneth Ledford, Division of Fire, for City of Bedford Heights presented the addendum for mobile radios and radio consoles, total amount \$393,447.00. Mr. Mark Milam, SECC Administrator, gave an update on the project and answered questions from the committee.

<b>ACTION ITEM – Vote</b>	
Motion to Recommend an Award of \$300,000.00 for police mobile radios; and \$93,447.00 for radio consoles; for a total Award of \$393,447.00 to the City of Bedford Heights on behalf of the Southeast Emergency Communications Center.	Made by Nathan Kelly; Michael Gallagher Seconded the motion; Norberto Colón Abstained due to project management involvement; None Opposed; Award Recommendation Approved.

**VI. Executive Session – None**

**VII. Announcements / Other Business**

Chairman Colón noted three pending applications for funding from Eastside Departments Group Enforcement (EDGE), Chagrin Valley Dispatch Center (CVDC), and City of Parma.

Budget commitment of \$2.5 mil beginning of 2014; expended \$1.5 mil; remaining funds may be rolled over; projections beyond 2015 under the new administration may change.

**VIII. Public Comment**

Chief Christopher Kostura, Orange Village Police Dept. spoke on behalf of the Chagrin Valley Dispatch Center's new agreement with the City of Euclid for consolidation, and asked consideration of their funding request in the amount of \$366,000.00 for expansion to be reviewed at the next meeting.

**IX. Adjournment**

Chairman Colón moved to adjourn; Michael Gallagher seconded; meeting adjourned.

**Next Meeting – To be Determined**