

**Cuyahoga County Contracts and Purchasing Board**  
**January 12, 2015 11:30 A.M.**  
**County Headquarters**  
**2079 East Ninth Street, 4<sup>th</sup> Floor**  
**Committee Room B**

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

**A. Tabled Items**

**B. Scheduled Items**

Item	Requestor	Description	Board Action
CPB2015-01	Department of Information Technology	Recommending an award on RQ32158 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$5,303.48 for maintenance and support on the RepliWeb Deployment (R-1) software for the period 12/31/2014 - 12/31/2015.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-02	Department of Information Technology	Recommending an award on RQ32077 and enter into a contract with PlanetHosting.com Inc. in the amount not-to-exceed \$5,050.00 for web hosting services for use by Department of Health and Human Services/Cuyahoga Job and Family Services for the period 10/21/2014 - 10/20/2015.  Funding Source: Public Assistance Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-03	County Law Library	On behalf of the Cuyahoga County Law Library Resources Board, submitting an amendment to Agreement No. AG1200049-01 with Board of Trustees of the Cleveland Public Library for on-line access to the CLEVNET System for the period 2/1/2012 - 1/31/2015 to extend the time period to 1/31/2016 and for additional funds in the amount of \$18,306.51.  Funding Source: Cuyahoga County Law Library Resources Board Special Revenue Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-04	Court of Common Pleas/Juvenile Court Division	Recommending an award on RQ31293 and enter into a contract with Redwood Toxicology Laboratory, Inc. (25-4) in the amount not-to-exceed \$56,000.00 for drug screening services for the period 2/1/2015 - 1/31/2017.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: Health and Human Services Levy Fund	
CPB2015-05	Department of Workforce Development	Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$3,227.28 for the Incumbent Worker Training Program for the period 12/10/2014 - 3/25/2015.  Funding Source: Western Reserve Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-06	Office of Procurement and Diversity	Recommending an award:  <u>Medical Examiner</u> a) on RQ32165 to Nova Biomedical Corporation in the amount not-to-exceed \$64,000.00 for consumables for the Stat Profile Critical Care Xpress with Co-Ox analyzer for Forensic Toxicology casework analysis for the period 1/1/2015 - 12/31/2016.  Funding Source: Regional Forensic Crime Laboratory Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-07	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	Submitting an amendment to Contract No. CE1200524-01 with Parma Pre-School, Inc. for Universal Pre-Kindergarten services for the period 8/1/2012 - 7/31/2014 to extend the time period to 7/31/2015 and for additional funds in the amount of \$9,184.57.  Funding Source: Health and Human Services Levy Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-08	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ30480 and enter into a contract with MCS Consulting Service, LLC in the amount not-to-exceed \$74,965.00 for the Strengthening Workers, Strengthening Families Project for the period 2/1/2015 - 1/31/2016.  Funding Source: St. Luke's Private Grant Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

### C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2015-09	Department of Information Technology	Submitting an RFP exemption on RQ32787, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount \$120,048.00 for the purchase of HP Blades and enclosure parts and accessories.  Funding Source: Blade Server Refresh Capital Projects Fund  1. Description of Supplies or Services (If contract	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>amendment, please identify contract time period and/or scope change)</p> <p>Purchase HP Blades and HP Enclosure (including required parts and accessories) to replace aging hardware scheduled to be decommissioned.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>The total amount will not exceed \$120,048.00  Funding source: IT768549 Blade Server Refresh  40A069 Capital Projects Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) HP Blades and HP enclosure along with required parts and accessories can be purchased from MNJ Tech Public Sector, LLC using their State Term Schedule OH-534486</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated.</p> <p>HP Blades and HP enclosure along with required parts and accessories can be purchased from MNJ Tech Public Sector, LLC using their State Term Schedule OH-534486</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>HP Blade Server and Enclosure will replace aging hardware scheduled to be decommissioned at DOIT. HP products have proven to run more efficiently in the server environment. HP Blades and HP enclosure along with required parts and accessories can be purchased from MNJ Tech Public Sector, LLC using their State Term Schedule OH-534486</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>HP Blades and HP enclosure along with required parts and</p>	
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		<p>accessories can be purchased from MNJ Tech Public Sector, LLC using their State Term Schedule OH-534486. OPD will post this for 5 consecutive days on their website. Competitive bidding will be transparent in this request.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We will continue to request quotes from multiple vendors when possible.</p>	
CPB2015-10	Department of Information Technology	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2014 to extend the time period to 12/31/2015; no additional funds required.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Requesting to amend end date of contract from 12/31/14 to 12/31/15; no change in dollars.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original contract \$273,013.24. Amended three times, first to add \$173,000.00, second added \$50,000.00, third added \$98,000.00.</p> <p>This amendment is for time only.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Vendor was selected via competitive bid (RFP).</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Prior to selecting OneLink, other state term vendors were</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>evaluated. OneLink’s unique understanding of the County’s contracting environment and Novus implementation gave them an edge over other vendors who would have had to do their own discovery, analysis and documentation of the system.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendor successfully implemented the enterprise content management solution for the Clerk of the Board’s office.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Implementation would be halted.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>No plans.</p>	
CPB2015-11	Department of Information Technology	<p>Submitting an RFP exemption on RQ32733, which will result in an award recommendation to Environmental Systems Research Institute, Inc. in the amount \$31,908.00 for support and maintenance of ArcGIS software for the period 1/1/2015 - 12/31/2015.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Software maintenance for ESRI’s ArcGIS software for one year (1/1/15 - 12/31/15)</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$31,908.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p>	

		<p>State Vendor 533197-3 Expiration 3/10/2018</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>ESRI produces the software and is the only vendor able to offer maintenance and support of software.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>ESRI produces the highest quality / best value software on the market, and is the most widely used software in government.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>There are no competitive bid alternatives, so we would not be able to acquire the maintenance and support services.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>There are no plans unless a competing vendor becomes authorized to offer support and maintenance services for the software.</p>	
CPB2015-12	Treasury Department	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300498-01 with PFM Asset Management, LLC, for investment advisory services for the period 10/1/2013 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$95,000.00.</p> <p>Funding Source: General Fund</p> <p>PFM Asset Management LLC is currently under contract with Cuyahoga County for Investment Advisory Services. CE1300498, from 10/1/2013 through 12/31/2014. In the Agreement there are provisions for two, one year renewals if mutually agreed upon. The Treasury Department would like to exercise a one year renewal option from January 1, 2015 through December 31, 2015. PFM has already agreed and signed for the one year term.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>The funding source would be the General Fund. The amount for the additional year is \$95,000.00. There is no price increase. The original contract time period is from 10/1/2014 through 12/31/2014 in the amount of \$118,750.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>We went out for an RFQ in 2013. The two, one year renewals are a part of the Original Contract/Agreement.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None at this time because we were very satisfied with the service from PFM and wanted to exercise the renewal provisions of the Contract/Agreement.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>We completed an RFQ for Investment Advisory Services in 2013. Four companies submitted quotes. The outcome from the person to person interviews and the written evaluation was that PFM Asset Management, LLC was the clear choice.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A - Exercising existing contract option to renew</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We will go out for an RFQ for Investment Advisory Services once the current Contract /Agreement expires. There is still one more, one year option that would expire on</p>	
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		12/31/2016.	
CPB2015-13	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200551-02 with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 12/31/2014 to extend the time period to 12/31/2015; no additional funds required.</p> <p>Funding Source: User fees, \$5 moving violation fees, and a general fund subsidy</p> <p>1. Description of supplies or Services (If contract amendment, please identify contract time period and or scope change) Cuyahoga County Department of Public Safety &amp; Justice Services is requesting approval to amend an existing contract CE1200551-02 &amp; RQ# JA-12-23152 with Main Sail, LLC (Main Sail). We are seeking to extend the time period of the contract from July 1, 2012 thru December 31, 2014 to January 1, 2015 through December 31, 2015, to allow for the completion of the AIS system.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any). Originally, the contract began at \$85,000. Amended amounts includes: \$133,850.00/ \$81,150.00/\$170.00.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (Include state contract # or GSA contract # and expiration date)</p> <p>Main Sail Group, LLC was selected via RFQ and they are the sole proprietor of the system and can best service and maintain the system</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>This was originally an RFQ that Mainsail was approved under.</p> <p>Main Sail Group, LLC was selected via RFQ; there is only a request to extend the time period to allow Main Sail to complete the project.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? This vendor was</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>one of two vendors selected through an RFQ. Main Sail is able to complete the project successfully, and in its entirety.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Another Bid is not required for this amendment, as the vendor is the originator of the "said" system</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Continue to conduct a Formal RFP process for services</p>	
CPB2015-14	Department of Public Safety and Justice Services/ Witness Victim	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300027-01 with Mental Health Services for Homeless Persons, Inc. for crisis intervention services for the Children Who Witness Violence Program for the period 1/1/2013 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount not-to-exceed \$449,150.00.</p> <p>Funding Source: Health and Human Services Levy Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The purpose of this contract amendment is to amend the time period to January 1, 2013 through December 31, 2015 and to add funds in the amount of \$449,150.00.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The current contract value is \$923,300.00. Funding source is JA107425, Cuyahoga County HHS Levy. This amendment will add \$449,150.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Original contract awarded following an RFP selection process.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. There is currently an evaluation in process. The evaluation should be complete in the first half of 2015. At that time, the program and evaluation findings will be assessed by Witness/Victim so that an RFP can be issued for 2016 services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Children Who Witness Violence Project provides critical response to law enforcement and other referring agencies immediately upon discovering that a child has witnessed violence. The program mandates that the vendor respond to all referrals within thirty minutes by phone and within twenty-four hours in person. Such a response is necessary to minimize the trauma and harm caused to children.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. There is no other service in the county that provides timely response to law enforcement referrals for social services. This need is critical, particularly as domestic violence rates rise.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. As soon as the evaluation is complete, an RFP will be issued for 2016 services, taking into account any programmatic revisions or efficiencies that are recommended, ultimately resulting in potential cost savings or potential increased service numbers.</p>	
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**D. Consent Agenda**

Item	Requestor	Description	Board Action
CPB2015-15	Department of Public Works	Submitting an agreement of cooperation with City of East Cleveland for the resurfacing of Noble Road from Euclid Avenue to 150 feet northwest of Rail Road Bridge.  Funding Source: County Road and Bridge Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-16	Department of Public Works	Submitting confirmation of an appropriation settlement in connection with right-of-way plans for Plat No. M-5012 for the grade separation of Stearns Road at the Norfolk	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Southern Railroad in Olmsted Township:</p> <p>Parcel No(s): 54 S &amp; T  Owner(s): E.C. and R.L. Siwek  Settlement Amount \$450.00</p> <p>Funding Source: Road and Bridge Fund</p>	
CPB2015-17	Department of Public Works	<p>Submitting an amendment to Contract No. CE1200589-01 with Karen S. Ganofsky, DVM for veterinary services for the period 9/24/2012 - 9/30/2014 to extend the time period to 3/31/2015; no additional funds required.</p> <p>Funding Source: Dog License Fees Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2015-18	Department of Public Works	<p>Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1000306 with Project Management Consultants LLC for owner's representative services in connection with the Medical Mart/Convention Center for the period 12/1/2009 - 12/31/2013 to extend the time period to 12/31/2014; no additional funds required.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2015-19	Department of Development	<p>Submitting an agreement with the Cuyahoga County Planning Commission in the amount not-to-exceed \$150,000.00 for development of Master Plans for various eligible municipalities in connection with the Master Plan program for the period 1/1/2015 - 6/30/2016:</p> <p>a) City of Cleveland Heights  b) City of Olmsted Falls  c) City of Parma Heights  d) City of University Heights</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2015-20	Department of Development	<p>Submitting an agreement with Ohio State Historic Preservation Office for the administration of programs using HUD allocated funds with Delegated Review Responsibilities Authorized under 24 CFR Part 58.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2015-21	Department of Information Technology	<p>Submitting an amendment to Contract No. CE1000151-02 with Cuyahoga Community College District for information technology training classes for various County departments for the period 1/1/2010 - 12/31/2014 for the period to extend the time period to 12/31/2015; no additional funds required.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		Funding Source: Original Contract General Fund	
CPB2015-22	Department of Information Technology	Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.  Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-23	County Law Library	Submitting a grant agreement with Statewide Consortium of County Law Library Resources Boards in the amount of \$4,004.05 for defrayment of a portion of Consortium Board Dues payable in February, 2015 accordance with Ohio Revised Code Section 3375.481.  Funding Source: Grant from the Statewide Consortium of County Law Library Resources Boards	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-24	Common Pleas Court/ Corrections Planning Board	Submitting an amendment to a grant agreement with Ohio Department of Rehabilitation and Correction for community-based corrections programs non-residential misdemeanor in connection with the FY2015 Jail Misdemeanor Diversion Program for the period 7/1/2014 - 6/30/2015 for additional funds in the amount of \$17,200.00.  Funding Source: Ohio Department of Rehabilitation and Corrections	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-25	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting a grant agreement with Western Reserve Area Agency on Aging in the amount of \$210,072.00 for the Older Americans Act Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2015 - 12/31/2015.  Funding Source: The grant portion of project is funded with OAA Title III E funds. The County's match is funded with Health & Human Services Levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-26	Department of Health and Human Services/ Division of Children and Family Services	Submitting an amendment to Contract No. CE1300570-03 with Beech Brook for placement services for the period 1/1/2014 – 12/31/2016 to change the scope of services, effective 1/1/2014; no additional funds required.  Funding Source: 29% Federal (CFDA 93.658) and 71% Health and Human Services Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-27	Office of Procurement and Diversity	Presenting voucher payments for the week of 1/5/2015.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-28	Department of Development	Presenting voucher payments for the week of 1/1/2015 – 1/7/2015.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

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- V. Other Business**
- VI. Public Comment**
- VII. Adjournment**

**Minutes**

Cuyahoga County Contracts and Purchasing Board  
December 29, 2014 11:30 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

**I. Call to Order**

The meeting was called to order at 11:35 a.m.

Attending:

Matt Carroll, Chief of Staff  
Lenora Lockett, Director, Office of Procurement and Diversity  
Councilman Dale Miller  
Bonnie Teeuwen, Director of Public Works

**II. Review Minutes**

The minutes from the December 22, 2014 Contracts and Purchasing Board meeting were unanimously approved.

**III. Public Comment**

There was no public

**IV. Contracts and Awards**

**A. Tabled Items**

There were no tabled items.

**B. Scheduled Items**

CPB2014-1009 Department of Development a) Recommending an award on RQ31259 and enter into a contract with URS Corporation - Ohio in the amount not to-exceed \$7,700.00 for Phase I Brownfield environmental site assessment services for the East 55th Street Tire Shop project located at 5506 Dolloff Avenue, Cleveland for the period 12/15/2014 - 6/13/2015.

b) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement in connection with said project site.

Funding Source: Brownfield Revolving Loan fund

Jan Bayne, Department of Development, presented. Item CPB2014-1009 was unanimously approved.

CPB2014-1010 Department of Information Technology Submitting a revenue generating agreement with City of Seven Hills in the amount of \$8,058.00 for professional web services for the period 10/14/2014 - 10/13/2016. Funding Source: Revenue Generating

Jeff Mowry, Chief Information Officer, presented. Matt Carroll asked how the amount of the contract compares to private sector rates. Bonnie Teeuwen asked of the contract includes an hourly rate for staff time. Item CPB2014-1010 was unanimously approved.

CPB2014-1011 Department of Information Technology

a) Submitting an RFP exemption on RQ32938, which will result in an award recommendation to MCPc, Inc. in the amount of \$84,838.72 for upgrade of existing Cisco Nexus Software and purchase of new Cisco DR Nexus System.

b) Recommending an award on RQ32938 to MCPc in the amount of \$84,838.72 for upgrade of existing Cisco Nexus Software and purchase of new Cisco DR Nexus System.

Funding Source: IT Capital Agency Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1011 was unanimously approved.

CPB2014-1012 Department of Information Technology

a) Submitting an RFP exemption on RQ32985, which will result in an award recommendation to AdvizeX Technologies, LLC in the amount of \$66,690 for thirty-Six licenses for VMware vSphere Enterprise and thirty-six VMware vSphere Enterprise Plus Maintenance Licenses for the County's VOIP (voice over IP) phone system.

b) Recommending an award on RQ32985 to AdvizeX Technologies in the amount of \$66,690 for thirty-six licenses for VMware vSphere Enterprise and thirty-six VMware vSphere Enterprise Plus Maintenance Licenses for the County's VOIP (voice over IP) phone system.

Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1012 was unanimously approved.

CPB2014-1013 Department of Workforce Development Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati for Older Adults in the amount not-to-exceed \$5,387.28 for the Incumbent Worker Training Program for the period 11/15/2014 - 1/31/2015. Funding Source: Western Reserve Funds

Lindy Burt, Clerk of the Board, presented. Item CPB2014-1013 was unanimously approved.

CPB2014-1014 Department of Workforce Development Submitting a contract with Rage On, LLC in the amount not-to-exceed \$2,290.00 for the On-the-Job Training Program for the period 9/1/2014 - 1/30/2015. Funding Source: 63% WIA funds and 37% Western Reserve Funds

Lindy Burt, Clerk of the Board, presented. Item CPB2014-1014 was unanimously approved.

CPB2014-1015 Medical Examiner recommending an award on RQ31266 and enter into a contract with Calibrate, Inc. in the amount not-to-exceed \$24,060.00 for maintenance, calibration and certification services on single channel, multi-channel and repeater channel pipettes for the period 1/1/2015 - 12/31/2017. Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Matt Carroll asked about the competitive process used to procure the item, and how other vendor quotes compared. Item CPB2014-1015 was unanimously approved.

CPB2014-1016 Court of Common Pleas/Juvenile Court Division Submitting an amendment to Contract No. CE1300076-01 with Ohio Guidestone for sex offender assessment and community-based treatment services for the period 2/1/2013 - 6/30/2015 to change the scope of services, effective 1/1/2015 and for additional funds in the amount of \$12,500.00. Funding Source: RECLAIM funds and by Title IV-E Funds

Karen Lippman, Juvenile Court, presented. Item CPB2014-1016 was unanimously approved.

CPB2014-1017 Court of Common Pleas/Juvenile Court Division Recommending awards on various requisitions and entering into agreements with various municipalities for the Community Diversion Program for the period 1/1/2015 - 12/31/2015:

- a) on RQ31952 with City of Broadview Heights in the amount of \$2,400.00.
- b) on RQ31966 with City of Garfield Heights in the amount of \$8,400.00.
- c) on RQ31975 with City of North Olmsted in the amount of \$12,000.00.
- d) on RQ31983 with City of Pepper Pike in the amount of \$1,200.00.
- e) on RQ31994 with Village of Walton Hills in the amount of \$1,200.00.

Funding Source: General Fund

Karen Lippman, Juvenile Court, presented. Item CPB2014-1017 was unanimously approved.

CPB2014-1018 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood submitting amendments to contracts with various providers for Universal Pre-Kindergarten services for the period 8/1/2012 - 7/31/2015:

- a) Contract No. CE1200536-01 with Achievement Centers for Children, to change the scope of services, effective 7/1/2014, and for additional funds in the amount of \$832.32.
- b) Contract No. CE1200513-01 with The East End Neighborhood House Association for additional funds in the amount of \$10,936.80.

Funding Source: Health and Human services Levy Fund

Rick Werner, Department of Human Services, presented. Item CPB2014-1018 was unanimously approved.

CPB2014-1019 Department of Human Resources a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100645-01 with Centers for Families and Children for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount not-to-exceed \$23,069.49.

b) Submitting an amendment to Contract No. CE1100645-01 with Centers for Families and Children for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount not-to-exceed \$23,069.49.

Funding Source: Self Hospitalization Funds

Lisa Durkin, Department of Human Resources, presented. Item CPB2014-1019 was unanimously approved.

### C. Exemption Requests

CPB2014-1020 Department of Public Works Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300452 with Trafftech, Inc. for Striping in connection with the Countywide Preventative Maintenance Program for the period 10/1/2013 - 10/31/2014 to extend the time period to 7/1/2015; no additional funds required. Funding Source: 100% Municipalities

Bonnie Teeuwen presented. Item CPB2014-1020 was unanimously approved.

CPB2014-1021 Department of Public Works Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000306 with Project Management Consultants LLC for owner's representative services in connection with the Medical Mart/Convention Center for the period 12/1/2009 - 12/31/2013 to extend the time period to 12/31/2014; no additional funds required. Funding Source: Convention Center Funds

Bonnie Teeuwen presented. Item CPB2014-1021 was unanimously approved.

CPB2014-1022 Department of Information Technology Submitting an RFP exemption on RQ33026, which will result in an award recommendation to AT&T Corp. in the amount not to exceed \$165,000 for network security monitoring and mitigation services for a 36-month time period effective upon the date of execution of the contract. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked for clarification of the type of protection provided, and the source of budget funds. Item CPB2014-1022 was unanimously approved.

CPB2014-1023 Department of Information Technology Submitting an RFP exemption on RQ32720, which will result in an award recommendation to Rimini Street, Inc. in the amount of \$61,350.45 for SAP support services for the period 10/31/2014 - 10/30/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. He noted a typo in question #3 of the justification – this cost is 50% *under* the cost of direct support from SAP. Item CPB2014-1023 was unanimously approved.

CPB2014-1024 Department of Information Technology Submitting an RFP exemption on RQ32523, which will result in an award recommendation to EvolveIP in the amount of \$12,000.00 for consultant services in connection with the P4000 storage array for the period 11/1/2014 - 10/31/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1024 was unanimously approved.

CPB2014-1025 Department of Information Technology Submitting an RFP exemption on RQ32866, which will result in an award recommendation to SHI International in the amount of \$56,519.17 for maintenance and support of Symantec Netbackup Enterprise Software for the period 2/15/2015 - 2/14/2016. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1025 was unanimously approved.

CPB2014-1026 Department of Information Technology Submitting an RFP exemption on RQ31998, which will result in an award recommendation to Ideation816 Corporation in the amount of \$12,750.00 for support and maintenance of the Home Health Aide Monitoring System for the period 11/1/2014 - 10/31/2015. Funding Source: Public Assistance Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1026 was unanimously approved.

CPB2014-1027 Fiscal Department Submitting a sole source exemption on RQ32872, which will result in an award recommendation to Manatron, Inc. not exceed \$1,016,573.00 for support and maintenance on the Manatron Visual Property Tax System and SIGMA CAMA software system for the period 1/1/2015 - 12/31/2016.

Kathy Goepfert, Fiscal Office, presented. Item CPB2014-1027 was unanimously approved.

CPB2014-1028 Medical Examiner Submitting an RFP Exemption, on RQ32897, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$4,500.00 for sponsorship, joint sponsorship and training fees for Police and Fire personnel to participate in the Perspectives and Practices of Death Scene Investigation Training for the period 7/1/2014 - 6/30/2015. Funding Source: General Fund

Hugh Shannon, Medical Examiner, presented. Item CPB2014-1028 was unanimously approved.

CPB2014-1029 Domestic Relations Court Submitting an RFP Exemption on RQ32931, which will result in an award recommendation to I.S.P. Consulting in the amount of \$13,000.00 for consultant services for the period 1/1/2015 – 8/31/2015. Funding Source: \$5,000 grant funds; \$8,000 General Fund

Jim Viviani, Domestic Relations Court, presented. Item CPB2014-1029 was unanimously approved.

CPB2014-1030 Department of Public Safety and Justice Services Submitting an RFP exemption on RQ 33038, which will result in an award recommendation to Pointe Blank Solutions in the amount of \$33,000.00 for support and maintenance of the InJail System for the period 1/1/2015 - 12/31/2015. Funding Source: General Fund

Ken Mills, Director of Public Safety, presented. Item CPB2014-1030 was unanimously approved.

CPB2014-1031 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ32977, which will result in an award recommendation to Domestic Violence Center in the amount of \$75,697.00 for supportive housing services for homeless women and children. Funding Source: U.S. Department of Housing & Urban Development

Rick Werner, Department of Human Services, presented. Item CPB2014-1031 was unanimously approved.

CPB2014-1032 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ32924, which will result in an award recommendation to The Salvation Army in the amount of \$209,810.00 for supportive services for homeless men in the PASS Transitional Housing Program. Funding Source: U.S. Department of Housing & Urban Development, through the FY 2013, HEARTH Act, Homeless Assistance Grant Program.

Rick Werner, Department of Human Services, presented. Item CPB2014-1032 was unanimously approved.

CPB2014-1033 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption on RQ32757, which will result in an award recommendation to Hattie Larlham in the amount not-to-exceed \$75,000.00 for Board and Care Services for the period 12/1/2014 - 12/31/2015. Funding Source: Federal, Title IV- Foster Care Maintenance

Rick Werner, Department of Human Services, presented. Dale Miller asked for clarification of the severity of the child's situation. Item CPB2014-1033 was unanimously approved.

CPB2014-1034 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP Exemption on RQ32917, which will result in an award recommendation in the amount of \$1,950.00 to Madison Graphics for the purchase of promotional items for various "Making a Difference, Become Foster/Adoptive Parents" events. Funding Source: General Fund

Rick Werner, Department of Human Services, presented. Dale Miller motioned to also approve the award of the item; Bonnie Teeuwen seconded. Item CPB2014-1034, including award to the vendor, was unanimously approved.

CPB2014-1035 Department of Health and Human Services /Division of Senior and Adult Services Submitting an RFP exemption on RQ32828, which will result in an award recommendation to Pitney Bowes Global Mailing in the amount not-to-exceed \$2,382.55 for maintenance on the Global Mailing Systems 3 Series Station Inserter Mailing Machine for the period 12/1/2014 - 11/30/2015. Funding Source: Health and Human Services Levy Fund

Rick Werner presented. Item CPB2014-1035 was unanimously approved.

#### D. Consent Agenda

CPB2014-1036 Department of Public Works submitting an amendment (Subsidiary No. 2) to Contract No. CE1200459-01 with Layne Inliner, LLC, for the 2012 Sewer Lining Program for various County sewer districts to change the terms, effective 12/22/2014; no additional funds required. Funding Source: Sewer Cash District Cash Balances and CDBG Funds

Item CPB2014-1036 was unanimously approved.

CPB2014-1037 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-1037 was unanimously approved.

CPB2014-1038 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item CPB2014-1038 was unanimously approved.

CPB2014-1039 Department of Public Safety and Justice Services/Witness/Victim submitting an amendment to a grant award from Saint Luke's Foundation for the Cuyahoga County Family Justice Center for the period 12/11/2013 - 12/10/2014 to extend the time period to 3/31/2015; no additional funds required. Funding Source: Saint Luke's Foundation of Cleveland

Item CPB2014-1039 was unanimously approved.

CPB2014-1040 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Recommending to accept a donation in the amount of \$25,000.00 from Eaton Corporation for general support of the Invest in Children Program. Funding Source: Eaton Corporation

Item CPB2014-1040 was unanimously approved.

CPB2014-1041 Department of Health and Human Services/ Division of Senior and Adult Services Submitting an amendment to Contract No. CE1300350-01 with First Choice Medical Staffing of Ohio, Inc. for therapy and temporary nursing services for the period 6/1/2013 - 12/31/2014 to extend the time period to 12/31/2015; no additional funds required. Funding Source: Health and Human Services Levy Fund

Item CPB2014-1041 was unanimously approved.

CPB2014-1042 Office of Procurement & Diversity presenting voucher payments for the week of 12/29/2014.

Item CPB2014-1042 was unanimously approved.

#### V. Other Business

Bonnie Teeuwen asked for clarification on Information Technology items that are put forward by the Fiscal Office. Kathy Goepfert, in attendance, explained that the Fiscal Office has assumed responsibility for IT's business division. No other business was presented.

#### VI. Public Comment

There was no further public comment.

VII. Adjournment

The motion to adjourn was unanimously approved at 12:11 PM.

**A. Tabled Items**

**B. New Items**

**CPB2015-01**

A. Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$5,303.48 for maintenance and support of RepliWeb's Deployment (R-1) software for the period 12/31/14 - 12/31/15.

B. The proposed contract was bid out with the bidding closing on 9/26/2014. SHI was the low bid vendor. 3 others bid on the contract.

C. SHI International Corp  
290 Davidson Avenue  
Somerset, NJ 08873

D. The project recurs annually.

E. 100% General Fund.  
IT601096  
0263

**CPB2015-02**

A. Fiscal/IT is submitting a contract with PlanetHosting.com in the amount not-to-exceed \$5,050.00 for Web Hosting on a Managed Dedicated Server for the period 10/21/14 - 10/20/15.

B. The proposed contract justification was approved on 12/10/14.

C. PlanetHosting.Com, Inc.  
730 Main Street  
#338  
North Myrtle Beach, SC 29581  
Paul Culbertson - President

D. This project reoccurs annually as the terms of the contract expire.

E. 100% Agency Fund - WT137943

**CPB2015-03**

This Amendment will provide state-of-the-art catalog functions 24x7, instantaneous access to patron records and circulation information, real time updates to an integrated library system, use of cataloging

services that ensure authority control and accurate catalog records, valuable research databases, and cutting-edge access to Internet and email programs that ensure prompt information delivery and patron satisfaction.

The Executive Director of the Cleveland Public Library is Felton Thomas, and the Board President is Thomas D. Corrigan, Esq.

#### **CPB2015-04**

##### A. Scope of Work Summary

1. Juvenile Court is requesting to contract with Redwood Toxicology Laboratory, Inc. for Drug Court Drug Screening and Testing Services for the time period of February 1, 2015 to January 31, 2017, for the not-to-exceed amount \$56,000.00.
2. The primary goal of the program is to provide a 5 panel drug test for youth involved with the Juvenile Delinquency Drug Court program.
3. N/A.

##### B. Procurement

1. The procurement method for this project was an RFP (#31293). The total value of this project is \$56,000.00.
2. The RFP was closed on August 26, 2014. There was a 10% SBE goal.
3. There were four (4) proposals submitted for review. This vendor was selected based upon the review of their proposal.

##### C. Contractor and Project Information

1. Redwood Toxicology Laboratory, Inc.  
3650 Westwind Boulevard  
Santa Rosa, California 95403  
Council District: N/A
2. Chief Executive Officer of Redwood Toxicology Laboratory, Inc. is Robert Mount. Chief Financial Officer of Redwood Toxicology Laboratory, Inc. is Barry Chapman. The Laboratory Director of Redwood Toxicology Laboratory, Inc. is Richard Wilber.
- 3.a. The location of the service is:  
9300 Quincy Avenue  
Cleveland, Ohio 44106
- 3.b. The project is located in Council District 7.

##### D. Project Status and Planning

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

##### E. Funding

1. The project is 100% funded by General Funds (Health and Human Services Levy).
2. The schedule of payments is monthly, by invoice.
3. N/A

#### **CPB2015-05**

*Title: Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - Incumbent Worker Training Contract*

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an Incumbent Worker Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - for the anticipated cost of not more than \$3,227.28. The anticipated start-completion dates are 12/10/15 - 3/25/15.
2. The primary goals of the project are to train 8 existing workers in various clinical technician operations. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will provide no less than 50% of the overall costs of the training program.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The Incumbent Worker Training (IWT) program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the IWT policy which was approved by the Workforce Investment Board. The IWT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati -  
27100 Cedar Road, Beachwood, Ohio 44122  
Council District # 11
2. Steven R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of contracts with the department and the evaluation of previous contract is very satisfactory.
2. The IWT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's training needs.

E. Funding

1. The project is funded 100% by County's Western Reserve Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

C. Exemptions

**CPB2015-06**

*Title: OPD 2015 Award Recommendation Nova Biomedical Corporation CCX Consumables for Medical Examiner RQ32165*

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of an Award Recommendation to Nova Biomedical Corporation in the amount Not-to-Exceed \$31,995.72 for the purchase of Consumables for the Stat Profile Critical Care Xpress for the Medical Examiner's Office for the year 2015.
2. The primary goal of a Blanket Purchase Order for this request is to have selected items for the CCX

instrument ordered and shipped when needed by the Medical Examiner.

**B. Procurement**

1. The procurement method for this purchase was RFP Exemption, approved on CPB2014-801, 10/14/2014. This exemption allows for the purchase of these consumables for the time period 1/1/2015 - 12/31/2016. The vendor submitted standard pricing for the items and a new Blanket PO will be issued for 2016.

**C. Contractor and Project Information**

1. The address of the vendor is:

Nova Biomedical Corporation  
200 Prospect Street  
Waltham, MA 02454

There is no Council representation as the vendor is located out-of-state.

2. The President is Frank Manganaro.

3a. The items will be sent to the Medical Examiner's Office, 11001 Cedar Avenue, Cleveland, Ohio 44106

3b. Council District 7.

**D. Project Status and Planning**

1. This is a new type of purchase request for these items, as they were previously ordered via informal bid by Department Order.

**E. Funding**

1. The purchases are funded 100% by the Medical Examiner's Regional Forensic Crime Laboratory funds.  
2. Payment will be Net 30 days after receipt of invoice of the requested shipments.

**CPB2015-07**

*Title: Office of Early Childhood 2014 Parma Preschool, Inc Contract Amendment Universal Pre-Kindergarten (UPK) Program RQ23133*

**A. Scope of Work Summary**

1. Office of Early Childhood requesting approval of an amendment with Parma Preschool, Inc. for the anticipated cost of \$9,184.57, not-to-exceed \$483,713.75 in the aggregate. The anticipated start-completion dates are 08/01/2012- 07/31/2015.

2. The primary goal of the project is to provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.

**B. Procurement**

1. The procurement method for this project was RFP. The total value of the RFP is \$3,351,695.00.

2. The RFP was closed on May 9, 2012.

3. There were 35 proposals representing 53 sites pulled from OPD, 32 proposals representing 50 sites were submitted for review, 19 proposal representing 30 sites were approved.

**C. Contractor and Project Information**

1. The address(es) of the vendors is (provide the full address in the following format):

5280 Broadview Road  
Parma, OH 44134  
Council District 4

2. The Owner/Administrator for the contractor/vendor is Kim Surniak.
3. The address or location of the project is:

Parma Preschool, Inc.  
5280 Broadview Road  
Parma, OH 44134  
Council District 4

#### D. Project Status and Planning

1. The project is an extension of an existing project.
2. The project's term has begun.

#### E. Funding

1. The overall Universal Pre-Kindergarten project is funded 100% by the Health and Human services levy dollars.
2. The schedule of payments is monthly by invoice.
3. The project is an amendment to a contract. This amendment changes the value and is the third amendment of the contract. The history of the amendments is:

Original Amount: \$171,185.00  
Amendment I Amount: \$164,535.03  
Amendment II Amount: \$138,809.15  
Current request: \$9,184.57

### **CPB2015-08**

#### A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authority to submit an award recommendation and contract approval for RFP 30480 for Strengthening Workers, Strengthening Families. The total cost of this award is \$74,965.00 for the following vendor: MCS Consulting Service, for the period of February 1, 2015 to January 31, 2016.
2. The primary goal of the project is for the Consultant(s) to guide the Strengthening Workers, Strengthening Families project. To conduct a professional study and assist in the planning for a multi-faceted child welfare workforce initiative that incorporates front-end recruitment efforts, workforce retention strategies, and leadership development with the objective of improving the work environment for employees and improving outcomes for families and children.

The Consultant(s) are expected to:

- Review the existing workforce processes at DCFS, including recruitment efforts, screening and hiring practices, pre-service and ongoing staff training, supervisory support, and professional development program(s) for staff.
- Compare and contrast the department's recruitment, retention, leadership and training methods with other Child Welfare or Social Services agencies (or other appropriate agencies) of similar size and demographics.

- Evaluate the organizational structure of DCFS as it relates to accepted standards of organizational theory and practice. Determine if the organizational structure allows for logical grouping of activities, functions and organizational components. Consider enhancements that may be justified in the future event of additional staffing and/or modification to the organizational structure.
- Review administrative functions related to recruitment, retention, training and leadership for effectiveness and efficiency, such as utilization of available resources, coordination and scheduling of training functions; coordination and implementation of HR processes and functions, current policies and procedures, current state of equipment and workers' needs; the planning of future capital needs and implementation.
- Identify and analyze current local and national models of workforce development in child welfare and review models to identify programs with high rates of success, which will drive discussions with the DCFS leadership leading to selection of specific strategies.
- Evaluate the effects of emerging trends in technology on the range of services and delivery.
- Identify tasks that can be completed in a more efficient and/or economical method, such as reassignment of staff, consolidation of the organization's structure, creation of specialized functions, or other resources.
- Develop a multi-year initiative, which reflects the application of specific best practice strategies to the gaps identified in the environmental scan.
- Provide consistent updates to DCFS administration regarding progress through e-mail correspondence, summary reports, telephone inquiries, conference calls and in-person meetings, interviews and conferences.

### 3. NA

#### B. Procurement

1. The procurement method for this project was RFP # 30480. The total value of this RFP is \$75,000.00.
2. The RFP bid close date was May 1, 2014. The SBE goal is 10%
3. There were two (2) proposals submitted for RFP # 30480. The proposals were reviewed, and one proposal was awarded.

#### C. Contractor and Project Information

1. The address (es) of all vendors and/or contractors:

MCS Consulting Service  
 28899 Jackson Road  
 Chagrin Falls, Ohio 44022  
 Marlene Stoiber Burroughs: President  
 Council District (NA)

#### D. Project Status and Planning

1. The project reoccurs annually.

2. NA

E. Funding

1. The project is funded by St. Luke's a private grant. The schedule of payments will be by invoice.
2. The schedule of payments will be monthly.

3. NA

**C. Exemptions**

[Item details for CPB2015-09 - CPB2015-14 in Section C., above]

**D. Consent Agenda**

**CPB2015-15**

A. Scope of Work Summary

1. Department of Public Works requesting approval of agreement for the resurfacing of Noble Road from Euclid Avenue to 150 ft northwest of Rail Road Bridge in the City of East Cleveland; The anticipated construction cost for this improvement is \$200,000. The anticipated start date for construction of these projects is 2015.
2. The primary goals of this request are to receive approval of the agreement and to properly maintain the County's infrastructure.
3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. N/A
2. N/A
- 3a. The location of the project is Noble Road from Euclid Avenue to 150 ft northwest of Rail Road Bridge in the City of East Cleveland
- 3b. The project is located in Council District 10.

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is to be funded 100% with County Road and Bridge.
2. N/A
3. N/A

**CPB2015-16**

A. Scope of Work Summary

1. Public Works Department requesting confirmation of the settlement reached in one (1) appropriation

lawsuit filed in Cuyahoga County Probate Court, being Case No. 2014 ADV 201442. This appropriation action was filed in connection with the construction of a grade separation of Stearns Road over the Norfolk Southern Railroad tracks on a new alignment, including the reconstruction and widening of Stearns Road from Bagley Road to 0.14 miles south of Cook Road, drainage improvements and the installation of a new sanitary sewer. The property owners and the amount of the Court settlement are: Owners: Edward C. and Rachel L. Siwek Case Settlement Amount = \$900.00. This amount **EXCEEDS** the Fair Market Value Estimate (FMVE) of \$450.00 by \$450.00

2. The primary goal of this action is to settle a current lawsuit as economically as possible.

3. N/A

#### B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant TranSystems' ODOT pre-qualified appraiser visits the properties and prepares a FMVE of the property being acquired. The FMVE is then reviewed by ODOT pre-qualified review appraiser employed by consultant Heritage Land Services. Then, one of TranSystems' ODOT pre-qualified negotiators negotiates with the property owners.

In this case, the acquisition process did not lead to an agreement with the property owners. Therefore, on XXXXX, 2014, a Petition for Appropriation was filed in Cuyahoga County Probate Court. Simultaneously, the County deposited with the Court a check in the amount of the FMVE [\$450.00].

Through negotiations with the County Law Department, a case settlement has been reached, and we now seek confirmation of said settlement.

The owners have been represented by themselves throughout the negotiation process. They raised many complaints concerning the valuation process. After the filing of the appropriation action, the owners negotiated with the County's Law Department. The owners counter-offered at \$5,000, then \$4,500 then \$3,995. After negotiating for several weeks, the owners finally agreed to a settlement of \$900. The additional amount to be paid for settlement is much less than preparing for trial and then trying the case before a jury [the County's last bill for statutorily required, pre-trial mediation was over \$1,700]. Based on the foregoing, and the cost of the risk of an adverse jury verdict, the settlement amount is deemed to be a reasonable, equitable resolution of this appropriation action.

This settlement has been reviewed and approved for reimbursement by ODOT [see, attached documentation].

2. N/A

3. N/A

#### C. Contractor and Project Information

The check to settle this matter will be made out to the Probate Court.

The address of the property owners is:

Edward C. and Rachel L. Siwek

7501 Stearns Road

Olmsted Township, Ohio 44138

Council District 5

2. N/A

3.a. The address or location of the project is Stearns Road, Olmsted Township.

3.b. The project is located in Council District 5.

#### D. Project Status and Planning

1. This particular project is the first such project for this portion of Stearns Road.
2. N/A
3. N/A
4. N/A
5. N/A

#### E. Funding

1. 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County [Road and Bridge Fund].
2. N/A
3. N/A

Resolution 060501, adopted on 02/02/06, declared the public convenience and welfare for this project. R2013-0059 approved the right-of-way plans and authorized the acquisition of the remainder of the right-of-way on this project. R2014-0196 authorized the filing of the Petition for Appropriation.

### **CPB2015-17**

#### A. Scope of Work Summary

1. Department of Public Works requesting approval of an amendment with Karen S. Ganofsky, DVM to extend the contract to 3/31/2015 at no additional costs.
2. The primary goal of this professional services contract is to provide professional veterinary services to the Cuyahoga County Animal Shelter. The purpose of this amendment is to extend the current contract until a new vendor is under contract.
3. N/A

#### B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$90,000.00.
2. The RFQ was closed on Sept., 24, 2012. There is a 0% SBE on this RFQ.
3. One proposal submitted for review and one proposal approved.

#### C. Contractor and Project Information

1. The address of the vendor is:  
Karen S. Ganofsky, DVM  
7310 West Cross Creek Trail  
Brecksville, Ohio 44141
2. The owner is Karen S. Ganofsky.
3. a. The central location of the project is 9500 Sweet Valley Drive, Valley View, OH. 44125.
3. b. The central location is in Council District 6.

#### D. Project Status and Planning

1. The project is ongoing to the County.
2. N/A
3. N/A
4. N/A
5. N/A

#### E. Funding

1. The project is funded 100% by Dog License Fees.
2. The Schedule of payments is by invoice.

3. This is an amendment to a contract. This amendment extends the contract by 6 months. The first amendment (2014) added an additional \$90,000.00 to the contract.

#### **CPB2015-18**

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1000306 with Project Management Consultants LLC for owner's representative services in connection with the Medical Mart/Convention Center for the period 12/1/2009 - 12/31/2013 to extend the time period to 12/31/2014; no additional funds required.

#### **CPB2015-19**

##### A. Scope of Work Summary

1. Department of Development submitting the Inter-Agency Agreement with the County Planning Commission for the development of Master Plans for selected communities in an amount not to exceed \$150,000.00. The anticipated start and end dates are January 1, 2015 - June 30, 2016.
2. The primary goal of the project is to develop Master Plans for eligible communities. Eligible communities are those that have never had a Master Plan and/or communities whose plan now exceeds 10 years.

##### B. Procurement

The procurement method has been approved as a government purchase.

##### C. Contractor and Project Information

County Planning Commission  
2079 East 9th Street  
Cleveland, Ohio 44115  
Glenn Coyne, Director

##### D. Project Status and Planning

1. The project is new to the county.
2. The schedule of payments is on an as requested basis but no less than quarterly.

##### E. Funding

The project is funded 100% by General Fund

#### **CPB2015-20**

##### A. Scope of Work Summary:

- 1) Department of Development requesting approval of Cuyahoga County entering into an agreement with the Ohio State Historic Preservation Office for the administration of programs using HUD allocated Funds with Delegated Review Responsibilities Authorized under 24 CFR Part 58.
- 2) Cuyahoga County receives funding from HUD for the Community Development Block Grant (CDBG), Home Investments Partnership (HOME), Emergency Solutions Grant (ESG) and Neighborhood Partnership Program (NSP) programs. A stipulation of receiving funding for these programs is that the county assumes responsibility for environmental review, decision-making, and actions that apply under the National Environmental Policy Act and in particular, review of activities and compliance with the National Historic Preservation Act to ensure that this federal funding from HUD is in compliance with historic preservation requirements in a timely and efficient manner.
- 3) The County and State Historic Preservation Office (SHPO) have consulted regarding the development of an agreement by which the state will allow Cuyahoga County and its assigns to analyze and review

projects for their effect on historic properties.

4) The County and SHPO agree that by following the procedures outlined in the agreement the grantee will meet its obligations to take into account the effects of federally assisted projects on historic properties.

5) The County will benefit by having an approved methodology for reviewing projects for potential historic considerations and an agreed upon methodology for taking into consideration the affects of a project on our community's historic properties. Such a process will greatly reduce and/or eliminate the necessity for the project to be reviewed in Columbus at the state Historic Preservation Office, significantly, reducing the time to clear a project through the review process.

**B. Procurement:**

There is no procurement related to this request. This is an agreement defining the procedures to achieve compliance with historic preservation law.

**C. Contractor and Project Information:**

The Department of Development has designated a person to be the Preservation Contact - Mr. Harry Conard - who will manage the work of the designated Preservation Professional - Mr. Richard Sicha of the Planning Commission.

**D. Project Status and Planning:**

The new PMOA is based upon the successful 2009 to 2014 agreement that has provided clear definitions on how to proceed with reviews of HUD funding on national register or potential historic properties.

**E. Funding:**

There is no funding with this agreement. The agreement defines the roles of the county in complying with the requirements of the National Historic Preservation Act.

**CPB2015-21**

A. The Department of IT submitting an amendment to Contract No. CE1000151 with Cuyahoga Community College for IT training countywide for the period 1/1/15-12/31/15 for \$0.00 additional funds.

B. RFP Exemption

C. Cuyahoga Community College  
700 Carnegie Avenue  
Cleveland, Ohio 44115

D. Amendment is a time only extension of a present contract.

E. No additional funding needed.

**CPB2015-22**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.

1814 E. 40th Street

Cleveland, Ohio 44103  
Ken Kovatch - Director

**CPB2015-23**

A. Scope of Work Summary:

1. The County Law Library Resources Board is requesting approval to accept a grant agreement in the amount of \$4,004.05 with the Statewide Consortium of County Law Library Resources Boards. The grant would provide the Law Library with a credit against Consortium dues that will be payable in February of 2015.
2. The primary and sole goal of the grant is to defray the Law Library's costs for dues to the Consortium in February of 2015 based on 2013 revenues.

B. Procurement

1. The Procurement Method is as follows: The Law Library is responding to a Request for Proposals from the aforementioned Consortium for a grant agreement. The total value is \$4,004.05
2. The Law Library's proposal and signed grant agreement is due January 31, 2015.

C. Contractor and Project Information

- 1 and 2. The Consortium can be reached c/o its Executive Director, Judith Maxwell, at Delaware County Law Library, 20 W. Central Ave., Delaware, OH 43015.
3. This is not a project, but the credit will apply to dues the Law Library owes.

D. Project Status and Planning

- 1-4. This is not a project.
5. The grant agreement needs to be signed and submitted to the Consortium by January 31, 2015.

E. Funding

1. The grant will be funded by the aforementioned Consortium.

**CPB2015-24**

Submitting an addendum grant agreement with the Ohio Department of Rehabilitation and Correction for additional funds in the amount of \$17,200.00 for community correction activities for the period July 01, 2014- June 30, 2015. The grant application received DCA approval on April 21, 2014. This agreement is an addendum grant agreement, and total grant agreement will not exceed \$2,043,299.00. An award addendum from the Ohio Department of Rehabilitation and Corrections to provide: Two Million Forty-Three Thousand Two Hundred Ninety-Nine Dollars (\$2,043,299.00) to the Cuyahoga County Corrections Planning Board for the period July 1, 2014 through June 30, 2015 for the Community Corrections Act (CCA) 408 Non-Residential Misdemeanant Grant.

The Corrections Planning Board has administered Community Corrections Act (CCA) grant funds from the State of Ohio's Department of Rehabilitation and Corrections for local community sanction activities. All of the Board's non-residential misdemeanor community sanction programs are administered through the Common Pleas Court Adult Probation Department. These programs are designed to divert eligible criminal offenders from the state prison system while maintaining public safety.

**CPB2015-25**

*Title: Senior and Adult Services – 2015 - WRAAA - ADRN Grant Agreement, 2015*

A. Scope of Work Summary

1. The Division of Senior and Adult Services is seeking approval of a grant agreement in the amount of \$210,072.00 from the Western Reserve Area Agency on Aging for the Aging & Disability Resource Network for the period 1/1/2015 -12/31/2015.
2. The grant award requires the county provider a match > 15%. The County's match will total \$37,068.53 (17.64%) with funder providing 82.36%.
3. The project is not mandated.

B. Procurement

1. There is no procurement method associated with this grant. This grant is primarily used to fund staff positions. Small ancillary expenses covered by the grant (i.e., printing materials, postage, memberships, etc.) are procured via the County's normal procurement methods (i.e. the County Print Shop, County Mail Room, soliciting 3 informal quotes, etc.)

C. Contractor and Project Information

1. The address of the vendor is  
Western Reserve Area Agency on Aging  
925 Euclid Avenue, Suite 600  
Cleveland, OH 44115-1405  
Council District 7
2. The executive director for the WRAAA is E. Douglas Beach, Ph. D., Chief Executive Officer
- 3.a The address or location of the project is county-wide.
- 3.b. The project is located in all Council Districts.

D. Project Status and Planning.

1. The project reoccurs annually.
2. Not applicable.
3. The project requires timely action. DSAS is unable to draw down grant monies until this agreement is executed and returned to the funding agency.
4. Not applicable.
5. The agreement needs a signature in ink when approved by the CPB.

E. Funding

1. The grant portion of project is funded with OAA Title III E funds. The County's match is funded with Health & Human Services Levy funds.
2. The schedule of payments is monthly.
3. Not applicable.

**CPB2015-26**

*Title: DCFS 2014 Contract Amendment #3 for Board and Care Services with Beech Brook, CE-1300570-03, RQ28675*

A. Scope of Work Summary

1. The Division of Children and Family Services (CCDCFS) is requesting to amend the original contract for Board and Care Services with Beech Brook, Contract No. CE-1300570-03, to add a Level 4 group home for developmentally disabled males (Program Code: 4GHBO) to their contract at no additional cost,

effective December 1, 2014 to December 31, 2016. The original contract period was from January 1, 2014 to

December 31, 2016.

2. The primary goal of this added service is to enhance the options available through Beech Brook, a current board and care service provider.

3. N/A

#### B. Procurement

1. The procurement method for this project was RFQ 28675. The total value of the RFQ was \$153,600,000.00.

2. N/A

3. N/A

#### C. Contractor and Project Information

1. The address of the vendor is:

Beech Brook

3737 Lander Road

Pepper Pike, OH 44124

Council District: 6

2. The CEO of Beech Brook is Debra Rex.

3. N/A

#### D. Project Status and Planning

1. This project reoccurs every three (3) years.

2. N/A

3. N/A

4. This project term had already begun and was delayed due to the process and negotiations of services needed for the compilation of this complex master contract.

5. N/A

#### E. Funding

1. The project is funded by 29% Federal (CDFR 93.658) AND 71% Health & Human Services Levy

2. The schedule of payments is monthly.

3. This project is an amendment to a master contract agreement with various service providers and various suffixes. There are two basic contract numbers, CE 1300570 and CE1300571, with various suffixes for each separate vendor in this master contract agreement. This amendment is the third amendment to the master contract agreement, but the first amendment directly associated with Beech Brook. The two prior amendments were as follows: #1 - Pressley Ridge, CE-1300571-09 (CPB2014-699), added services to four levels of care for teen mothers; and #2 - OhioGuidestone, CE-1300571-15 (CPB2014-812), added services to two levels of care regarding residential and intensive treatment. None of the amendments added any additional cost.

CPB2015-27

**Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)**

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-15-32988	12/16/14	Paper Direct Thermal Labels 4"x3"	AU / AU01	\$2,108.40
AU-15-32987	12/16/14	Electronic Cash Register Drawers	AU / AU01	\$2,595.45
AU-15-33048	12/29/14	Adminstudio Standard for DoIT	AU / AU99	\$15,282.00
AU-15-32973	12/15/14	30 VOIP Phones for JA	AU / AU99	\$5,505.00
AU-15-32916	12/8/14	Cisco Firewall for Miles Road Yard	AU / AU99	\$980.00
AU-15-32975	12/15/14	Host BUS adapter and fiber assembly for JC	AU / AU99	\$570.00
CE-15-33058	12/31/14	Repair Parts #03-0029	CE / CE01	\$752.71
CE-15-33139	1/7/15	Advt Stearns Rd Grd Project	CE / CE01	\$900.00
CF-15-32917	12/8/14	DCFS-Recruitment Promotional items	CF / CF01	\$1,950.00
CO-15-33077	1/5/15	Client Treatment Chairs	CO / CO073	\$9,796.14
CT-15-33039	12/24/14	Just Ctr.- Janitorial Supplies	CT / CT01	\$588.12
CT-15-33037	12/23/14	Hunter- Oil and Filters for Chillers	CT / CT01	\$999.72
CT-15-32969	12/15/14	Common Pleas 11th Fl Perimeter Offices	CT / CT01	\$11,219.11
CT-15-33051	12/30/14	JC TOW MOTOR RENTAL	CT / CT01	\$2,635.38
CT-15-33054	12/30/14	JJC AHU #P01 DIAGNOSE METASYS	CT / CT01	\$1,552.00

CT-15-33073	1/5/15	Council- Resolution Folders Finishing	CT / CT09	\$890.00
CT-15-32989	12/17/14	Stock- 17.5x22.5 60# White Opaque Offset Paper	CT / CT09	\$12,199.20
CT-15-32945	12/10/14	Advt Vet Serv RFQ	CT / CT12	\$900.00
EC-15-33033	12/22/14	Legal Notice - UPK RFP - 3x in PD	EC / EC01	\$2,000.00
LL001-15-33068	12/31/14	LJP Book	LL001 / LL00	\$533.90
LL001-15-33067	12/31/14	Bloomberg BNA books	LL001 / LL00	\$8,545.00
LL001-15-33066	12/31/14	LexisNexis books	LL001 / LL00	\$1,005.19
LL001-15-33065	12/31/14	Lexis Matthew Bender books	LL001 / LL00	\$874.14
LL001-15-33064	12/31/14	WK Books	LL001 / LL00	\$4,240.30
SA-15-32864	12/2/14	Mobile Presentation Stand	SA / SA01	\$884.52
SH-15-33070	1/2/15	SWAT binoculars & laser range finder	SH / SH003	\$860.00
SH-15-32999	12/17/14	Wave Alarm	SH / SH003	\$5,300.00
ST-15-32978	12/15/14	Liquid Powder Tracing Dye	ST / ST01	\$3,840.00
WT-15-33018	12/19/14	PD for social srvcs plan Public Notice	WT / WT01	\$700.00
WT-15-32995	12/17/14	PD ad RFP summer youth	WT / WT01	\$700.00
WT-15-33074	1/5/2015	PD ad for trackng survey	WT / WT01	\$700.00

<b>DEPARTMENT OF DEVELOPMENT</b>				
<b>DEVELOPMENT LOANS FOR THE PERIOD 01/01/15 - 01/07/15</b>				
<b>VOUCHER NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>FUNDING SOURCE</b>	<b>AUTHORIZATION</b>
DV1540004	Department of Workforce Development	\$33,005.94	Community Development	CDBG Index Code: DV714360
DV1570000	Alfieri Brothers Contracting	\$3,200.00	Community Development	CDBG Index Code: DV714360
	Theresa Fox	\$10,375.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	<b>Total</b>	<b>\$46,580.94</b>		