

**Cuyahoga County Board of Control  
February 2, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment
  
4. Tabled Items

Item	Requestor	Description	Board Action
BC2015-14	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1400046-01 with Cleveland Housing Network, Inc. for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2014 - 3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount of \$290,000.00.  Funding Source: Federal TANF Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

**5. New Items for Review**

Item	Requestor	Description	Board Action
BC2015-21	Department of Public Works	Recommending an award on RQ32337 and enter into a contract with Karpinski Engineering, Inc. in the amount not-to-exceed \$175,000.00 for building commissioning services for the Downtown Cleveland Convention Center Hotel project.  Funding Source: 100% from bond proceeds through the bond trustee, US Bank	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-22	Department of Information Technology	Submitting an amendment to Contract No. CE1200652-01 with Rimini Street, Inc. for maintenance and support services on the SAP Human Capital Management system for the period 11/6/2012 - 10/31/2014 to extend the time period to 10/30/2015 and for additional funds in the amount not-to-exceed \$61,350.45.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

BC2015-23	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	Submitting an amendment to Contract No. CE1200531-01 with Catholic Charities Community Services Corporation - St. Philip Neri Head Start for Universal Pre-Kindergarten services for the period 8/1/2012 - 7/31/2015 to change the terms, effective 9/2/2014 and for additional funds in the amount of \$44,731.44  Funding Source: Health and Human Services Levy Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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**6. Other Business**

**7. Public Comment**

**8. Adjourn**

**Minutes**

Cuyahoga County Board of Control  
January 26, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

1. Call to Order

The meeting was called to order at 11:02 a.m.

Attending:

County Executive Armond Budish

Council President Dan Brady

Councilman Dale Miller

Councilman Dave Greenspan

Stan Kosilesky, Planning and Finance Administrator, Department of Public Works (Alternate for Bonnie Teeuwen)

Mark A. Parks, Jr. Fiscal Officer

Lenora Lockett, Director, Office of Procurement and Diversity

2. Review Minutes

Armond Budish motioned to approve the minutes from the January 20, 2015 Board of Control Meeting, as written. Dan Brady seconded the motion. The minutes were unanimously approved.

3. Public Comment

Andria Richardson, Assistant Clerk of the Board announced Council President Dan Brady, Councilman Dale Miller and Councilman Dave Greenspan were appointed to serve on the Board of Control through December 31, 2016. In their absence, Councilman Michael Gallagher, Councilman Chuck Germana and Councilwoman Yvonne Conwell will serve as alternates.

#### 4. Tabled Items

BC2015-14 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an amendment to Contract No. CE1400046-01 with Cleveland Housing Network, Inc. for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2014 - 3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount of \$290,000.00. Funding Source: Federal TANF Fund

Item BC2015-14 was held at the request of the County Executive.

#### 5. New Items for Review

BC2015-19 Department of Workforce Development, submitting amendments to contracts and agreements with various providers for Workforce Investment Act In-School and Out-of-School Youth Training for the period 9/1/2011 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds:

##### 1) Agreements:

a) Agreement No. AG1100140-01 with Cuyahoga Community College District (Youth Technology Academy) in the amount of \$120,000.00.

b) Agreement No. AG1100141-01 with Mayfield City School District in the amount of \$5,000.00.

c) Agreement No. AG1100142-01- with Cuyahoga Community College District (Advanced Technology Academy) in the amount of \$75,000.00.

##### 2) Contracts:

d) Contract No. CE1100660-01 with Baldwin-Wallace University fka Baldwin-Wallace College in the amount of \$15,000.00.

e) Contract No. CE1100669-01 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$142,231.00.

Funding Source: Temporary Assistance to Needy Family Fund

Jayanti Bhattacharya, Department of Workforce Development, presented. Dale Miller asked why isn't the State giving the County until September 30, to expend funds since we did not receive funding allocation letters until October, and will be funding available for an additional year for this program. Jayanti replied the Pilot program for this project was based on a funding cycle of July thru June 30. The State used Temporary Assistance to Needy Family funds for this program during the budget period of October thru September. The State denied the County's request to use the funds through September. The State will not be allocating funds for an another year under the current funding source, but are trying to identify a funding source that is dedicated to funding this program. Dave Greenspan, asked if the scope of service changed or if this for an extension of time. Jayanti replied the scope of services changed in 2013 and has already been incorporated within the contract. This amendment is for an extension of time and additional funds only. Dan Brady asked who were the Counties enrolled in this

Pilot program. Candace James, Youth Program Manager replied Lake, Summit, Green and Montgomery Counties are participants currently enrolled in the program. Armond Budish motioned to approve the item; Dale Miller seconded. Item No. BC2015-19 was unanimously approved.

BC2015-20 Department of Human Resources, recommending an award on RQ32734 and enter into a contract with ImmixTechnology in the amount not-to-exceed \$137,360.00 for the purchase of Kronos Timeclocks and 40 hours of professional consulting services for the period 2/1/2015 - 12/31/2015.  
Funding Source: General Fund

Lisa Durkin, Department of Human Resources, presented. Dave Greenspan commented that from a fiscal prospective there will not be a use of reserves to fund this Contract. The Department will be utilizing 2014 Budget funds that were pre-encumbered for this project.

Armond Budish motioned to approve the item; Dan Brady seconded. Item No. BC2015-20 was unanimously approved.

6. Other Business

There was no other business.

7. Public Comment

There was no public comment.

8. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:15 a.m.

**4. Tabled Items**

**BC2015-14**

*Title: CJFS 2015 Contract Amendment RQ28853*

A. Scope of Work Summary

1. Cuyahoga Job and Family Services is requesting approval of an amendment to the Cleveland Housing Network, Inc. contract for the cost of \$290,000.00. The amendment provides additional funding for the current period and extends the contract period from April 1, 2015– March 31, 2016.

2. This amendment changes the value and is the first (1st) amendment of the contract. The history of the amendments is:

Contract 2014:	\$ 198,965.00
Proposed Amend#1 2015:	<u>\$ 290,000.00</u>
Total:	\$ 488,995.00

B. Procurement

1. The original procurement method for this program was RFP. The total value of the RFP was \$250,000.00.

2. The procurement method was closed on November 22, 2013.
3. Contract Amendment was approved for processing by OPD on 12/17/14. NOVUS document attached for review.

#### C. Contractor and Project Information

1. The address of vendor is:

Cleveland Housing Network, Inc.  
2999 Payne Ave, Suite 306  
Cleveland, OH 44114  
Council District (07)

2. The Executive Director for the vendor is Robert S. Curry.

3. a. The locations of the project are:

a) Cleveland Housing Network  
2999 Payne Avenue, 3<sup>rd</sup> Floor  
Cleveland, OH 44117  
Council District (07)

b) Detroit Shoreway  
3167 Fulton Rd., Suite 303  
Cleveland, OH 44109  
Council District (07)

c) Famicos Foundation  
1325 Ansel Road  
Cleveland, OH 44106  
Council District (07)

d) Fairfax Renaissance  
8111 Quincy Ave.  
Cleveland, OH 44104  
Council District (07)

#### D. Project Status and Planning

1. The project reoccurs annually.

#### E. Funding

1. The project is funded 100% by Federal TANF funds.
2. The schedule of payments is by monthly invoice.

### **5. Scheduled Items for Review**

#### **BC2015-21**

##### A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with Karpinski Engineering, Inc. for the not-to-exceed cost of \$175,000.00. The anticipated start-completion dates are January 26, 2015 - June 30, 2017.
2. The primary goal of the project is to provide building commissioning services for the Downtown Cleveland Convention Center Hotel project.
3. N/A

##### B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$175,000.00.
2. The RFQ was closed on November 13, 2014. There is a 25% SBE goal on this RFQ.
3. There were 8 proposals submitted for review and 1 proposal approved.

C. Contractor and Project Information

1. The address of the vendor is:

Karpinski Engineering, Inc.  
3135 Euclid Avenue  
Cleveland, Ohio 44115  
Council District 7

2. The principal owner form is attached.
3. a. The location of the project is the Convention Center Hotel.
3. b. The project is located in Council District 7.

D. Project Status and Planning

1. This contract is new to the County, however the hotel project is ongoing.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% from bond proceeds through the bond trustee, US Bank.
2. The schedule of payments is by monthly invoice.
3. N/A

**BC2015-22**

Department of Information Technology, Submitting a Amendment with Rimini Street, Inc. in the amount not-to-exceed \$61,350.45 for SAP Support Services for the period 10/31/14-10/30/15.

- B. The proposed Amendment received a RFP Exemption on 12/29/14. Approval letter attached.

C. Rimini Street, Inc

3993 Howard Hughes Parkway  
Suite 780  
Las Vegas, Nevada 89169

- D. The project term has already begun.

- E. 100% General Fund

**BC2015-23**

Title: Office of Early Childhood 2014 Catholic Charities Corporation- St. Phillip Neri Head Start Contract Amendment Universal Pre-Kindergarten (UPK) RQ#23133

A. Scope of Work Summary

1. Office of Early Childhood requesting approval of amendment with Catholic Charities Corporation- St. Phillip Neri Head Start for the anticipated cost of \$44,731.44 not-to-exceed \$552,152.98 in the aggregate. The anticipated start-completion dates are being extended to 08/01/2012- 07/31/2015.

2. The primary goals of the project are provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.

#### B. Procurement

1. The procurement method for this project was RFP (RQ#23133). The total value of the RFP is \$3,351,695.00.
2. The RFP was closed on May 9, 2012.
3. There were 35 proposals representing 53 sites pulled from OPD, 32 proposals representing 50 sites were submitted for review, 19 proposal representing 30 sites were approved.
4. A Justification for this item was approved by the BOC (BC2014-290)

#### C. Contractor and Project Information

1. The address(es) of the vendors is:

Catholic Charities Community Services Corporation  
7911 Detroit Ave.  
Cleveland, OH 44102  
Council District 3

2. The Owner/Administrator for the contractor/vendor is Bernadette Washington.

3. The address or location of the project is:

3a.Catholic Charities Community Services Corporation- St. Philip Neri Head Start  
799 E. 82<sup>nd</sup> St.  
Cleveland, OH 44103  
Council District 7

#### D. Project Status and Planning

1. The project is an extension of an existing project.
2. The project's term has already begun.

#### E. Funding

1. The overall Universal Pre-Kindergarten project is funded 100% by the Health and Human services levy dollars.
2. The schedule of payments is monthly by invoice.
3. The project is amendment to contract. These amendments change the values and terms and are the third amendment of the contract. The history of the amendments is:

Catholic Charities Community Services Corporation- St. Philip Neri Head Start

Original Contract Amount: \$181,824.00

Amendment I Amount: \$167,562.18

Amendment II Amount: \$158,035.36