

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, January 7, 2015
2429 Superior Viaduct, 3rd Floor
Cleveland, OH 44113
5:00 p.m.

1) CALL TO ORDER

Chairman Thomas Colaluca called the meeting to order at 5:00 p.m.

Commissioner Robert Wolff made a motion to approve the minutes from the December 17, 2014 meetings. Chairman Thomas Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Thomas Colaluca, Commissioner Robert Wolff, PRC Administrator Rebecca Kopcienski, PRC Coordinator Jessica Vezina, PRC Staff Attorney Sara DeCaro, PRC Manager of Employment Testing George Vaughan, PRC Employment Testing Specialist Skye Gillispie, PRC Employment Testing Specialist David Fried, Assistant Prosecutor Nora Graham, Vanicsa Ford and Assistant Law Director Amy Marquit Renwald.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS – Nothing Submitted

5) NEW BUSINESS

- a) Resolution – 2015-001- A Resolution Adopting the Cuyahoga County Personnel Review Commission's Administrative Rules, Last Revised Date: January 7, 2015.

Chairman Colaluca made a motion to approve Resolution 2015-001 - A Resolution Adopting the Cuyahoga County Personnel Review Commission's Administrative Rules, Last Revised Date: January 7, 2015; Commissioner Wolff seconded the motion. All were in favor; no objections.

- b) Resolution – 2015-002- A Resolution Adopting the Cuyahoga County Personnel Review Commission's Policy and Procedure for reporting of appointments to the unclassified service.

Chairman Colaluca made a motion to approve Resolution 2015-002- A Resolution Adopting the Cuyahoga County Personnel Review Commission's Policy and Procedure for reporting of appointments to the unclassified service; Commissioner Wolff seconded the motion. All were in favor; no objections.

6) EXECUTIVE SESSION – Discussion of PRC Personnel Matters

A motion was made by Chairman Colaluca, seconded by Commissioner Wolff and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing matters pertaining to PRC personnel.

Executive Session was then called to order by Chairman Colaluca at 5:05 p.m. The following Commissioners were present: Wolff and Colaluca. The following attendees were present: Assistant Prosecutor Nora Graham, PRC Administrator Kopcienski, PRC Staff Attorney DeCaro, PRC Coordinator Vezina and PRC Manager of Employment Testing Vaughan.

At 5:09 p.m., Executive Session was adjourned, without objection, and Chairman Colaluca then reconvened the meeting.

Chairman Colaluca made a motion to approve the recommendation to hire Brandi Rogers to the position of Administrative Assistant, Vanicsa Ford to the position of Employment Testing Specialist and Albert Bouchahine to the position of Classification and Compensation Manager for the Personnel Review Commission; Commissioner Wolff seconded the motion. All were in favor; no objections.

7) PUBLIC COMMENT – Nothing Submitted

8) OTHER BUSINESS – Nothing Submitted

9) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 5:15 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for January 21, 2015 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.