

**Cuyahoga County Contracts and Purchasing Board
February 17, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2015-75	Department of Information Technology	Recommending an award on RQ33079 and enter into a contract with Intelli Net, Inc. in the amount not-to-exceed \$6,176.40 for virtual hosting services for the period 11/1/2014 - 9/30/2015. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-76	Department of Workforce Development	Submitting contracts with various providers for the On-the-Job training program: a) AJ Rose MFG Co. in the amount not-to-exceed \$2,140.00 for the period 11/17/2014 - 3/4/2015. b) Inforce Technologies, LLC in the amount not-to-exceed \$12,960.00 for the period 12/1/2014 - 5/6/2015. c) Kowalski Heat Treating Co., in the amount not-to-exceed \$2,600.00 for the period 12/1/2014 to 4/8/2015. Funding Source: Workforce Investment Act Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-77	Court of Common Pleas/Juvenile Court Division	Recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 2/17/2015 - 12/31/2015: a) on RQ31947 with City of Bedford Heights in the amount not-to-exceed \$3,600.00. b) on RQ31948 with Village of Bentleyville in the amount not-to-exceed \$1,200.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>c) on RQ31970 with City of Lyndhurst in the amount not-to-exceed \$2,400.00.</p> <p>d) on RQ31986 with City of Shaker Heights in the amount not-to-exceed \$6,000.00.</p> <p>e) on RQ31997 with Village of Woodmere in the amount not-to-exceed \$1,200.00.</p> <p>Funding Source: General Fund</p>	
CPB2015-78	Department of Public Safety and Justice Services	<p>Recommending an award on RQ31680 and enter into a contract with SAS Institute Inc. in the amount not-to-exceed \$22,601.00 for software license upgrade and maintenance on the Memex system for the period 7/1/2014 - 6/30/2015.</p> <p>Funding Source: Department of Homeland Security through the Ohio Emergency Management Agency</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2015-79	Department of Public Safety and Justice Services	<p>Recommending an award on RQ33038 and enter into a contract with Pointe Blank Solutions LTD in the amount not-to-exceed \$33,000.00 for software support and maintenance of the InJail System for the period 1/1/2015 - 12/31/2015.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2015-80	Department of Information Technology	<p>Submitting an RFP exemption on RQ33344, which will result in an award recommendation to Allen Systems Group, Inc. in the amount of \$26,850.80 for maintenance and support services on ASG-PRO/JCL software for the period 2/11/2015 - 2/10/2018.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Maintenance and support services of PRO / JCL Software.</p> <p>Recurring maintenance and support for ASG-Pro/JCL proprietary software that runs on the IBM mainframe. The ASG-Pro/JCL software is used to create and modify job control language (JCL) programs. JCL is used to execute batch jobs that perform a variety of tasks that support the</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>day-to-day use of an application, such as: run reports, update databases, perform maintenance tasks and process files.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>February 11, 2015 thru February 10, 2018. \$26,850.80/IT601112-0263/General Fund. This is an annually recurring software maintenance charge. ASG-Pro/JCL has been in use since 2006.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The proposed contract period has already begun, thus a RFP Exemption request.</p> <p>The software has been in use by the IBM mainframe programming staff since 2006 and the annual support/maintenance has been maintained since then. Renewing maintenance foregoes the cost of purchasing another product and the learning and implementation cost of using an alternate product. Renewing the software license is less expensive than purchasing a new product and maintaining that software.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other software products were reviewed to replace ASG-Pro/JCL; ASG-Pro/JCL is a well understood tool that requires no implementation or training costs to utilize. All alternatives would have the initial cost to acquire the product, plus the associated annual support/maintenance costs. Additionally, all new software would have the cost of installing, implementing and training; retaining ASG-Pro/JCL eliminates those costs.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>ASG-Pro/JCL was reached along with other products at the time of the initial purchase. ASG-Pro/JCL has continued to be used since the initial purchase because it meets the needs of the IBM mainframe programming staff.</p>	
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CPB2015-81	Department of Information Technology	<p>Submitting an RFP exemption on RQ31397, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$3,785.40 for maintenance and support of Spotlight on SQL Server for the Department of Public Safety and Justice Services for the period 6/30/2014 - 6/30/2015.</p> <p>Funding Source:</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Recurring annual software maintenance for Spotlight software. The Spotlight software is used to monitor Microsoft SQL databases for performance problems and provides an overview of the health and operational characteristic of the Microsoft SQL data manager. It is used to identify and resolve problems in a timely manner.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>June 30, 2014 thru June 30, 2015. \$3,785.40/JA090068-0263/General Fund This is an annually recurring software maintenance charge. Spotlight has been in use for approximately 10 years.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>contract # and expiration date)</p> <p>The software has been in use by the REDSS/CRIS support staff for 10+ years. Renewing maintenance foregoes the cost of purchasing another product and the learning and implementation cost of using an alternate product. Renewing the software license is less expensive than purchasing a new product and maintaining that software.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other software products were reviewed to replace Spotlight; Spotlight is a well understood tool that requires no implementation or training costs to utilize. All alternatives would have the initial cost to acquire the product, plus annual maintenance. Additionally, all new software would have the cost of installing, implementing and training; retaining Spotlight eliminates those costs.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Spotlight was reached along with other products at the time of the initial purchase. Spotlight has continued to be used since the initial purchase because it meets the needs of the REDSS/CRIS IT staff.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The procurement is for the maintenance of proprietary software.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The procurement is for the maintenance of proprietary software and therefore limited to the vendor's current maintenance price less any government discount.</p>	
CPB2015-82	Department of Information Technology	Submitting an RFP exemption on RQ33260, which will result in an award recommendation to Microsoft in the amount of \$8,321.35 for the purchase of 5 Microsoft Surface Pro 3 Tablets.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).</p> <p>The Department of Information Technology will purchase Five Microsoft Surface Pro 3 Tablets for use in Public Works, the Fiscal Office and County Council.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>This purchase will total \$8,321.35 from the General Fund, index code IT768440 0710.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>DoIT is requesting an RFP Exemption as Microsoft can offer the County the best pricing. By joining the State of Minnesota Cooperative Purchasing Venture (C-1084(5), expires December 31, 2015), the County is able to receive optimal discounted pricing from Microsoft as well as free support for this Microsoft product.</p> <p>Additionally, Microsoft is the only vendor that is able to offer the County free on or off site group training for employees using the new Surface Pro 3 tablets. Resellers of Microsoft products are unable to offer this.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Other tablets have been tested and reviewed but have not been able to match the efficiency and capabilities the Surface Pro 3 has to offer Cuyahoga County employees. Other vendors evaluated include MNJ Technologies which supplied quotes at a much higher rate than purchasing directly from Microsoft through the Minnesota Cooperative Purchasing Venture.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p>	
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		<p>The Microsoft Surface Pro 3 is the tablet best suited for on-site enterprise use.</p> <p>Microsoft is the manufacturer of the Surface Pro 3 tablets and is the only vendor that can offer Cuyahoga County direct on or off site user training for these tablets.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Delays would affect the participating agencies from implementing the County’s mobile strategy.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Department of Information Technology will review and determine the most cost-effective and open procurement method to allow for competition prior to each purchase being made.</p>	
CPB2015-83	Department of Information Technology	<p>Submitting an RFP exemption on RQ33239, which will result in an award recommendation to DC Group, Inc. in the amount of \$52,402.56 for Countywide maintenance of Universal Power Systems for the period 3/1/2015 - 2/28/2018.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change). Maintenance of nine (9) Uninterruptable Power Supplies (UPS) from September 23, 2014 through September 23, 2017. Department of IT one (1) UPS, Common Pleas Court one UPS, REDSS one (1) UPS, CECOMS two (2) UPSes, CFS one (1) UPS, ADAMHSCC one (1) UPS and Sheriff’s Office two (2) UPSes.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (Include state contract # or GSA contract # and expiration date)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>The County's UPS configurations for the Data Center require unique and specific knowledge to avoid a loss of power to the Data Center while performing maintenance. A hard failure (immediate loss of power) to the servers can cause systems to be unrecoverable, which could result in data loss or damaged hardware. Such power outages are time consuming for staff to mitigate and result in system unavailability, often for days. The County has experience two hard failures caused during UPS maintenance. The first hard failure was caused during a maintenance inspection when switching from the previous maintenance group to the current maintenance group. This failure was tied directly to not having specific knowledge of the unique requirements present within the Data Center. This outage required more than two weeks to fully recover and restore systems. The computer hardware for all IT services provided by the County has an initial layer of their disaster recovery provided through UPSes. Given the County's recent experience, it is prudent to have continuity of UPS maintenance with the current service provider. The potential for cost saving are insignificant compared to the labor and hardware cost of a single hard power failure.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Other vendor's have been used in the past with varying results in performance. As stated above, improper knowledge of the UPS and electrical systems caused significant outages to the County's IT infrastructure that required a prolonged effort by County staff to correct.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The service provided by the DC-Group has been above average and the continuity of the service with the DC-Group benefits the County by decreasing the risk of introducing a new service provider</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. As discussed is item 3, awarding the UPS maintenance solely on cost paid to the vendor for the service, is but one factor in the life-cycle cost of maintaining the UPSes. Continuity in the delivery of service will help significantly reduce the risk of an unplanned and potentially costly hardware outage.</p>	
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CPB2015-84	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Submitting an RFP exemption on RQ33089, which will result in an award recommendation to Neopost USA in the amount of \$3,382.00 for the purchase of 2- automated letter opener and date stampers.</p> <p>Funding Source: 50% Public Assistance and 50% Title IV D (CSEA) Total: \$3,382.00</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>IM-16 Office-Friendly Letter Opener with date stamper- Automates letter opening and date stamping materials in the Centralized Mail Room for scanning incoming documents.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.</p> <p>50% Public Assistance (PA) and 50% Title IV D (CSEA) funding; Total: \$3,382.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Cooperative Purchase Agreement with Western States Contracting Alliance; RS901914, expiration: 11/30/2016</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None, due to the availability through the Cooperative Agreement.</p> <p>5. What ultimately led you to this product or service? Why</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>was the recommended vendor selected?</p> <p>The desired product is available through a State/Cooperative Contract.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. None</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None</p>	
CPB2015-85	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting an RFP exemption on RQ33153, which will result in an award recommendation to Council on Accreditation for Children and Family Services, Inc. in the amount of \$58,148.00 for application re-accreditation fees and related services for the period 1/1/2015 - 12/31/2018.</p> <p>Funding Source: 33% Federal (mostly Title IV-E Admin) and 67% HHS Levy</p> <p>2. What is the product/service that you seek to acquire?</p> <p>Founded in 1977, the Council on Accreditation for Children and Family Services, Inc. (COA) is an independent accreditor of the full continuum of community-based behavioral health care and social service organizations in the United States and Canada, and is the leading accrediting body for public agency accreditation. COA is widely recognized by states and national organizations as an accrediting body with the capacity, scope, and ability to contribute significantly to the improvement of the behavioral health and social service public systems. Strengthening its services for the public sector has been one of COA's primary goals in recent years, as more and more agencies have testified to the value of accreditation for their organizations in regard to creating and sustaining organizational change, improving supervisory practices, and measurably enhancing service delivery. To that end, COA accredits public agencies that provide a broad array of services including local management entities/lead agencies and has standards that specifically address the unique structure, identity, and needs of public entities. In essence, we are the only accreditor that has a comprehensive public agency</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>accreditation process. COA accredits state-supervised systems, locally administered systems, and single-service entities in over forty states and one province in Canada.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of “potential” renewal options?</p> <p>This is a four year contract, which will include accreditation, site visit costs and annual maintenance.</p> <p>4. Why do you need to acquire these goods or services? COA Accreditation:</p> <ul style="list-style-type: none"> • Offers a national and external validation of performance. • Helps to focus, track, and package good service and management practices that an organization uses to operate daily. • Builds infrastructure to support excellence in performance. • Expresses concept standards and encourages work in measurable program output language. • Has a positive impact on workforce and on accountability. • Builds accountability in management by using a qualitative Self-Study process. • Demonstrates evidence-based practices. • Provides measurement tools in the form of administrative and service standards. • Documents practice through Self-Studies. • Establishes credibility that the organization is effective and professionally sound. • Demonstrates accountability in management of resources. • Constitutes a facilitative process. • Supports positive outcomes. • Aligns with other performance models used in human services. • Builds staff morale. • Shows a high degree of commitment to comparing agency practices to national standards. • Supports federal measures and provides evidence- 	
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		<p>based documentation for consent decrees.</p> <ul style="list-style-type: none"> • Sets standardized best practice thresholds for service programs and administration. • Creates a framework for ongoing performance quality improvement. <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>COA is the only accrediting body that has public agency accreditation standards for all of the following services:</p> <ul style="list-style-type: none"> • Adoption Services • Adult Day Services • Adult Guardianship • Adult Protective Services • Case Management Services • Child and Family Development and Support Services • Child Protective Services • Community Change Initiatives • Counseling, Support, and Education Services • Crisis Response and Information Services • Day Treatment Services • Domestic Violence Services • Early Childhood Education • Employee Assistance Program Services • Family Preservation and Stabilization Services • Financial Education and Counseling Services • Foster Care Services • Group Living Services • Guardianship Services for Minors • Home Care and Support Services • Immigrant and Refugee Resettlement • Juvenile Justice Case Management Services • Juvenile Justice Corrections Services • Juvenile Justice Day Services • Kinship Care Services • Opioid Treatment • Outdoor Activities Supplement • Outpatient Mental Health Services • Outreach Services • Pregnancy Support Services • Psychiatric Rehabilitation Services • Residential Treatment Services • Respite Care 	
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		<ul style="list-style-type: none"> • Services for Individuals with Developmental Disabilities • Services for Substance Use Conditions • Shelter Services • Supplement for Developmental Disabilities Programs • Supported Community Living Services • Vocational Rehabilitation Services • Volunteer Mentoring Services • Wilderness and Adventure-Based Therapeutic Outdoor Services • Workforce Development and Support Services • Youth Development Services • Youth Independent Living Services <p>As detailed in the aforementioned, COA is the only vendor where a comprehensive public agency accreditation process can be procured in the current open market that will meet the specific needs of the Cuyahoga County Department of Children and Family Services. Please note that accreditation cannot be "sold" through distributors.</p> <p>Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>No other providers were available that could provide this service/accreditation.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>This vendor provides a unique service that is cutting edge in child welfare. No other vendors were identified due to</p>	
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		<p>the sole source nature of this purchase.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Purchased from same provider – COA - CE11-00169-01 – 11/29/10 – 07/31/14 - \$63,123.00.</p> <p>9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>Should other vendors providing similar services enter the marketplace, DCFS would engage future vendors through a competitive bid process.</p> <p>10. What efforts were made to get the best possible price?</p> <p>This accreditation fee is calculated on Organization’s 2015 projected budget minus pass through funds as documented in Organization’s FY15 annual budget, and incorporates a 25% discount as a result of Organization’s membership in Child Welfare League of America (COA Sponsoring Organization).</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>This vendor is a sole source provider and we still received a discount as a Child Welfare League of America member agency.</p> <p>12. Amount to be paid: \$58,148.00</p>	
CPB2015-86	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting an RFP exemption on RQ33293, which will result in a payment to Echographics in the amount of \$5,331.40 for the purchase of promotional t-shirts for recruitment events for foster and adoptive parents.</p> <p>Funding Source: Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) T-shirts distributed to all staff for recruitment efforts</p>	<p>___ Approve ___ Disapprove ___ Hold</p>

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>\$5,331.40 general fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The process was informal however, failed to comply with the expectation of soliciting the bids via Buy speed.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Three vendors and Echographics (\$5331.40), 4 Imprint (\$5543), and Madison Graphics Inc. (\$5912))- all three are registered vendors in BuySpeed however the procedure of soliciting the bids via BuySpeed was not followed.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Division of Children and Family Services' several recruitment events, and staff are the best advertisement for recruitment of foster and adoptive parents. Echographics had the lowest cost for item \$5133.40</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Submitting request for bids in BuySpeed</p>	
CPB2015-87	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting an RFP exemption on RQ32921, which will result in a payment to 4 Imprint, Inc. in the amount of \$3,172.77 for the purchase of promotional notebooks and pens for recruitment events for the Annual Social Worker of the Month event.</p> <p>Funding Source: Health and Human Services Levy Fund</p> <p>1. Description of Supplies or Services (If contract</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>amendment, please identify contract time period and/or scope change) Recycled notebooks with pen for social work month</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) \$3172.77 general fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The process was informal however, failed to comply with the expectation of soliciting the bids via Buy speed.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Three vendors Positive Promotions (3760.04), Jetline Promotions (\$3196.50) and 4 Imprint \$3172.77- two of which are registered vendors in BuySpeed however the procedure of soliciting the bids via BuySpeed was not followed.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Division of Children and Family Services' hosts an annual social worker event, and items are distributed to all staff. 4 Imprint had lowest cost for item \$3172.77</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Submitting request for bids in BuySpeed</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2015-88	Department of Information Technology	Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	
CPB2015-89	Common Pleas Court/ Corrections Planning Board	<p>Submitting an amendment to Contract No. CE1200649-01 with Community Assessment and Treatment Services, Inc. for intensive outpatient treatment services for the period 9/30/2011 - 12/31/2014 to extend the time period to 6/30/2015; no additional funds required.</p> <p>Funding Source: Substance Abuse and Mental Health Services Administration (SAMHSA) grant funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2015-90	Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System (REDSS)	<p>Submitting an amendment to Contract No. CE1200551-02 with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 12/31/2014 to extend the time period to 12/31/2015; no additional funds required.</p> <p>Funding Source: User fees, \$5 Moving Violation Fees, General Fund Subsidy</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2015-91	Department of Public Safety and Justice Services/Witness/Victim	<p>Submitting an amendment to Contract No. CE1200483-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for Defending Childhood Treatment services for the period 7/18/2012 - 12/31/2014 to extend the time period to 6/30/2015; no additional funds required.</p> <p>Funding Source: U.S. Department of Justice, Defending Childhood Cooperative Agreement</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2015-92	Department of Public Safety and Justice Services/Witness/Victim	<p>Submitting an amendment to Contract No. CE1200698-01 with West Side Community House for Defending Childhood Prevention and Outreach services for the period 12/15/2012 -12/31/2014 to extend the time period to 3/31/2015; no additional funds required</p> <p>Funding Source: U.S. Department of Justice, Defending Childhood Cooperative Agreement.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2015-93	Office of Procurement & Diversity	Presenting voucher payments for the week of 2/17/2015	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2015-94	Department of Development	Presenting voucher payments for the week of 1/27/2015 – 2/9/2015	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

- V. Other Business**
- VI. Public Comment**
- VII. Adjournment**

Minutes

Cuyahoga County Contracts and Purchasing Board
February 9, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:30 a.m.

Attending:

County Executive Armond Budish
Matt Carroll (Alternate for Sharon S. Jordan)
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller
Bill Sheehan, Interim Treasurer (Alternate for Mark Parks)
Bonnie Teeuwen, Director, Department of Public Works

II. Review Minutes

The minutes from the February 2, 2015 Contracts and Purchasing Board meeting were approved as written. Bonnie Teeuwen abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-67 Fiscal Office, recommending an award on RQ32873 and enter into an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$32,500.00 for services related to preparation of the County's 2014 Comprehensive Annual Financial Report, for the period 1/1/2015 - 12/31/2015. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dale Miller asked for clarification on the services to be provided. Kathy replied the vendor prepares the Comprehensive Annual Financial Report booklet on behalf of the County for submission to receive certification. Item CPB2015-67 was unanimously approved.

CPB2015-68 Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption, which will result in a contract with Cleveland Christian Home, Inc. in the amount not to-exceed \$25,000.00 for youth and family community partnership residential treatment services for the period 2/1/2015 - 2/28/2015.

b) Submitting a contract with Cleveland Christian Home, Inc. in the amount not to-exceed \$25,000.00 for youth and family community partnership residential treatment services for the period 2/1/2015 - 2/28/2015.

Funding Source: Health and Human Services Levy Fund

Karen Lippman, Juvenile Court Division, presented. Dale Miller asked why the vendor did not respond to the first Request for Proposals. Karen replied the vendor missed the announcement. Item CPB2015-68 was unanimously approved.

CPB2015-69 Court of Common Pleas/Juvenile Court Division, a) Submitting an RFP exemption, which will result in a contract with Cleveland Christian Home, Inc. in the amount not to-exceed \$57,000.00 for traditional residential treatment services for the period 2/1/2015 - 4/30/2015.

b) Submitting a contract with Cleveland Christian Home, Inc. in the amount not to-exceed \$57,000.00 for traditional residential treatment services for the period 2/1/2015 - 4/30/2015.

Funding Source: Health and Human Services Levy Fund

Karen Lippman, Juvenile Court Division, presented. Bonnie Teeuwen asked how many youths are being serviced. Karen replied there are a total of 3 clients receiving treatment. Item CPB2015-69 was unanimously approved.

CPB2015-70 Department of Communications,

a) Submitting an RFP exemption, which will result in a contract with Precision Media and Public Relations, LLC dba as Precision New Media in the amount of \$28,750.00 for provision of communication support services in connection with the transition to a new County Administration for the period 1/16/2015 – 12/31/2015.

b) Submitting a contract with Precision Media and Public Relations, LLC dba as Precision New Media in the amount of \$28,750.00 for provision of communication support services in connection with the transition to a new County Administration for the period 1/16/2015 -12/31/2015.

Ken Surrat, Executive's Office, presented. Item CPB2015-70 was unanimously approved.

C. Exemption Requests

CPB2015-71 Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in award recommendations to various providers in the total amount of \$475,301.01

for various projects in connection with the FY2014 STOP Violence Against Women Act Grant for the period 1/1/2015 - 12/31/2015:

- a) City of Bedford, Municipal Court in the amount of \$25,015.84 for the Domestic Violence Victim's Program.
- b) City of Cleveland, Public Safety Department in the amount of \$76,909.13 for the Cleveland Domestic Violence Project.
- c) City of Cleveland, Law Department in the amount of \$125,079.21 Domestic Violence Project.
- d) City of Cleveland, Public Safety Department in the amount of \$29,998.80 for Sexual Assault Advocate project.
- e) Cleveland Rape Crisis Center in the amount of \$65,790.84 for direct services for survivors of sexual assault.
- f) Domestic Violence and Child Advocacy Center in the amount of \$125,340.15 for the Latina Domestic Violence Project.
- g) Jewish Family Service Association of Cleveland in the amount of \$27,267.04 for the Family Violence Victims Assistance and Legal Advocacy project.

Funding Source: FY2014 Violence Against Women Act Grant Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-71 was unanimously approved.

CPB2015-72 Department of Health and Human Services/ Division of Senior and Adult Services, submitting an RFP exemption on RQ33208, which will result in an award recommendation to Precision Integrated Systems, Inc. in the amount of \$1,500.00 for the purchase of County Re-Badging Supplies.
Funding Source: Health and Human Services Levy Fund

MaryBeth Vaughn, Division of Senior and Adult Services, presented. Item CPB2015-72 was unanimously approved.

D. Consent Agenda

CPB2015-73 Sheriff's Department,

- a) Requesting approval to apply for and accept grant funds from Ohio Emergency Management Agency in the amount of \$60,032.00 for the FY2014 Operation Stonegarden Grant program for the period 9/1/2014 - 7/30/2016.
- b) Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$60,032.00 for the FY2014 Operation Stonegarden Grant program for the period 9/1/2014 - 7/30/2016.

Funding Source: U.S. Department of Homeland Security, Federal Emergency Management Agency, Customs and Border Patrol through the Ohio Emergency Management Agency

Item CPB2015-73 was unanimously approved.

CPB2015-74 Office of Procurement & Diversity, Presenting voucher payments for the week of 2/9/2014.

Item CPB2015-74 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11: 40 a.m.

A. Tabled Items

B. New Items

CPB2015-75

A. Submitting a contract with IntelliNet Corporation in the amount not-to-exceed \$6,176.40 for Provide Virtual Machine Servers on an External Server provided Network and Monitoring Web Pages status for the period 10/1/14-9/30/15.

B. The proposed contract received a RFP Exemption on 12/18/14. Approval letter is attached.

C. IntelliNet Corporation

1255 Euclid Ave.

Cleveland, Ohio 44115

Ron Taton/President

D. The Contract reoccurs annually.

E. 100% General Fund

CPB2015-76

Title: Workforce Development/ 2015/ OJT Contract - AJ Rose Manufacturing, Inc.

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with AJ Rose Manufacturing Co. for the anticipated cost of not more than \$2,140.00. The anticipated start-completion dates are 11/17/2014 to 3/04/2015.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will reimburse 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirement. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. AJ Rose Manufacturing Co., 3800 Chester Road, Avon, OH 44011
Council District 1
2. Principal Owner: Daniel T. Pritchard, President and CEO
3800 Chester Road, Avon, OH 44011

AJ Rose Manufacturing Co, is a precision metal stamping company.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contracts with the department and the evaluation of previous contract is satisfactory.
2. The OJT Program has already begun. The reason for the delay is contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by the WIA Funds
2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: Workforce Development/ 2015/ OJT Contract - Inforce Technologies, LLC

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Inforce Technologies, LLC, for the anticipated cost of not more than \$12,960.00. The anticipated start-completion dates are 12/01/2014 to 5/06/2015.
2. The primary goal of the project is to hire and train four trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt

from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

A.C. Contractor and Project Information

1. Inforce Technologies, LLC - 1375 Euclid Avenue, Ste 410, Cleveland, OH 44115 Council District # 7
2. Principal owner: Brian MacKenzie, President & CEO

Inforce Technologies, LLC is a for-profit business entity whose type of business is system integration and technology consulting, specializing in insurance industry. It has been in business for 5 years.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by WIA Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: Workforce Development/ 2015/ OJT Contract - Kowalski Heat Treating Company

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Kowalski Heat Treating Co., for the anticipated cost of not more than \$2,600.00. The anticipated start-completion dates are 12/01/2014 to 4/08/2015.
2. The primary goal of the project is to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Kowalski Heat Treating Co., 3611 Detroit Avenue, Cleveland, OH 44113 Council District # 3
 2. Principal owner: Stephen Kowalski, President
- Kowalski Heat Treating Co. is a salt bath and vacuum heat treating company. Started in 1975, it has grown into a fully integrated modern heat treating facility.

D. Project Status and Planning

1. This is a new contract. However, there is a history of previous contract with the employer and the

evaluation is satisfactory.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by WIA Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2015-77

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period February 17, 2015 – December 31, 2015, for funding in the not-to-exceed amounts as follows:

- a. City of Bedford Heights, Bedford Heights Police Department; \$3,600.00
- b. Village of Bentleyville, Bentleyville Police Department; \$1,200.00
- c. City of Lyndhurst, Lyndhurst Police Department; \$2,400.00
- d. City of Shaker Heights, Shaker Heights Police Department; \$6,000.00
- e. Village of Woodmere, Woodmere Police Department; \$1,200.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$226,200.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 9/24/14. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Detective Frank Reed

City of Bedford Heights, Bedford Heights Police Department
5661 Perkins Road
Bedford Heights, Ohio 44146
Council District: 9

b. Patrolman Albert Zarlinga

Village of Bentleyville, Bentleyville Police Department
6253 Chagrin River Road
Bentleyville, Ohio 44022
Council District: 6

c. Officer Kathy Tomaro

City of Lyndhurst, Lyndhurst Police Department
5301 Mayfield Road
Lyndhurst, Ohio 44124

Council District: 11

d. Sergeant Marvin Lamielle

City of Shaker Heights, Shaker Heights Police Department

3355 Lee Road

Shaker Heights, Ohio 44124

Council District: 9

e. Officer April Kallay

Village of Woodmere, Woodmere Police Department

She is

Woodmere, Ohio 44122

Council District: 9

2. The Mayor of the City of Bedford Heights is The Honorable Fletcher Berger

The Mayor of the Village of Bentleyville is The Honorable Leonard Spremulli

The Mayor of the City of Lyndhurst is The Honorable Joseph Cicero

The Mayor of the City of Shaker Heights is The Honorable Earl Leiken

The Mayor of the Village of Woodmere is The Honorable Charles Smith

3.a. The location of the services is:

a. City of Bedford Heights, Bedford Heights Police Department

5661 Perkins Road

Bedford Heights, Ohio 44146

Council District: 9

b. Village of Bentleyville, Bentleyville Police Department

6253 Chagrin River Road

Bentleyville, Ohio 44022

Council District: 6

c. City of Lyndhurst, Lyndhurst Police Department

5301 Mayfield Road

Lyndhurst, Ohio 44124

Council District: 11

d. City of Shaker Heights, Shaker Heights Police Department

3355 Lee Road

Shaker Heights, Ohio 44124

Council District: 9

e. Village of Woodmere, Woodmere Police Department

She is

Woodmere, Ohio 44122

Council District: 9

3. b. Multiple Council Districts. Please see above.

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.
3. N/A.

CPB2015-78

Novus Title: Department of Public Safety & Justice Services, 2015, RFP Exemption, Contract, SAS Institute, Inc., FY13 SHSP-LE, RQ#31680

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with SAS Institute, Inc. for the anticipated cost of \$22,601.00. The anticipated start-completion dates are July 1, 2014-June 30, 2015.
2. The primary goal of the project is to provide a software license and maintenance of the license as set forth in the Master Perpetual License Agreement (Attachment I to the contract) to enable the Northeast Ohio Regional Fusion Center to conduct Suspicious Activity reporting.

3. N/A

B. Procurement

1. The procurement method for this project was an Other Than Full and Open request for an RFP Exemption. The request was approved and is attached to this action.
2. N/A
3. The proposed contract received an Other Than Full and Open request for RFP Exemption. The request was approved and is attached to this action.

C. Contractor and Project Information

1. The address of the contractor is:
SAS Institute, Inc
100 SAS Campus Dr.
Cary, NC 27513
Council District: N/A
2. James H. Goodnight, President/CEO
3. The address of the project is:
Northeast Ohio Regional Fusion Center
1300 Ontario Street, 9th Floor
Cleveland, OH 44113
Council District: ALL (NEORFC serves all of Cuyahoga County and beyond to Ohio Homeland Security Region 2)

D. Project Status and Planning

1. The project re-occurs on a yearly basis and there will be further requests if grant money is available.
2. There are no phases to this project. The contract is for a year and service will be provided throughout.
3. N/A
4. The project's term has already begun. The reason there is a delay in this request is contract negotiations between Cuyahoga County legal department and SAS Institute legal department as well as the approval of a grant extension on FY13 SHSP-LE so we could pay the entire performance period of the contract with one grant source.

5. N/A.

E. Funding

1. The project is funded 100% by grant funds.
2. There is no schedule of payments. The contract is for a year and the provider can request payment anytime within the year of the contract.
3. N/A

CPB2015-79

Title: Department of Public Safety & Justice Services/ Pointe Blank Contract 2015

A. Scope of Work Summary

1. Public Safety & Justice Services is requesting approval of a contract with Pointe Blank Solutions, LTD., in the amount of \$33,000.00 for maintenance and enhancements to the InJail System.
2. The primary goal of the project is to maintain and upgrade inJail System which includes: consulting services for the maintenance of the system, coding of any modifications, enhancements and required updates in accordance with industry best practices during the period January 1, 2015 through December 31, 2015.
3. This project is not mandated.

B. Procurement

1. The total value of the contract is \$33,000.00/ Index Code JA050088
2. The procurement method for this contract is: RFP Exemption, CPB-2014-1030

C. Contractor and Project Information

17055 Engle Road, Suite 304 Middleburg Heights, OH 44130

1. President: Thomas Coury
2. Index code JA050088

D. Project Status and Planning

1. 1 year contract
2. The project has one phase.
3. N/A

E. Funding

1. The project is funded through Administration Index Code. This increase percentage is 3% decrease of the original contract

C. Exemptions

[Item details for CPB2015-80 – CPB2015-87 in Section C., above]

D. Consent Agenda

CPB2015-88

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.
1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch - Director

CPB2015-89

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board requesting approval of a contract amendment, with Community Assessment and Treatment Services Inc. to extend the time period of the contract to June 30, 2015.

The primary goals of the project are (list 2 to 3 goals).

- Enhance existing treatment protocols by incorporating an evidence-based Medication Assisted Treatment (MAT) paradigm
- Provide services for co-occurring mental health issues, and specialized case management and recovery support services
- Address the rising rate of opiate-dependence within a specialized docket model

3. Not Applicable.

B. Procurement

1. The procurement method for this project was other than full and open justification request. The total value of the contract will be \$364,008.00
2. Not applicable
3. This amendment received RFP Exemption approval on January 20, 2015.. The approval letter is attached for review.

C. Contractor and Project Information

1. The address of the contractor is:
Community Assessment and Treatment Services, Inc.
8415 Broadway Avenue
Cleveland, Ohio 44105
Council District
2. The executive director, for the contractor is Roxanne Wallace
3. Not applicable

D. Project Status and Planning

1. The project is an extension of the existing project.

E. Funding

1. The project is funded 100% by Substance Abuse and Mental Health Services Administration (SAMHSA) grant funds.
2. The schedule of payments is monthly, by invoice.
3. The project is an amendment to a contract. This amendment extends the time period. This is the second amendment to the contract.

CPB2015-90

Title: Cuyahoga County Department of Public Safety & Justice Services/Regional Enterprise Data Sharing Systems (REDSS) Main Sail, LLC. Contract Amendment IV

A. Scope of Work Summary

1. Department of Public Safety & Justice Services is requesting approval to amend the existing contract with Main Sail, LLC. to extend the time period from July 1, 2012 thru December 31, 2014, to January 1, 2015 through December 31, 2015, to allow for the completion of software programming services.
2. The primary goals of the project are:
 - To allow Main Sail, LLC the opportunity to successfully complete the development of Data Programming and Design Services.
 - To extend the time period to complete the existing project.

B. Procurement

1. The original procurement method for this project was via an RFQ. This amendment received exemption approval to proceed on 1/12/15. The item number was CPB2015-13.
2. The total value of the RFQ is \$300,000.00

C. Contractor and Project Information

1. The address of all vendors and/or contractors is:
Main Sail, LLC.

20820 Chagrin Blvd, Suite 201
Shaker Heights, Ohio 44122

2. The Director is Thelma Phillips

3. The address or location of the project is:

Address 1:

REDSS:

2079 East 9th Street
Cleveland, Ohio 44115

The project is located in Council District (7)

D. Project Status and Planning

1. The project is a one-time project, which requires additional time.

E. Funding

1. The project is funded as follows:

- Regional Enterprise Data Sharing System / JA090068- \$81,150.00- Suffix (02)

2. The schedule of payments is based upon Schedule of Work statements outlined in the RFQ. Main Sail is required to submit a Task Order (TO) for every specific requested project by COUNTY that falls under the purview of the Schedule of Work prior to the rendering of any services by Main Sail.

CPB2015-91

A. Scope of Work Summary

1. PSJS/Witness Victim Service Center, submitting an amendment to Contract No. CE1200483-01 with Mental Health Services for Homeless Persons, Inc., to change the time period from 7/18/12-12/31/14 to 7/18/12-6/30/14. No additional funds required.
2. The primary goal of the project is to provide specialized services to children experiencing trauma as a result of their exposure to violence; utilize evidence based, trauma-informed treatment.

3. N/A

B. Procurement

1. Justification for other than full and open competition approved 11.12.14.
2. RFP process was done in 2012; this is a contract amendment.
3. N/A

C. Contractor and Project Information

1. Mental Health Services for Homeless Persons, Inc.
1744 Payne Avenue
Cleveland, Ohio 44114
2. Susan Neth, CEO
- 3a. N/A
- 3b. Services are available to any family living in Cuyahoga County.

D. Project Status and Planning

1. This is an extension of the existing project.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is 100% funded by the U.S. Department of Justice, Defending Childhood Cooperative Agreement.
2. The schedule of payments is monthly upon invoice.
3. The project is an amendment to a contract. It is the third amendment. It changes the dates of the agreement.

CPB2015-92

A. Scope of Summary

1. PSJS/Witness Victim Service Center, submitting an amendment to Contract No. CE1200698-01 with West Side Community House to change the time period from 12/15/12-12/31/14 to 12/15/12-03/30/14. No additional funds required.
2. The primary goals of the project are to implement evidence based prevention programs and develop and implement geographic community awareness campaign in coordination with the broader Defending Childhood campaign.
3. N/A

B. Procurement

1. Justification for other than full and open competition approved 9/4/14
2. An RFP was done in 2012, this is an amendment to that agreement.
3. N/A

C. Contractor and Project Information

1. West Side Community House
9300 Lorain Avenue
Cleveland, Ohio 44102

2. Dawn Kolograf, Executive Director

3a. N/A

3b. Services are available to any family living in Cuyahoga County

D. Project Status and Planning

1. This is an extension of the existing project.

2. N/A

3. N/A

4. The term has already begun. This is due to time to determine how to wind down the project funded by this contract due to limited staff availability of the vendor.

5. N/A

E. Funding

1. The project is funded 100% by U.S. Department of Justice, Defending Childhood Cooperative Agreement.

2. The schedule of payments is monthly upon invoice.

3. The project is an amendment to a contract. It is the third amendment and changes the term only.

CPB2015-93

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-15-33350	1/30/15	Wireless Phone Headsets	AU / AU01	\$2,495
AU-15-33213	1/14/15	Weights & Measures Decals	AU / AU05	\$540
AU-15-33063	12/31/2014	Green Bar paper for DOIT	AU / AU99	\$1,012.50
AU-15-33177	1/12/2015	10 Voip Phones	AU / AU99	\$1,747.60
AU-15-33193	1/13/2015	Four Cartons of Toner for IBM 4100 Printers	AU / AU99	\$1,478.16
CE-15-33357	2/2/2015	Bridge Garage Road Salt	CE / CE01	\$2,207.24
CE-15-33348	1/30/2015	Lumber - Stearns Rd Project	CE / CE01	\$1,258.10
CO-15-33077	1/5/15	Client Treatment Chairs; revised amount	CO / CO073	\$10,540

CR-15-33288	1/26/2015	Avoximeter 4000 Curvettes - Toxicology	CR / CR00	\$906.84
CR-15-33290	1/26/2015	Restek Chromatography Supplies	CR / CR00	\$5,133.98
CT-15-33301	1/27/2015	JAIL II WATER BOOSTER REPAIR	CT / CT01	\$1,195.00
CT-15-33366	2/3/2015	SE Roof Exhaust Fan	CT / CT01	\$850.00
CT-15-33327	1/28/2015	Fiscal Office- Printed Window Envelope	CT / CT01	\$3,240.00
CT-15-33315	1/28/2015	VARIOUS TUBE MACHINE FLEXIBLE SHAFT	CT / CT01	\$1,610.00
CT-15-33248	1/21/2015	JJC GLASS FURNISH AND INSTALL	CT / CT01	\$4,575.00
CT-15-32920	12/8/14	LEGAL/VARIOUS BLDGS CHEMICAL SUPPLIES	CT / CT01	\$800
CE-15-33297	1/27/2015	Mtce Garage - Batteries	CT / CT04	\$8,101.52
CT-15-33355	1/30/2015	JEH Repair Water Booster System	CT / CT06	\$5,875.00
CT-15-33330	1/28/2015	JFS- FINISHING SERVICES FOR PACKETS	CT / CT09	\$1,679.00
DV-15-33346	2/1/15	Notice of Explanation Action in Flood Plain	DV / DV01	\$450
SA-15-33337	1/29/2015	Examination Gloves	SA / SA01	\$2,301.00
SH-15-33317	1/28/2015	(2015) Cleaning Supplies for Jail	SH / SH003	\$1,105.87
SH-15-33311	1/28/2015	(2015) Wet/Dry Shop Vac for Jail	SH / SH003	\$638.08
SH-15-33310	1/28/2015	(2015) Space Heaters for Jail	SH / SH003	\$599.04

SH-15-33295	1/27/2015	(2015) 8oz Styrofoam Cups for County Jail	SH / SH003	\$822.50
SH-15-33275	1/23/2015	(2015) Day Dots for Kitchen Food Safety	SH / SH003	\$1,312.35
ST-15-33410	2/5/2015	Backhoe Repair Parts #04-0057	ST / ST01	\$702.74
ST-15-33374	2/3/2015	Sliding Truck Lid #S-705	ST / ST01	\$1,978.00
ST-15-33360	2/2/2015	Swipe Cards	ST / ST01	\$730.00
ST-15-33023	12/22/2014	Root - Be - Gone	ST / ST01	\$4,312.00
CT-15-33316	1/28/2015	Airport - Plow Parts & Repairs	ST / ST01	\$3,968.41
WT-15-33446	2/9/2015	PD ad for WEP	WT / WT01	\$700.00

CPB2015-94

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT LOANS FOR THE PERIOD 01/27/15 - 02/09/15				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1550043	MAE CONSTRUCTION LLC	\$10,520.00	Community Development	CDBG Index Code: DV714170
	THOMAS BURLINGAME	\$8,750.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Total	\$19,270.00		