

Cuyahoga County Contracts and Purchasing Board
March 9, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2015-128	Court of Common Pleas/Juvenile Court Division	Submitting agreements with various municipalities for the Community Diversion Program for the period 3/9/2015 - 12/31/2015: a) City of Berea in the amount not-to-exceed \$3,600.00. b) City of Mayfield Heights in the amount not-to-exceed \$2,400.00. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2015-129	Department of Information Technology	Submitting an RFP exemption on RQ33514, which will result in an award recommendation to BMC Software, Inc. in the amount of \$60,662.00 for maintenance services on BMC Control Software products for the period 1/31/2015 - 12/30/2016. Funding Source: General Fund 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Recurring maintenance and support for four proprietary BMC Control software products (Control M, Control D, Control V and Control M/Restart) that run on the IBM mainframe (hereafter, Control software). The Control	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>software is used to create, monitor and execute batch jobs and then manage and view the output from those jobs. The Control software is vital to the day-to-day use of running jobs on the IBM mainframe, such as: run reports, update databases, perform maintenance tasks and process files.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) \$60,662.00 General Fund IT601112/0263</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The time period has already started. January 31, 2015 thru January 30, 2016</p> <p>The software has been in use by the IBM mainframe programming and operations staff prior to 1990 and the annual support/maintenance has been maintained since then. Renewing maintenance foregoes the cost of purchasing another product and the learning and implementation cost of using an alternate product. Renewing the software license is far less expensive than purchasing a new product and maintaining that software.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other software products were reviewed to replace BMC's Control family of products; The Control software tools are well understood tools that require no implementation or training costs to utilize. All alternatives would have the initial cost to acquire the product, plus the associated annual support/maintenance costs. Additionally, all new software would have the cost of installing, implementing and training; retaining the four BMC's Control software tools eliminates those costs.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The Control software was reached along with other products at the time of the initial purchase. The Control</p>	
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		<p>software has continued to be used since the initial purchase because it meets the needs of the IBM mainframe programming and computer operations staff. The Control software is an integral part of the day-to-day management of the IBM platform.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The procurement is for the maintenance of proprietary software.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The procurement is for the maintenance of proprietary software and therefore limited to the vendor's current maintenance price less any government discount.</p>	
CPB2015-130	Department of Information Technology	<p>Submitting an RFP exemption on RQ32562, which will result in an award recommendation to Skillsoft Corp. in the amount not-to-exceed \$16,294.65 for 119 licensed seats for on-line technical training for the period 1/30/2015 - 1/29/2016.</p> <p>Funding Sources: \$6,024.92 Public Assistance Funds \$10,269.75 General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Skillsoft is a leading Software as a Service (SaaS) provider of on-demand e-learning and performance support solutions for global enterprises, government, education and small to medium-sized businesses. They enable business organizations to maximize business performance through a combination of comprehensive e-learning content, online information resources, and flexible learning technologies and support services. 12 months unlimited access to Skillsoft IT courseware, and Skillsoft's Books 24x7, with Skillport administrative tool.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>any.) \$16,294.65- split across the Department of Information Technology and Health and Human Services. 75-DO IT Users and 44-Health and Services Users at \$136.33 per user. HS157396 \$6024.91 IT601021 \$10269.74</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Price of Contract is under \$25,000.00. IT Professional Services per Ordinance #02011-4.4 (b) (2). Seven Vendors considered: Microsoft Virtual Academy (only Microsoft products), CBT Nuggets (video only and very expensive), Pluralsight (video only, limited), New Horizons (video conference format, modest catalogue), Learning Tree (modest catalogue, consumer product), Quick Cert (modest catalogue), Skillsoft (comprehensive catalogue, low cost, used by DAS, State Term Schedule pricing) Skillsoft State Term number is: 534252, Index Number: STS-033 Expiration of State Term: 06/30/2015.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Seven Vendors were evaluated. See above response.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Based on the review, Vendor provided most value for the DO IT and Health and Human Services, Information Technology Departments.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Information Technology is an evolving, complicated environment and it is critical for staff to have training readily available for them. Comparative bidding was transparent in this request.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. We will continue to request quotes from multiple vendors.</p>	
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CPB2015-131	Fiscal Department	<p>Submitting an RFP exemption on RQ33314, which will result in an award recommendation to TeleDirect in the amount of \$20,294.28 for the purchase of additional minutes in connection with the after-hours call center for the period 2/6/2015 - 12/31/2015.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Fiscal Department is seeking an approval of an RFP exemption to purchase additional minutes to get through the tax season with TeleDirect Call Center. This qualified organization has learned exactly what County provides and has the ability to answer all of the general questions; and relieve the majority of the phone calls without abandoning calls or lengthy wait time. Also, they provide a professional, courteous and swift answer to all inbound callers to the Cuyahoga County Fiscal Department and Treasury Department after business hours Monday – Friday beginning at 4:30 PM and ending at 8:30 AM the next day; Saturday, Sunday and holidays 24 hours per day; and providing a seamless transition when directing challenging or perplexing calls to the Fiscal Department and Treasury Department; produce a weekly report that examines and analyzes the number of calls, types of calls Cuyahoga County receives on a daily basis for the period of February 6, 2015 to December 31, 2015 in the amount not-to-exceed \$20,294.28.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>The time period for use of the Call Center Services is approximately February 6, 2015 to December 31, 2015, utilizing the maximum amount of minutes not to exceed the cost of \$20,294.28 from the General Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>RFP Exemption – The Fiscal Department does not have the</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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		<p>needed staff to answer phone calls after business hours Monday – Friday beginning at 4:30 PM and ending at 8:30 AM the next day; Saturday, Sunday and holidays 24 hours answer service. The selected vendor was evaluated and has considerable experience and knowledge to meet the needs of Cuyahoga County Fiscal Department and the tax payers of Cuyahoga County.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Previously, there were three (3) vendors notified, TeleDirect Call Centers; Call Experts and New Prospect Contact Centers. The Fiscal Department & Treasury Department evaluated each of the vendors and selected TeleDirect as the vendor who can best meet the needs of Cuyahoga County.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The high volume of calls the County receives during tax collection and dog licensing would allow staff to focus in areas more essential for the office. This service will also provide a professional, qualified, courteous and swift answer to the Taxpayers after hours.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Doing a full competitive process would take considerable time and would result in numerous submissions requiring extensive research to determine which vendor qualifications best meets the needs of the County. The evaluation process could take up to 3 months. After recommendation of award and contract is approved the vendor would require training on County procedures prior to execution of the program causing additional delays.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Fiscal will be soliciting bids from the listed approved bidders during the month of March, 2015 in order to secure a vendor at a better price for a more efficient product. The main purpose of this is to continue to be</p>	
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		available to our tax payers personally and in a timely and professional manner.	
CPB2015-132	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption, which will result in award recommendations with various providers for the FY2014 Title II Juvenile Justice and Delinquency Prevention grant program for the period 1/1/2015 - 6/30/2016:</p> <p>a) Bellefaire Jewish Children's Bureau in the amount of \$20,000.00.</p> <p>b) Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount of \$20,000.00.</p> <p>c) Lawn Life in the amount of \$20,000.00.</p> <p>d) Golden Ciphers in the amount of \$20,000.00.</p> <p>e) Court of Common Pleas/Juvenile Court Division in the amount of \$20,000.00.</p> <p>Funding Source: U.S. Office of Juvenile Justice Delinquency Prevention through the Ohio Department of Youth Services</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Public Safety and Justice Services is requesting an Alternate Procurement Process for contracts with the following vendors in connection with the 2014 Title II Juvenile Justice and Delinquency Prevention grant (FY14 JJDP):</p> <p>1. Contract with Bellefaire, JCB in the amount of \$20,000.00</p> <p>2. Contract with Mental Health Services DBA FrontLine Service in the amount of \$20,000.00</p> <p>3. Contract with Lawn Life in the amount of \$20,000.00</p> <p>4. Contract with Golden Ciphers in the amount of \$20,000.00</p> <p>5. Agreement with Cuyahoga County Juvenile Court in the amount of \$20,000.00</p> <p>All contracts are for the time period of January 1, 2015 through June 30, 2016.</p> <p>2. Estimated Dollar Value and Funding Source(s) including</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>FY14 Title II Juvenile Justice and Delinquency Prevention grant allocation is \$100,000.00. U.S. Office of Juvenile Justice Delinquency Prevention through the Ohio Department of Youth Services.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>*The FY14 JJDP is to support continuation of projects that were funded to address Disproportionate Minority Contact that began in 2014 (see attached communication regarding grant funding from our State point of contact for JJDP). *The JJDP Allocation committee met on November 21, 2014 to discuss continuation funding and allocation of grant funds for five projects that were eligible under the continuation guidelines. Allocation is detailed on the attached "Attachment A"</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Grant Allocation Process</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2015-133	Department of Health and Human Services/	Submitting an RFP exemption on RQ33448, which will result in an award recommendation to Case Western Reserve University in the amount of \$50,000.00 for evaluation services for the period 2/1/2015 - 12/31/2015.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>Community Initiatives Division/ Office of Early Childhood</p>	<p>Funding Source: Donation</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>This is a contract with CWRU for evaluation services. Specific deliverables include an evaluation of selected IIC programs, an analysis of specific child well-being indicators, and other analyses to be determined to guide program development, improvement, and evaluation.</p> <p>The Office of Early Childhood (OEC), through the Invest in Children program, coordinates and funds nine distinct program strategies serving children prenatally up to age six and their families in Cuyahoga County. In order to be accountable for this work - to the County Executive, to the taxpayers, and to the private foundations that support this effort - and to be able to make continuous improvements to these program strategies, the OEC must cause to be completed a rigorous, independent evaluation of Invest in Children's programs. Since 1999, the OEC has contracted the Center on Urban Poverty and Community Development at CWRU, to conduct an evaluation of IIC's individual program strategies.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>\$50,000 (100% donated funds)</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>In 2013, CWRU's Center on Urban Poverty & Community Development responded to an RFQ issued by the County (RFQ HS-13-27177) for evaluation services. Their proposal received the highest score of all those submitted. The minimum score that was required in order to be on the pre-approved list was 85; CWRU's score was 90.9.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. Based on their score on RFQ HS-13-27177, CWRU's</p>	
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		<p>Center on Urban Poverty & Community Development is pre-approved for contracts for evaluation services so that this action is not subject to competitive procurement processes.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? CWRU’s Center on Urban Poverty & Community Development responded to an RFQ issued by the County (RFQ HS-13-27177) for evaluation services. Their proposal received the highest score of all those submitted. Moreover, this vendor has provided evaluation services for Invest in Children continuously since 1999.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>None.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None. CWRU’s Center on Urban Poverty & Community Development is a pre-approved vendor for evaluation services (RFQ HS-13-27177).</p>	
CPB2015-134	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Submitting an RFP exemption on RQ33413, which will result in an award recommendation to Advertising Vehicles in the amount of \$2,000.00 for a fraud awareness production and media package in connection with a fraud awareness media campaign for the period 5/1/2015 - 5/31/2015.</p> <p>Funding Source: State Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>ODJFS provided counties with a Fraud Awareness funding to advertise county fraud awareness campaigns. Cuyahoga Job and Family Services will advertise with Regional Transit Authorities. RTA’s production and media vendor is Advertising Vehicles. Production and media package (7) Taillights, (20) Interior Cards showing 5/1/2015-5/31/2015 Cleveland market.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>ODJFS SFY15 Fraud Awareness funds in the amount of \$2,000. See attached Subgrant Notice of Award.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Due to the limited time frame for the campaign and availability of funds, RTA's vendor Advertising Vehicles provide the greatest exposure to the targeted population.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. Cuyahoga Job and Family Services will advertise with Regional Transit Authority and use RTA's vendor Advertising Vehicles.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The target audiences are Cuyahoga County citizens. It is estimated RTA signs will be viewed by 100,000 residents per month, per bus and the message regarding fraud awareness and where and how to report it will reach 1,060,000 residents during the month.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The ODJFS Fraud Awareness funds must be spent by June 30, 2015,</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>This is a unique situation where ODJFS is providing funding to counties for a very short period of time with very specific advertising requirements.</p>	
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<p>CPB2015-135</p>	<p>Department of Health and Human Services/ Cuyahoga Job and Family Services</p>	<p>Submitting an RFP exemption on RQ33089, which will result in an award recommendation to Neopost USA in the amount of \$3,382.00 for the purchase of 2 automated letter opener and date stampers.</p> <p>Funding Source: 50% Public Assistance (PA) and 50% Title IV D (CSEA) funding; Total: \$3,382.00</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>IM-16 Office-Friendly Letter Opener with date stamper- Automates letter opening and date stamping materials in the Centralized Mail Room for scanning incoming documents.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.</p> <p>50% Public Assistance (PA) and 50% Title IV D (CSEA) funding; Total: \$3,382.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Cooperative Purchase Agreement with Western States Contracting Alliance; RS901914, expiration: 11/30/2016</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None, due to the availability through the Cooperative Agreement.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The desired product is available through a State/Cooperative Contract.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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		None	
		7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.	
		None	

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2015-136	Department of Public Safety and Justice Services/ Public Safety Grants	Submitting a grant award from the Ohio Department of Youth Services in the amount of \$100,000.00 for Disproportionate Minority Contact services in connection with the FY2014 Title II Juvenile Justice and Delinquency Prevention grant program for the period 1/1/2015 - 6/30/2016. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-137	Office of Procurement & Diversity	Presenting voucher payments for the week of 3/9/2015	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-138	Department of Development	Presenting voucher payments for the week of 2/24/2015 – 3/2/2015	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjourn

Minutes

Cuyahoga County Contracts and Purchasing Board
March 2, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:30 a.m.

Attending:

County Executive Armond Budish
Matt Carroll (alternate for Sharon Sobol Jordan)
Michael Chambers, Fiscal Officer, Department of Public Works (alternate for Director)
Amy Himmelein, Interim Fiscal Officer
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller

II. Review Minutes

The minutes from the February 23, 2015 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-110 Department of Public Works, recommending an award on RQ33029 and enter into a contract with Chemtron Corp. (33-2) in the amount not to-exceed \$7,460.00 for the transporting of hazardous and non-hazardous materials to a licensed Resource Conservation and Recovery Act (RCRA) facility or an approved recycling facility for the period 3/2/2015 - 4/1/2015. Funding Source: Internal Service Fund

Mike Chambers, Department of Public Works, presented. Item CPB2015-110 was unanimously approved.

CPB2015-111 Department of Information Technology, recommending an award on RQ32866 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$56,519.17 for

maintenance and support on Symantec Netbackup Enterprise software for the period 2/15/2015 - 2/14/2016. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-111 was unanimously approved.

CPB2015-112 Department of Public Safety and Justice Services, recommending an award on RQ32212 and enter into a contract with Audio Visual Innovations, Inc., in the amount not-to-exceed \$66,645.00 for installation and maintenance services for equipment for the period 10/1/2014 - 9/30/2017. Funding Source: General fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-112 was unanimously approved.

CPB2015-113 Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, recommending an award on RQ32977 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$75,697.00 for supportive services for homeless women and families for the Supportive Housing Program for the FY2013 McKinney-Vento Homeless Assistance grant in connection with FY2013 Continuum of Care Homeless Assistance Grant Programs for the period 9/1/2014 - 8/31/2015. Funding Source: U.S. Department of Housing & Urban Development Grant Fund

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2015-113 was unanimously approved.

C. Exemption Requests

CPB2015-114 Department of Information Technology, Submitting an RFP exemption, which will result in amendment to Contract No. CE1300357-01 with Endicott Microfilm, Inc. for maintenance on Kodak scanners for various County departments for the period 7/1/2013 - 6/30/2014 to extend the time period to 2/28/2015 and for and additional funds in the amount of \$114,653.58. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dale Miller asked how departments are coping with the gap in maintenance service. Kathy replied Staff were directed to utilize other scanners within the Department until a new contract is in place. Item CPB2015-114 was unanimously approved.

CPB2015-115 Medical Examiner, submitting an RFP exemption on RQ33349, which will result in an award recommendation to Promega Corporation in the amount not-to-exceed \$198,929.00 for the purchase of consumables for 5-Maxwell 16 Instrument genetic analyzers for the period 4/1/2015 - 9/30/2016. Funding Source: DNA Backlog Grant

Hugh Shannon, Medical Examiner's Office presented. Item CPB2015-115 was unanimously approved.

CPB2015-116 Department of Health and Human Services/Cuyahoga Job and Family Services, Consulting Group in the amount of \$5,000.00 for licenses, maintenance and support of the ProviderGateway Long Term Care software application for the period 2/1/2015 - 1/31/2016. Funding Source: Public Assistance Funds

Jeff Mowry, Chief Financial Officer, presented. Item CPB2015-116 was unanimously approved.

CPB2015-117 Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services, submitting an RFP exemption on RQ33442, which will result in an award recommendation to Mental Health Services, Inc. in the amount of \$70,000.00 for homeless prevention and rapid re-housing services for homeless veterans for the period 1/1/2015 - 12-31/2015.
Funding Source: FY2014 Veterans Fund

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2015-117 was unanimously approved.

CPB2015-118 Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, submitting an RFP exemption on RQ33441, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$30,000.00 for Home Kits for homeless veterans for the period 1/1/2015 - 12/31/2015. Funding Source: FY2014 Veterans Fund

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2015-118 was unanimously approved.

CPB2015-119 Department of Health and Human Services/Division of Children and Family Services, Submitting an RFP exemption on RQ30688, which will result in an award recommendation to Applewood Center, Inc. in the amount of \$250,000.00 for the Therapeutic Day Reporting Program for the period 1/1/2015 - 12/31/2015. Funding Source: Federal 21% /Health and Human Services Levy 79%.

Rick Werner, Director of the Department of Health and Human Services, presented. Dale Miller asked if there is an advantage to working with the same provider utilized by Juvenile Court. Rick replied that a single provider serving youth engaged with both agencies ensures a greater level of continuity. Item CPB2015-119 was unanimously approved.

D. Consent Agenda

CPB2015-120 Department of Public Works, recommending a payment in the amount not-to-exceed \$36,760.00 to C.A. Low Trust for relocation services in association with Parcel No. 17-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County Road and Bridge Fund

Item CPB2015-120 was unanimously approved.

CPB2015-121 Department of Public Works, recommending to declare miscellaneous furniture and office equipment that is obsolete as surplus County property no longer needed for public use; recommending to discard or salvage said furniture and office equipment in accordance with Ohio Revised Code Section 307.12(I). Funding Source: Revenue Generating

Item CPB2015-121 was unanimously approved.

CPB2015-122 Department of Public Works, submitting a railroad agreement with Wheeling & Lake Erie Railway Company in connection with the deck rehabilitation and resurfacing of Cochran Road Bridge No. 00.27 over Beaver Meadows Creek in the Village of Glenwillow. Funding Source: County Road and Bridge Fund

Item CPB2015-122 was unanimously approved.

CPB2015-123 Department of Public Works, submitting a railroad agreement with Norfolk Southern Railway Company in connection with the resurfacing of West 130th Street from Brookpark Road to Lorain Road in the City of Cleveland. Funding Source: County Road and Bridge Fund

Item CPB2015-123 was unanimously approved.

CPB2015-124 Public Defender, Recommending to terminate Contract No. CE1100213-01 with West Publishing Corporation for on-line legal research services for the period 3/6/2011 - 12/31/2016, effective 1/30/2015. Funding Source: Original Contract General Fund

Item CPB2015-124 was unanimously approved.

CPB2015-125 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the What to Expect Foundation for the Cuyahoga County Baby Basics Initiative in connection with the Cuyahoga County Baby Basics Lead Agency Health Literacy grant program for the period 6/1/2013 - 5/31/2014 to extend the time period to 12/31/2015 and to make budget line item revisions; no additional funds required. Funding Source: What to Expect Foundation Grant Fund

Item CPB2015-125 was unanimously approved.

CPB2015-126 Office of Procurement & Diversity, Presenting voucher payments for the week of 3/2/2015

Item CPB2015-126 was unanimously approved.

CPB2015-127 Department of Development, Presenting voucher payments for the week of 2/18/2015 – 2/23/2015

Item CPB2015-127 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11: 45 a.m.

B. New Items

CPB2015-128

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period March 9, 2015 – December 31, 2015, for funding in the not-to-exceed amounts as follows:

City of Berea, Berea Law Department; \$3,600.00

City of Mayfield Heights, Mayfield Heights Police Department; \$2,400.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$226,200.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 9/24/14. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Ms. Barbara Jones

City of Berea, Berea Law Department

11 Berea Commons

Berea, Ohio 44017

Council District: 5

b. Sergeant Rodney Leonard

City of Mayfield Heights, Mayfield Heights Police Department

6154 Mayfield Road

Mayfield Heights, Ohio 44124

Council District: 6

2. The Mayor of the City of Berea is The Honorable Cyril Kleem

The Mayor of the City of Mayfield Heights is The Honorable Anthony DiCicco

3.a. The location of the services is:

a. City of Berea, Berea Law Department

11 Berea Commons

Berea, Ohio 44017

Council District: 5

b. City of Mayfield Heights, Mayfield Heights Police Department

6154 Mayfield Road

Mayfield Heights, Ohio 44124

Council District: 6

3.b. Multiple Council Districts. Please see above.

D. Project Status and Planning

1. The project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by General Fund.
2. The schedule of payments is monthly, by invoice.
3. N/A.

C. Exemptions

[Item details for CPB2015-129 – CPB2015-135 in Section C., above]

D. Consent Agenda

CPB2015-136

A. Scope of Work Summary

1. Department of Public Safety and Justice Services, Public Safety Grants Submitting a grant award from the Ohio Department of Youth Services (ODYS) in the amount of \$100,000.00 for the 2014 Title II Formula Grant (FY14 JJDP) for the time period of 1/1/2015 through 6/30/2016. There is no match associated with this grant.
2. The primary goal of the Title II Formula Grant (2014 JJDP) is to reduce Disproportionate Minority Contact at the arrest decision point.

B. Procurement

1. N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. The JJDP grant occurs annually.

E. Funding

The FY14 JJDP is from the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

CPB2015-137

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-15-33391	2/5/2015	Cisco Firewall for Miles Road Yard	AU / AU99	\$786.58
CE-15-33592	2/25/2015	Electrical Repairs #03-0029	CE / CE01	\$1,905.37
CE-15-33548	2/19/2015	Bridge Garage Road Salt	CE / CE01	\$3,424.70
CE-15-33382	2/4/2015	Bridge Garage Road Salt	CE / CE01	\$3,367.90
CE-15-33570	2/24/2015	ADVT RFP - Airport HVAC Project	CE / CE01	\$900.00
CO-15-33493	2/13/2015	Sterile Bottles for Lab	CO / CO073	\$17,900.00
CR-15-33256	1/21/2015	Instruments and Supplies - Autopsy	CR / CR00	\$8,214.34
CR-15-33521	2/17/2015	DNA Life Technologies Consumables	CR / CR00	\$22,875.69
CR-15-33540	2/18/2015	Centrifuge/Vortexer - DNA	CR / CR00	\$3,348.40
CR-15-33591	2/25/2015	Rainin - Tips - DNA	CR / CR00	\$3,160.00

CR-15-33600	2/26/2015	Laboratory Tools - DNA	CR / CR00	\$691.44
CT-15-33597	2/26/2015	JJC- Stainless Steel Blower Wheels	CT / CT01	\$519.25
CT-15-33593	2/25/2015	ANIMAL SHELTER COMMERCIAL WASHER/DRYER REPAIR	CT / CT01	\$977.23
CT-15-33580	2/25/2015	METZENBAUM - PUMP REPAIR	CT / CT01	\$1,383.00
CT-15-33560	2/23/2015	VARIOUS BLDGS/ELECTRIC CABLE	CT / CT01	\$6,600.00
CT-15-33361	2/2/2015	VEB/Hunter - Carpet Extractor	CT / CT01	\$2,201.18
CT-15-32884	12/4/2014	ANIMAL SHELTER RADIO ADVERTISING	CT / CT01	\$20,000.00
CT-15-33619	2/27/2015	Advertising Central Services Landscaping - 4 Ford F-350	CT / CT01	\$950.00
CT-15-33594	2/26/2015	Advertising - Sheriff 8 Explorers	CT / CT01	\$950.00
CT-15-33573	2/24/2015	JFS- 9x12 Printed Envelope	CT / CT09	\$784.60
CT-15-33564	2/23/2015	Stock- No. 9 Green and Blue Envelope	CT / CT09	\$1,340.00
CT-15-33487	2/12/2015	STOCK- DRY WATERLESS PRESS PLATES	CT / CT09	\$4,522.00
CT-15-33456	2/10/2015	Maintenance Service on Minolta Microfilm Printers at Archives - S01004	CT / CT10	\$7,680.00
DV-15-33568	2/23/2015	Publish ad notice of intent to remove grant conditions	DV / DV01	\$800.00

JA-15-33395	2/5/2015	Bid for 2 Mobile Terminal Data Computers and 1 car mount with adapter	JA / JA01	\$8,496.00
SA-15-33531	2/17/2015	Medical Supplies	SA / SA01	\$2,800.00
SA-15-33208	1/14/2015	County ID Badge Supplies	SA / SA01	\$1,497.24
SH-15-33543	2/18/2015	Handcuffs and Leg Irons for Deputy New Hires	SH / SH003	\$1,742.75
SH-15-33494	2/13/2015	High temp tools for cleaning and fryer/grill cooking in Jail kitchen	SH / SH003	\$816.77
ST-15-33574	2/24/2015	Battery Supply for Sanitary Maint. Staff	ST / ST01	\$826.08
ST-15-33549	2/19/2015	ENZ Milling Head Repair	ST / ST01	\$1,178.75
ST-15-33545	2/18/2015	VacCon repairs #S-223	ST / ST01	\$1,275.00
ST-15-33530	2/17/2015	Airport Snow Blower Part	ST / ST01	\$1,304.57
Items already purchased:				
CF-15-33578	2/24/2015	PASSS-Respite Care	CF / CF01	\$1,603.61
CF-15-33601	2/26/2015	PASSS-Respite	CF / CF01	\$10,998.48
AU-15-33546	2/18/2015	"Emergency Repair" - Parts and Labor for Pitney Bowes Equipment	AU / AU01	\$565.22
AU-15-33554	2/19/2015	"Emergency Purchase" for W-2 Envelopes (OPD Note: Payroll ran out of W-2 envelopes. Payroll will bid this item in the future.)	AU / AU01	\$987.30

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1516307	2/25/2015	March 2015 JD Bread	JC/JC10	\$2,213.20
1516306	2/25/2015	March 2015 JD Milk	JC/JC10	\$4,660.28
1516305	2/25/2015	March 2015 JD Peaches, etc.	JC/JC10	\$3,266.50
1516304	2/25/2015	March 2015 JD Pork & Beans	JC/JC10	\$900.27
1516302	2/25/2015	March 2015 JD Lima Beans	JC/JC10	\$2,133.55
1516303	2/25/2015	March 2015 JD Lima Beans	JC/JC10	\$835.40
1516301	2/25/2015	March 2015 JD Dairy Products	JC/JC10	\$258.56
1516300	2/25/2015	March 2015 JD Lunch Meats	JC/JC10	\$202.80
1516298	2/25/2015	March 2015 JD Meats	JC/JC10	\$2,564.00
1516299	2/25/2015	March 2015 JD Meats	JC/JC10	\$852.00
1516297	2/25/2015	March 2015 JD Bananas	JC/JC10	\$3,906.00

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DEPARTMENT OF DEVELOPMENT			
DEVELOPMENT LOANS FOR THE PERIOD 02/24/15 - 03/2/15			
PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
Roland Johnson	\$8,120.00	Community Development	CDBG REHAB LOAN Index Code: DV714360
Total	\$8,120.00		