

Minutes

Cuyahoga County Contracts and Purchasing Board
March 9, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:31 a.m.

Attending:

County Executive Armond Budish
Stan Kosilesky, Administrator, Department of Public Works (alternate for Director)
Councilman Dale Miller
Richard Opre, Purchasing Administrator, Office of Procurement and Diversity, (alternate for Lenora Lockett)
William Sheehan, Interim Treasurer (alternate for Fiscal Officer)

II. Review Minutes

The minutes from the March 2, 2015 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-128 Court of Common Pleas/Juvenile Court Division, Submitting agreements with various municipalities for the Community Diversion Program for the period 3/9/2015 - 12/31/2015:

- a) City of Berea in the amount not-to-exceed \$3,600.00.
 - b) City of Mayfield Heights in the amount not-to-exceed \$2,400.00.
- Funding Source: General Fund

Karen Lippman, Juvenile Court Division, presented. Item CPB2015-128 was unanimously approved.

C. Exemption Requests

CPB2015-129 Department of Information Technology, submitting an RFP exemption on RQ33514, which will result in an award recommendation to BMC Software, Inc. in the amount of \$60,662.00 for maintenance services on BMC Control Software products for the period 1/31/2015 - ~~12/30/2016~~ 1/30/2016. Funding Source: General Fund

This item was corrected to reflect the time period as 1/31/2015 - 1/30/2016. Jeff Mowry, Chief Information Officer, presented. Item CPB2015-129 was unanimously approved.

CPB2015-130 Department of Information Technology, submitting an RFP exemption on RQ32562, which will result in an award recommendation to Skillsoft Corp. in the amount not-to-exceed \$16,294.65 for 119 licensed seats for on-line technical training for the period 1/30/2015 - 1/29/2016.

Funding Sources:

\$6,024.92 Public Assistance Funds

\$10,269.75 General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-130 was unanimously approved.

CPB2015-131 Fiscal Department, submitting an RFP exemption on RQ33314, which will result in an award recommendation to TeleDirect in the amount of \$20,294.28 for the purchase of additional minutes in connection with the after-hours call center for the period 2/6/2015 - 12/31/2015.

Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dale Miller commented he was pleased that attention and resources are being devoted to aiding constituents who call in, and will be interested to review feedback going forward. Item CPB2015-131 was unanimously approved.

CPB2015-132 Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in award recommendations with various providers for the FY2014 Title II Juvenile Justice and Delinquency Prevention grant program for the period 1/1/2015 - 6/30/2016:

- a) Bellefaire Jewish Children's Bureau in the amount of \$20,000.00.
- b) Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount of \$20,000.00.
- c) Lawn Life in the amount of \$20,000.00.
- d) Golden Ciphers in the amount of \$20,000.00.
- e) Court of Common Pleas/Juvenile Court Division in the amount of \$20,000.00.

Funding Source: U.S. Office of Juvenile Justice Delinquency Prevention through the Ohio Department of Youth Services

Felicia Harrison, Public Safety and Justice Services, presented. Item CPB2015-132 was unanimously approved.

CPB2015-133 Department of Health and Human Services/Community Initiatives Division/ Office of Early Childhood, submitting an RFP exemption on RQ33448, which will result in an award recommendation to Case Western Reserve University in the amount of \$50,000.00 for evaluation services for the period 2/1/2015 - 12/31/2015. Funding Source: Donation

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2015-133 was unanimously approved.

CPB2015-134 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an RFP exemption on RQ33413, which will result in an award recommendation to Advertising Vehicles in the amount of \$2,000.00 for a fraud awareness production and media package in connection with a fraud awareness media campaign for the period 5/1/2015 - 5/31/2015. Funding Source: State Funds

David Merriman, Administrator, Cuyahoga Job and Family Services, presented. Item CPB2015-134 was unanimously approved.

CPB2015-135 Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ33089, which will result in an award recommendation to Neopost USA in the amount of \$3,382.00 for the purchase of 2 automated letter opener and date stampers. Funding Source: 50% Public Assistance (PA) and 50% Title IV D (CSEA) funding; Total: \$3,382.00

David Merriman, Administrator, Cuyahoga Job and Family Services, presented. Item CPB2015-135 was unanimously approved.

D. Consent Agenda

CPB2015-136 Department of Public Safety and Justice Services/ Public Safety Grants, Submitting a grant award from the Ohio Department of Youth Services in the amount of \$100,000.00 for Disproportionate Minority Contact services in connection with the FY2014 Title II Juvenile Justice and Delinquency Prevention grant program for the period 1/1/2015 - 6/30/2016. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

Item CPB2015-136 was unanimously approved.

CPB2015-137 Office of Procurement & Diversity, Presenting voucher payments for the week of 3/9/2015

Item CPB2015-137 was unanimously approved.

CPB2015-138 Department of Development, Presenting voucher payments for the week of 2/24/2015 – 3/2/2015

Item CPB2015-138 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11: 43 a.m.