

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, March 4, 2015
2429 Superior Viaduct, 3rd Floor
Cleveland, OH 44113
5:00 p.m.

1) CALL TO ORDER

Chairman Thomas Colaluca called the meeting to order at 5:00 p.m.

Commissioner Wolff made a motion to approve the minutes from the February 17, 2015 meeting. Commissioner Southerington seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Thomas Colaluca, Commissioner Robert Wolff, Commissioner Debbie Southerington, PRC Administrator Rebecca Kopcienski, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Graham, PRC Manager of Classification & Compensation Albert Bouchahine, Assistant Law Director Todd Ellsworth, Director of Regional Collaboration Ed Kraus.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) Pay Equity Study

Administrator Kopcienski presented a summary of recommendations made by Gallagher Benefits Services (GBS) along with the PRC staff's assessment of resources needed to implement the recommendations. Discussion ensued. The PRC will prepare a recommendation to County Council, and the Administrator will reach out to Councilwoman Conwell to discuss the consultant's presentation to the HR Committee. Chairman Colaluca directed the Administrator to prepare and present a summary of the job audit process and recommendations to improve the process, noting this was an issue of concern identified by GBS.

5) NEW BUSINESS

a) Appeals

i) Stephen Kallman – Report & Recommendation

This appeal was moved to the March 18, 2015 PRC meeting.

ii) Mark Hansbrough – Report & Recommendation

Chairman Colaluca made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Wolff seconded the motion. All were in favor; no objections.

6) EXECUTIVE SESSION – Discussion of Pending or Imminent Court Action

A motion was made by Commissioner Colaluca, seconded by Commissioner Wolff, and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing matters pertaining to Pending or Imminent Court Action.

Executive Session was then called to order by Chairman Colaluca at 5:20 p.m. The following Commissioners were present: Chairman Colaluca, Commissioner Southerington, Commissioner Wolff. The following attendees were present: Administrator Kopcienski, Staff Attorney DeCaro, Assistant Prosecutor Nora Graham.

At 5:30 p.m., Executive Session was adjourned, without objection, and Chairman Colaluca then reconvened the meeting.

7) PUBLIC COMMENT - Nothing Submitted

8) OTHER BUSINESS

Administrator Kopcienski informed the Commission that the PRC was engaging in a collaborative effort with the County's HR Training team to develop training on PRC roles & responsibilities to be included in employee orientation, training and the County's supervisor academy to increase awareness and understanding of the PRC's work. The Administrator also informed the Commission of plans to recommend hiring of an Intern, construction updates and plans to conduct the CECOMS dispatcher test next week at the PRC facility.

9) ADJOURNMENT

Commissioner Wolff made a motion to adjourn the meeting at 5:35 p.m. Commissioner Southerington seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for March 18, 2015 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.