

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, March 18, 2015
2429 Superior Viaduct, 3rd Floor
Cleveland, OH 44113
5:00 p.m.

1) CALL TO ORDER

Chairman Thomas Colaluca called the meeting to order at 5:00 p.m.

Assistant Prosecutor Nora Graham swore in Mr. Thomas Colaluca as the new PRC Commissioner for the term March 2015 through March 2021.

Commissioner Southerington made a motion to approve the minutes from the March 4, 2015 meeting. Chairman Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Thomas Colaluca, Commissioner Robert Wolff, Commissioner Debbie Southerington, PRC Administrator Rebecca Kopcienski, PRC Staff Attorney Sara DeCaro, PRC Coordinator Jessica Vezina, Assistant Prosecutor Nora Graham, PRC Manager of Classification & Compensation Albert Bouchahine, PRC Manager of Employment Testing George Vaughan, PRC Employment Testing Specialist Skye Gillispie, PRC Employment Testing Specialist David Fried, Attorney James Budzik, Assistant Law Director Amy Marquit Renwald and Stephen Kallman

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS – Nothing Submitted

5) NEW BUSINESS

a) Colaluca Oath of Office

See notation above in “Call to Order”.

b) Appeals

i) Stephen Kallman – Report & Recommendation

Attorney James Budzik and Assistant Law Director Amy Marquit Renwald spoke with Commission. Discussion ensued.

At 6:15 p.m. Chairman Colaluca made a motion to close the meeting for deliberations on the Stephen Kallman appeal; Commissioner Wolff seconded the motion.

At 6:25 p.m. the Commission was back on the record.

Chairman Colaluca made a motion to hold the matter in abeyance until the April 1, 2015 meeting and asked that the parties consider a settlement agreement; Commissioner Wolff seconded the motion. All were in favor; no objections.

ii) Eve Bonvissuto – Report & Recommendation

Chairman Colaluca made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Wolff seconded the motion. All were in favor; no objections.

c) Civil Service Testing Update

PRC Employment Testing Manager Vaughan updated the Commission on the PRC's civil service testing projects. Discussion ensued.

d) Establishment of the Eligibility Lists

i) Emergency Dispatcher for the Department of Public Safety & Justice Services

Commissioner Wolff made a motion to establish the eligibility list for Emergency Dispatcher for the Department of Public Safety & Justice Services; Commissioner Southerington seconded the motion. All were in favor; no objections.

ii) Classification and Compensation Specialist for the Personnel Review Commission

Commissioner Wolff made a motion to establish the eligibility list for Classification and Compensation Specialist for the Personnel Review Commission; Chairman Colaluca seconded the motion. All were in favor; no objections.

e) Position Audit Process

PRC Compensation & Classification Manager Bouchahine discussed with the Commission the Human Resources Department's policies and procedures for position audits. Discussion ensued.

6) PUBLIC COMMENT – Nothing Submitted

7) OTHER BUSINESS

Administrator Kopcienski notified the Commissioners that she will be meeting with Chairman of the County Council Finance Committee on March 31, 2015 to discuss the results of the Pay Equity Study.

8) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 6:30 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for April 1, 2015 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.