

Cuyahoga County Contracts and Purchasing Board
March 23, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

II. Review Minutes

III. Public Comment

IV. Contracts and Awards

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2015-139	Department of Information Technology	Recommending an award on RQ27271 and enter into a contract with Advanced Server Management Group, Inc. in the amount not-to-exceed \$97,200.00 for disaster recovery services for the period 3/2/2015 – 3/1/2016. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2015-154	Department of Information Technology	Recommending an award on RQ32562 and enter into a contract with Skillsoft Corporation in the amount not-to-exceed \$16,294.65 for 119- licensed seats for on-line technical training for the period 3/23/2015 - 3/22/2016. Funding Sources: Public Assistance Fund \$6,024.92; General Fund \$10,269.75	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-155	Department of Information Technology	Recommending an award on RQ31397 and enter into a contract with DLT Solutions, LLC in the amount not-to-exceed \$3,785.40 for maintenance and support of Spotlight on SQL Server for the Department of Public Safety and Justice Services for the period 6/30/2014 - 6/30/2015. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2015-156	Office of Procurement & Diversity	Recommending an award: <u>Medical Examiner</u> a) on RQ33276 to Promega Corporation (1-1) in the amount not-to-exceed \$56,002.70 for the purchase of 2-Maxwell 16 DNA Extraction Instruments. Funding Source: 2013 and 2014 DNA Backlog Grant Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2015-157	Department of Health and Human Services/ Division of Children and Family Services	<p>Recommending an award on RQ30557 and enter into a contract with Embassy Suites Cleveland - Beachwood in the amount not-to-exceed \$11,374.00 for rental of space and related services for a Supervisors and Managers' Conference for the period 6/25/2015 - 6/27/2015.</p> <p>Funding Source: Health and Human Services Levy Fund Reimbursable through the State (North Central Ohio Regional Training Center)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2015-158	Department of Information Technology	<p>Submitting an RFP exemption on RQ33277, which will result in an award recommendation to MCPc in the amount of \$100,582.90 for the purchase of 52-Lenovo ThinkPad Helix Tablets.</p> <p>Funding Source: Sanitary Sewer Fund; Assessment Fund; General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Information Technology would like to purchase fifty-five Lenovo ThinkPad Helix tablets for use in Public Works, the Fiscal Office and County Council.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>This purchase totals \$100,582.90 and is being funded from the IT Capital Fund: New Desktops/Laptops/Tablets, IT768440.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>MCPc is able to provide the County pricing provided directly from Lenovo, Inc. under state contract #STS534411-033 which expires on June 30, 2015.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Pricing was provided by MNJ Technologies and was higher than using MCPc. MCPc is working directly with Lenovo, Inc. to provide the County with state term or lower pricing.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The ThinkPad is sturdy and durable making it well suited for employees who work in the field as well as those in the office. The ThinkPad Helix can be used in three different modes (laptop, tablet and stand) making it multi-functional for all County employee needs.</p> <p>MCPc was selected as they work directly with the manufacturer of the ThinkPad Helix, Lenovo, Inc., and can provide this product using Ohio State Term Schedule pricing.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>It is in the best interest of the Fiscal Office to receive the tablets in a timely fashion as Appraisal will be out of the office doing fieldwork. Other options made through competitive bidding would delay the use of these much needed mobile devices, cause less productivity among users and possibly incur more costs.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Prior to any new purchase, the Department of Information Technology reviews each product and the needs of the County to determine the most effective method of procurement.</p>	
CPB2015-159	Department of Information Technology	<p>Submitting an RFP exemption on RQ33279, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$185,016.94 for the purchase of security cameras, access control panels and related equipment upgrades for the Sanitary Engineering facility located in Valley View.</p> <p>Funding Source: Sanitary Sewer Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Included in this procurement are proximity card readers, IP based security cameras, video storage servers, access control panels, and all related parts and equipment for the Sanitary Engineering facility located in Valley View, Ohio. In addition, maintenance and support for all equipment for the first year is included with this purchase.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>\$185,016.94, to be funded by the Department of Public Works, Sanitary Engineering Division out of the capital fund. Index code ST540252 0725.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Ohio State Term Schedule Contract #800160 expires on June 30, 2015. This method of procurement is recommended for two reasons. First, per the terms and conditions of the state term schedule, IPS is required to provide support and maintenance on all parts and equipment for one full year. Often times, warranties for procurements of this nature tend to be not more than ninety (90) days. The second and more important rationale for utilizing this procurement method is for continuity. Having multiple vendors involved in the installation, maintenance, and support of the networked, enterprise security systems proves to be inefficient and opens the County to potential breeches of security. IPS is the only platinum dealer of System Galaxy and on state terms schedule in Northeast Ohio.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The other two considered alternatives would be to engage a vendor that does not have trained and certified</p>	
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		<p>technicians. When this has been attempted, the results have been poor to fair, at best. The second alternative would be to install a system that is not networked or included as part of the County's enterprise security solution. This would erode the standardization that has been going on for the last six to ten years. Either of these options would increase costs and staff time, and would harm the integrity of the overall security of the facilities in question.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Cuyahoga County has standardized the access control system and the security camera system. Integrated Precision Systems has been providing equipment, supplies, support and maintenance to the County for more than fifteen years. They were selected as the vendor so supply and support the photo identification system and processes and to install a card access system for the Judge/Jury elevators at the Justice Center. Due to the quality of the services and equipment supplied by IPS, they were selected to expand the access control security camera systems in the Justice Center and throughout a number of facilities in and around the Justice Center. As systems in other facilities failed or new facilities were acquired by the County, it made strategic sense to standardize to one access control system and one security camera system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The current systems at the Sanitary Engineering facility are antiquated and failing as well as difficult to maintain. It is often difficult to find a vendor who has the ability to supply parts and/or maintenance. Further, Galaxy Control Systems has indicated that there is only one vendor in Northeast Ohio who has the breadth of knowledge and experience to be qualified as one of their Platinum Dealers. IPS is the only vendor of System Galaxy on the state term schedule.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Currently, a maintenance agreement with IPS is about to</p>	
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		<p>be executed that would conclude in the summer of 2016. Prior to that date, DoIT will issue an RFI to identify all trained and certified vendors of the systems and equipment utilized by the County. The responses to the RFI will be evaluated and recommendations made based upon the best interest of the County.</p>	
CPB2015-160	Department of Information Technology	<p>Submitting an RFP exemption on RQ33284, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$102,058.03 for the purchase of security cameras, access control panels and related equipment upgrades for the Southgate Neighborhood Family Service Center located in Maple Heights.</p> <p>Funding Source: Public Assistance Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Included in this procurement are proximity card readers, IP based security cameras, video storage servers, access control panels, and all related parts and equipment. In addition, maintenance and support for all equipment for the first year is included upon installation. This equipment is for the Southgate Neighborhood Family Service Center located in Maple Heights, Ohio.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>\$102,058.03, WT137414 0710 H08220. This is to be funded by DJFS.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>STS Number 800160, expiration June 30, 2015. This method of procurement is recommended for two reasons. First, per the terms and conditions of the state term schedule, IPS is required to provide support and maintenance on all parts and equipment for one full year. Often times, warranties for procurements of this nature tend to be not more than ninety (90) days. The second</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>and more important rationale for utilizing this procurement method is for continuity. Having multiple vendors involved in the installation, maintenance, and support of the networked, enterprise security systems proves to be inefficient and opens the County to potential breaches of security. IPS is the only platinum dealer of System Galaxy and on state terms schedule in Northeast Ohio.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The other two alternatives would be to engage a vendor that does not have trained and certified technicians. When this has been attempted, the results have been poor to fair, at best. The second alternative would be to install a system that is not networked or included as part of the County's enterprise security solution. This would erode the standardization that has been going on for the last six to ten years. Either of these options would increase costs and staff time, and would harm the integrity of the overall security of the facilities in question.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Integrated Precision Systems has been providing equipment, supplies, support and maintenance to the County for more than fifteen years. They were selected as the vendor to supply and support the photo identification system and processes and to install a card access system for the Judge/Jury elevators at the Justice Center. Due to the quality of the services and equipment supplied by IPS, they were selected to expand the access control security camera systems in the Justice Center and throughout a number of facilities in and around the Justice Center. As systems in other facilities failed or new facilities were acquired by the County, it made strategic sense to standardize to one access control system and one security camera system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The current systems at the Southgate NFSC are antiquated and difficult to maintain. Both systems are in a state of constant disrepair. The current camera system is no</p>	
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		<p>longer supported by the manufacturer and runs an operating system no longer supported by Microsoft. Further, Galaxy Control Systems has indicated that there is only one vendor in Northeast Ohio who has the breadth of knowledge and experience to be qualified as one of their Platinum Dealers. IPS is the only vendor of System Galaxy on the state term schedule.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Currently, a maintenance agreement with IPS is about to be executed that would conclude in the summer of 2016. Prior to that date, DoIT will issue an RFI to identify all trained and certified vendors of the systems and equipment utilized by the County. The responses to the RFI will be evaluated and recommendations made based upon the best interest of the County.</p>	
CPB2015-161	Medical Examiner	<p>Submitting an sole source exemption on RQ33541, which will result in an award recommendation to Alere San Diego in the amount of \$40,460.00 for the purchase of 130-Enzyme-Linked Immunosorbent Assay (ELISA) test kits</p> <p>Funding Source: Medical Examiner's Regional Forensic Crime Lab Fund</p> <p>2. What is the product/service that you seek to acquire? Provide a detailed description of the product/service.</p> <p>The product we are seeking to acquire are ELISA kits and reagents. The enzyme-linked immunosorbent assay (ELISA) is a test that uses antibodies and color change to identify a substance, or "drug". Specifically, these are the kits and reagents that are required to perform this testing.</p> <p>ELISA KITS: Opiates Direct ELISA Kit, Cat.# 207-0192, 207-0480; Cocaine/Benzoyllecgonine Direct ELISA Kit, Cat.#212-0192, 212-0480; Cannabinoids Direct ELISA Kit, Cat.# 205-0192, 205-0480; Oxycodone Direct ELISA Kit, Cat.# 221-0096, 221-0480; Methamphetamine/MDMA Direct ELISA Kit, Cat.#211-0192, 211-0480; Amphetamine/MDA Direct ELISA Kit, Cat.# 209-0192, 209-0480; Fentanyl Direct ELISA Kit, Cat.# 218-0096; Methadone Direct ELISA Kit, Cat.# 232-0096, 232-0480; PCP Direct ELISA Kit, Cat.# 208-0192, 208-0480; Benzodiazepine Direct ELISA Kit, Cat.# 214-0096, 214-</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>0480; Carisoprodol Direct ELISA Kit, Cat.# 231-0096, 231-0480; Tricyclic Antidepressants Direct ELISA Kit, Cat.# 222-0096, 222-0480; Barbiturates Direct ELISA Kit, Cat.# 210-0192, 210-0480; REAGENTS Kits Containing : 96 well microplate(s); 1 bottle conjugate reagent (enzyme-drug conjugate); 1 bottle enzyme substrate (TMB); 1 bottle negative control (NC); 1 bottle STOP reagent (1N HCl) and 100 mM PBS Buffer (pH 7.0).</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of "potential" renewal options? Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.</p> <p>4. Why do you need to acquire these goods or services? Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>These kits are used to screen blood and urine for Drugs of Abuse. Enzyme Linked Immunosorbent Assay (ELISA) screening techniques are widely utilized by toxicologists to screen "forensic", post-mortem and Police specimens, blood, urine and tissue specimens for drugs of abuse (i.e. Cocaine, Opiates, Amphetamine, PCP, Anti-depressants, Benzodiazepines, etc.)</p> <p>These immunoassays are extremely flexible and have adequate sensitivity to go down to the drug levels found in most forensic matrices.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is</p>	
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		<p>patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>The company we are purchasing these kits from is Immunalysys from Pomona, CA. Each testing protocol performed in the Toxicology laboratory has to be validated per the requirements of the accrediting bodies of the Laboratory, (ABFT- American Board of Forensic Toxicologists and ASCLD/ISO17025 - American Society of Crime Laboratory Directors (ASCLD). This validation process is time consuming and costly. While there are other vendors that offer similar kits (Neogen, Lansing, MI), each new vendor kit would have to be validated, a process that may take 3-5 weeks to complete. Also the cost of revalidating a 13-panel ELSIA panel may cost up to \$3000 to \$5000 in kit costs and employee hours to perform the validation testing.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.</p> <p>At this point we are satisfied with the product that is provided by Immunalysys©. Immunalysys© is the company that most post-mortem forensic laboratories purchase their ELISA kits and reagents.</p> <p>When we first brought this analysis online nearly 5 years ago, we looked at the 3 major ELISA vendors in the post mortem drug testing market, Immunalysys©, Neogen© and the Randox©.</p> <p>Immunalysis had the best price point, equipment, customer service and reputation.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale</p>	
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		<p>for acceptance of sole source.</p> <p>If we were to change vendors, we will expend a large amount of technician time 3-5 weeks validating the new vendor kits. The cost of the validation would be \$3000-5000 for kits in addition to the wages paid to the analyst. There would also be a loss of productivity in the laboratory as the analyst's time would be taken away from finishing case work. If there is not a significant cost savings incentive OR performance enhancement from the other vendor's kits (better sensitivity or stability), it would not make sense to switch product.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? Describe specific steps, and/or alternate solutions under consideration.</p> <p>The products we are currently using are only manufactured and offered by Alere San Diego, however, we are in the process of evaluating an "Oxycodone" ELISA kit from the Neogen Corporation from Lansing, MI. If this kit from Neogen is an equivalent product, in terms of performance and has a better price point, we may want to consider an alternate source for some of our ELISA kits. Because of limited staffing issues, this evaluation may take 3-6 months to complete. We also visited the Ohio State Highway Patrol laboratory in Columbus to see another vendor's ELISA platform, the Randox Corporation. While</p>	
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		<p>innovative in design, the startup equipment costs and reagent costs for the Randox platform may not be as competitive as other vendors. Neogen kits it should noted can be used on the current equipment in the laboratory.</p> <p>10. What efforts were made to get the best possible price? Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services. The vendor was approached to give us the best price available and has agreed to maintain the current pricing for 2015.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain. This vendor has held their prices for us since 2012. Our current price is lower than they were in 2010 and 2011.</p> <p>12. Amount to be paid: \$40,460.00</p>	
CPB2015-162	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Submitting an RFP exemption on RQ33649, which will result in an award recommendation to Four Winds Interactive, LLC in the amount of \$31,094.60 for the purchase of an Interactive Digital Signage (IDS) hardware and software platform.</p> <p>Funding Source: Public Assistance Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>CJFS is requesting to purchase a full service Interactive Digital Signage (IDS) software platform that turns LCD and plasma displays into a flexible, reliable, easy to use digital signage network system for the agency. These displays will be placed in all the neighborhood family service centers waiting rooms to provide customers with purposeful information about our benefits and programs. The</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>package includes flat panel displays, licenses, ceiling and wall mounts, and training on the software and an annual maintenance service plan.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Funding source is 100% public assistance</p> <p>First year total: \$29,166.80 Annual recurring fees: \$1,927.80</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Requesting an RFP exemption. HHS has an established relationship with this vendor and their product consists of all the required materials, hardware and software, that we need to move forward with establishing the digital signage in the NFSC waiting rooms.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Other vendors were explored via the “open market bid” but there were no responses</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The product is easy to use and includes the training package and the ability to leverage Microsoft programs which is the suite that the agency employs. The product offers a single source for implementation to agency wide dissemination of information.</p> <p>In addition, the vendor has an established relationship with other HHS agencies.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The delay would only result in a further delay in moving forward with placing these flat panel displays in the</p>	
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		<p>NFSC's.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Once the supplies are purchased, the only recurring cost would be for additional training and the maintenance service plan and there would be no reason to competitively procure this service since the training and maintenance for this software is unique to this vendor and the cost is very nominal.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2015-163	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E):</p> <p>1) Exhibit A – 4 Vehicles 2) Exhibit B – 3 Vehicles</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2015-164	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting amendments to contracts with various providers for evidence-based parenting services for the period 3/1/2014 - 2/28/2015 to extend the time period to 6/30/2015; no additional funds required:</p> <p>a) Contract No. CE1400093-01 with Applewood Centers, Inc. b) Contract No. CE1400094-01 with Beech Brook c) Contract No. CE1400095-01 with Bellefaire Jewish Children's Bureau d) Contract No. CE1400096-01 with Catholic Charities Corporation e) Contract No. CE1400097-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service. f) Contract No. CE1400098-01 with The Cleveland Christian Home Incorporated</p> <p>Funding Source: Temporary Assistance to Needy Families Grant Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2015-165	Office of Procurement &	Presenting voucher payments for the week of 3/23/2015	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove</p>

	Diversity		___ Hold
CPB2015-166	Department of Development	Presenting voucher payments for the week of 3/10/2015 – 3/16/2015	___ Approve ___ Disapprove ___ Hold

V. Other Business

VI. Public Comment

VII. Adjourn

Minutes

Cuyahoga County Contracts and Purchasing Board
March 16, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:30 a.m.

Attending:

County Executive Armond Budish
Matt Carroll, (alternate for Sharon Sobol Jordan)
Amy Himmelein, Interim Fiscal Officer
Stan Kosilesky, Administrator, Department of Public Works (alternate for Director)
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller

II. Review Minutes

The minutes from the March 9, 2015 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-139 Department of Information Technology, recommending an award on RQ27271 and enter into a contract with Advanced Server Management Group, Inc. in the amount not-to-exceed \$97,200.00 for disaster recovery services for the period 3/2/2015 - 5/22/2015. Funding Source: General Fund

Item CPB2015-139 was held at the request of the Department.

CPB2015-140 Department of Information Technology, submitting revenue generating agreements with various municipalities for professional web services for the period 2/1/2015 - 1/31/2017:

- a) City of Richmond Heights in the amount of \$5,293.00.
- b) City of Seven Hills in the amount of \$8,058.00.

Funding Source: Revenue Generating

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-140 was unanimously approved.

C. Exemption Requests

CPB2015-141 Medical Examiner, submitting a sole source exemption on RQ33304, which will result in an award recommendation to Life Technologies in the amount not-to-exceed \$19,186.00 for the purchase of upgrades for 2- 7500 PCR System Instruments. Funding Source: FY2013 Federal DNA Backlog Grant

Hugh Shannon, Medical Examiner's Office, presented. Item CPB2015-141 was unanimously approved.

CPB2015-142 Sheriff's Department, submitting an RFP exemption on RQ33462, which will result in an award recommendation to Black Creek Integrated Systems Corporation in the amount not-to-exceed \$467,200.00 for maintenance and support of multi-component security systems located at the Juvenile Justice Center for the period 1/1/2015 - 12/31/2017. Funding Source: Internal Service Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-142 was unanimously approved.

CPB2015-143 Agency of the Inspector General, submitting an RFP exemption on RQ33551, which will result in an award recommendation to West Publishing Corporation dba West, a Thomson Reuters business in the amount of ~~\$756.00~~ **\$1,008.00** for CLEAR Government Fraud database subscription services for the period 1/1/2015 - ~~3/31/2015~~ **4/30/2015**. Funding Source: General Fund

Board members approved a motion to amend the agenda to reflect changes in the dollar amount and end date of the contract. The dollar amount was changed to \$1,008.00 and the end date to 4/30/2015.

Andrea Moore, Inspector General's Office, presented. Item CPB2015-143 was unanimously approved.

D. Consent Agenda

CPB2015-144 Department of Public Works, recommending a payment in the amount not-to-exceed \$33,547.00 to P.A. Moore, Trustee for relocation services in association with Parcel No. 20WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County Road and Bridge Fund.

Item CPB2015-144 was unanimously approved.

CPB2015-145 Department of Public Works,

- a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1300154-01 with Karvo Paving, Co. for resurfacing of Columbus Road from Center Street to West 25th Street in the City of Cleveland for a decrease in the amount of (\$191,528.94).
- b) Recommending to accept the project as complete and in accordance with plans and specifications.
- c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 20% City of Cleveland

Item CPB2015-145 was unanimously approved.

CPB2015-146 Department of Public Works, Submitting a railroad agreement with Norfolk Southern Railway Company for the deck rehabilitation and resurfacing of Egbert Road Bridge 02.52 in the City of Bedford. Funding Source: County Road and Bridge Fund

Item CPB2015-146 was unanimously approved.

CPB2015-147 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2015-147 was unanimously approved.

CPB2015-148 Office of Procurement & Diversity, recommending to rescind Contracts and Purchasing Board Approval Nos. CPB2014-872 & CPB2014-964, dated 11/10/2014 & 12/8/2014, which authorized and amended an award on RQ31809 to Daigger Scientific, Inc. (23-4) in the amount not-to-exceed \$70,125.46 to furnish and deliver laboratory supplies for the Medical Examiner for the period 12/1/2014 -11/30/2017. Funding Source: General Fund

Item CPB2015-148 was unanimously approved.

CPB2015-149 Common Pleas Court/Corrections Planning Board, submitting an amendment to Agreement No. AG1200218-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for medicated assisted treatment services for the period 9/30/2011 -12/31/2014 to

extend the time period to 6/30/2015; no additional funds required. Funding Source: Substance Abuse and Mental Health Services Administration (SAMHSA) grant fund

Item CPB2015-149 was unanimously approved.

CPB2015-150 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood submitting an amendment to Agreement No. AG1400087 with Educational Service Center of Cuyahoga County for fiscal and administrative services for the Help Me Grow Bright Beginnings Home Visiting Program for the period 7/1/2014 - 6/30/2016 to change the scope of services, effective 1/1/2015 and to make budget line item revisions; no additional funds required.

Funding Source: Health and Human Service Levy Fund

Item CPB2015-150 was unanimously approved.

CPB2015-151 Office of Procurement & Diversity, Presenting voucher payments for the week of 3/16/2015

Item CPB2015-151 was unanimously approved.

V. Other Business

TIME-SENSITIVE/MISSION CRITICAL

CPB2015-152 Department of Public Works, requesting approval of RQ33776 with Joshen Paper of Cleveland in the amount of \$13,400.00 for the purchase of Copy paper.

Michael Chambers, Department of Public Works, presented. Dale Miller asked if the unit cost was the same amount as the prior contract. Mike replied the Department was charged the old rate of \$33.50 per case. The new rate is \$34.00 per case.

A motion to amend the agenda to consider the item was unanimously approved.

Item CPB2015-152 was unanimously approved.

A motion to restore the Department of Public Works' mission-critical budget to \$25,000.00 was unanimously approved.

CPB2015-153 Medical Examiner's Office, requesting approval of RQ33720 to Perk Elmer in the amount not to-exceed \$6,500.00 for repairs on a scanning electronic microscope.

Hugh Shannon, Medical Examiner's Office presented. Armond asked for clarification on the cause of the malfunction, and whether the \$6,500.00 was a fixed cost. Hugh replied he was unaware of the cause. Dale Miller asked when the work would be completed. Hugh replied repairs were scheduled to be completed by the close of business on March 16th.

A motion to amend the agenda to consider the item was unanimously approved.

Item CPB2015-153 was unanimously approved.

A motion to restore the Medical Examiner's mission-critical budget to \$25,000.00 was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:41 a.m.

B. New Items

CPB2015-154

A. The Department of Information Technology along with HHS IT are requesting approval of a contract with Skillsoft Corp for the anticipated cost of \$16,294.65. The anticipated start-completion dates are 3/23/2015-3/22/2016.

B. The procurement method for this project was RFP Exemption. The total value of this contract is \$16,294.65

C. The address of the vendor is:

Skillsoft Corporation

107 Northeastern Boulevard

Nashua, NH 03062

D. This contract/project is new to the county.

E. Funding

HS157396 Human Service Application

21

24A Public Assistance Fund

\$6,024.92

IT601021 IT Administration

01A General Fund \$10,269.75

CPB2015-155

Department of Information Technology on behalf of Justice Affairs 2014 DLT Spotlight SWM 31397

A. requesting contract with DLT Solutions, LLC for Spotlight SWM not to exceed \$3,785.40 from 6/30/14-6/30/15.

B. Went out to bid

C. DLT Solutions, LLC

13861 Sunrise Valley Drive

Suite 400

Herndon, VA. 20171

Rick Marcotte

President/CEO

D. The SWM is needed yearly

E. The contract is funded 100% General Fund; JA090068/0263

CPB2015-156

A. Scope of Work Summary: RQ33276

1. Medical Examiner's Office requesting Award Recommendation with Promega Corporation, for the anticipated cost not-to-exceed \$56,002.70 for the purchase of 2 - Maxwell 16 DNA Extraction Instruments. The anticipated start-completion dates are upon approval approximately February 20, 2015 - March 13, 2015.

2. The primary goal of the project is to assist the Medical Examiner's Office with the necessary instrumentation to extract 16 DNA samples required to keep up with the continuous increase in casework submitted to the DNA Lab.

B. Procurement:

1. The procurement method for this project was a Sole Source. The total estimated value is \$56,002.70.

C. Contractor and Project Information:

1. The address of the vendor is:

Promega Corporation

2800 Woods Hollow Road

Madison, Wisconsin 53711

William A. Linton, Chairman and CEO

D. Project Status and Planning:

1. This is a new purchase and will supplement the current 2 extraction instruments in use by the ME's Office.

E. Funding:

1. The project is funded 100% by the 2013 and 2014 DNA Backlog Grant.

2. The schedule of payments is by invoice.

CPB2015-157

A. Scope of Work Summary

1. The Division of Children and Family Services is requesting authority to submit a contract with Embassy Suites Cleveland-Beachwood for the 2015 Supervisor-Manager Conference. The contract is not-to-exceed \$11,374.00 for rental space and related catering services for the period 06/25/2015 to 06/26/2015. Embassy Suites Hotel was selected by an informal bid process.

2. This is the seventh annual supervisory conference to be held at the Embassy Suites Hotel in Beachwood Ohio. The purpose of this conference is to give supervisors and managers enhanced training to increased their knowledge and skills in the areas of ethics, culture and diversity, foster parent and adoptive parenting resources, secondary trauma, professional standards etc. This conference will use professional experts to deliver this upper level training. After the completion of the conference, supervisor should have new knowledge and skills that will assist them in their ongoing daily responsibilities. The focus will be placed on information to assist in the supervisor's goal to develop staff

in areas of transfer of learning, evidence based practice, and best practice. The conference goal is to motivate supervisors to maximize their resources to assist staff in their daily operations on the job.

3. NA

B. Procurement

1. The procurement method for this project was an Informal Competitive Bid via BuySpeed.
2. The above procurement closed on February 5, 2015.
3. There were two bids received, and the lowest priced bid was selected.

C. Contractor and Project Information

1. Vendor Name: Embassy Suites Cleveland-Beachwood
3775 Park East Dr.
Beachwood, OH 44122
Contact Person: Kelly Norcini-Webster, Senior Catering Manager
(216)255-3164

D. Project Status and Planning

1. The project generally occurs annually.
2. NA
3. NA
4. NA
5. NA

E. Funding

1. The project funding is 100% State Reimbursable through the NCORTC (regional training center) Contract
2. The schedule of payment is by invoice.
3. NA

C. Exemptions

[Item details for CPB2015-158 – CPB2015-162 in Section C., above]

D. Consent Agenda

CPB2015-163

Exhibit A – 4 Vehicles

The property includes a 2006 Ford Explorer; 2006 Dodge Stratus; 2005 Dodge Grand Caravan and a 2000 Ford Taurus.

Exhibit B – 3 Vehicles

The property includes a 2000 Dodge Van Mini Bus; 2003 Ford F-450 Cube Van and a 1999 Ford E-350 Econoline.

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property (vehicles & equipment) as surplus County property no longer needed for public use. Recommending to sell equipment from the department of Public Works via internet auction, in accordance with Ohio Revised Code Section 307.12(E) via GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.
2. The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. The Program Administrator will request approval to list the item on GovDeals; post & sell to the highest bidder nationwide; collect and deposit the funds into the appropriate County agency fund; process the payment to GovDeals.

E. Funding

1. There is no cost for this process. The project is a revenue generating project.

CPB2015-164

A. Scope of Work Summary

The Division of Children and Family Services is requesting to amend the current contracts with the listed Evidence Based Parenting providers to extend their end time to June 30th 2015. In doing so there will not be any additional funds used for this project, and they will all have the same end date compared to different end dates. Having the same end date will allow any future contracts with Evidence Based Parenting (EBP) and Children and Family Focus (CFF). Being able to combine EBP and also CFF under one contract will allow for a variety of services and locations to be utilized.

- Beech Brook
- The Cleveland Christian Home Incorporated
- Applewood Centers, Inc.
- FrontLine Service dba Mental Health Services for Homeless Persons, Inc.)
- Bellefaire Jewish Children's BureauCatholic
- Charities Corporation – (Parmadale)

The original contract amount of \$160,000.00 will not change, and the amount distributed to each

provider will not change. The only change is to change the end date for all providers to end on June 30th 2015.

Total Amended Amount - \$0.00

2. This contract amendment is to extend the end date to June 30, 2015, extending the end date will allow additional time to produce a combined RFP/contract for both Child and Family Focus (CFF) and Evidence Based Parenting (EBP) services that will be stated in one RFP.

B. Procurement

1. The procurement method for this project is through a competitive bidding process.
2. N/A
3. N/A

C. Project Status and Planning

1. The project reoccurs annually.
2. NA
3. NA

E. Funding

1. The project is funded by 100% - Federal Funding.

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-15-33411	2/5/2015	Updated Projection Equipment for DCFS	AU / AU99	\$4,464.84
CE-15-33762	3/12/2015	Advt Bennett Rd Resurfacing	CE / CE01	\$1,200.00
CE-15-33721	3/9/2015	14000# Tilt Deck Equipment Trailer	CE / CE01	\$13,428.00
CE-15-33653	3/4/2015	Various Guardrails and Parts	CE / CE01	\$24,000.00
CE-15-33605	2/26/2015	Bridge Garage Road Salt	CE / CE01	\$2,273.92
CE-15-33412	2/6/2015	Autodesk Infrastructure Design Process	CE / CE01	\$14,423.00
CL-15-33342	1/29/2015	Certified Mailer	CL / CL00	\$14,362.50
CR-15-33669	3/5/2015	First Aid & Lab Safety Items - DNA	CR / CR00	\$562.09
CR-15-33670	3/5/2015	Zebra GX420 Printer - Lab Spare	CR / CR00	\$600.00
CR-15-33764	3/12/2015	DEA Scheduled Drugs - Drug Chemistry	CR / CR00	\$940.00

CT-15-33769	3/12/2015	Just. Ctr.- Cordless Rotary Hammer Drill	CT / CT01	\$569.25
CT-15-33756	3/11/2015	JJC - 2 Gal. Carpet Extractor with Cart	CT / CT01	\$551.66
CT-15-33735	3/10/2015	JJC DIAGNOSE METASYS ON TO-3	CT / CT01	\$1,552.00
CT-15-33730	3/10/2015	Var. Bldgs.- Power Pressure Washer	CT / CT01	\$529.00
CT-15-33726	3/9/2015	Fiscal- Printed 7x9 Window Envelope	CT / CT01	\$1,144.00
CT-15-33723	3/9/2015	VE Brown, 2nd FL NORTH/SOUTH DAMPER REPLACEMENT	CT / CT01	\$8,600.00
CT-15-33674	3/6/2015	JJC MEDIA ROOM REPLACE BROKEN GLASS	CT / CT01	\$1,968.00
CT-15-33612	2/27/2015	CITY OF CLEVELAND CLERK OF COURTS PROJ 40011	CT / CT01	\$5,403.00
CT-15-33595	2/26/2015	METZENBAUM/BOE/JEH PRE-SEASON SERVICES TO COOLING CHILLERS	CT / CT01	\$3,850.00
CT-15-33771	3/12/2015	6x8-1/2 White Window Envelope	CT / CT09	\$575.40
CT-15-33755	3/11/2015	BOE- Provisional Replacement Guide	CT / CT09	\$765.00
CT-15-33754	3/11/2015	BOE- Vote by Mail Instruction Guide	CT / CT09	\$1,444.09
CT-15-33654	3/4/2015	DCFS Plain Record Jackets- Green and Purple	CT / CT09	\$1,400.00
IG-15-33551	2/19/2015	Four month Westlaw CLEAR subscription	IG / IG01	\$1,008.00
SH-15-33778	3/13/2015	Trash Bags, Stryfoam Trays & Lime Away for County Jail	SH / SH003	\$789.95

SH-15-33766	3/12/2015	(2015) Folger Adams key blanks- used to open jail cell doors	SH / SH003	\$675.00
SH-15-33740	3/10/2015	2015 Sergeant Uniforms per contract	SH / SH003	\$2,132.00
SH-15-33733	3/10/2015	Evidence Locker: to secure evidence after hours in Det. Bureau	SH / SH003	\$915.50
SH-15-33689	3/6/2015	SWAT Binoculars	SH / SH003	\$667.00
SH-15-33676	3/6/2015	(2015) Utility Carts for Jail	SH / SH003	\$991.20
SH-15-33652	3/4/2015	(2015) Wax Deli Sheets for Jail Kitchen	SH / SH003	\$902.00
SH-15-33644	3/4/2015	2015 Corporal Uniforms per contract	SH / SH003	\$4,538.00
SH-15-33616	2/27/2015	Spare Batteries for Deputy Radios	SH / SH003	\$2,100.00
SH-15-33584	2/25/2015	Deputy Sheriff Guns	SH / SH003	\$21,797.00
SH-15-33553	2/19/2015	Stab Vests for County Jail SRT Officers	SH / SH003	\$10,709.65
SH-15-33378	2/3/2015	Build-Out for Captain Explorer	SH / SH003	\$7,101.29
SH-15-33377	2/3/2015	Build-Out for Sheriff Explorer	SH / SH003	\$7,101.29
ST-15-33724	3/9/2015	Repair Sanitary Fuel Pump	ST / ST01	\$523.90
ST-15-33722	3/9/2015	Ridgid Rear Guide Hose - Sanitary	ST / ST01	\$686.30
ST-15-33679	3/6/2015	Printheads for Sanitary Dept Plotter/Scanner	ST / ST01	\$975.00
ST-15-33646	3/4/2015	Backhoe Repair #S-472	ST / ST01	\$6,843.46

CE-15-33675	3/6/2015	Tires 225/70R19.5	ST / ST01	\$14,392.20
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Items already purchased:

HS-15-33727	3/9/2015	Safety & Adaptive Equipment for Sensory Needs	HS / HS12	\$1,439.39
HS-15-33749	3/11/2015	Installation of Safety and Adaptive Equipment	HS / HS12	\$1,120.00
HS-15-33770	3/12/15	Non-Clinical In Home Parent Child Coaching	HS / HS12	\$2,025.60

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
10/11/6051	3/12/2015	Legal Traditional Residential Placement & Youth & Family Partnership Residential Treatment Services	JC/JC01	\$334.33
1516414	3/13/2015	APRIL-JUNE DRINK MIX	SH/SHFS	\$10,950.00
10/17/6051	3/13/2015	APRIL BREAD	SH/SHFS	\$14,780.40
10/15/6051	3/12/2015	APRIL FROZEN VEGETABLES	SH/SHFS	\$10,470.00
10/14/6051	3/12/2015	APRIL CHICKEN	SH/SHFS	\$7,440.00
10/13/6051	3/12/2015	APRIL SAUCE & DRESSINGS	SH/SHFS	\$3,501.00
10/12/6051	3/12/2015	APRIL BEEF PATTIES	SH/SHFS	\$9,720.00
10/10/6051	3/12/2015	APRIL FRESH FRUIT	SH/SHFS	\$16,050.00
10/9/6051	3/12/2015	APRIL BAGELS	SH/SHFS	\$1,016.00
10/8/6051	3/12/2015	APRIL FRESH VEGETABLES	SH/SHFS	\$12,877.50
10/7/6051	3/12/2015	APRIL BULK CEREAL	SH/SHFS	\$2,106.00
10/6/6051	3/12/2015	APRIL BEANS	SH/SHFS	\$5,518.80

1516401	3/12/2015	APRIL POTATOES/MILK/OATS	SH/SHFS	\$3,267.90
1516400	3/12/2015	APRIL SAUSAGE	SH/SHFS	\$8,000.00
1516399	3/12/2015	APRIL CAKE MIX	SH/SHFS	\$2,435.30
1516398	3/12/2015	APRIL TURKEY	SH/SHFS	\$1,477.50
1516397	3/12/2015	APRIL TURKEY HAM	SH/SHFS	\$7,250.00
1516396	3/12/2015	APRIL GROUND BEEF	SH/SHFS	\$6,400.00
1516395	3/12/2015	APRIL SAUCES ETC.	SH/SHFS	\$1,938.00
1516394	3/12/2015	APRIL CRACKERS/CHIPS	SH/SHFS	\$2,349.75
1516393	3/12/2015	APRIL JELLY / SYRUP	SH/SHFS	\$2,767.50
1516392	3/12/2015	APRIL SPICES	SH/SHFS	\$1,858.14
1516391	3/12/2015	APRIL FRANKS	SH/SHFS	\$2,688.00
1516390	3/12/2015	APRIL CANNED FRUIT	SH/SHFS	\$5,150.00
1516389	3/12/2015	APRIL PASTA	SH/SHFS	\$7,222.00
1516388	3/12/2015	APRIL SOUP	SH/SHFS	\$3,691.20
1516387	3/12/2015	APRIL SUGAR, FLOUR	SH/SHFS	\$4,185.10
1516386	3/12/2015	APRIL DAIRY	SH/SHFS	\$7,309.00
1516385	3/12/2015	APRIL DONUTS	SH/SHFS	\$2,990.00
1516384	3/12/2015	APRIL MILK	SH/SHFS	\$14,770.00
1516383	3/12/2015	APRIL WAFFLES	SH/SHFS	\$4,414.80

CPB2015-166

DEPARTMENT OF DEVELOPMENT			
DEVELOPMENT LOANS FOR THE PERIOD 03/10/15 - 03/16/15			
PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
JOYCE CARTER	\$6,360.00	Community Development	CDBG REHAB LOAN Index Code: DV714360
SANDRA COPELAND	\$15,060.00	Community Development	CDBG REHAB LOAN Index Code: DV714360
ASHLEY DOTTORE	\$10,850.00	Community Development	CDBG REHAB LOAN Index Code: DV714360
Total	\$32,270.00		