



**ARMOND BUDISH**  
Cuyahoga County Executive  
Public Safety & Justice Services



## **9-1-1 Technical Advisory Committee**

**Cuyahoga County Regional Sewer District  
4747 East 49<sup>th</sup> Street  
Cuyahoga Heights, OH**

**January 21, 2015**

### **MINUTES**

**Attending:** S. Greene, P. Johnson, B. Carney, B. Emmons, L. Raffurty, N. Kolcan, M. Sherer,  
R. Kimbro, N. DiCicco, L. Raffurty

**Call to Order:**  
S. Greene

**Approval of Minutes:**  
Approval of Minutes from meeting on July 17, 2014.

#### **Update on 9-1-1 Project**

- Discussion regarding voice recorders and who can access them. There are two types of voice recordings. Agency recorder will gateway to ECW system. There will be instant recall on ECW recorder. B. Carney will check with law department regarding who can access recordings. Advised committee should create a policy on this.
- Login ID will be formatted as First Initial, Last name, then 4 digit letter initial for department
- Discussion regarding call metrics. PSAPs will be able to access call metrics reports for their department. Nancy will be able to access records county-wide. Administrators will be able to customize reports and users. Departments should create policies for reports. This committee can assist with this.
- Committee will meet monthly throughout the rest of the project to address new issues.
- Discussion regarding number of 911 trunks per PSAP. Marshall advises there is a formula for calculating this and National standards must be met. Bob Emmons adds that how a dispatch center operates has weight in this decision also.
- Bob suggests once project is complete we can request trunk groups from Kate at AT&T
- Brandy advises 166 CAMAs were ordered. Numbers have changed due to consolidation
- Nick suggested a policy be created outlining procedures for consolidated centers to follow in case they go down. PSAPs must devise a plan for back-up. Will laptops be available somewhere in the county for use. Will this be an option at the new EOC? Brandy advises the county will not be paying for additional positions at PSAPs at this time. The county will further address this issue at a later time.



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- Brandy advises each PSAP will receive equipment for each current position plus one additional. Steve Greene disagrees stating that position number should be based on call volume and population.
- Brandy advises this project had unforeseen costs and is not under budget. Project was budgeted based on no consolidations. Brandy states the contract allots for 140 total positions. Her best recollection is that the current number of positions being installed is at 132 – but may be more. Brandy will address the issue of re-negotiating the contract with ECW to include additional positions. Steve suggested one center should have a number of additional “dark” positions. The new EOC is an ideal location for this.
- Brandy advises the EOC project is still moving forward.

### **Other Business**

### **Next Meeting**

February 18, 2015 at 0930 hours. Location tentatively determined to be the new Bedford Hts. regional center. Brandy will call Mark and confirm.