



## 9-1-1 Technical Advisory Committee

# Southeast Emergency Communications Center 5661 Perkins Road Bedford Heights, OH

**February 18, 2015** 

## **MINUTES**

**Attending:** S. Greene, P. Johnson, N. Kolcan, M. Sherer, N. DiCicco, M. Milam

Call to Order at 10:18 a.m.:

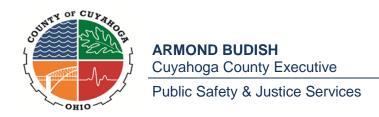
S. Greene

### **Approval of Minutes:**

Table approval of last Meeting Minutes until clarification from B. Carney.

#### **Update on 9-1-1 Project**

- Discussion regarding consolidated centers and how many positions they would get. Per B.Carney, each center gets a number equal to the number of positions they currently have plus one additional.
- Discussion regarding staffing versus number of positions in consolidated centers. S. Greene will look at industry best practices. M. Sherer advises we should take into consideration the number of trunks.
- There were some concerns over the lack of ECW equipment at extra positions. No equipment renders extra positions useless.
- 9-1-1 project is 28 days behind original schedule due to AT&T circuit instability. M. Sherer reports testing is now going well and expects progress to continue
- M. Sherer advises all CAMAS should be in by end of week based on call with AT&T.
- N. Kolcan provided update on training. Advises training schedule remains as was originally planned and is on time and moving forward.
- N. DiCicco asks whether PSAPs can see each others info.
- Can PSAPs log into training work stations yet? N. Kolcan will follow up.
- B. Emmons has 10-digit 9-1-1 number list. Star codes will no longer be used.





#### **Other Business**

- S. Greene discussed Policy and Procedure regarding access to records and audio files. Who owns the records? The County or PSAP?
- A public Records policy should be stated in the 9-1-1 Plan regarding who owns the recordings and who authorizes release of recordings. Who would be the custodian of records?
- N. DiCicco discussed the need for a consolidated center back-up plan.
- S. Greene suggests there be a fair number of positions established at each center. Beyond that, the center would pay for license fee and equipment.

### **Next Meeting**

Next meeting will be held on March 18, 2015 at 2:00 p.m. at Parma Heights PD firing range.