

Minutes

Cuyahoga County Contracts and Purchasing Board
April 20, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:32 a.m.

Attending:

County Executive Armond Budish
Matt Carroll (alternate for Sharon Sobol Jordan)
Stan Kosilesky, Chief Deputy Engineer, Director of Public Works (alternate for Michael W. Dever)
Dennis G. Kennedy, Fiscal Officer
Richard Opre, Purchasing Manager, Office of Procurement and Diversity Director, (alternate for Lenora Lockett)
Councilman Dale Miller

II. Review Minutes

The minutes from the April 13, 2015 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-235 Department of Workforce Development, Submitting contracts with various providers for the On-the-Job Training Program:

- a) Human Arc Corporation in the amount not-to-exceed \$5,904.40 for the period 3/2/2015 - 6/2/2015.
- b) North Coast Container Corp. in the amount not-to-exceed \$14,833.40 for the period 10/6/2014 - 8/19/2015.

Funding Source: Cuyahoga County Western Reserve Funds

Jayanti Bhattacharya, Department of Workforce Development presented. Item CPB2015-235 was unanimously approved.

CPB2015-236 Office of Procurement and Diversity, recommending an award:

Medical Examiner

a) on RQ33541 to Alere San Diego, Inc. (1-1) in the amount of \$40,460.00 for the purchase of 130 Enzyme-Linked Immunosorbent Assay (ELISA) test kits.
Funding Source: Medical Examiner's Forensic Crime Lab Fund
Hugh Shannon, Medical Examiner's Office presented. Item CPB2015-236 was unanimously approved.

CPB2015-237 Office of Procurement and Diversity, Recommending an award,
Department of Information Technology

a) on RQ33455 to Hewlett-Packard Company in the amount of \$44,241.60 for the purchase of 65 Mini PC's for use in small spaces.
Funding Source: General Fund
Jeff Mowry, Chief Information Officer, presented. Item CPB2015-237 was unanimously approved.

CPB2015-238 Department of Public Safety and Justice Services, submitting an agreement with City of Strongsville in the amount not-to-exceed \$9,123.56 for reimbursement of eligible training expenses in connection with the FY2013 State Homeland Security Grant Program for the period 5/22/2014 - 3/30/2015. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-238 was unanimously approved.

CPB2015-239 Department of Public Safety and Justice Services, submitting agreements with Cuyahoga County Fire Chief's Association for reimbursement of eligible training expenses in connection with the FY2013 State Homeland Security Grant Program:

- a) in the amount not-to-exceed \$14,362.86 for the period 9/22/2014 - 5/15/2015.
- b) in the amount not-to-exceed \$14,900.00 for the period 4/28/2015 - 5/15/2015.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency,

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-239 was unanimously approved.

CPB2015-240 Department of Public Safety and Justice Services, submitting an agreement with the Village of Timberlake in the amount not to-exceed \$5,075.76 for reimbursement of eligible expenses in connection with the FY2013 State Homeland Security Program-Law Enforcement for the period 4/15/2015 - 6/15/2015. Funding Source: Law Enforcement State Homeland Security Program (SHSP-LE)

Felicia Harrison, Department of Public Safety and Justice Services, presented. Dale Miller asked Felicia to define MDT. Felicia explained that Mobile Data Terminals are laptop computers and related equipment installed in police vehicles to provide officers with information access. Item CPB2015-240 was unanimously approved.

CPB2015-241 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Recommending an award on RQ32176 and enter into a contract with Housing Innovations, LLC in the amount not to-exceed \$25,000.00 for planning and training assistance for HEARTH Act Compliance for the period 5/1/2015 - 12/31/2015. Funding Source: Federal Grant Awarded

to Cuyahoga County by the U.S. Department of Housing & Urban Development, FY 2012 Homeless Assistance Grant process

Ruth Gillett, Office of Homeless Services, presented. Item CPB2015-241 was unanimously approved.

CPB2015-242 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an amendment to Contract No. CE1300162 with Human Services Association, Inc. for financial management services for the period 4/1/2013 - 3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount of \$10,825.00. Funding Source: Public Assistance Fund

David Merriman, Administrator, Cuyahoga Job and Family Services, presented. Item CPB2015-242 was unanimously approved.

CPB2015-243 Department of Health and Human Services/Cuyahoga Job and Family Services, Recommending an award on RQ33837 and enter into a contract with Playhouse Square Hotel Limited Partnership dba Wyndham Playhouse Square LLC in the amount not-to-exceed \$10,000.00 for rental of meeting space and related services for the period 4/15/2015 - 8/15/2015 in connection with the Fatherhood Conference being held June 19, 2015. Funding Source: Saint Luke's Foundation Grant Fund

Item CPB2015-243 was held at the request of the Office of Procurement and Diversity.

CPB2015-244 Agency of the Inspector General, recommending an award on RQ33801 and enter into a sole source contract with West Publishing Corporation dba West, a Thomson Reuters business in the amount not-to-exceed \$11,001.12 for CLEAR Government Fraud database services for the period 5/1/2015 - 4/30/2017. Funding Source: General Fund

Andrea Nelson-Moore, Agency of the Inspector General, presented. Item CPB2015-244 was unanimously approved.

C. Exemption Requests

CPB2015-245 Department of Information Technology, submitting an RFP exemption on RQ33294, which will result in an award recommendation to Latitude Geographics in the amount of \$3,700.00 for maintenance and support on Geocortex Essentials Software for the period 3/1/2015 - 2/29/2016. Funding Source: Real Estate Assessment Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-245 was unanimously approved.

CPB2015-246 Department of Information Technology, submitting an sole source exemption on RQ33791, which will result in an award recommendation to Peak Ryzex, Inc. in the amount of \$86,421.93 for maintenance on detacher, trimwinder and sealer-trimmer equipment for the period 5/25/2015 - 5/24/2018. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-246 was unanimously approved.

CPB2015-247 Department of Information Technology, Submitting a sole source exemption on RQ33794, which will result in an award recommendation to Vanguard Integrity Professionals, Inc. in

the amount of \$10,368.00 for maintenance and support on RACF Administrator Software for the period 6/26/2015 - 6/25/2018. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-247 was unanimously approved.

CPB2015-248 Court of Common Pleas/Corrections Planning Board, submitting an RFP exemption on RQ33743, which will result in an award recommendation in the amount of \$154,100.00 to Treasure Electronics for the purchase of a Provision 2 ADV personnel Screening Unit. Funding Source: Ohio Department of Rehabilitation and Correction Smart Ohio Pilot Program Grant Fund

Marty Murphy, Corrections Planning Board, presented. Item CPB2015-248 was unanimously approved.

D. Consent Agenda

CPB2015-249 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2015-249 was unanimously approved.

CPB2015-250 Office of Procurement & Diversity, presenting voucher payments for the week of 4/27/2015

Item CPB2015-250 was unanimously approved.

V. Other Business
None

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:48 a.m.