

Minutes

Cuyahoga County Contracts and Purchasing Board
March 30, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:30 a.m.

Attending:

County Executive Armond Budish
Michael W. Dever, Director of Public Works
Dennis G. Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller

II. Review Minutes

The minutes from the March 23, 2015 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-168 Department of Public Works, recommending to rescind Contracts and Purchasing Board Approval No. CPB2014-793 dated 10/14/2014, which authorized an award to The Family Pet Clinic in the amount not-to-exceed \$24,999.00 for emergency and non-emergency off-site vet services for the period 10/1/2014 - 3/31/2015. Funding Source: Animal Shelters Special Revenue Fund (Original Award)

Stan Kosilesky, Department of Public Works, presented. Item CPB2015-168 was unanimously approved.

CPB2015-169 Department of Development, recommending awards on RQ31259 and enter into contracts and Grant of Right of Entry and Release From Liability agreements with various providers in connection with said project sites for the period 3/30/2015 - 9/26/2015:

- a) HzW Environmental Consultants, LLC in the amount not-to-exceed \$10,500.00 for Phase II Brownfield Environmental site assessment services for property located at 1318 West 58th Street, Cleveland.
- b) The Mannik & Smith Group, Inc. in the amount not-to-exceed \$3,228.36 for Phase I Brownfield Environmental site assessment services for the Lakeshore Chevy site located at 543 & 549 East 185th Street, Euclid.
- c) Pandey Environmental, LLC in the amount not-to-exceed \$4,500.00 for Phase I Brownfield Environmental site assessment services for the Fairmount Cleaners relocation site located at 13485 Cedar Road, University Heights.

For the period 3/30/2015 - 9/26/2015. No Grant of Right of Entry and Release From Liability agreement required:

- d) Partners Environmental Consulting, Inc. in the amount not-to-exceed \$40,600.00 for Voluntary Action Program Phase I environmental site assessment services for the former Metaldyne site located at 25661 Cannon Road, Bedford Heights. Funding Sources: Brownfield Revolving Loan Fund

Jan Bayne, Department of Development, presented. Item CPB2015-169 was unanimously approved.

CPB2015-170 Department of Development, submitting contracts with various property owners for exterior improvements in connection with Storefront Renovation Rebate Program projects for the period 4/1/2015 - 3/31/2016:

- a) Albert and Pat Therrien in the amount of \$20,000.00.
 - b) The Buller Family Revocable Trust in the amount of \$20,000.00.
 - c) CW ONE, LLC in the amount of \$4,015.60.
- Funding Sources: Community Development Block Grant

Sara Parks-Jackson, Department of Development, presented. Item CPB2015-170 was unanimously approved.

CPB2015-171 Department of Information Technology, recommending an award on RQ32733 and enter into a contract with Environmental Systems Research Institute, Inc. in the amount not-to-exceed \$31,908.00 for maintenance on ArcGIS software for the period 1/1/2015 - 12/31/2015. Funding Source: Assessment Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-171 was unanimously approved.

CPB2015-172 Department of Information Technology, Recommending an award on RQ33344 and enter into a contract with Allen Systems Group, Inc. in the amount not-to-exceed \$26,850.80 for maintenance and support services on ASG-PRO/JCL software for the period 2/11/2015 - 2/10/2018.

Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-172 was unanimously approved.

CPB2015-173 Department of Information Technology, recommending an award on RQ32694 and enter into a contract with CGI Technologies and Solutions Inc. in the amount not-to-exceed \$93,152.00 for maintenance and support on Hyland Onbase software for the Document Imaging System for Cuyahoga Job and Family Services for the period 1/1/2015-12/31/2015.
Funding Source: HHS Levy Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-173 was unanimously approved.

CPB2015-174 Department of Information Technology, recommending an award on RQ32693 and enter into a contract with CGI Technologies and Solutions, Inc. in the amount not-to-exceed \$22,663.00 for maintenance and support on Kofax software for Cuyahoga Job and Family Services for the period 1/1/2015-12/31/2015. Funding Source: HHS Levy Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-174 was unanimously approved.

CPB2015-175 Office of Procurement & Diversity, Recommending an award:

Department of Public Works

a) on RQ33167 to Flagzone, LLC in the amount of \$48,297.60 (14-2) for the purchase of 780 Gross - 8" x 12" United States Flags. Funding Source: General Fund

Lenora Lockett, presented. Dale Miller asked questions related to the second bidder and the amount of their bid submission. Lenora replied Industrial Bunting and Flag Corp. submitted a bid in the amount of \$51,534.60 - approximately \$3,000.00 higher than the lowest bidder. Item CPB2015-175 was unanimously approved.

CPB2015-176 Court of Common Pleas/Juvenile Court Division, Recommending an award on RQ31995 and enter into an agreement with City of Warrensville Heights in the amount not-to-exceed \$4,800.00 for the Community Diversion Program for the period 3/30/2015 - 12/31/2015. Funding Source: General Fund

Karen Lippman, Juvenile Court Division, presented. Item CPB2015-176 was unanimously approved.

CPB2015-177 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ33448 and enter into a contract with Case Western Reserve University, Center on Urban Poverty & Community Development, Mandel School of Applied Social Sciences in the amount not-to-exceed \$50,000.00 for evaluation services for the period 4/1/2015 - 12/31/2015. Funding Source: Private Donation

Bob Staib, Office of Early Childhood, presented. Dale Miller asked questions related to the funding source. Bob replied Eaton Corporation donated \$25,000.00 and United Way donated the remaining \$25,000.00. Item CPB2015-177 was unanimously approved.

CPB2015-178 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Recommending an award on RQ33441 and enter into a contract with Emerald Development & Economic Network, Inc. in the amount of \$30,000.00 for Home Kits for homeless veterans for the period 1/1/2015 - 12/31/2015.

Funding Source: FY2014 State Veterans Fund

Ruth Gillett, Office of Homeless Services, presented. Item CPB2015-178 was unanimously approved.

CPB2015-179 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Recommending an award on RQ33442 and enter into a contract with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount of \$70,000.00 for homeless prevention and rapid re-housing services for homeless veterans for the period 1/1/2015 - 12/31/2015. Funding Source: FY2014 State Veterans Fund

Ruth Gillett, Office of Homeless Services, presented. Item CPB2015-179 was unanimously approved.

CPB2015-180 Department of Health and Human Services/Cuyahoga Job and Family Services, Recommending an award on RQ33076 and enter into a contract with Mid-America Consulting Group, Inc. in the amount not-to-exceed \$5,000.00 for licenses, maintenance and support of the ProviderGateway Long Term Care software application for the period 2/1/2015 - 1/31/2016. Funding Source: Public Assistance Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-180 was unanimously approved.

CPB2015-181 Department of Health and Human Services/Division of Senior and Adult Services, Submitting a revenue generating agreement among Buckeye Community Health Plan and the Ohio Department of Medicaid for Home and Community Based services for the period 4/1/2015 - 3/31/2016. Funding Source: Revenue Generating

Mary Beth Vaughn, Division of Senior and Adult Services, presented. Item CPB2015-181 was unanimously approved.

C. Exemption Requests

CPB2015-182 Fiscal Department, submitting an RFP exemption on RQ33660, which will result in a Government agreement with State of Ohio, Office of the Auditor in the amount of \$533,000.00 for an annual audit Calendar Year 2014 for the period 2/5/2015 - 9/30/2015. Funding Source: General Fund

Kathy Goepfert, Fiscal Department, presented. Dale Miller asked if services procured through a private-sector vendor would be more expensive. Kathy estimated they would, but State Law requires that an audit be performed by the State. Item CPB2015-182 was unanimously approved.

CPB2015-183 Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in an amendment Contract No. CE1400364 with Motorola Solutions, Inc. for upgrade and installation of 3 Dispatch Console Workstations for the period 10/13/2014 - 1/13/2015 to extend the time period to 4/30/2015; no additional funds required. Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-183 was unanimously approved.

CPB2015-184 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ33533, which will result in an award recommendation to Eltag North America in the amount of \$55,696.00 for ALPR maintenance services for the period 1/1/2015 - 12/31/2015.

Funding Source: FY 2014 State Homeland Security Grant Program

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-184 was unanimously approved.

CPB2015-185 Department of Public Safety and Justice Services/Witness Victim, submitting an RFP exemption on RQ33782, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount of \$449,150.00 for the Children Who Witness Violence project for the period 1/1/2015 - 12/31/2015.

Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-185 was unanimously approved.

CPB2015-186 Department of Health and Human Services/Office of Re-entry, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1100007-01 with Cuyahoga County Common Pleas Court for Re-entry Court intensive probation supervision services for the 3/1/2011 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$67,000.00. Funding Source: Health and Human Services Levy Fund

Luis Vasquez, Office of Re-entry, presented. Item CPB2015-186 was unanimously approved.

D. Consent Agenda

CPB2015-187 Department of Public Works,

a) Submitting an amendment (Subsidiary No. 3) to Contract No. CE1200486 with Independence Excavating, Inc. for the Cuyahoga Area of Concern Urban Riparian Habitat Restoration project in the City of Cleveland for a decrease in the amount of (\$6,403.33).

b) Recommending to accept said project as complete and in accordance with plans and specifications.

c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Environmental Protection Agency

Item CPB2015-187 was unanimously approved.

CPB2015-188 Department of Information Technology, submitting an amendment to Contract No. CE1400266-01 with Major Oak Consulting LLC for consultant services for a feasibility study for Enterprise Geographic Information System shared services for the period 8/25/2014 - 2/28/2015 to extend the time period to 12/31/2015; no additional funds required. Funding Source: N/A Item

CPB2015-188 was unanimously approved.

CPB2015-189 Office of Procurement & Diversity, Recommending to terminate various agreements with Northeast Ohio Sourcing Office nka Sourcing Office for Group Purchasing Opportunities to achieve cost savings for the Administrator's Office, effective 03/31/2015:

- a) Master Products agreement
- b) Master Services and Consulting agreement
- c) Membership agreement

Funding Source: N/A

CPB2015-189 was unanimously approved.

CPB2015-190 Department of Health and Human Services/Division of Children and Family Services, Submitting an agreement with Ohio Department of Public Safety, Bureau of Motor Vehicles for the provision and use of vehicle registration abstracts for the period 4/1/2015 - 3/31/2018. Funding Source: N/A

CPB2015-190 was unanimously approved.

CPB2015-191 Office of Procurement & Diversity, presenting voucher payments for the week of 3/30/2015

Item CPB2015-191 was unanimously approved.

CPB2015-192 Department of Development, presenting voucher payments for the week of 3/17/2015 – 3/23/2015

Item CPB2015-192 was unanimously approved.

V. Other Business

None

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:48 a.m.