

## Minutes

Cuyahoga County Board of Control meeting

July 27, 2015 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Committee Room B

Agenda

### I. CALL TO ORDER

The meeting was called to order at 11:05 a.m. Chris Glassburn, Alternate for Armond Budish, served as Chairperson.

#### Attending:

Michael Dever, Director, Department of Public Works

Chris Glassburn (Alternate for Armond Budish)

Mike King (Alternate for Councilman Dave Greenspan)

Lenora Lockett, Director, Office of Procurement & Diversity

Chris Murray (Alternate for Dennis Kennedy)

Khalil Seren (Alternate for Councilman Dale Miller)

### II. REVIEW MINUTES

Chris Glassburn motioned to approved the minutes from the July 20, 2015 Board of Control meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

### III. PUBLIC COMMENT

There was no public comment related to the agenda.

### IV. CONTRACTS AND AWARDS

A. Tabled Items - *none*

B. New Items for review

BC2015-422 Department of Public Works Submitting an agreement with Norfolk Southern Railway Company in the estimated amount of \$16,770.00 for reimbursement of preliminary engineering services in connection with the construction of the Towpath Trail Stage 1 from Harvard Avenue to Steelyard Commons in the City of Cleveland and Village of Cuyahoga Heights. Funding Source: 100% Federal Funds

Jamal Husani, Public works, presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-422 was unanimously approved.

BC2015-423 Department of Public Works Submitting an agreement with CSX Transportation, Inc. in the estimated amount of \$6,500.00 for reimbursement of preliminary engineering services in

connection with the replacement of Cedar Road Bridge No. 229 in the City of Cleveland. Funding Source: 80% of eligible costs – Federal; 20% County Road and Bridge Fund.

Jamal Husani, Public works, presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-423 was unanimously approved.

BC2015-424 Department of Public Works Recommending to amend Board of Control Approval No. BC2014-61 dated 3/10/2014, approving an alternative procurement process, which resulted in an award recommendation to Factory Authorized Dealers for vehicle and equipment repairs, parts and service for the period 3/24/2014 - 3/23/2016, by changing the amount not-to-exceed from \$250,000.00 to \$350,000.00. Funding Source: Road & Bridge, Sanitary Sewer, Internal Service Funds, Airport Operating Fund

Mike Chambers, Public Works, presented. Chris Glassburn asked if additional amendments were anticipated. Khalil Seren requested a report on the frequency of use of the procurement method, and for additional explanation on the process. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-424 was unanimously approved.

BC2015-425 Office of Procurement & Diversity Recommending an award: Department of Public Works On RQ33201 with ALT Sales Corp. (5-2) in the amount not-to-exceed \$202,067.00 for furnishing and installation of 1 National Model 9105H 27-ton crane on an existing International Cab/Chassis. Funding Source: 100% Special Revenue Fund-Gas & License Fees

Lenora Lockett presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-425 was unanimously approved.

BC2015-426 Office of Procurement & Diversity Recommending an award: Department of Information Technology On RQ34325 with FusionStorm (1-1) in the amount of \$97,663.10 for the purchase of a Symantec NetBackup PlatformBase, software and appliance hardware. Funding Source: 100% Public Assistance Fund

Lenora Lockett presented. Chris Glassburn motioned to approve the item; Chris Murray seconded. Item BC2015-426 was unanimously approved.

BC2015-427 Fiscal Department Submitting an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$100,000.00 for cash reconciliations for the period 1/1/2015 - 7/31/2015. Funding Source: 100% General Fund

George Chromik, Fiscal Department, presented. Mike King asked if this contract is a one-time expenditure. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-427 was unanimously approved.

BC2015-428 Fiscal Department Recommending an award on RQ34556 and enter into an agreement with Cuyahoga Community College District in the amount of \$7,480.00 for rental of meeting space and related services for FY2015 Tax Re-Appraisal events for the period 8/7/2015 - 8/22/2015. Funding Source: 100% Real Estate Assessment Fund

Lou Gentile, Fiscal Office, presented. Khalil Seren asked for the hours of operation of the events. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-428 was unanimously approved.

BC2015-429 Court of Common Pleas/Juvenile Court Division Submitting an amendment to Contract No. CE1200346-01 with Applewood Centers, Inc. for the Staff Secure Shelter Program and Placement Planning Day Report services for the period 6/1/2012 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds in the amount of \$419,400.00. Funding Source: Targeted RECLAIM Grant Funds

Karen Lippman, Juvenile Court, presented. Khalil Seren asked if participants would be ineligible to receive treatment if they had committed certain types of felony crimes. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-429 was unanimously approved.

BC2015-430 Department of Public Safety and Justice Services Submitting a contract with Ohio Department of Public Safety in the amount not-to-exceed \$8,593.66 for reimbursement of expenses in connection with the purchase of 5 SAS Patriarch user access licenses for the period 1/1/2014 - 12/31/2015. Funding Source: 100% General Fund

Felicia Harrison, Department of Public Safety, presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-430 was unanimously approved.

BC2015-431 Department of Health and Human Services/Cuyahoga Job and Family Services a) Submitting an RFP exemption on RQ34411, which will result in an award recommendation to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$333,621.00 for software, licenses, support and maintenance on the Electronic Document Management and Imaging application for the period 7/1/2015 - 6/30/2016. b) Recommending an award on RQ34411 and enter into a contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$333,621.00 for software licenses, support and maintenance on the Electronic Document Management and Imaging application for the period 7/1/2015 - 6/30/2016. Funding Source: 100% Public Assistance Fund

Jeff Mowry, Chief Information Officer, presented. Mike King asked whether purchase through state term contract relates to system integration or interoperability with the State. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-431 was unanimously approved.

BC2015-432 Department of Health and Human Services/Cuyahoga Job and Family Services a) Submitting an RFP exemption on RQ34409, which will result in an award recommendation to

Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$86,771.00 for licensing, support and maintenance on the Compass Premier Appointment Manager System for the period 7/1/2015 - 6/30/2016. b) Recommending an award on RQ34409 and enter into a contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$86,771.00 for licensing, support and maintenance on the Compass Premier Appointment Manager System for the period 7/1/2015 - 6/30/2016. Funding Source: 100% Public Assistance Fund

Jeff Mowry, Chief Information Officer, presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-432 was unanimously approved.

BC2015-433 Department of Health and Human Services/Cuyahoga Job and Family Services  
Submitting an amendment to Contract No. CE1300387-01 with US Together, Inc. for language interpretation and translation services for the period 9/1/2013 - 8/31/2015 to extend the time period to 8/31/2016 and for additional funds in the amount of \$220,000.00. Funding Source: 100% Public Assistance Fund

David Merriman, Director of Job and Family Services, presented. Khalil Seren asked of Workforce Development has a separate contract. Mike King noted that the contract amount under the extended period is greater than the previous period. He asked whether this is for the expanded scope of services; David Merriman verified that additional funds are to cover additional services. Chris Glassburn motioned to approve the item; Michael Dever seconded. Item BC2015-433 was unanimously approved.

### C. Exemption Requests

BC2015-434 Department of Public Works Submitting a RFP exemption on RQ34037, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount of \$413,034.00 for the purchase of 3 International 4300 Single Axel Trucks with Utility Work Bodies. Funding Source: Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-434 was unanimously approved.

BC2015-435 Department of Public Works Submitting an RFP exemption on RQ32993, which will result in an award recommendation to Craun-Liebing Company in the amount of \$225,000.00 for Gorman Rupp equipment, parts and services for the period 8/1/2015 - 7/31/2018. Funding Source: Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. Chris Glassburn motioned to approve the item; Chris Murray seconded. Item BC2015-435 was unanimously approved.

BC2015-436 Department of Public Works Submitting an RFP exemption on RQ33040, which will result in an award recommendation to Hach Company in the amount of \$105,000.00 for equipment, parts and services for Flo-Dar Meters for the period 8/1/2015 - 7/31/2018. Funding Source: Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-436 was unanimously approved.

BC2015-437 Department of Information Technology Submitting an RFP exemption on RQ34718, which will result in an award recommendation to Service Express, Inc. in the amount not-to-exceed \$75,000.00 for moving services in connection with the Cuyahoga County Data Center and State of Ohio DAS site project for the period 9/1/2015 - 12/31/2015. Funding Source: Capital Fund

Jeff Mowry, Chief Information Officer, presented. Mike King asked for clarification of the funding source. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-437 was unanimously approved.

BC2015-438 Court of Common Pleas/Juvenile Court Division Submitting an RFP exemption on RQ34598, which will result in an award recommendation to Rite of Passage, Inc. in the amount of \$452,600.00 for Residential Treatment services for the period 9/1/2015 - 6/30/2016. Funding Source: Targeted RECLAIM Grant Fund

Karen Lippman, Juvenile Court, presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-438 was unanimously approved.

BC2015-439 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption on RQ34764, which will result in an award recommendation to Starting Point in the amount of \$618,661.00 for Universal Pre-Kindergarten support services for the period 8/1/2015 - 7/31/2016. Funding Source: 100% Health & Human Services Levy Fund

Rebekah Dorman, Division of Early Childhood, presented. Chris Glassburn motioned to approve the item; Mike King seconded. Item BC2015-439 was unanimously approved.

#### D. Consent Agenda

Lindy Burt noted a change under item BC2015-446 – item CR-15-34550 was removed from the purchase order list, pending fund appropriation, which is scheduled to occur during the 7/28/15 Council meeting. Chris Glassburn motioned to approved Consent Agenda items BC2015-440 through 446; Mike King seconded the motion. The Consent Agenda Items were unanimously approved.

BC2015-440 Department of Workforce Development In partnership with City of Cleveland as Designated Local Workforce Area No. 3, submitting a subgrant agreement with Ohio Department of Job and Family Services for Workforce Innovation and Opportunity Act grant funds for the period 7/1/2015 - 6/30/2016. Funding Source: Workforce Innovation and Opportunity Act grant funds

*Item BC2015-440 was unanimously approved.*

BC2015-441 Fiscal Department, on behalf of the Executive's Office Recommending payments to various fellows in the amount not-to-exceed \$2,000.00 each for the Cuyahoga County Public Fellowship Program for the period 7/6/2015 - 8/14/2015: a) David Jason Ford, b) Christopher Matthew Knoth, c) Nneka Maceo, d) Caroline D. Weir; Funding Source: General Fund

*Item BC2015-441 was unanimously approved.*

BC2015-442 Fiscal Department/Real Estate Services Recommending an award on RQ34786 and enter into a contract with Simplifile LLC, for electronic document recording services to citizens of Cuyahoga County for the period 8/1/2015 - 8/1/2017. Funding Source: All fees are paid by filers who choose to use this option

*Item BC2015-442 was unanimously approved.*

BC2015-443 Court of Common Pleas/Juvenile Court Division Submitting an amendment to Contract No. CE1300031-01 with Functional Family Therapy Associates, Inc. for Functional Family Therapy (FFT) Training and Licensure for the period of 1/1/2013 - 6/30/2015 to extend the time period to 6/30/2016; no additional funds required. Funding Source: 100% RECLAIM Ohio Grant Funds

*Item BC2015-443 was unanimously approved.*

BC2015-444 Department of Law/Risk Management Submitting a settlement agreement with A. & M. Mandapat in the amount of \$6,976.74 in connection with a property damage claim. Funding Source: 100% Self Insurance Fund

*Item BC2015-444 was unanimously approved.*

BC2015-445 Department of Health and Human Services/Division of Senior and Adult Services Submitting an amendment to Contract No. CE1400246-01 with PeerPlace Networks, LLC for an off-the-shelf, cloud-based comprehensive case management system for the period 8/4/2014 - 7/31/2015 to extend the time period to 1/31/2016; no additional funds required. Funding Source: Original contract- Health and Human Services Levy Fund

*Item BC2015-445 was unanimously approved.*

BC2015-446 Office of Procurement & Diversity Presenting voucher payments for the week of 7/27/2015

*Item BC2015-446 was unanimously approved.*

## V. Other Business

BC2015- 447 Bill Hlavin, Fiscal Office presented a time-sensitive, mission-critical item for repair of scanners. Vendor – Kodak; amount - \$1,862; RQ# 34641.

Chris Glassburn motioned to amend the agenda to consider the item; Mike King seconded the motion. The motion was unanimously approved. Mike King asked for clarification on the use of the equipment. Chris Glassburn motioned to approve the item; Mike King seconded the motion. The item was unanimously approved. Chris Glassburn motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Mike King seconded the motion. The motion was unanimously approved.

BC2015- 448 Mike Chambers, Public works presented a time-sensitive, mission-critical item for vet services at the Kennel. Vendor – Marshfield Labs; amount - \$584.40; RQ #34876.

Chris Glassburn motioned to amend the agenda to consider the item; Mike King seconded the motion. The motion was unanimously approved. Chris Glassburn motioned to approve the item; Michael Dever seconded the motion. The item was unanimously approved. Chris Glassburn motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Mike King seconded the motion. The motion was unanimously approved.

#### VI. Public Comment

There was no further public comment.

#### VII. Adjourn

Chris Glassburn motioned to adjourn; Chris Murray seconded the motion. The motion to adjourn was unanimously approved at 11:40 a.m.