

Minutes

Cuyahoga County Board of Control meeting
August 17, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B
Agenda

I. CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, County Executive
Dan Brady, President, County Council
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Stan Kosilesky (Alternate for Michael Dever, Director, Department of Public Works)
Lenora Lockett, Director, Office of Procurement & Diversity
Councilman Dale Miller

II. REVIEW MINUTES

Armond Budish motioned to approve the minutes from the August 10, 2015 Board of Control meeting, as written; Dan Brady seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment related to the agenda.

IV. CONTRACTS AND AWARDS

- A. Tabled Items - *none*
- B. New Items for review

BC2015-502 Department of Public Works Recommending an award on RQ34433 and enter into a contract with Chemtron Corp. in the amount not to exceed \$24,500.00 for removal and disposal of hazardous and non-hazardous materials on an as needed basis from the Cuyahoga County Justice Center, located at 1200 Ontario Avenue, Cleveland for the period 10/1/2015 - 9/30/2017. Funding Source: 100% Internal Service Fund

Stan Kosilesky, Department of Public Works, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-502 was unanimously approved.

BC2015-503 Department of Development Recommending a Property Demolition Fund award to the Cuyahoga County Land Reutilization Corporation (Land Bank) in the amount not-to-exceed \$110,000.00 to administer the demolition of vacant, abandoned, nuisance or blighted structures in the City of North Royalton in connection with the Cuyahoga County Property

Demolition Program for the period 8/17/2015 - 12/31/2016. Funding Source: Cuyahoga County Demolition Fund using the proceeds of bond sales

Paul Herdeg, Department of Development, presented. Dave Greenspan asked for clarification on the funding round for the requested item. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-503 was unanimously approved.

BC2015-504 Department of Development Recommending a Property Demolition Fund award to the Cuyahoga County Land Reutilization Corporation (Land Bank) in the amount not-to-exceed \$40,000.00 to administer the demolition of vacant, abandoned, nuisance or blighted structures in the City of Middleburg Heights in connection with the Cuyahoga County Property Demolition Program for the period 8/17/2015 - 12/31/2016. Funding Source: Cuyahoga County Demolition Fund using the proceeds of bond sales

Paul Herdeg, Department of Development, presented. Dale Miller asked Paul to provide insight on demand from communities for funding. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-504 was unanimously approved.

BC2015-505 Department of Development Recommending an award on RQ34350 and enter into a contract with Court Community Services in the amount not-to-exceed \$40,000.00 for litter control services and oversight in selected urban communities for the period 9/1/2015 - 8/31/2016. Funding Source: 100% Federal Community Development Block Grant funds

Paul Herdeg, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-505 was unanimously approved.

BC2015-506 Department of Information Technology Recommending an award on RQ33869 and enter into a contract with Advanced Server Management Group, Inc. in the amount of \$118,200.00 for professional security consulting services for the period 8/1/2015 - 7/31/2017. Funding Source: General Fund

Jeff Mowry, Chief Information Office, presented. Dave Greenspan asked if the item is budgeted. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-506 was unanimously approved.

BC2015-507 Department of Information Technology Submitting an amendment to Contract No. CE1500070 with DC Group Inc. for maintenance and support of Powerware Uninterruptible Power System - Plus 160 Back up Power Supply for the period 3/1/2015 - 2/28/2018, to change the scope of services, effective 3/1/2015 and for additional funds in the amount of \$3,575.04. Funding Source: Public Assistance Fund

Jeff Mowry, Chief Information Office, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-507 was unanimously approved.

BC2015-508 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an amendment to Agreement No. AG1400153 with City of Maple Heights for Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$20,000.00. Funding Source: 100% Health & Human Services Levy Fund

Dr. Richard Jones, Director, Division of Senior and Adult Services, presented. Dale Miller asked for the history of funding allocated to Maple Heights, and the need for County funding if the local levy is approved. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-508 was unanimously approved.

BC2015-509 Department of Health and Human Services/Division of Senior and Adult Services
Recommending an award on RQ34515 and enter into an agreement with City of Olmsted Falls in the amount not-to-exceed \$20,000.00 for Adult Development Services for the Community Social Services Program for the period 8/3/2015 - 8/2/2016. Funding Source: 100% Health & Human Services Levy Funds

Dr. Richard Jones, Director, Division of Senior and Adult Services, presented. Dale Miller ask for the history of funding allocated to Olmsted Falls for senior services, and whether DSAS intends to continue providing funding for this purpose in the future. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-509 was unanimously approved.

BC2015-510 Department of Health and Human Services/Division of Senior and Adult Services
Requesting approval to apply for and accept grant funds from Western Reserve Area Agency on Aging in the amount of \$262,859.50 for the FY2016 Older Americans Act Program in connection with the Aging and Disability Resource Network grant program for the period 1/1/2016 - 12/31/2017. Funding Source: Federal Older Americans Act – Title III Grant Program, through Western Reserve Area Agency on Aging; County share of funding toward the program - \$351,312.54 (HHS Levy funding)

Dr. Richard Jones and Eric Martin, Business Services Manager of Senior and Adult Services, presented. Armond Budish asked for the amount of a “match” associated with the grant program. Eric Litten explained that the total cost of service provision is \$614,000. The grant from WRAAA subsidizes that cost. Eric further explained that the County’s funding commitment, or “match,” stated in the grant application is based on the cost of FTE DSAS staff time devoted toward service delivery -- \$351,312.54. Dave Greenspan asked that this amount be reflected in the funding source as a “match.” Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-510 was unanimously approved.

C. Exemption Requests

BC2015-511 Department of Information Technology Submitting an RFP exemption on RQ34877, which will result in an award recommendation to Web Performance, Inc. in the amount of \$11,000.00 for load testing services for the period 10/1/2015 - 12/31/2016. Funding Source: General Fund

Jeff Mowry presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-511 was unanimously approved.

BC2015-512 Cuyahoga County Planning Commission Submitting an RFP exemption on RQ34901, which will result in an award recommendation to American Planning Association in the amount of \$1,095.00 for planning advisory subscription services for the period 10/1/2015 - 9/30/2016. Funding Source: 100% General Fund

Item BC2015-512 was held by the Executive, as the Agency was not in attendance to present.

BC2015-513 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption on RQ3476234555, which will result in an award recommendation to Neopost USA in the amount of \$20,479.00 for the purchase and maintenance of an IS5000 high-volume mailing system unit for a time period to be determined. Funding Sources: Federal Financial Participation reimbursement (FFP) at 66% - \$13,516.14; State and Federal Incentives at 29% - \$5,938.91; Levy Funding at 5% - \$1,023.95.

David Merriman, Administrator of the Division of Job and Family Services, presented. Dale Miller asked for clarification on the contract time period. David responded that the time period would be provided when the contract comes forward. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-513 was unanimously approved.

D. Consent Agenda

Armond Budish solicited questions on the Consent Agenda items. Dave Greenspan asked questions related to the terms of the loan on item BC2015-519. Armond Budish motioned to approved Consent Agenda items BC2015-514 through 519; Dan Brady seconded the motion. The Consent Agenda Items were unanimously approved.

BC2015-514 Department of Public Works Submitting an amendment (Subsidiary No. 1) to Contract No. CE1500081-01 with The C.A. Agresta Construction Co. for resurfacing of Biddulph Road from the Cleveland West Corporation Line to Pearl Road in the City of Cleveland for a decrease in the amount of (\$1,134.00). Funding Source: 100% County using funds from the \$7.50 Vehicle License Tax

Item BC2015-514 was unanimously approved.

BC2015-515 Department of Public Works Submitting an agreement with City of Richmond Heights for the County Wide preventive Maintenance Program. Funding Source: Revenue Generating

Item BC2015-515 was unanimously approved.

BC2015-516 Department of Development Submitting various grant agreements with U.S. Department of Housing and Urban Development/Office of Community Planning and Development in connection with the 2015 5-Year Consolidated and Annual Plans for the period 1/1/2015 - 12/31/2015:

- a) Community Development Block Grant Program in the amount of \$3,369,298.00.
- b) HOME Investment partnership Program in the amount of \$1,829,447.00.
- c) Emergency Solutions Grant Program in the amount of \$298,155.00.

Funding Source: U.S. Department of Housing and Urban Development grant Funds

Item BC2015-516 was unanimously approved.

BC2015-517 Department of Workforce Development Submitting a data sharing/confidentiality agreement with Ohio Department of Job and Family Services and Local Area 3, to assess outcomes of participants served through the local area Workforce Development system, for the period 8/17/2015 - 6/30/2016. Funding Source: N/A

Item BC2015-517 was unanimously approved.

BC2015-518 Office of Procurement & Diversity Presenting voucher payments for the week of 8/17/2015

Item BC2015-518 was unanimously approved.

BC2015-519 Department of Development Presenting a Housing Rehabilitation Loan for the week of 8/17/2015

Dave Greenspan asked questions related to the terms of the rehabilitation loan. Item BC2015-519 was unanimously approved.

V. Other Business

BC2015-520 Rebekah Dorman, Director of the Office of Early Childhood, requested approval of an expenditure in the amount of \$956 for lunch and coffee for attendees participating in the Agency's UPK Providers Orientation on Wednesday, August 19, 2015. Requisition No. RQ35096; Vendor - CEAM Investment Corp. Armond Budish asked that the Agency strive to accurately calculate expenditures for events. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

BC2015-521 Daphne Kelker, Division of Children and Family Services, requested approval of an expenditure in the amount of \$24,999 for placement of a child in custody at Laurelwood; requisition No. RQ35032. Dave Greenspan asked questions related to the funding source and budget category. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the

agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:36 a.m.