



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD  
COMMUNICATIONS COMMITTEE**

**Communications Committee Meeting Minutes**

Date/Time: Wednesday, July 8, 2015

Location: Independence Fire Station  
6305 Selig Road  
Independence, Ohio 44131

**Attendees (Voting Committee Members)**

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief William Shaw	<b>X</b>	<b>Chairman</b>		
Steven Greene		<b>Vice Chair – (Law Enforcement)</b>	Craig Bollinger	<b>X</b>
Randy Kimbro		<b>Brook Park</b>	Lt. Tom Cramer	<b>X</b>
Brad Handke	<b>X</b>	<b>City of Cleveland Rep.</b>	Courtney Newman	
Laura Palinkas	<b>X</b>	<b>City of Cleveland Rep.</b>	Larry Jones II	
Debra Cavett	<b>X</b>	<b>City of Cleveland Rep.</b>	Lt. Reynaldo Oritz	
Supervisor Shawn Smith		<b>CECOMS</b>	Supervisor Jackie Costa	
Brandy Carney		<b>Cuyahoga County</b>	Nancy Kolcan	
Pete Greene	<b>X</b>	<b>Cuyahoga County</b>		
Chief Scott Gilman	<b>X</b>	<b>Fire</b>	Chief Rega	
Chief Chris Lyons		<b>Fire</b>	Chief Chris Lyons	
Kevin Freeze		<b>Hospitals</b>	Beth Gatlin	
Nick DiCicco	<b>X</b>	<b>Law Enforcement</b>	Carol Haddon	
Chief Bruce Elliott	<b>X</b>	<b>MARCS</b>	Chief Tom Robinson	
Jim Heath	<b>X</b>	<b>MARCS</b>	Chief Freeman	
Mayor Cicero		<b>Mayors &amp; Managers Rep.</b>		
George Balasko	<b>X</b>	<b>PARMA</b>	Capt. Ronald Heffern	
Mike Lasky		<b>PARMA</b>	T.J. Martin	
Rob Jamieson	<b>X</b>	<b>Public Works</b>	Bob Girardi	
Lisa Raffurty	<b>X</b>	<b>Regional Dispatch</b>	Jack McCarthy	
Ron Barlow	<b>X</b>	<b>Regional Dispatch</b>		

**Others in Attendance:** R. Flaherty, B. Jackson, C. Newman, J. McCarthy, D. Freeman, Courtney Newman, J. McCarthy, S. Garwood, K. Ledford, M. Milan, M. Carroll, D. Leff, M. Wodarczyk,

**AGENDA ITEMS**

- 1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**
  - By Chief Shaw at 9:38 AM
  - Roll Call conducted, 15 voting members, Quorum established.
- 2. PUBLIC COMMENT**
  - None
- 3. APPROVAL OF MINUTES**

# CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD COMMUNICATIONS COMMITTEE

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- 2 corrections, motion Balasko, second Cramer. All passed, no abstain

## 4. BYLAWS – FIRST READ

- Flaherty pointed out that section 1.2 should be ORC code 2935.01 covering a wider range of definition of a peace officer.
- 2.1.8 is on their twice so it should be 2.1.9.
- Also fix 2.1.14 and change it to 2.1.13.

## 5. GRANT FUNDING AND TRAINING

- Asking around the room we have enough to fill the classes. The question was brought up do we need more? A list with those who completed their talks books show about 10 that fit the certification.
- Chief Shaw contacted Dick Miller who said that according to the state, completion of the course is now the requirement for certification. Completing the task book is no longer necessary.
- Shaw also contacted Dan Wills twice who said that the FEMA 319 form never made it to FEMA and is having a hard time getting the information.
- P. Greene can provide that information based off the file for those who applied for the course, attended it, and submitted for over time and back fill.
- Those wanting the COML and come will need to complete the ICS classes. 300 is required, 400 is optional. Of course 700 and others are needed.
- Jack McCarthy offered Cleveland fire academy for classes.
- P. Greene will complete an updated COML and COMT list.

## 6. EXERCISES/DRILLS FOR COM-L PARTICIPATION

- CSU was chosen for Black Lives Matter for a national conference. The web site has a registration for those who want to attend. It is unknown how many will attend or where they may stay. It looks very disorganized. Flaherty is asking for a COML to assist in communications. The expected attendance is around 800 but that is not verified. July 24-26.
- Bollinger brought up that a central clearing house is needed to handle a one stop list of trainings going on around the county. This would include fire and police trainings so that others in the area know what is going on. Rick to Gromek may attend next meeting to present idea and what the fusion center can do for this committee.

## 7. RNC

- Palinkas brought up that a meeting occurred yesterday and 24 subcommittees were drawn up. There has been a late start but once things get going, then it will move fast.
- There will be multiple locations and multiple operational periods that will need to be covered.
- Cavett mentioned that some meetings have already occurred and will include the County and others.
- Handke says that there are internal questions that need to be addressed before outsiders are brought in.
- There will more than likely be multiple COML's as each day will have multiple locations and operational periods.

## 8. ANNOUNCEMENTS / OTHER BUSINESS

- State budget was recently passed that 2 million was placed in the budget in 2014 and 2015 to possibly cover MARCS fees. The steering committee will meet July 27th, at the Riffs Center. This might cover half of the fees so that it will be \$10 per month for daily users and \$5 per month for limited use radios. Shaw encourages those who can attend in uniform to support this should go. Shaw will get that info out to me to be sent out to all members.
- Chief Lasky is being sworn in and may name TJ Martin as a permanent member.
- Balasko went to the MARCS meeting and was in communication about the Harris ISSI system tying in with MARCS. Others questioned why Cuyahoga County is getting some abilities and it was mentioned that the county had given MARCS over 2 million for tower sites.
- Sgt. Left asked about drone usage for activities as he has had activities of usage for concerts and such.

## 9. EXECUTIVE SESSION

- No executive session conducted.

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**10. NEXT MEETING**

- Next meeting: August 12, 2015 at 9:30 AM, Independence Fire station.

**11. ADJOURNMENT**

- Shaw motioned and all in favor at 10:43 AM.