

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, August 19, 2015
2429 Superior Viaduct, 3rd Floor
Cleveland, OH 44113
5:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 5:01 p.m.

Commissioner Wolff made a motion to approve the minutes from the August 5, 2015 meeting; Chairman Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Tom Colaluca, Commissioner Robert Wolff, PRC Administrator Rebecca Kopcienski, PRC Staff Attorney Sara DeCaro, PRC Manager of Employment Testing George Vaughan, Assistant Prosecuting Attorney Nora Graham and Assistant Law Director Amy Marquit Renwald.

Commissioner Debbie Southerington was not present.

3) PUBLIC COMMENT – None Submitted

4) UNFINISHED BUSINESS – None

5) NEW BUSINESS

a) Appeals

i) Michael Vitovich – Report & Recommendation

Chairman Colaluca accepted the Hearing Officer's Report and Recommendation and moved to dismiss the appeal; Commissioner Wolff seconded the motion. All were in favor; no objections.

ii) John Cooney – Recommended for Dismissal of Appeal

Commissioner Wolff accepted the Administrator's recommendation and moved to dismiss the appeal for lack of jurisdiction; Chairman Colaluca seconded the motion. All were in favor; no objections.

b) Establishment of the Eligibility Lists

Support Enforcement Manager for Cuyahoga Job and Family Services

Human Resource Analyst for the Department of Human Resources

Chairman Colaluca made a motion to establish the eligibility lists for these positions: Commissioner Wolff seconded the motion. All were in favor; no objections.

Commissioner Colaluca directed the Administrator to prepare a report for the Administration and Council to advise them of PRC activities and accomplishments to date.

6) EXECUTIVE SESSION – Discussion of PRC Personnel Matters

A motion was made by Chairman Colaluca, seconded by Commissioner Wolff and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing PRC personnel matters.

Executive Session was then called to order by Chairman Colaluca at 5:08 p.m. The following Commissioners were present: Colaluca and Wolff. The following attendees were present: PRC Administrator Kopcienski, PRC Employment Testing Manager Vaughan, PRC Staff Attorney DeCaro and Assistant Prosecuting Attorney Nora Graham.

At 5:12 p.m., Executive Session was adjourned, without objection, and Chairman Colaluca then reconvened the meeting.

Commissioner Colaluca made a motion to approve the Administrator's recommendation to hire Ms. Kimberly Hollman as PRC Intern; Commissioner Wolff seconded the motion. All were in favor; no objections.

7) PUBLIC COMMENT – None Submitted

8) OTHER BUSINESS – None Submitted

Administrator Kopcienski presented two procedural matters for the Commissioners' consideration; discussion ensued.

9) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 5:27 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next regular Personnel Review Commission meeting is scheduled for September 2, 2015 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.