

Minutes

Cuyahoga County Board of Control
September 28, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

County Executive Armond Budish
Council President Dan Brady
Councilman Dave Greenspan
Fiscal Officer Dennis Kennedy
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)
Councilman Dale Miller
Rich Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II. REVIEW MINUTES

Armond Budish motioned to approve the minutes from the September 21, 2015 meeting, as written; Dan Brady seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items – no tabled items

B. New Items for review

BC2015-663 Department of Public Works Submitting an amendment to Contract No. CE1000877 with Poli, Inc. for lease of space for the Westside Regional Probation Office for use by Juvenile Court for the period 9/1/2010 - 8/31/2015, to extend the time period to 8/31/2017 and for additional funds in the amount of \$102,720.00. Funding Source: Health and Community Services Fund

Stan Kosilesky presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-663 was unanimously approved.

BC2015-664 Department of Public Works Submitting an agreement with CSX Transportation, Inc. in the estimated amount of \$10,100.00 for reimbursement of preliminary engineering services in connection with the construction of Stage 1 of the Towpath Trail Extension from Harvard Avenue to Steelyard Commons in the City of Cleveland and Village of Cuyahoga Heights. Funding Source: 100% Federal Funds

Stan Kosilesky presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-664 was unanimously approved.

BC2015-665 Department of Public Works Recommending an award on RQ35376 and enter into an agreement with Greater Cleveland Regional Transit Authority in the amount not-to-exceed \$400,000.00 for the purchase of supplementary unleaded octane fuel for the period 10/1/2015 - 9/30/2017. Funding Source: Internal Service Fund

Mike Chambers, Department of Public Works, presented. Dale Miller asked whether this contract represents a long-term solution, or if the County has the capability to provide for fueling internally. Dave Greenspan asked for the amount of the cost savings achieved through the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-665 was unanimously approved.

BC2015-666 Department of Development Submitting an agreement with the City of Cleveland Heights in the amount not-to-exceed \$156,437.00 for administration and support of eligible HOME program activities for the period 10/1/2015 - 12/31/2017. Funding Source: Federal HOME Program Funds

Paul Herdeg, Department of Development, presented. Dave Greenspan asked for clarification on the services to be provided under the contract. Andria Richardson confirmed that the agenda language reflects what is described in the contract – funding for administration of the program and support of eligible activities under the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-666 was unanimously approved.

BC2015-667 Department of Development Submitting an amendment to Agreement No. AG1400126-01 with County Planning Commission for planning and technical assistance for the period 10/1/2014 - 9/30/2015, to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$40,000.00. Funding Source: 100% Community Development Block Grant Funds

Paul Herdeg, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-667 was unanimously approved.

BC2015-668 Department of Information Technology Recommending an award on RQ34291 and enter into a contract with Mythics, Inc. in the amount not-to-exceed \$270,722.73 for Oracle Database software support and maintenance for the period 6/1/2015 - 5/31/2016. Funding Sources: General Fund - \$54,144.55; Child Support Fund - \$13,536.14; Tax Assessment Fund - \$162,433.63; Geographical Information System Fund - \$40,608.41

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-668 was unanimously approved.

BC2015-669 Office of Procurement & Diversity Recommending an award: Department of Public Works On RQ34037 to Rush Truck Centers of Ohio, Inc. (1-1) in the amount of \$413,034.00 for the purchase of (3) International 4300 Single Axel Trucks with Utility Work Bodies. Funding Source: 100% Sanitary Sewer Fund

Rich Opre, Office of Procurement and Diversity, presented. Dale Miller thanked the Department for its email providing a thorough explanation of the vehicle replacement process. Armond Budish motioned to approve; Stan Kosilesky seconded. Item BC2015-669 was unanimously approved.

BC2015-670 Public Defender Submitting an amendment to Contract No. CE1100213-01 with West Publishing Corporation for on-line legal research services for the period 3/6/2011 - 12/31/2016 for additional funds in the amount of \$6,373.78. Funding Source: General Fund

Mark Budzar, Public Defender's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-670 was unanimously approved.

BC2015-671 Court of Common Pleas/Juvenile Court Division Recommending an award on RQ34422 and enter into a contract with LeShueone M. Gilchrist in the amount not-to-exceed \$26,000.00 for barber services for youth at the Juvenile Detention Center for the period 10/1/2015 - 9/30/2017. Funding Source: 100% General Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-671 was unanimously approved.

BC2015-672 Department of Public Safety and Justice Services/Com-munications Department Recommending an award on RQ34622 and enter into a contract with Meltwater News US Inc. in the amount not-to-exceed \$30,000.00 for social media analysis services for the period 9/15/2015 - 9/14/2017. Funding Source: General Fund

Felicia Harrison, Department of Public Safety, presented. Dale Miller thanked the Department for the email sent in advance of the meeting, responding to questions about the contract history of proposed services. Armond Budish motioned to approve; Stan Kosilesky seconded. Item BC2015-672 was unanimously approved.

BC2015-673 Department of Public Safety and Justice Services/Witness/Victim a) Submitting an RFP exemption on RQ33836, which will result in an award recommendation to Cleveland State University in the amount of \$12,456.71 for evaluation services for the Children Who Witness Violence project for the period 5/1/2015 - 12/31/2015; b) Recommending an award on RQ33836 and enter into an agreement with Cleveland State University in the amount not-to-exceed \$12,456.71 for evaluation services for the Children Who Witness Violence Program for the period 5/1/2015 - 12/31/2015. Funding Source: General Fund

Felicia Harrison presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-673 was unanimously approved.

BC2015-674 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Recommending an award on RQ34547 and enter into a contract with Pascal Learning Inc. dba Ready Rosie in the amount not-to-exceed \$11,000.00 for early childhood development, parent engagement and school readiness preparation video services for the period 10/1/2015 - 9/30/2016. Funding Source: 100% O'Neill Foundation Grant

Bob Staib, Office of Early Childhood, presented. Dave Greenspan asked how families without a mobile device can access the video, and the estimated number of families to be served under contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-674 was unanimously approved.

BC2015-675 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an amendment to Contract No. CE1300411-01 with ResCare Workforce Services for a

Work Experience Program for Ohio Works First cash recipients for the period 10/1/2013 - 9/30/2015 to extend the time period to 12/31/2015, and for additional funds in the amount of \$227,800.00. Funding Source: 70% by Federal TANF funds and 30% Federal FAET funds

David Merriman, Administrator of Job and Family Services, presented. Dan Brady asked for further explanation of the FAET funding source. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-675 was unanimously approved.

BC2015-676 Department of Health and Human Services/Cuyahoga Job and Family Services
Recommending an award on RQ34880 and enter into a contract with The Rushmore Group, LLC in the amount not-to-exceed \$13,500.00 for maintenance and support of Case Review software for the period 8/8/2015 - 8/7/2016. Funding Source: 100% Public Assistance Funds.

David Merriman, Administrator of Job and Family Services, presented. He introduced Matt Bender, who coordinates the Division's information technology needs. David informed the Board that in the future, Matt would present items related to JFS IT-related purchases and services. Dale Miller requested information on the current and projected balance of the Public Assistance Fund. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-676 was unanimously approved.

BC2015-677 Department of Health and Human Services/Division of Senior and Adult Services
Recommending an award on RQ33667 and enter into a contract with Benjamin Rose Institute on Aging in the amount of \$15,650.00 for evaluation services for the Adult Protective Services Emergency Intervention Team Project in connection with the FY2015 Ohio Department of Jobs and Family Services Innovation Grant Program for the period 4/1/2015 - 12/31/2015. Funding Source: Ohio Department of Jobs and Family Services Grant Fund

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-677 was unanimously approved.

BC2015-678 Department of Health and Human Services/Division of Children and Family Services
Recommending an award on RQ32601 and enter into a contract with Families First, Inc. in the amount of \$7,000.00 for adoption services for the period 1/1/2015 - 12/31/2016. Funding Source: 100% - State Child Protective Allocation.

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-678 was unanimously approved.

C. Exemption Requests

BC2015-679 Department of Public Works Requesting approval of an Alternative Procurement Process on RQ35310, which will result in an award recommendation in the amount not-to exceed \$46,000.00 to purchase 2 Dodge Caravans for use by the Division of Children and Family Services and the Fiscal Department. Funding Source: Internal Service Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-679 was unanimously approved.

BC2015-680 Department of Public Works Submitting an RFP exemption on RQ35234, which will result in an award recommendation to Fulton & Associates in the amount of \$25,000.00 for Testing, Adjusting and Balancing services for the period 10/1/2015 - 12/31/2016. Funding Source: Capital Project Fund

Stan Kosilesky, Department of Public Works, presented. Dale Miller asked for explanation on the funding source, and the balance of the Capital Projects Fund. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-680 was unanimously approved.

BC2015-681 Department of Public Safety and Justice Services Submitting an RFP exemption, which will result in an award recommendation to SAS Institute, Inc. in the amount of \$23,279.03 for software license upgrade and maintenance on the Memex system for the period 7/1/2015 - 6/30/2016. Funding Source: FY2014 State Homeland Security Program Grant Fund

Felicia Harrison presented. There were no questions. Armond Budish motioned to approve; Stan Kosilesky seconded. Item BC2015-681 was unanimously approved.

BC2015-682 Department of Health and Human Services/Division of Children and Family Services
Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400278 with Pomegranate Health Systems of Central Ohio, Inc. for emergency placement services for the period 2/1/2014 - 1/31/2015, to extend the time period to 7/31/2015 and for additional funds in the amount of \$72,219.00. Funding Source: 100% Federal Title IV-E Foster Care Maintenance

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-682 was unanimously approved.

BC2015-683 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an RFP exemption on RQ35235, which will result in an award recommendation to Lutheran Metropolitan Ministry for Guardianship of Adult services in the amount not-to-exceed \$553,000.00 for the period 1/1/2016 - 12/31/2016. Funding Source: Health & Human Services Levy and Cuyahoga County Probate Court

Daurin Elliott, Division of Senior & Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-683 was unanimously approved.

D. Consent Agenda

Dale Miller asked for explanation of the different end dates for the Closing the Achievement Gap contracts included under items BC2015-691 and -692. He also asked for information on the fund balance for those programs, and asked the items 691 and 692 be held and deferred to the next meeting. There were no further questions on the Consent Agenda items. Armond Budish motioned to approve the items; Dan Brady seconded. All Consent Agenda items were unanimously approved, with the exception of BC2015-691 and -692, which were held at the request of Councilman Miller.

BC2015-684 Department of Public Works Submitting a letter of agreement with Norfolk Southern Railway Company in connection with the replacement of Cedar Road Bridge No. 229 in the City of Cleveland. Funding Source: 80% of eligible costs - Federal funds; 20% County Road and Bridge Fund

Item BC2015-684 was unanimously approved.

BC2015-685 Department of Public Works Submitting an agreement of cooperation with Village of North Randall for resurfacing of Miles Road from IR-271 to the North Randall east corporation line. Funding Source: 100% County Road and Bridge Fund

Item BC2015-685 was unanimously approved.

BC2015-686 Department of Public Works Submitting an agreement of cooperation with City of Cleveland for the resurfacing of Munn Road from Rocky River to Warren Road. Funding Source: 100% County Road and Bridge Fund

Item BC2015-686 was unanimously approved.

BC2015-687 Department of Public Works Submitting an agreement of cooperation with City of Cleveland for resurfacing of West 73rd Street from Denison Avenue to Lorain Road. Funding Source: 100% County Road and Bridge Fund

Item BC2015-687 was unanimously approved.

BC2015-688 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item BC2015-688 was unanimously approved.

BC2015-689 Court of Common Pleas/Juvenile Court Division Submitting a subgrant agreement with Ohio Department of Job and Family Services in the amount of \$3,000,000 for reimbursement of Title IV-E eligible expenses for foster care placement and maintenance for the period 7/1/2015 - 6/30/2017. Funding Source: State of Ohio as a pass-through for funds from the United States Department of Health and Human Services

Item BC2015-689 was unanimously approved.

BC2015-690 Department of Public Safety and Justice Services/Office of Emergency Management Submitting a grant agreement with Ohio Department of Public Safety/Ohio Emergency Management Agency in the amount of \$36,850.00 for the FY2014 Pre-Disaster Mitigation program for the period 4/21/2014 - 9/30/2016. Funding Source: Ohio Emergency Management Agency Grant Fund

Item BC2015-690 was unanimously approved.

BC2015-691 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Submitting an amendment to Agreement No. AG1400084-01, -02, and -03 with various political subdivisions for implementation of the Community/School-based Closing the Achievement Gap Program for the period 4/1/2014 - 12/31/2015, to extend the time period to 7/31/2016; no additional funds required: a) Garfield Heights City School District; b) Maple Heights City School District; c) Warrensville Heights City School District. Funding Source: 100% Health and Human Services Levy

Item BC2015-691 was held.

BC2015-692 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Submitting an amendment to Agreement No. AG1400164 with Cleveland Heights/University Heights City School District for implementation of the Community/School-based Closing the Achievement Gap program for the period 10/1/2014 - 12/31/2015 to extend the time period to 8/31/2016; no additional funds required. Funding Source: 100% Health and Human Services Levy

Item BC2015-692 was held.

BC2015-693 Office of Procurement & Diversity Presenting voucher payments for the week of 9/28/2015

Item BC2015-693 was unanimously approved.

V. Other Business

Three time-sensitive/mission-critical items were presented.

BC2015-394 Mike Chambers, Department of Public Works, presented. RQ35396; \$3,890.36; EAB Truck Service for repair of rear beams and springs on a Jet Vac truck. There were no questions. Armond Budish motioned to amend the agenda to consider the item; Dan Brady seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Stan Kosilesky seconded the motion. The motion was unanimously approved.

BC2015-395 Daphne Kelker, Division of Children and Family Services presented. RQ34917; \$24,999; Muskegon River Youth Home for payment in support of children in custody who were placed at the facility. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Stan Kosilesky seconded the motion. The motion was unanimously approved.

BC2015-396 Patrick Wright, Department of Information Technology, presented. RQ35430; \$4,999.98; Zones, Inc. for purchase of three UPS (power suppliers) for the Department of Health and Human Services. The current equipment is failing, and causing outages in the HHS Division systems. Armond Budish suggested that the Department consider purchasing backup inventory in order to prevent future disruption to departmental systems. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Stan Kosilesky seconded the motion. The motion was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Stan Kosilesky seconded. The motion to adjourn was unanimously approved at 11:46 a.m.