

## **Minutes**

Cuyahoga County Board of Control  
October 26, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I. CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

County Executive Armond Budish, Chairperson  
Councilman Dan Brady  
Councilman Dave Greenspan  
Dennis Kennedy, Fiscal Officer  
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement & Diversity  
Councilman Dale Miller

### **II. REVIEW MINUTES**

Armond Budish motioned to approve the minutes from the October 19, 2015 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III. PUBLIC COMMENT**

There was no public comment.

### **IV. CONTRACTS AND AWARDS**

#### **A. Tabled Items**

BC2015-759 Department of Health and Human Services/Division of Children and Family Services  
Recommending an award on RQ34883 and enter into a contract with Adelphoi Village Inc. in the amount not-to-exceed \$260,000.00 for Board and Care services for the period 5/1/2015 - 4/30/2016. Funding Source: 33% Federal Title IV-E Maintenance; 67% Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services, presented. Dale Miller asked if the contract is part of the process of incorporating the vendor into the master agreement for residential services. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-759 was unanimously approved.

BC2015-760 Department of Health and Human Services/Division of Children and Family Services  
Recommending an award on RQ34924 and enter into a contract with Muskegon River Youth Home, Inc. in the amount not-to-exceed \$150,000.00 for residential board and care services for the period 7/1/2015 - 6/30/2016. Funding Source: 33% Federal Title IV-E Maintenance; 67% Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-760 was unanimously approved.

BC2015-761 Department of Health and Human Services/Division of Children and Family Services  
Recommending an award on RQ34427 and enter into a contract with Fun 'n' Stuff Amusements, Inc. in the amount not-to-exceed \$7,715.00 for rental of space and related services for the National Adoption Finalization Day for the period 10/30/2015 - 11/21/2015. Funding Source: 33% Federal Title IV-E Admin; 67% Health and Human Service Levy

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-761 was unanimously approved.

BC2015-769 Department of Health and Human Services/Division of Children and Family Services  
Submitting an RFP exemption on RQ35460, which will result in an award recommendation to APG Office Furnishings in the amount of \$1,221.50 for the purchase of a Herman Miller Sit to Stand Desk. Funding Source: 71 % by the Health and Human Services Levy; 29% IV-E Administration

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-769 was unanimously approved.

BC2015-774 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Recommending to accept a donation in the amount of \$25,000.00 from Eaton Corporation for the Supporting Partnerships to Assure Ready Kids (SPARK) Program. Funding Source: Eaton Corporation

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-774 was unanimously approved. Dave Greenspan recused himself.

## **B. New Items for review**

BC2015-776 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1400065 with Schirmer Construction LLC for rehabilitation of East 49th Street Bridge No. 00.54 over abandoned railroad tracks in the City of Cleveland for additional funds in the amount not-to-exceed \$119,571.73; and b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 100% Cuyahoga County - \$7.50 Vehicle License Tax Fund

Stan Kosilesky presented. Dale Miller asked when the bridge would be open, and why the City of Cleveland did not contribute to the cost of expediting the project completion. Armond Budish motioned to approve; Stan Kosilesky seconded. Item BC2015-776 was unanimously approved.

BC2015-777 Department of Public Works Recommending an award on RQ34851 and enter into a contract with Sound Com Corporation in the amount not-to-exceed \$24,500.00 for preventive maintenance and repair of communication equipment at the Justice Center for the period 11/1/2015 - 10/31/2016. Funding Source: Internal Service Fund

Stan Kosilesky presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-777 was unanimously approved.

BC2015-778 Department of Public Works Submitting an amendment to Contract No. CE1400357-01 with Gene Ptacek & Son Fire Equipment Co., Inc. for maintenance of fire suppression systems and fire extinguishers for various County buildings for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$20,000.00. Funding Source: Internal Service Fund

Stan Kosilesky presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-778 was unanimously approved.

BC2015-779 Office of Procurement & Diversity Recommending an award: Department of Public Safety and Justice Services On RQ35498 to Motorola Solutions in the amount of \$332,132.60 for the purchase of 49-APX 600/6500 Radios, 48 Chargers, 3 consoles and 20 batteries for distribution to various municipalities for migration to a P25 compliant 700/800 MHz Communications system. Funding Source: General Fund

Lenora Lockett, Felicia Harrison, and Brandy Carney presented. Dave Greenspan asked the Department to forward a list of communities receiving radios, when the information becomes available. Armond Budish motioned to approve; Dave Greenspan seconded. Item BC2015-779 was unanimously approved.

BC2015-780 Office of Procurement & Diversity Recommending an award: Department of Information and Technology On RQ35410 to Hewlett-Packard Company (1-1) in the amount of \$153,390.00 for the purchase of 100 HP ProBook 650 PCs with cases, monitors and docking stations. Funding Source: General Fund

Lenora Lockett presented. Dale Miller asked whether there is money in the 2014-15 budget for the purchases to be made under items 780, 781 and 782. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-780 was unanimously approved.

BC2015-781 Office of Procurement & Diversity Recommending an award: Department of Information and Technology On RQ34891 to Hewlett-Packard Company in the amount of \$63,905.00 for the purchase of 50 Laptops for use by the County Prosecutor's Office. Funding Source: General Fund

Andy Molls, Prosecutor's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-781 was unanimously approved.

BC2015-782 Office of Procurement & Diversity Recommending an award: Department of Information and Technology On RQ34968 to Hewlett-Packard Company (1-1) in the amount of \$54,824.80 for the purchase of 80 Desktop computers for use by the County Prosecutor's Office. Funding Source: General Fund

Andy Molls, Prosecutor's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-782 was unanimously approved.

BC2015-783 Office of Procurement & Diversity recommending an award: Department of Information Technology On RQ33929 with Environmental Systems Research Institute, Inc. (ESRI) in the amount of

\$34,142.00 for the purchase of ArcGIS Server licensing software and Developer Network. Funding Source: Real Estate Assessment Fund

Lenora Locket and Pat Wright, Department of IT, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-783 was unanimously approved.

BC2015-784 Office of Procurement & Diversity Recommending an award; Department of Information Technology On RQ35216 to Entrust Inc. (1-1) in the amount of \$25,483.16 for the purchase of Entrust Managed SSL Enterprise Account security certificates. Funding Source: General Fund

Lenora Locket and Pat Wright, Department of IT, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-784 was unanimously approved.

BC2015-785 Medical Examiner Submitting a revenue generating agreement with LifeBanc in the estimated amount of \$428,750.00 for organ and tissue recovery services for the period 10/1/2015 - 12/31/2016. Funding Source: Revenue Generating

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-785 was unanimously approved.

BC2015-786 Court of Common Pleas/Juvenile Court Division Recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2016 - 12/31/2017: a) on RQ35011 with City of Bay Village in the amount not-to-exceed \$12,000.00. b) on RQ35013 with City of Bedford Heights in the amount not-to-exceed \$6,000.00. c) on RQ35049 with City of Maple Heights in the amount not-to-exceed \$28,800.00. d) on RQ35065 with Village of Orange in the amount not-to-exceed \$2,400.00. e) on RQ35068 with City of Pepper Pike in the amount not-to-exceed \$2,400.00. f) on RQ35069 with City of Richmond Heights in the amount not-to-exceed \$2,400.00. g) on RQ35073 with City of South Euclid in the amount not-to-exceed \$12,000.00. h) on RQ35076 with City of Warrensville Heights in the amount not-to-exceed \$9,600.00. Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. Dave Greenspan asked why the money is directed to the municipality as opposed to the municipal courts, and whether there are other known sources of funding for this type of program. Dennis Kennedy asked if there are any restrictions around the types of expenditures that can be supported by the funding. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-786 was unanimously approved.

BC2015-787 Court of Common Pleas/Juvenile Court Division Submitting an amendment to Contract No. CE1200644 with ComDoc, Inc., for maintenance and support on the DocuWare System for the period 11/1/2012 -10/31/2015, to extend the time period to 10/31/2017 and for additional funds in the amount of \$13,419.00. Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-787 was unanimously approved.

BC2015-788 Department of Public Safety and Justice Services Submitting an agreement with City of Parma for reimbursement of eligible training expenses in the amount of \$839.72 in connection with the FY2014 State Homeland Security Grant Program for the period 7/14/2015 -

10/30/2015. Funding Source: 100% Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-788 was unanimously approved.

BC2015-789 Department of Health and Human Services/Cuyahoga Job and Family Services  
Submitting a revenue generating agreement with Cuyahoga County Board of Developmental Disabilities in the amount of \$453,645.22 for reimbursement of staffing services in connection with the DD Medicaid waiver program for the period 1/1/2016 - 12/31/2018. Funding Source: Revenue Generating

David Merriman, Administrator of Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-789 was unanimously approved.

BC2015-790 Department of Health and Human Services/Division of Senior and Adult Services  
Submitting amendments to various agreements and contracts for the Community Social Services Program for the period 1/1/2015 - 12/31/2016: a) Agreement No. AG1400154 with City of Parma Heights for Congregate Meals and Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$16,482.00. b) Contract No. CE1400375 with The Mandel Jewish Community Center of Cleveland for Adult Development, Congregate Meals and Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$15,641.00. c) Contract No. CE1400373 with Rose Centers for Aging Well, LLC for Adult Development, Congregate Meals and Transportation for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$11,758.00. d) Agreement No. AG1400151-01 with City of Euclid for Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$9,739.00. e) Contract No. CE1400374 with Senior Citizen Resources, Inc. for Adult Development, Congregate Meals and Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$8,265.00. f) Contract No. CE1400367 with Community Partnership on Aging for Congregate Meals and Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$6,666.00. g) Contract No. CE1400377 with The Salvation Army for Adult Development, Congregate Meals and Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$5,453.00. h) Contract No. CE1400371 with The Harvard Community Services Center for Adult Development, Congregate Meals and Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$5,370.00. i) Agreement No. AG1400152-01 with City of Lakewood for Congregate Meals and Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$3,590.00. j) Contract No. CE1400365-01 with Catholic Charities Corporation on behalf of the Hispanic Senior Center for Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$3,518.00. k) Contract No. CE1400372 with Murtis Taylor Human Services System for Adult Development, Congregate Meals and Transportation Services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$3,518.00. Funding Source: Health & Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dale Miller asked if funding is available in the budget for the contract amendments. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-790 was unanimously approved.

### C. Exemption Requests

BC2015-791 Department of Information Technology Submitting an RFP exemption on RQ35240, which will result in an award recommendation to Endicott in the amount not-to-exceed \$524,600.04 for maintenance on County scanners for a period of 24 months. Funding Source: 80% General Fund; 15% Levy; 5% REA Fund

Kathy Goepfer, Fiscal Office, presented. She noted that the funding sources should be corrected in the justification, question 3 to read "80% General Fund; 15% Levy; 5% REA Fund." There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-791 was unanimously approved.

BC2015-792 Department of Information Technology Submitting an RFP exemption on RQ35401, which will result in an award recommendation to Logicalis, Inc. in the amount of \$102,570.82 for the purchase of 3 HP DL360 Servers and 1 NetApp 13.12TB the Public Safety Server and 1 SAN Infrastructure in connection with the Cuyahoga County Data Center and State of Ohio DAS site project. Funding Source: Capital Projects Fund

Patrick Wright, Department of Information Technology, presented. Dave Greenspan asked if the project is related to the Data Center move, or to the CECOMS move. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-792 was unanimously approved.

BC2015-793 Treasury Department Submitting an RFP Exemption on RQ35589, which will result in an award recommendation to Midwest Presort Mailing Services, Inc. in the amount of \$278,385.00 for printing, production and mailing of first and last half FY2015 real property and delinquent collection tax bills. Funding Source: Treasury Management Fund

Jerry Murphy, Treasury, presented. Dale Miller asked for projected mailing date for next tax bills. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-793 was unanimously approved.

BC2015-794 Department of Public Safety and Justice Services/Cuyahoga Emergency Communications Systems Submitting an RFP exemption, which will result in an amendment to Agreement No. AG1400121 with City of Cleveland for the transfer of responsibilities for answering cellular 9-1-1 calls originating in the City of Cleveland from the Cuyahoga Emergency Communications System (CECOMS) to the City of Cleveland Public Safety Answering Point (PSAP) for the period 10/20/2014 - 10/19/2015, to extend the time period to 10/19/2016 and for additional funds in the amount of \$600,000.00. Funding Source: Wireless 9-1-1 Fund

Felicia Harrison, Department of Public Safety, presented. Dave Greenspan asked if the amendment would come to Council, and for clarification on the amount of the funds received from the state that would be re-allocated to Cleveland. Dale Miller asked for the number of extensions written into the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-794 was unanimously approved.

BC2015-795 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption on RQ35404, which will result in an award recommendation to Neopost USA in the amount of \$24,691.00 for the purchase and maintenance of 1 IS5000 high volume

mailing system. Funding Source: 66% Federal Financial Participation reimbursement (FFP) (\$16,296.06); 29% State and Federal Incentives (\$7,160.39); 5% HHS Levy (\$1,234.55)

David Merriman, Administrator of Job and Family services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-795 was unanimously approved.

BC2015-796 Department of Health and Human Services/Division of Senior and Adult Services  
Submitting an RFP exemption on RQ35569, which will result in an award recommendation to Advertising Vehicles, Inc. in the amount not-to-exceed \$16,000.00 for an ad campaign for buses, rapid transit and para transit vehicles for the period 12/14/2015 - 3/13/2016. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-796 was unanimously approved.

#### D. Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Dale Miller seconded. Items BC2015-797 through -802 were unanimously approved.

BC2015-797 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

*Item BC2015-797 was unanimously approved.*

BC2015-798 Fiscal Department Submitting an amendment to Contract No. CE1300553-01 with Griffin & Strong, P.C. for a disparity study for the period 12/2/2013 - 12/2/2014, to extend the time period to 12/31/2015; no additional funds required. Funding Source: General Fund

*Item BC2015-798 was unanimously approved.*

BC2015-799 Public Defender Recommending to terminate Contract No. CE1100213-01 with West Publishing Corporation for on-line legal research services for the period 3/6/2011 - 12/31/2016, effective 3/27/2015. Funding Source: N/A

*Item BC2015-799 was unanimously approved.*

BC2015-800 Department of Public Safety and Justice Services Submitting a grant agreement with Ohio Emergency Management Agency in the total amount of \$509,122.93 for various projects in connection with the FY2015 State Homeland Security Grant Program for the period 9/1/2015 - 3/31/2018; requesting authority for George Taylor or Walter Topp to execute all fiscal and programmatic reports required in connection with said agreements: a) Cuyahoga Hazmat Functional Chemical Biological Radiological Nuclear Explosives Exercise Project in the amount of \$22,050.00. b) Cuyahoga Type 1 Hazmat Chemical Biological Radiological Nuclear Explosives Sustainment Project in the amount of \$84,624.75. c) Cuyahoga Region 2 Urban Search and Rescue Concrete Breaching & Breaking Equipment Project in the amount of \$26,250.00. d) Cuyahoga Urban

Search and Rescue Region 2 Full Scale Exercise Project in the amount of \$21,000.00. e) Cuyahoga Region 2 Urban Search and Rescue Sustainment Project in the amount of \$51,699.62.

f) Cuyahoga Sustainment of Region 2 Water Rescue Team Project in the amount of \$136,500.00. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

*Item BC2015-800 was unanimously approved.*

BC2015-801 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting amendments to various contracts for emergency shelter services for the period 1/1/2013 - 12/31/2015 to extend the time period to 12/31/2016; no additional funds required: a) Contract No. CE1300098 with Mental Health Services for Homeless Persons, Inc., dba Frontline Services for homeless women and families located at 2227 Payne Avenue, Cleveland.

b) Contract No. CE1300099 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men, located at 2100 Lakeside Avenue, Cleveland. Funding Source: Original Contract - HHS Levy

*Item BC2015-801 was unanimously approved.*

BC2015-802 Office of Procurement & Diversity Presenting voucher payments for the week of 10/26/2015

*Item BC2015-802 was unanimously approved.*

#### V. Other Business

- Board of Control Draft Rules of Procedure

Dale Miller referred the Board's attention to a section that pertains to construction and renovation projects, and required monthly reporting to the Board on changes in project scope, associated cost savings, and percentage of contingency funds used to date. Dale stated that these reports are actually required by Section 501 of the County Code. He suggested that the Board explore options for fulfilling that requirement at the Code level.

#### VI. Public comment

There was no further public comment.

#### VII. Adjourn

Armond Budish motioned to adjourn the meeting; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:42 a.m.