

**Cuyahoga County Board of Control
November 30, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I. CALL TO ORDER

II. REVIEW MINUTES – 11/23/15

III. PUBLIC COMMENT

IV. CONTRACTS AND AWARDS

A. Tabled Items

B. New Items for review

Item	Requestor	Description	Board Action
BC2015-917	Department of Public Works	Submitting a purchase and sale agreement with City of Bedford in the amount of \$50,000.00 for the sale of county owned property; no longer needed for public use located at the intersection of the Centerlines of Broadview Road and Old Rockside Road, Bedford permanent parcel Nos 812-02-001, 002, 004 and 011. Funding Source: Revenue Generating	___ Approve ___ Disapprove ___ Hold
BC2015-918	Department of Public Works	Recommending an award on RQ32942 and enter into a contract with Karen S. Ganofsky, DVM in the amount not-to-exceed \$360,000.00 for professional veterinary services for the period 4/1/2015 - 4/31/2019. Funding Source: 100% Dog and Kennel Fund	___ Approve ___ Disapprove ___ Hold
BC2015-919	Department of Public Works	Recommending an award on RQ35206 and enter into a contract with Family Pet Vet Mgmt., LLC in the amount not-to-exceed \$24,500.00 for emergency and non-emergency off-site veterinary services for the period 11/1/2015 - 10/31/2016. Funding Source: Animal Shelters Special Revenue Fund	___ Approve ___ Disapprove ___ Hold
BC2015-920	Department of Development	Requesting approval of a North Coast Opportunities Technology Fund Loan with Apollo Medical Devices, LLC in the amount not to exceed \$125,000.00 for development of an innovative point of care blood chemistry testing system located at 11000 Cedar Avenue, Cleveland; requesting authority for the Director to execute all documents required in connection with said	___ Approve ___ Disapprove ___ Hold

		loan. Funding Source: 100% Cuyahoga County Western Reserve Fund	
BC2015-921	Department of Information Technology	Recommending an award on RQ34058 and enter into a contract with Sonian Inc. in the amount not-to-exceed \$288,000.00 for E-mail archiving services for consumption of legacy data for the period 7/6/2015 - 7/5/2018. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-922	Department of Workforce Development	Submitting a contract with A.J. Rose MFG. Co. in the amount not-to-exceed \$4,491.52 for the On-the-Job Training Program for the period 9/22/2015 - 1/13/2016. Funding Source: Western Reserve Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-923	Office of Procurement & Diversity	Submitting an amendment to Contract No. CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 12/4/2015 to extend the time period to 6/4/2016 and for additional funds in the amount not-to-exceed \$1,900.00. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-924	Department of Public Safety and Justice Services/ Witness Victim	Submitting an amendment to Contract No. CE1500122-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for the Children Who Witness Violence project for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount of \$449,150.00. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-925	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting an amendment to Contract No. CE1400246-01 with PeerPlace Networks, LLC for an off-the-shelf, cloud-based comprehensive case management system for the period 8/4/2014 - 1/31/2016 to extend the time period to 9/30/2016, to change the terms, effective 12/1/2015 and for additional funds in the amount not-to-exceed \$200,990.00. Funding Source: Health and Human Services Levy Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
BC2015-926	Department of Public Works	<p>Submitting an RFP exemption, which will result in revenue generating agreements with various tenants in the total amount of \$35,874.30 for Airport Ramp Area snow removal services:</p> <ul style="list-style-type: none"> a) CJC Business Enterprises LLC, dba The Cleveland Jet Center b) Corporate Wings-Cleveland, LLC c) Flight Options d) Eaton Corporation e) Nextant Aerospace, LLC f) Progressive Casualty Insurance Company g) Zomar Group, Ltd. <p>Funding Source: Revenue Generating</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Works plans to contract a Revenue Generating Contract with Progressive Casualty Insurance Company, Eaton Corporation, The Cleveland Jet Center, Corporate Wings-Cleveland, LLC, Flight Options, Nextant Aerospace and Zomar, Ltd. for the time period starts each calendar year on November 1st and ends April 30th for Airport snow removal services for ramp area in the amount of \$0.15 per square foot for a total annual revenue \$35,874.30.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>The estimated dollar value for this one (1) year term will be \$35,874.30. The original contract amount is \$0.15 per square foot and the time period is each calendar year on November 1st and ends April 30th.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>This year a physical assessment was incorporated per the request of the Interim Maintenance Administrator so that the county can provide each tenant an accurate square footage for the snow removal ramp area in the amount of \$0.15 per square foot.</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.</p> <p>This is a Revenue Generating Contract beginning each calendar year November 1st and ends April 30th for ramp area snow removal services with an annual estimated value of \$35,874.30.</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year?</p> <p>This is a Revenue Generating Contract.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Annually, The Cuyahoga County Airport has provided ramp area snow removal services to Airport tenants. The Interim Maintenance Administrator has requested that the Airport Operations Manager provide square footage and calculate a flat rate fee in addition to an automatic renewal that will be reviewed annually.</p> <p>The rate of \$0.15 per square foot was calculated by the Airport Operations Administrator with consideration of wear/tear on vehicle, gas and salary etc.</p> <p>The Cleveland Jet Center 36,360 square foot Corporate Wings-Cleveland, LLC 18, 840 square foot Eaton Corporation 18,960 square foot Nextant Aerospace 63,662 square foot Progressive 15,840 square foot Zomar Ltd. 85,500 square foot Total square footage 239,162 Total revenue 239,162 x \$0.15=\$35874.30</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No options and/or vendor(s) were investigated at this time</p>	
--	--	--	--

		<p>as the end user department request to exercise the Revenue Generating Contract provided for in the lease and supported by the County Department.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>This was selected because the county has been located at this site for many years and ramp area snow removal services is provided. The Revenue Generating Contract offers a continued renewal option and the facility meets programmatic needs. Although the costs are commercially reasonable and appropriate the County has the option to review the terms each year and provide each tenant notice if fee increases.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The Cuyahoga County Airport provides Airport tenants the ramp area snow removal services at this site as part of the Department of Public Works action plan. This will provide the tenants the continued on-site said services without interruption of services, each calendar year.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>This is a Revenue Generating Contract.</p>	
BC2015-927	Department of Public Works	<p>Submitting an RFP exemption, which will result in a revenue generating agreement with T & G Flying Club, Inc. in the amount of \$26,052.30 for lease of office space and aircraft tie-down fees for the period 1/1/2015 - 12/31/2016.</p> <p>Funding Source: Revenue Generating</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Works plans to contract a Revenue Generating Lease with T & G Flying Club, Inc. for twenty-four (24) months from January 15, 2015 to December 31, 2016 for the lease of 1565 square feet of office space located in the Airport Safety Building known as</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>Office Area B, Suites A/H in the annual amount not-to-exceed \$ 26,052.23 with a one (1) year renewal option. Annual rent for office space \$ 24,132.30 Annual rent for aircraft tie-down fees \$1,920.00 Additional fees: Room rate rental of \$25.00 per day – for ground school classes, training and etc. and a percentage of utility fees gas, electric, etc. based on 1565 square feet office space.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) The estimated dollar value for the two (2) year term will be \$26,052.23 annually for office space and tie-down fees. Additional fees such as room rental and a percentage of utility fees will be invoiced accordingly.</p> <p>This is a new Revenue Generating Lease contract. This is the original contract and the time period is two (2) years with the anticipated commencement date beginning January 15, 2015.</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name. This is a Revenue Generating Lease for two (2) years with the annual estimated dollar value of \$26,052.23 for office space and aircraft tie-down fees.</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year? This is a Revenue Generating Lease.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Previously T & G Flying Club, Inc. had rented office space in Area B until a relocation on the Airport grounds on/around March 1, 2013. In January of 2015, with the permission of the former Acting Airport Manager, they moved back into Area B of the Airport Safety Building located at 26300 Curtiss Wright Parkway in Richmond Heights, Ohio and have occupied approximately 1565 square feet in Suite A and H. The Revenue Generating Lease was provided by the Cuyahoga County Law Department.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why. No other options and/or vendor(s) were investigated at this</p>	
--	--	---	--

		<p>time as the end user departments request to exercise the Revenue Generating Lease supported by the County Department.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected? The recommended vendor was selected because the tenant has been located on Airport property for many years. The Revenue Generating Lease offers a facility to the tenant that meets the programmatic needs and the costs are commercially reasonable and appropriate.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Critical administrative and public services are provided at this site to all the municipalities of the County as part of Department of Public Works action plan. This is a Revenue Generating Lease with a tenant that currently occupies the office space. If the award was made through competitive bid, it would delay delivery of the said services.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. In the future, the Department of Public Works plans to review all tenant leases.</p>	
BC2015-928	Department of Public Works	<p>Submitting an RFP exemption on RQ35748, which will result in an award recommendation to Jack Doheny Company in the amount of \$3,121.17 for restoration of a fire damaged 2014 Freightliner Jet/Vac truck.</p> <p>Funding Source: Sanitary Sewer Fund: Pending resolution of legal settlement through the County Risk Department</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Restoration of a fire damaged 2014 Freightliner Jet/Vac truck to all factory standards and road-ready for reinsertion to productive services.</p> <p>On April 6, 2015 at approximately 8:00 a.m., Truck S-226 caught fire on Canal Road just after leaving the Sanitary yard on its way to the assigned job site for the day. The fire was extinguished and the truck towed to the County fleet operations for inspection and assessment. The</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>cab/chassis/drive train has been refurbished to factory standards and now the Jet/Vac Equipment are to be refurbished. County Risk has been actively processing the action for recovery.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) \$ 3,121.17 for all known areas of damage to be repaired or replaced.</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name. Sanitary Sewer Fund pending resolution of legal settlement through the County Risk Department.</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year? This damage was not predictable nor planned in the budget. Funding for general repairs of all Sanitary trucks and equipment are annually budgeted and funding is available to cover these repairs.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The RFP Exemption is requested for approval to have the local factory authorized dealership perform the services in order to insure all damaged areas are returned to factory standards and full warranty coverage is continued.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why. The Jack Doheny Company has been the servicing site for the truck since delivered to the possession of the County in 2014. The dealership will be tasked with repairing the fire damages and restoring the truck to all factory standards. No other Vactor dealerships were considered due to two factors, 1) Jack Doheny is the only Vactor Dealer in Ohio, and 2) during the course of the restoration, County staff will be in close proximity for consultation and visual inspections.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected? The Jack Doheny Company is the local factory authorized dealership in this area and since the time of the fire damage</p>	
--	--	--	--

		<p>has been active in the planned repairs of the vehicle.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. The vehicle has been out of service since the time of the fire. This factor effects: 1) Communities being serviced by the Sanitary Sewer group are falling behind schedule; 2) Sanitary is placing additional work on the remaining trucks in the fleet causing unnecessary wear and breakdowns; and 3) Revenue generated by the lost unit will be effected. Litigation of the damages will take substantial time and the option to repair and place the unit back in service will identify the actual cost for repairs and time and revenue lost.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. This is a unique situation which hopefully will never occur again. Should another vehicle encounter this consequence, a pattern will have been developed to address the assessment of the damages, the claim process and the restoration. The category of the “large work trucks” in comparison to “autos and small trucks” preclude competitive bidding due to a limited number of factory authorized dealerships. The large units will by the very nature of the units be directed immediately to the local factory authorized dealership whereas the autos and light truck and be made available for competitive bidding by the many local factory authorized dealerships.</p>	
BC2015-929	Fiscal Department	<p>Submitting an RFP exemption on RQ35716, which will result in an award recommendation to R.R. Donnelley & Sons Company in the amount of \$18,351.50 for printing of 2016 Homestead Exemption Forms.</p> <p>Funding Source: Assessment Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>RR Donnelley will provide printing of the 2016 Homestead Exemption mailer. RR Donnelley will be mailing the forms at Postal Service rates (This portion is payable to the US Postal Services.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>Printing of forms \$18,351.50 Postage \$41,000</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.</p> <p>The funding source is the Assessment Fund.</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year?</p> <p>Yes.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Cuyahoga County is a member of the National Joint Powers Alliance (NJPA).</p> <p>NJPA is a municipal contracting government agency that serves schools, non-profit and government entities with competitively awarded contract purchasing solutions through industry leading vendors.</p> <p>RR Donnelley is a contracted vendor with NJPA (Registration# 011211-RRD).</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. We did not evaluate other vendors because RR Donnelley is a registered contractor with NJPA (Registration# 011211-RRD).</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>RR Donnelley has been a vendor with the County for years. They have been a contracted vendor with NJPA since January 12, 2011. RR Donnelley was awarded a contract with NJPA for printing options and services related to software accessories.</p>	
--	--	--	--

		<p>8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Per ORC requirement: Must be mailed in January each year.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
BC2015-930	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting an RFP exemption on RQ35722, which will result in an award recommendation to Advertising Vehicles, Inc. in the amount not-to-exceed \$10,270.00 for an ad campaign for buses, rapid transit and para transit vehicles.</p> <p>Funding Source: IVE Admin (29%) / HHS Levy (71%)</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Division of Children and Family Services is submitting an RFP exemption on RQ35722, which will result in a department order to Advertising Vehicles, Inc. in the amount not-to-exceed \$10,270.00 for an ad campaign for buses, rapid transit and para transit vehicles for the period - December 2015.</p> <p>This is a recruitment effort in conjunction with National Adoption Month for December 2015. Mass transit advertising with Greater Cleveland Regional Transit Authority. 23 exterior side panels on buses (split between routes on the West and East sides of the county) and 30 interior placards on the Red Line. Our goal is a 25% increase in the number of available families that are eligible to be licensed. Currently only 213 of the 1172 Level One and Two children eligible to be placed in Agency managed foster homes are placed there. We would like to increase the number of Level One homes by 30%.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>\$10,270.00</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.</p> <p>The funding source is as follows: IVE Admin (29%) / HHS Levy (71%)</p> <p>4. Was project funding included in OBM-approved budget for the current year?</p> <p>Yes. The funding is included in OBM-approved budget for the current year.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>In order to have maximum impact, CFS desires to advertise on RTA vehicles. The vendor, Advertising Vehicles, Inc., is the exclusive vendor authorized by RTA for advertising on its vehicles.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. In order to have maximum impact, CFS desires to advertise on RTA vehicles. The vendor, Advertising Vehicles, Inc., is the exclusive vendor authorized by RTA for advertising on its vehicles.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>In order to have maximum impact, CFS desires to advertise on RTA vehicles. The vendor, Advertising Vehicles, Inc., is the exclusive vendor authorized by RTA for advertising on its vehicles.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Because of RTA's restrictions, a competitive bid is not possible.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of</p>	
--	--	--	--

		the required supplies or services. Because of RTA's restrictions, a competitive bid is not possible.	
--	--	---	--

D. Consent Agenda

Item	Requestor	Description	Board Action
BC2015-931	Department of Public Works	Submitting a grant agreement with State of Ohio, Department of Natural Resources for funding assistance in the amount not-to-exceed \$500,000.00 in connection with construction of Stage 3 of the Towpath Trail Extension from Steelyard Commons to Tremont Trailhead. Funding Sources: \$12,000,000 – Construction and Construction engineering Costs \$9,600,000 (80%) – NOACA Administered Federal Congestion Mitigation Air Quality (CMAQ) Funds \$1,364,250 (11%) – Clean Ohio - Ohio Public Works Commission/Natural Resources Assistance Council (NRAQ) \$800,000 (7%) – Clean Ohio Trail Funds – Ohio Department of Natural Resources (ODNR) \$135,750 (1%) – State Capital Grants Funds – Ohio Department of Natural Resources (ODNR) \$100,000 (1%) – Surface Water Improvement Funds (SWIF) – Ohio Environmental Protection Agency.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-932	Department of Public Works	Department of Public Works, submitting a quitclaim deed to Village of Newburgh Heights for the conveyance of certain County-owned property no longer needed for public use, located at the centerline intersection of Harvard Avenue and East 49th Street, Newburgh Heights, Permanent Parcel No. 1, portion of 511-17-003 and Parcel No. 3 un-numbered. Funding Source: N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-933	Department of Public Works	Submitting agreements with various municipalities for the Countywide Preventative Maintenance Program: a) City of Beachwood b) City of Middleburg Heights Funding Source: N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-934	Department of	Recommending to declare various computer equipment as surplus County property no longer needed for public use;	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

	Information Technology	recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating	<input type="checkbox"/> Hold
BC2015-935	Office of Procurement & Diversity	Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-936	Office of Procurement & Diversity	Submitting an amendment to change the sub-object codes associated with Contract No. CE1400157-24 with Keybank National Association from the 0060 (Union salaries) to 0610 (other expenses). Funding Sources: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-937	Department of Law/Risk Management	Submitting a settlement agreement with R. & D. Boyda in the amount of \$179.75 in connection with a property damage claim. Funding Source: General Fund/Self Insurance Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-938	Department of Public Safety and Justice Services	Submitting amendments to contracts with various providers for the FY2013 Title II Juvenile Justice and Delinquency Prevention grant program for the period 2/1/2014 - 7/30/2015 to extend the time period to 7/30/2016; no additional funds required: a) Contract No. CE1400147 with Bellefaire Jewish Children's Bureau. b) Contract No. CE1400148 with Mental Health Services for Homeless Person's Inc., dba Front-Line Services. Funding Source: Original Contracts: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-939	Office of Procurement & Diversity	Presenting voucher payments for the week of 11/30/2015	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-940	Department of Development	Presenting Housing Rehabilitation Loans for the week of 11/30/2015	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public comment

VII. Adjourn

Minutes

Cuyahoga County Board of Control
November 23, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:12 PM.

Attending:

Armond Budish, County Executive, Chairperson
Councilman Dan Brady
Dennis Kennedy, Fiscal Officer
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity
Trevor McAleer, County Council (Alternate for Councilman Dave Greenspan)
Councilman Dale Miller

II. REVIEW MINUTES – 11/16/15

Armond Budish motioned to approve the November 16, 2015 meeting minutes, as written; Dale Miller seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

B. Tabled Items - none

B. New Items for review

BC2015-896 Department of Public Works Recommending to amend Board of Control Approval No. BC2014-~~61~~ **424** dated ~~3/10/2014~~ **7/27/15**, which requested approval of an alternative procurement process, resulting in an award recommendation to Factory Authorized Dealers for vehicle and equipment repairs, parts and service for the period 3/24/2014 - 3/23/2016, by changing the amount not-to-exceed from ~~\$250,000.00~~ **\$350,000.00** to ~~\$325,000.00~~ **\$425,000.00**. Funding Sources: Road & Bridge, Sanitary Sewer, Internal Service Funds, Airport Operating Fund, Dog Kennel Operations Fund

Lindy Burt announced corrections to the item. [*Corrections noted in bold in item, above.*] Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item, as revised; Stan Kosilesky seconded. Item BC2015-896 was unanimously approved.

BC2015-897 Department of Development Submitting a contract with Berta Eppich in the amount of \$875.00 for exterior improvements in connection with a Storefront Renovation Rebate Program

project located at 22370 Lorain Road, Fairview Park, for the period 11/23/2015 - 11/22/2016. Funding Source: 100% Federal Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2015-897 was unanimously approved.

BC2015-898 Department of Human Resources Submitting an amendment to Contract No. CE1300496 with Northwest Group Services Agency, Inc. for flexible spending account administration for the period 1/1/2014 - 12/31/2016 for additional funds in the amount of \$10,650.00. Funding Source: 100% Fully Insured Fund

Pat Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2015-898 was unanimously approved.

BC2015-899 a) Department of Information Technology; b) Office of Procurement & Diversity
a) Submitting an RFP exemption on RQ35697, which will result in an award recommendation to Advanced Server Management Group, Inc. in the amount of \$80,000.00 for network cabling and management services to the State of Ohio Computer Center in connection with the Cuyahoga County Data Center migration to Columbus; and b) Recommending an award on behalf of Department of Information Technology on RQ35697 to Advanced Server Management Group, Inc. in the amount of \$80,000.00 for network cabling and management services in connection with the Cuyahoga County Data Center migration to Columbus. Funding Source: Data Center Capital Project

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-899 was unanimously approved.

BC2015-900 Sheriff's Department a) Requesting approval to apply for and accept grant funds from U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$500,000.00 for the FY2015 Cuyahoga County Regional Jail System Comprehensive Prison Rape Elimination Act (PREA) Development Grant Program for the period 10/01/2015 – 09/30/2017; and b) Submitting a grant agreement with U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$500,000.00 for the FY2015 Cuyahoga County Regional Jail System Comprehensive Prison Rape Elimination Act (PREA) Development Grant Program for the period 10/01/2015 – 09/30/2017. Funding Sources: U.S. Department of Justice, Bureau of Justice Assistance (BJA) *[note: agreement requires that the County contribute a 50% match toward the project - \$364,177.62 in-kind; \$135,822.38 cash from Sheriff's Department discretionary, general, and special revenue funds]*

Laura Simms, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-900 was unanimously approved.

BC2015-901 Department of Public Safety and Justice Services Submitting an amendment to Contract No. CE1300348-01 with CDI-Infrastructure, LLC dba L. R. Kimball for the implementation and upgrade to the Next Generation 9-1-1 Public Safety Answering System for the period 6/1/2013 - 12/31/2015, to change the scope of services effective 10/15/2015, and for additional funds in the amount not-to-exceed \$15,000.00. Funding Source: 100% Capital Account

George Taylor, Director of Public Safety, presented. Trevor McAleer asked if the proposed amendment was the same as that discussed during recent meetings with Councilman Gallagher. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-901 was unanimously approved.

BC2015-902 Medical Examiner a) Submitting an RFP exemption on RQ35883, which will result in an award recommendation to Forensic Firearms Training Seminars, Incorporated in the amount not-to-exceed \$100,000.00 for firearms laboratory consulting services for the period 11/1/2015 - 10/31/2016; and b) Recommending an award on RQ35883 and enter into a contract with Forensic Firearms Training Seminars, Incorporated in the amount not-to-exceed \$100,000.00 for firearms laboratory consulting services for the period 11/1/2015 - 10/31/2016. Funding Source: Medical Examiner Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. He asked to hold part "b)" of the item, pending receipt of outstanding documents from the vendor. There were no questions. Armond Budish motioned to approve part "a)" of the item; Dan Brady seconded. Item BC2015-902, part "a)" was unanimously approved.

BC2015-903 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Agreement No. AG1500096-01 with East Cleveland City School District - Superior Elementary School for Universal Pre-Kindergarten services for the period 8/1/2015 - 7/31/2018, to change the terms effective 8/1/2015, and for additional funds in the amount of \$303,450.00. Funding Source: 100% Health and Human Services Levy funds

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-903 was unanimously approved.

BC2015-904 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Agreement No. AG1400023-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the Early Childhood Mental Health Program for the period 1/1/2014 - 12/31/2015, to change the scope of services effective 10/1/2015, and for additional funds in the amount not-to-exceed \$7,000.00. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. Dale Miller asked for additional explanation on the assessment instrument to be implemented. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-904 was unanimously approved.

BC2015-905 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Agreement No. AG1400024 with Cuyahoga County District Board of Health for the Newborn Home Visiting Program for the period 11/1/2014 - 12/31/2015 to make budget line item revisions and for additional funds in the amount not-to-exceed \$4,062.00. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-905 was unanimously approved.

C. Exemption Requests

BC2015-906 Department of Public Safety and Justice Services/Witness Victim Submitting an RFP exemption on RQ35756, which will result in an award recommendation to Domestic Violence & Child Advocacy Center in the amount of \$320,575.00 for the Domestic Violence Homicide Prevention Demonstration Initiative for the period 1/1/2016 - 9/30/2016. Funding Source: 100% U.S. Department of Justice, Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

George Taylor, Director of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-906 was unanimously approved.

BC2015-907 Department of Health and Human Services/Division of Children and Family Services
Recommending an alternate procurement process on RQ34374, which will result in an award recommendation to Beech Brook in the amount of \$697,625.00 for family centered supportive and visitation services for the period 2/1/2016 - 1/31/2018. Funding Sources: 53% Health and Human Services Levy Fund; 47% Federal Temporary Assistance to Needy Families Fund

Daphne Kelker, Division of Children and Family Services, presented. Given the similarity across items 907, 908, and 909, in the interest of efficiency, the Chair agreed to allow the Division to present the three items together, and for the Board to approve through a single vote. There were no questions on items 907, 908, or 909. Armond Budish motioned to approve; Dale Miller seconded. Items BC2015-907, -908, and -909 were unanimously approved.

BC2015-908 Department of Health and Human Services/Division of Children and Family Services
Recommending an alternate procurement process on RQ34374, which will result in an award recommendation to Catholic Charities Services Corporation in the amount of \$343,625.00 for family centered supportive services and evidenced based programming for the period 2/1/2016 - 1/31/2018. Funding Sources: 53% Health and Human Services Levy Fund; 47% Federal Temporary Assistance to Needy Families Fund

Daphne Kelker, Division of Children and Family Services, presented. Given the similarity across items 907, 908, and 909, in the interest of efficiency, the Chair agreed to allow the Division to present the three items together, and for the Board to approve through a single vote. There were no questions on items 907, 908, or 909. Armond Budish motioned to approve; Dale Miller seconded. Items BC2015-907, -908, and -909 were unanimously approved.

BC2015-909 Department of Health and Human Services/Division of Children and Family Services
Recommending an alternate procurement process on RQ34374, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount of \$20,000.00 for evidence based programming services for the period 2/1/2016 - 1/31/2018. Funding Sources: 53% Health and Human Services Levy Fund; 47% Federal Temporary Assistance to Needy Families Fund

Daphne Kelker, Division of Children and Family Services, presented. Given the similarity across items 907, 908, and 909, in the interest of efficiency, the Chair agreed to allow the Division to present the three items together, and for the Board to approve through a single vote. There were no questions on items 907, 908, or 909. Armond Budish motioned to approve; Dale Miller seconded. Items BC2015-907, -908, and -909 were unanimously approved.

BC2015-910 Department of Sustainability Submitting an RFP exemption on RQ35750, which will result in an award recommendation to CycleHop, LLC in the amount not-to-exceed \$446,~~567,000~~.00 for operation of a Bike Sharing Program for the period 12/1/2015 - 8/30/2020. Funding Sources: \$357,253 NOACA; \$81,314 Bike Cleveland; \$8,000 Cuyahoga County General Fund

Mike Foley, Director of the Department of Sustainability, presented. Dale Miller asked the approximate hourly rate for bike rental under the proposed program, and whether the program managers have a sense for anticipated demand. Dan Brady asked about the number of bikes available for use, and location of rental stations. Trevor McAleer asked whether the program is designed to be financially self-sustaining. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-910 was unanimously approved.

D. Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Dale Miller seconded. Items BC2015-911 through -914 were unanimously approved.

BC2015-911 Department of Public Works Submitting an LPA agreement with Ohio Department of Transportation in connection with design engineering services for Highland Road Bridges Nos. 156, 157, 158 and 226 over Euclid Creek in the City of Euclid. Funding Sources: Federal NOACA (4T47) \$8,861,311; County/Issue 1 \$4,437,485

Item BC2015-911 was unanimously approved.

BC2015-912 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item BC2015-912 was unanimously approved.

BC2015-913 Common Pleas Court/Corrections Planning Board Submitting an amendment to a grant agreement with Ohio Department of Rehabilitation and Correction for Community-Based correction activities in connection with the FY2016 408 Non-Residential Jail Misdemeanant Diversion Program for the period 7/1/2015 - 6/30/2016 for additional funds in the amount of \$3,000.00. Funding Source: Ohio Department of Rehabilitation and Corrections grant

Item BC2015-913 was unanimously approved.

BC2015-914 Office of Procurement & Diversity Presenting voucher payments for the week of 11/23/2015

Item BC2015-914 was unanimously approved.

V. Other Business

BC2015-915 Patrick Wright presented a time-sensitive/mission critical item - \$12,000 for 2-month rental of product license for FATSCOPY suite to support data migration project; Vendor – TEC Communications. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Dale Miller asked if the requested item is a one-time cost. Dennis Kennedy asked for an update on the printers that are to be disposed of as a result of the project. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency’s time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

BC2015-916 Robin Martin, Family and Children First Council, asked the Board to provide approval on an application to and acceptance of \$125,000 in grant funds from the Ohio Children’s Trust Fund (OTCF) to support regional prevention coordinators for the Child Abuse and Neglect Prevention Program. She explained the time-sensitive nature of the request, given the upcoming deadline imposed by the Program. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Dale Miller asked if the requested funds would replace the funding stream that had been reduced. He also asked of the Agency knew how much would be allocated by OTCF for the planning phase of the program. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Stan Kosilesky seconded the motion. The motion to adjourn was unanimously approved at 11:50 a.m.

IV. – A. Tabled Items

IV. – B. New Items for Review

BC2015-917

A. Scope of Work Summary

1. Public Works Department is requesting approval of the sale of one parcel of land to the City of Bedford. The one parcel of said land is situated on residual County property which was initially acquired for the Rockside Road/Broadway Avenue Renovation Project. Currently, the one parcel of land is being leased to the City of Bedford and no longer serves a public purpose for Cuyahoga County.

The actual total value of the unimproved/raw land has a FMVE = \$50,000.00. The actual total value of the site improvements has a FMVE = \$30,000.00. Cuyahoga County has no financial, intrinsic nor extrinsic obligations related to the site improvements. Cuyahoga County did not bear any of the costs & expenses associated with the installation and maintenance of site improvements. Cuyahoga County would not bear any cost & expense to remove said site improvements, if the subject property were to be reclaimed by the County.

2. This is not a County project. The Sale of Land is to the City of Bedford.

3. N/A

B. Procurement

O.R. Colan & Associates, a consultant for Cuyahoga County, through its appraiser Smith & Nejedlik,

Inc., prepared a Value Analyses in an Appraisal Report for the sale of land to determine the FMVE.

2. N/A

3. N/A

C. Contractor and Project Information

1. The address of the City of Bedford is:

165 Center Road

Bedford, OH 44146

Council District 9

2. N/A

3. The leased land to the City of Bedford is located in Council District 9.

D. Project Status and Planning

1. New to county

2. N/A

3. N/A

4. N/A

5. The agreement needs five (5) original signatures in ink which have already been obtained.

E. Funding

N/A

BC2015-918

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with Karen S. Ganofsky, DVM, for the cost not to exceed \$90,000.00 per year for 4 years for a total of \$360,000.00. The authorized start date is April 1, 2015 making the agreement valid from April 1, 2015 to March 31, 2019.

2. The primary goals of this project are:

a. To provide humane care and control to dogs along with protecting and ensuring the health, safety, and welfare of people and dogs through staff development, community relations, and law enforcement.

b. The Shelter is responsible for animal control, treatment and adoption of stray and abandoned dogs from all of Cuyahoga County.

3. The Cuyahoga County Executive has Resolution #911153, which mandates the spaying or neutering of adopted animals on site, therefore, requiring veterinarian surgical services. The State of Ohio # 955.12, 955.15, 955.16 mandates that the kennel perform euthanasia on unclaimed, unadopted dogs.

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$90,000.00 per year.

2. The RFQ was closed on February 10, 2015. There is 0% SBE on this RFQ.

3. There was 1 proposal submitted for review, 1 proposal was approved.

C. Contractor and Project Information

1. The address of the provider is:

Karen S. Ganofsky, DVM

7310 Cross Creek Trail

Brecksville, OH 44141-3810

2. The owner for Karen S. Gamofsky, DVM is self.

3. a. The services provided and the Professional Veterinary Services Contract are tasks assigned and will take place at the County Animal Shelter:

9500 Sweet Valley Dr.

Valley View, OH 44125

3. b. These services will be located in Council District 6.

D. Project Status and Planning

1. The Veterinary Services contract will reoccur every four years.

2. N/A

3. This project is on a critical action path due to the quantity of animals brought to the Animal Shelter on a daily basis and the limited space within the Shelter.

4. N/A

5. N/A

E. Funding

1. This contract is funded 100% by the Dog and Kennel Fund, which is supported by license fees and adoption fees.

2. The Schedule of payment will be by monthly invoicing.

3. N/A

BC2015-919

A. SCOPE OF WORK SUMMARY

The Department of Public Works would like to request to award and submit contract with Family Pet Vet Mgmt., LLC on RQ35206 for the period November 1, 2015 - October 31, 2016 provide general and emergency veterinary services/surgeries for dogs/puppies for the Cuyahoga County Animal Shelter in the amount not to exceed \$24,500.00. The Animal Shelter's primary goal is to provide humane care, control, treatment, and adoption to stray and abandoned dogs throughout Cuyahoga County.

B. PROCUREMENT

Cuyahoga County Department of Public Works utilized the informal RFB.. The Informal Bid was Published on Web through BuySpeed on 8/31/15 as an unrestricted informal bid, all vendors can view and respond. 10 Vendors were notified of the Informal Bid through BuySpeed's automated notification system, E-mailed to 4 vendors, with no response. The second attempt was Published on Web through BuySpeed on 9/16/15 as an unrestricted informal bid, all vendors can view and respond. 10 Vendors were notified of the Informal Bid through BuySpeed's automated notification system, E-mailed to and faxed 5 additional vendors found on the internet with 1 bid returned. The Family Pet Clinic being the lowest, best and only bid with a 55% discount on all services. Bid Closing Date: 9/23/15. Cost: Not to exceed \$24,500.00. The Total value of the RFB is \$24,500.00. SBE 0%

C. CONTRACTOR AND PROJECT INFORMATION

Vendor: Family Pet Vet Mgmt., LLC

Contact Person: Dr. Richard W. Thompson, DVM

Phone: 216-662-1770

IG#: 12-2385

Council District: N/A

Location of Project:

Cuyahoga County Animal Shelter 9500 Sweet Valley Drive, Valley View, Ohio 44125

D. Project Status and Planning

This project is a new contract.

E. Funding

1) The project is funded by the Animal Shelters Special Revenue Fund. 2) The Schedule of payment is by invoice as submitted. 3) History: None. 4) The funding for this purchase is included as a specific planned budget item with OBM.

BC2015-920

A. Scope of Work:

1.) Department of Development is requesting approval of a North Coast Opportunities Technology Fund Loan with Apollo Medical Devices, LLC in an amount not to exceed \$125,000.00 and requesting authority for the Interim Director to execute all documents required in connection with said loan.

2.) The primary goals of the project are to accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income.

B. Procurement:

1.) Loan

2.) The project will be subject to the following, without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting, and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein, if applicable.

C. Contractor and Project Information:

1.) The current address of the borrower is:

Apollo Medical Devices, LLC

11000 Cedar Avenue, Suite 146

Cleveland, OH 44106

County Council District #07

2.) The principal(s) of the borrower are:

Punkaj Ahuja (53%); Patrick Leimkuehler (30%)

D. Project Status:

1.) The project is new to the County.

E. Funding:

1.) The project is funded 100% by the Cuyahoga County Western Reserve Fund.

2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.

BC2015-921

A) Fiscal/DoIT is submitting a contract with Sonian, Inc. in the amount not-to-exceed \$288,000.00 for Sonian Email Archiving Services for the period 7/6/15 - 7/5/18.

B) RFP Exemption

C) Sonian, Inc.

3 Allied Drive

Dedham, MA 02026

Tim McKinnon - President & CEO

D) This project reoccurs annually as the terms of the contract expire.

E) General Fund - IT601096

BC2015-922

Title: Workforce Development/ 2015/ OJT Contract - AJ Rose Manufacturing, Inc.

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with AJ Rose Manufacturing Co. for the anticipated cost of not more than \$4,491.52. The anticipated start-completion dates are 9/22/2015 to 1/13/2016.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will reimburse 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Innovation and Opportunity Act and is exempt from competitive bidding requirement. The Department of Workforce Development

follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. AJ Rose Manufacturing Co., 3800 Chester Road, Avon, OH 44011
Council District 1
2. Principal Owner: Daniel T. Pritchard, President and CEO
3800 Chester Road, Avon, OH 44011

AJ Rose Manufacturing Co, is a precision metal stamping company.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contracts with the department and the evaluation of previous contract is satisfactory.
2. The OJT Program has already begun. The reason for the delay is contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by the Western Reserve Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

BC2015-923

Scope of Work Summary

1. Office of Procurement & Diversity submitting an amendment to CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 12/4/2015 to extend the time period to 6/4/2016 and for additional funds in the amount of \$1,900.00.
2. The primary goals of the project are continue to process calendars for various Board until OnBase Agenda Management Program is in full production. Once OnBase software "goes live", NovusAgenda items will still need to be accessible in order to complete processing of all items, including document execution, for any remaining items submitted in existing system.

B. Procurement

1. The original procurement method for this project was sole source purchase. The total value of this amendment is \$1,900.00.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors:

Novusolutions

10012 N. Dale Mabry Highway, Suite 115

Tampa, FL 33618

2. The Managing Partner is Jay Vickers.

D. Project Status and Planning

1. The project is an extension of the existing annual maintenance contract for NovusAgenda software for the Automated Agenda Management System. The current contract will expire 12/4/2015.

2. A six-month extension of this contract will allow all items submitted under this software to be finalized and exported to OnBase for signature. Once OnBase Agenda Management System is in full production and all NovusAgenda items are finalized, NovusAgenda software will no longer be used, with the exception of document retrieval. All data entered into NovusAgenda will remain the property of the County.

3. The project is on a critical action path because in the event of a software malfunction, the weekly calendars for Board of Control and bi-weekly Council agendas will not be able to be processed or created for distribution, without support from Novusolutions.

4. The contract or agreement will need to be signed electronically.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is a one-time payment upon execution of the contract.

3. The project is an amendment to a contract. This amendment extends the end date from 12/4/2015 to 6/4/2016 and provides additional funds in the amount of \$1,900.00. This is the seventh amendment to the contract.

BC2015-924

A. Scope of Work Summary

1. The Department of Public Safety & Justice Services/Witness Victim Service Center is requesting to amend contract CE1500122-01 for the Children Who Witness Violence Program with Mental Health Services for Homeless Persons dba Frontline Service from 1/1/2015 - 12/31/2015 to 1/1/2015 - 12/31/2016 and to add funds in the amount of \$449,150.00.

2. The primary goal of the Children Who Witness Violence Program is to provide crisis services to families with children who have witnessed violence in the home or surrounding community.

3. N/A

B. Procurement

1. Justification for Other than Full and Open Competition approved 9/30/15.
2. N/A
3. N/A

C. Contractor and Project Information

1. Mental Health Services for Homeless Persons dba Frontline Services
1744 Payne Avenue
Cleveland, Ohio 44114
2. Susan Neth, CEO/Executive Director
3. The project is countywide, but concentrated in the City of Cleveland.

D. Project Status and Planning

1. This project recurs annually.
2. N/A
3. N/A
4. N/A

E. Funding

1. The project is included in WVSC's 2016 budget.
2. The schedule of payments is monthly upon invoice.
3. The project is an amendment to a contract. This amendment changes the value and the term and is the first amendment of the contract. A full history is included in the attachments.

BC2015-925

Title: The Division of Senior and Adult Services – 2015 – PeerPlace Networks, LLC – Contract Amendment #2– Comprehensive Case Management System – 350 Linden Oaks, St. 215, Rochester, NY 14625.

A. Scope of Work Summary

1. The Division of Senior and Adult Services (DSAS) is requesting approval of a contract amendment #2 with PeerPlace Network, LLC. The amendment will extend the time period and continue in effect through 9/30/2016 and for additional funds in the amount not-to-exceed \$200,990.00.
2. The primary goal of this contract amendment is to increase the efficiencies offered by the case management system by amending the current contract to include system customizations and enhancements that will allow:

* Upgrades to the Social Assistance Management System (SAMS) interface which will eliminate duplicate entry of client data by DSAS staff.

* Expansion of the provider waiting list which will (1) maintain clients on waiting lists based on client acuity, not just enrollment date and (2) automatically assign a client on a waiting list to a contracted provider as other clients disenroll. This will allow DSAS to more fully maximize utilization of its social service contract dollars.

* Development a provider communication portal which will allow DSAS staff and providers to communicate while logged into PeerPlace. This will allow both parties to immediately address issues or changes to client service plans in real time.

* Development of a State Adult Protective Services (APS) interface which will eliminate duplicate entry for DSAS staff.

* Development of additional reports and print on demand forms.

3. As stipulated on County Code 501.12(D) RFP Exemption

B. Procurement

The procurement method for this project was RFP.

2. n/a

3. The proposed contract amendment received OPD approval on 10/29/2015. The approved NovusAGENDA item is attached for review.

C. Contractor and Project Information

1. PeerPlace Network, LLC

350 Linden Oaks, Ste 215

Rochester, NY 14625

Council Districts – n/a

2. Eric R. Frey, President

3. n/a

D. Project Status and Planning

1. The project is an extension of time and funding to the existing project.

2. The project has 2 Phases. Extending the contract term and funding level will enable DSAS to meet its goals with implementation of Phase II.

3. n/a

4. n/a

5. n/a

E. Funding

1. n/a

2. By invoice.

3. This project is an amendment to CE1400246 Case Management System; this amendment changes the term and payment, and is amendment #2 to the contract.

C. EXEMPTIONS

[Item details for BC2015-926 – BC2015-930 in Section C., above]

D. CONSENT AGENDA

BC2015-931

County to receive federal grant funding from the State of Ohio - Department of Natural Resources.

A. Scope of Work Summary

1. Department of Public Works requesting approval of an agreement with the State of Ohio for funding assistance of \$500,000.00. The anticipated start-completion dates of construction of the project are July 2016 - June 2018.

2. The primary goal of the project is the construction of Stage 3 of the Cleveland Towpath Trail from Steelyard Commons to Tremont/Literary Trailhead. These funds will be used as a local match to federal funds for the for the grading, base and pavement of the proposed trail.

3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. The address is:

State of Ohio - Department of Natural Resources

Division of Parks & Recreation

2045 Morse Road

Columbus, OH 43229-6693

Council District - N/A

2. N/A

3a. The location of the project is Towpath Trail from Steelyard Commons to Tremont/Literary Trailhead in the City of Cleveland

3b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is a part of an existing project - Cleveland Towpath Trail, Stage 3

2. N/A

3. N/A

4. N/A

5. The agreement needs a signature in ink ASAP in duplicate.

E. Funding

1. The project is funded by the following:

\$12,000,000 – Construction and Construction engineering Costs

\$9,600,000 (80%) – NOACA Administered Federal Congestion Mitigation Air Quality (CMAQ) Funds

\$1,364,250 (11%) – Clean Ohio - Ohio Public Works Commission/Natural Resources Assistance Council (NRAQ)

\$800,000 (7%) – Clean Ohio Trail Funds – Ohio Department of Natural Resources (ODNR)

\$135,750 (1%) – State Capital Grants Funds – Ohio Department of Natural Resources (ODNR)

\$100,000 (1%) – Surface Water Improvement Funds (SWIF) – Ohio Environmental Protection Agency.

2. The schedule of payments is by invoice.

3. N/A

BC2015-932

A. Scope of Work Summary

1.) The Department of Public Works requesting approval of a Quit-Claim Deed with the Village of Newburgh Heights. Anticipated cost (N/A) and start-completion dates are (N/A).

2.) The primary goals of the project to process a Quit-Claim Deed for transfer of certain parcels of property from the County of Cuyahoga to the Village of Newburgh Heights.

3.) N/A

B. Procurement

1.) N/A

2.)N/A

3.)N/A

3.)N/A

3.)N/A

C. Contractor and Project Information

1.) The address:

Village of Newburgh Heights

Mayor Trevor Elkins

4071 East 49th Street

Newburgh Heights, Ohio 44105

(216) 641-4650

Council District (8)

2.) The Mayor of the Village is: Mayor Trevor Elkins (216) 641-4650

3.a) The address or location of the project is:

Village of Newburgh Heights

Mayor Trevor Elkins

4071 East 49th Street

Newburgh Heights, Ohio 44105

(216) 641-4650 x.2160

Parcel 1: Portion of 511-17-003 and Parcel 2: Unnumbered

3.b.) The project is in Council District 8

D. Project Status and Planning

1.) The project is a one-time Quit-Claim Deed.

2.) N/A

3.) N/A

4.) N/A

5.) The Quit-Claim Deed needs a WET INK signature and five (5) originals.

E. Funding

1.) N/A

2.) N/A

3.) Quit-Claim Deed changes the ownership of certain parcels from County of Cuyahoga to the Village of Newburgh Heights, Ohio.

BC2015-933

A. Scope of Work Summary

1.) The Department of Public Works requesting approval of a preventative maintenance agreement with the **City of Beachwood**. Public Works anticipates that the accumulative value of the work performed

under this agreement for a five-year period will be less than a hundred thousand dollars.

2.) The primary goals of the agreement are: achieve a "quantity of scale," assist local communities in reducing their road maintenance costs, create regional collaboration, and aide municipalities with their fiscal responsibilities.

3.) N/A

B. Procurement - N/A

C. Contractor and Project Information

1.) N/A

2.) N/A

3a.) Within the City of Beachwood

3b.) The project is located in Council District 11

D. Project Status and Planning

1.) This project is new to the County.

2.) N/A

3.) N/A

4.) N/A

5.) N/A

E. Funding

1.) \$0.00

2.) N/A

3.) N/A

A. Scope of Work Summary

1.) The Department of Public Works requesting approval of a preventative maintenance agreement with the **City of Middleburg Heights**. Public Works anticipates that the accumulative value of the work performed under this agreement for a five-year period will be less than a hundred thousand dollars.

2.) The primary goals of the agreement are: achieve a "quantity of scale," assist local communities in reducing their road maintenance costs, create regional collaboration, and aide municipalities with their fiscal responsibilities.

3.) N/A

B. Procurement - N/A

C. Contractor and Project Information

1.) N/A

2.) N/A

3a.) Within the City of Middleburg Heights

3b.) The project is located in Council District 5

D. Project Status and Planning

- 1.) This project is new to the County.
- 2.) N/A
- 3.) N/A
- 4.) N/A
- 5.) N/A

E. Funding

- 1.) \$0.00
- 2.) N/A
- 3.) N/A

BC2015-934

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.
1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch - Director

BC2015-935

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property (5-vehicles) as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.
2. The primary goals of the project is to sell said property via internet auction, to the highest bidder. through GovDeals. The auction surplus list (Exhibit "A") is attached.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

1. There is no cost for this process. The project is a revenue generating project.

Cuyahoga County Sheriffs Department Vehicles

Quantity 2:

Description: 2-2008 Ford Taurus Vehicles

Cuyahoga County Public Works (Facilities) Vehicles:

Quantity 3:

Description: 1- 97' Ford F250

1-92' Ford F150

1-08' Dodge Charger

BC2015-936

The Office of Procurement and Diversity is submitting a contract cover change to CE1400157-24 with PRC. The change is does not affect the funding source. There is no impact to the contract other than the object code.

BC2015-937

Department of Law - 2015 Risk Management- Robert and Diane Boyda's Property Damage Settlement Agreement.

A. Scope of Work Summary Department of Law requesting approval of a Settlement Agreement with Mr. & Mrs. Boyda for the anticipated cost of \$179.75.

2. The primary goal is full and final settlement of a property damage claim.
3. Not applicable.

B. Procurement

1. Not applicable.
2. Not applicable.
3. Not applicable.
3. [Option 2] Not applicable.
3. [Option 3] Not applicable.

C. Contractor and Project Information

1. The address of all claimants is:
594 Sturbridge Drive

Highland Heights, Ohio 44143

2. Not applicable.

3a Not applicable.

3b Not applicable.

D. Project Status and Planning

1. Not a project – one time claim settlement.

2. Not applicable.

3. Not applicable

4. Not applicable.

5. Not applicable

E. Funding

1. The claim is funded 100% by the Self Insurance Fund.

2. The schedule of payments is one time only for a Property Damage claim.

3. Not applicable.

F. Training

1. Not applicable.

BC2015-938

Title: Public Safety and Justice Services, 2015 submitting Amendments to Contracts in connection with the 2013 Title II Juvenile Justice and Delinquency Prevention Formula Grant.

A. Scope of Work Summary

1. Department of Public Safety and Justice Services Submitting Contract amendments to extend the time frame with the following vendors in connection with the 2013 Title II Juvenile Justice and Delinquency Prevention Formula Grant (FY13 JJDP):

A. Bellefaire Jewish Children's Bureau

B. Mental Health Services for Homeless Person's Inc., DBA FrontLine Service

All contracts will extend the time period from of 2/1/2014 through 7/30/2015 to 2/1/2014 through 7/30/2016.

No additional funds are requested.

There is no match associated with this grant.

2. The primary goal of the 2013 JJDP is to reduce Disproportionate Minority Contact at the arrest decision point.

B. Procurement

1. A justification to enter into amendment was approved by OPD on 7/15/2015 and is attached.

C. Contractor and Project Information

Bellefaire, Jewish Children's Bureau

22001 Fairmount Blvd.

Shaker Heights, Ohio 44118

Adam Jacobs, President

Mental Health Services for Homeless Persons, Inc., DBA FrontLine Service

1744 Payne Avenue

Cleveland, Ohio 44114

Susan Neth, Executive Director

D. Project Status and Planning

1. The JJDP grant occurs annually.

E. Funding

The FY13 JJDP is from the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

BC2015-939 – PURCHASE ORDER APPROVALS FOR THE WEEK OF 11/30/2015

Department/Location Key:

AE	Statutory Expenses	HRCOM	Personnel Review Commission
AU	Fiscal Office	HS	Health & Human Services
BE	Board of Elections	IA	Internal Auditor
BR	Board of Revision	IG	Inspector General
CA	Court of Appeals	IS	Information Technology
CC-002	Human Resources	JA	Public Safety and Justice Services
CC-010	County Administration	JC	Juvenile Court
CC03	Office of Budget and Management	LA	Law Department
CCE	Executive Office	LLOO1	Law library
CE	Public Works - Engineer	MI	HIV/AIDS Services
CF	Children & Family Services	MR	Board Developmental Disabilities
CL	Clerk of Courts	OPD	Procurement and Diversity
CO	Common Pleas	PC	Probate Court

COUN	County Council	PR	County Prosecutor
CP	County Planning Commission	SA	Senior & Adult Services
CR	Medical Examiner	SE	Support Enforcement Agency
CT	Public Works	SH	Sheriff
DC	Communications	SM	Solid Waste District
DR	Domestic Relations	ST	Public Works - Sanitary
DRC	Regional Collaboration	TR	Treasurer
DS	Sustainability	VS	Veterans Service Commission
DV	Development	WI	Workforce Development
EC	Early Childhood	WT	Jobs & Family Services

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000 <u>unless</u> requiring assistance from Procurement & Diversity Dept - see below)</i>					
Requisition #	Requisition Date	Description	Dept/Loc	Vendor Name	Total
AU-16-35639	10/16/2015	2016 Microfilm Chemical Supply Order	AU / AU01	Document Imaging Specialists LLC	\$12,383.50
AU-15-35817	11/5/2015	2016 Weights and Measures Seals (Large)	AU / AU01	RR Donnelly	\$661.00
AU-15-35740	10/30/2015	Crucial Parts for DoIT	AU / AU99	CDW Government Inc.	\$19,659.08
AU-15-35863	11/13/2015	Gigabit Interface Converter	AU / AU99	IT Clean Pro	\$1,410.00
AU-15-35862	11/13/2015	Nitro Pro Software Assurance	AU / AU99	Zones, Inc.	\$3,857.45
CE-15-35746	10/30/2015	CAD System	CE / CE01	Bentley Systems, Incorporated	\$6,609.00
CE-15-35877	11/16/2015	Engine injector repairs #03-0256	CE / CE01	John Lance Ford	\$878.60
CF-15-35849	11/10/2015	Rolling Ladders for	CF / CF01	Global	\$1,380.00

		the Record Room		Industrial	
CR-15-35898	11/17/2015	Thermometers, Refrigerator/Freezer	CR / CR00	Fisher Scientific	\$612.96
CT-15-35804	11/5/2015	SHEET METAL SHOP COMPRESSOR	CT / CT01	Ornamental Products Tool & Sup	\$1,068.00
CT-15-35884	11/17/2015	JAIL I&II REPLACEMENT INTERCOMS/KEYBAN K FOR PODS	CT / CT01	Graybar	\$3,166.86
CT-15-35827	11/6/2015	Salt Spreader for Truck	CT / CT06	Best Truck Equipment	\$5,948.00
CT-15-35919	11/20/2015	Justice Ctr - Deadlatch	CT / CT06	Craftmaster Hardware Company, Inc.	\$875.00
CE-15-35816	11/5/2015	Pocket Folder - JFS	CT / CT09	Color Bar Printing Co.	\$1,038.80
CT-15-35857	11/13/2015	Print Shop (JFS) - Finishing Services for Three Jobs	CT / CT09	Direct Digital Graphics	\$2,970.00
JA-15-35731	10/29/2015	HazMat - PPE, Level B chem suits	JA / JA00	Frontier Industrial Supply Company	\$13,200.00
SH-16-35695	10/23/2015	2016 Court Security Uniforms	SH/SH003	Standard Law Enforcement	\$4,364.00
SH-15-35774	11/5/2015	Folger Adams Keys for Jail	SH/SH003	Craftmaster Hardware	\$650.00
SH-15-35708	10/27/2015	ID Cards for Protective Services	SH/SH003	Heigl Tech	\$5,337.50

ST-15-35713	10/28/2015	Gatewood P/S Hydromatic Pump	ST / ST01	Pump Systems, LLC	\$4,316.00
ST-15-35779	11/5/2015	Honda Generators	ST / ST01	Sohar's All Season Mower Service, Inc	\$2,967.00
ST-15-35840	11/9/2015	30" Concrete & Asphalt Blades	ST / ST01	Phillips Contractors Supply, LLC	\$1,680.00
ST-15-35908	11/18/2015	Repair various engine issues #S-423	ST / ST01	Rush Truck Centers of Ohio, Inc	\$1,801.86
ST-15-35909	11/18/2015	Main Compressor Fan.#S-219	ST / ST01	Best Equipment Company	\$19,750.00
<i>Items already purchased:</i>					
AU-15-35080	8/12/2015	Block Notice & Forfeited Land Sale Ads - Fall 2015	AU / AU01	PLAIN DEALER / PLAIN DEALER PUBLISHING CO.	\$13,657.63
CF-15-35912	11/19/2015	PASSS - Attachment & Neurofeedback Therapy - RFP Exemption BC2015- 347	CF / CF01	Adoption & Attachment Therapy Partners LLC	\$4,862.50
CF-15-35859	11/13/2015	Pass - Residential Treatment - RFP Exemption BC2015- 347	CF / CF01	Applewood Centers, Inc	\$10,118.40
CT-15-35874	11/16/15	Various - Plywood	CT / CT06	Cleveland Lumber Co.	\$500.00
HS-16-35835	11/9/15	FCSS FY 15 Respite	HS/HS12	Rosemary	\$1,050.00

				Center	
HS-15-35918	11/20/15	Safety and Adaptive Equipment FCSS FY15	HS/HS12	Bd of Develop. Disabilities	\$13,932.46
ST-15-35467	9/30/15	Ready Mix Concrete	ST / ST01	Rockport Construction & Materials, Inc., dba ROCKPORT READY MIX	\$832.00
<i>Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)</i>					
Purchase Order #	Purchase Order Date	Description	Dept/Loc	Vendor Name	Total
<i>None this week.</i>					

BC2015-940 – HOUSING REHABILITATION LOANS FOR THE WEEK OF 11/30/2015

Borrower	Loan Amount	Purpose	Source of Funds
Gardner, William	\$25,146	Repairs - Roof, Plumbing, Electric, Heating	Federal CDBG Program
Parker, Gloria	\$19,040	Repairs - Roof, Plumbing, Electric, Heating	Federal CDBG Program

Martin, Gene	\$16,130	Repairs - Plumbing (incl. Sewer), Electric	Federal CDBG Program
Total Loans	\$60,316		